

GENERAL FUND
EXPENDITURES

413000 - ADMINISTRATION

413000 - ADMINISTRATION SUMMARY

The Administration Department of the Town of Lake Lure provides a support role to the Board of Commissioners as well as managing the day-to-day activities of the Town government by providing citizens quality customer service and cost effective, innovative problem solving in accordance with all federal, state and local regulations and policies.

PROJECT DESCRIPTION	PRIORITY CODE	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FUTURE	TOTAL
Website Update/App Devp.	6	\$ 10,000	\$ 5,000	\$ -	\$ -	\$ -	-	\$ 15,000
HVAC System Replacement	C	\$ -	\$ 25,000	\$ -	\$ -	\$ -	-	\$ 25,000
TOTALS		\$ 10,000	\$ 30,000	\$ -	\$ -	\$ -	-	\$ 40,000
Expenditure Classifications								
Planning/Design/Engineering		\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Land		\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Construction		\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Equipment		\$ -	\$ 25,000	\$ -	\$ -	\$ -	-	\$ 25,000
Hardware/Software		\$ 10,000	\$ 5,000	\$ -	\$ -	\$ -	-	\$ 15,000
TOTALS		\$ 10,000	\$ 30,000	\$ -	\$ -	\$ -	-	\$ 40,000
Revenue Classifications								
Operating Revenues - General		\$ 10,000	\$ 30,000	\$ -	\$ -	\$ -	-	\$ 40,000
Operating Funds - Powell Bill		\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Debt/Financing		\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Grant		\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Other		\$ -	\$ -	\$ -	\$ -	\$ -	-	-
TOTALS		\$ 10,000	\$ 30,000	\$ -	\$ -	\$ -	-	\$ 40,000

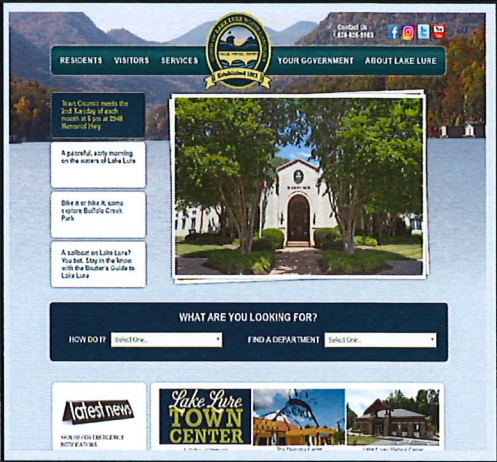
**Town of Lake Lure
Capital Improvement Plan - Project Summary Form**

Project Title: Website Update and App Development
Department: Administration
Acct. Number: 10-800000

Departmental Priority: 1
Organizational Priority: 6

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project updates and replaces the Town of Lake Lure website as well as proposes the development of a Lake Lure App. More than half of the web traffic on the Town website now view their content from a handheld device. Unfortunately, the Town's web design is not mobile friendly and an update is now needed. It is estimated that the website update will cost approximately \$10,000 while the development of a Lake Lure App may cost an additional \$5,000.



Justification: In less than a decade, the way Americans communicate has changed dramatically. More than 90% own a cell phone. Mobile Apps, first introduced in 2008, have become an essential tool for how citizens interact with local government. Mobile apps offer a wide range of opportunities for delivering services, such as managing service requests and providing important information about the Town. Updating the website and providing an App will help continue the Board's desire to provide a more helpful and open means of communicating with residents and visitors.

Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2018 - 2019	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2019 - 2020	Year 3 2020 - 2021	Year 4 2021 - 2022	Year 5 2022 - 2023			
	\$ 10,000	\$ 5,000					\$ 15,000	\$ 15,000

Recommended Time Schedule

Milestones:

Planning/Preliminary Design
 Engineering/Arch. Services
 Land/ROW/Acquisition
 Award of Contract
 Construction/Purchase

2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2021 - 2022	2022 - 2023
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Operating Budget Impact	
2018 - 2019	\$ -
2019 - 2020	\$ -
2020 - 2021	\$ -
2021 - 2022	\$ -
2022 - 2023	\$ -
Future Years	\$ -

Operating Budget Impact:

Salaries/Benefits Utilities Departmental Expenses
 Professional Services Maintenance/Repair Capital Outlay

Project Costs:

Planning/Design/Engineering
 Land/ROW Acquisition
 Construction
 Equipment
 Hardware/Software

Current Estimated Cost	Prior Year Costs	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Budget 2021 - 2022	Budget 2022 - 2023	Future Years	Project Total
								\$ -
								\$ -
								\$ -
								\$ -
\$ 15,000		\$ 10,000	\$ 5,000					\$ 15,000
\$ 15,000	\$ -	\$ 10,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 15,000	\$ -	\$ 10,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

Total Project Costs:

Total Operating Budget Costs:

Total Project Estimated Costs:

Source of Funds:

Current Revenue
 Bonds
 Assessment
 Lease/Purchase
 Grant
 Other: _____

Percentage	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Budget 2021 - 2022	Budget 2022 - 2023	Future Years	Project Total
100.00%	\$ 10,000	\$ 5,000					\$ 15,000
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
100.00%	\$ 10,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

Total Funding:

**Town of Lake Lure
Capital Improvement Plan - Project Summary Form**

Project Title: HVAC System Replacement - Town Hall
Department: Administration
Acct. Number: 10-800000

Departmental Priority: 2
Organizational Priority: C

Purpose: Health, Safety and Welfare Mandate Renovation/Replacement Expansion

Description: This project replaces the HVAC System in Town Hall.

Justification: Town Hall has been experiencing high noise levels from the HVAC system in the meeting/council room. In October 2015, several deficiencies were identified in a study by Spaceplan. In 2017, repairs were made to help alleviate the noise. Among several mechanical and operational issues, the 2015 report noted that the units are twenty years old and nearing the end of their service life. The report recommends replacing both air handling units with properly sized and variable speed units.



Project Status: Unfunded Partially Funded Funded

Total Appropriations To Date	Budget Year 1 2018 - 2019	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2019 - 2020	Year 3 2020 - 2021	Year 4 2021 - 2022	Year 5 2022 - 2023			
		\$ 25,000					\$ 25,000	\$ 25,000

Recommended Time Schedule

Milestones:

- Planning/Preliminary Design
- Engineering/Arch. Services
- Land/ROW/Acquisition
- Award of Contract
- Construction/Purchase

2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021	2021 - 2022	2022 - 2023
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Operating Budget Impact	
2018 - 2019	\$ -
2019 - 2020	\$ -
2020 - 2021	\$ -
2021 - 2022	\$ -
2022 - 2023	\$ -
Future Years	\$ -

Operating Budget Impact:

- Salaries/Benefits
- Professional Services
- Utilities
- Maintenance/Repair
- Departmental Expenses
- Capital Outlay

Project Costs:

- Planning/Design/Engineering
- Land/ROW Acquisition
- Construction
- Equipment
- Hardware/Software

Current Estimated Cost	Prior Year Costs	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Budget 2021 - 2022	Budget 2022 - 2023	Future Years	Project Total
								\$ -
								\$ -
								\$ -
\$ 25,000			\$ 25,000					\$ 25,000
								\$ -
\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Total Project Costs:

Total Operating Budget Costs:

Total Project Estimated Costs:

Source of Funds:

- Current Revenue
- Bonds
- Assessment
- Lease/Purchase
- Grant
- Other: _____

Percentage	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Budget 2021 - 2022	Budget 2022 - 2023	Future Years	Project Total
100.00%		\$ 25,000					\$ 25,000
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
100.00%	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Total Funding: