

GENERAL FUND
EXPENDITURES

413000 - ADMINISTRATION

413000 - ADMINISTRATION SUMMARY

The Administration Department of the Town of Lake Lure provides a support role to the Board of Commissioners as well as managing the day-to-day activities of the Town government by providing citizens quality customer service and cost effective, innovative problem solving in accordance with all federal, state and local regulations and policies.

PROJECT DESCRIPTION	PRIORITY CODE	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FUTURE	TOTAL
HVAC System Replacement	4	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Website Update/App Devp.	23	\$ 10,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
TOTALS		\$ 35,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Expenditure Classifications								
Planning/Design/Engineering		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment		\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Hardware/Software		\$ 10,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
TOTALS		\$ 35,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Revenue Classifications								
Operating Revenues - General		\$ 35,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Operating Funds - Powell Bill		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt/Financing		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 35,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

Town of Lake Lure
Capital Improvement Plan - Project Summary Form

Project Title: HVAC System Replacement - Town Hall
Department: Administration
Acct. Number: 10-800000

Departmental Priority: 1
Organizational Priority: 4

Purpose: Health, Safety and Welfare ☐ Mandate ☐ Renovation/Replacement ☒ Expansion ☐

Description: This project replaces the HVAC System in Town Hall.

Justification: Town Hall has been experiencing high noise levels from the HVAC system in the meeting/council room. In October 2015, several deficiencies were identified in a study by Spaceplan. Among several mechanical and operational issues, the report noted that the units are twenty years old and nearing the end of their service life. The report recommends replacing both air handling units with properly sized and variable speed units.



Project Status: Unfunded ☒ Partially Funded ☐ Funded ☐

Total Appropriations To Date	Budget Year 1 2017 - 2018	Unappropriated Subsequent Years				Future Years	Total Requested Funds	Total Project Cost
		Year 2 2018 - 2019	Year 3 2019 - 2020	Year 4 2020 - 2021	Year 5 2021 - 2022			
	\$ 25,000						\$ 25,000	\$ 25,000

Recommended Time Schedule

Milestones:

Planning/Preliminary Design
Engineering/Arch. Services
Land/ROW/Acquisition
Award of Contract
Construction/Purchase

2015 - 2016

2016 - 2017

2017 - 2018

2018 - 2019

2019 - 2020

2020 - 2021

2021 - 2022

Operating Budget Impact

2017 - 2018

\$ -

2018 - 2019

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2019 - 2020

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2020 - 2021

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2021 - 2022

\$ -

Future Years

\$ -

Operating Budget Impact:

Salaries/Benefits

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Utilities

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Departmental Expenses

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Professional Services

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Maintenance/Repair

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Capital Outlay

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Project Costs:

Planning/Design/Engineering
Land/ROW Acquisition
Construction
Equipment
Hardware/Software

Current
Estimated
CostPrior Year
CostsBudget
2017 - 2018Budget
2018 - 2019Budget
2019 - 2020Budget
2020 - 2021Budget
2021 - 2022Future
YearsProject
Total

								\$ -
								\$ -
								\$ -
\$ 25,000		\$ 25,000						\$ 25,000
								\$ -
\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Total Project Costs:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Budget Costs:		\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Total Project Estimated Costs:		\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Source of Funds:

Current Revenue
Bonds
Assessment
Lease/Purchase
Grant
Other: _____

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Percentage	Budget 2017 - 2018	Budget 2018 - 2019	Budget 2019 - 2020	Budget 2020 - 2021	Budget 2021 - 2022	Future Years	Project Total
100.00%	\$ 25,000						\$ 25,000
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
100.00%	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Total Funding:

Town of Lake Lure
Capital Improvement Plan - Project Summary Form

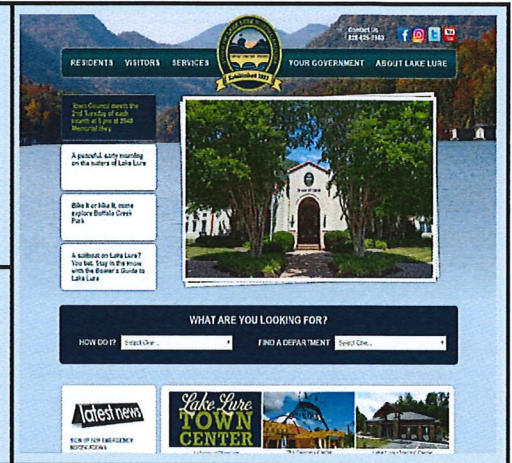
Project Title: Website Update and App Development
Department: Administration
Acct. Number: 10-800000

Departmental Priority: 2
Organizational Priority: 23

Purpose: Health, Safety and Welfare ☐ Mandate ☐ Renovation/Replacement ☒ Expansion ☒

Description: This project updates and replaces the Town of Lake Lure website as well as proposes the development of a Lake Lure App. More than half of the web traffic on the Town website now view their content from a handheld device. Unfortunately, the Town's web design is not mobile friendly and an update is now needed. It is estimated that the website update will cost approximately \$10,000 while the development of a Lake Lure App may cost an additional \$5,000.

Justification: In less than a decade, the way Americans communicate has changed dramatically. More than 90% own a cell phone. Mobile Apps, first introduced in 2008, have become an essential tool for how citizens interact with local government. Mobile apps offer a wide range of opportunities for delivering services, such as managing service requests and providing important information about the Town. Updating the website and providing an App will help continue the Board's desire to provide a more helpful and open means of communicating with residents and visitors.



Project Status: Unfunded ☒ Partially Funded ☐ Funded ☐

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		Year 2 2018 - 2019	Year 3 2019 - 2020	Year 4 2020 - 2021	Year 5 2021 - 2022			
	\$ 10,000	\$ 5,000					\$ 15,000	\$ 15,000

Recommended Time Schedule

Milestones:

Planning/Preliminary Design
Engineering/Arch. Services
Land/ROW/Acquisition
Award of Contract
Construction/Purchase

2015 - 2016

2016 - 2017

2017 - 2018

2018 - 2019

2019 - 2020

2020 - 2021

2021 - 2022

Operating Budget Impact

2017 - 2018

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2018 - 2019

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2019 - 2020

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2020 - 2021

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2021 - 2022

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Future Years

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Operating Budget Impact:

Salaries/Benefits

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Utilities

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Departmental Expenses

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Professional Services

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Maintenance/Repair

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Capital Outlay

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Project Costs:

Planning/Design/Engineering
Land/ROW Acquisition
Construction
Equipment
Hardware/Software

Current
Estimated
CostPrior Year
CostsBudget
2017 - 2018Budget
2018 - 2019Budget
2019 - 2020Budget
2020 - 2021Budget
2021 - 2022Future
YearsProject
Total

\$ 15,000

\$ -

\$ 10,000

\$ 5,000

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\$ 15,000

Total Project Costs:

\$ 15,000

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\$ 10,000

\$ 5,000

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\$ 15,000

Total Operating Budget Costs:

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Total Project Estimated Costs:

\$ 15,000

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\$ 10,000

\$ 5,000

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\$ 15,000

Source of Funds:

Current Revenue
Bonds
Assessment
Lease/Purchase
Grant
Other: Powell Bill

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Percentage

Budget
2017 - 2018Budget
2018 - 2019Budget
2019 - 2020Budget
2020 - 2021Budget
2021 - 2022Future
YearsProject
Total

100.00%

\$ 10,000

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Total Funding:

100.00%

\$ 10,000

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\$ 15,000