

**ORDINANCE 2025-38**

**AN ORDINANCE OF THE CITY OF BUDA, TEXAS, ORDERING A SPECIAL ELECTION TO BE HELD ON NOVEMBER 4, 2025, FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS, FOR ADOPTION OR REJECTION, PROPOSED AMENDMENTS TO THE HOME-RULE CITY CHARTER OF THE CITY OF BUDA, TEXAS; PROVIDING NOTICE OF THE ELECTION; PROVIDING FOR PROCEDURES AND RELATED MATTERS ESTABLISHING THE ELECTION; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

- WHEREAS,** the City Council of the City of Buda wishes to order a Special Election for the purpose of submitting to the voters certain amendments to the Home-Rule Charter of the City of Buda; and
- WHEREAS,** the City Council of the City of Buda desires to proceed with the ordering of an election to be held on November 4, 2025; and
- WHEREAS,** on March 21, 2023, the City Council appointed persons to a Charter Review Committee ("Committee"), and charged the Committee with reviewing and proposing amendments to the Buda City Charter; and
- WHEREAS,** following a series of public meetings, the Committee presented its report of proposed Charter amendments to the Buda City Council; and
- WHEREAS,** the Council reviewed the Report and after considering the Committee's proposed amendments, the Council now believes that Buda voters should vote on the following proposed amendments in the form of ballot measures; and
- WHEREAS,** in accordance with Article 11, Section 5 of the Texas Constitution, Chapter 52 of the Texas Election Code, and Section 9.005 of the Texas Local Government Code a proposed amendment of a municipality's charter is adopted if it is approved by a majority of the qualified voters of the municipality who vote at an election held for that purpose; and
- WHEREAS,** the election will be held as a joint election pursuant to Chapter 271 of the Texas Election Code and a joint election agreement will be entered into with the County to designate certain officials to conduct various aspects of election services for the City; and
- WHEREAS,** the laws of the State of Texas further provide that the Election Code of the State of Texas is applicable to the elections, and an ordinance must be passed establishing the procedures to be followed in the election and designating the voting places for the election.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BUDA, TEXAS THAT:**

**SECTION 1.** The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

**SECTION 1.** It is hereby ordered that a Special Election be held in the City of Buda on November 4, 2025, in conformance with all applicable laws and as provided in this Ordinance, for the purpose of submitting to the voters certain proposed amendments to the Charter of the City of Buda.

**SECTION 2.** All qualified voters of the City shall be entitled to cast a vote in the Special Election of the City.

**SECTION 3.** At the Special Election for consideration of proposed Charter amendments, the qualified voters of the City of Buda may vote FOR or AGAINST each of the following measures, which shall be submitted in the form of propositions:

**PROPOSITION A.**

Shall Section 3.05 of the Charter be amended to uniformly and consistently compensate the Mayor \$300 per City Council Meeting and each City Council Member \$200 per City Council Meeting? FOR or AGAINST

**PROPOSITION B.**

Shall Section 5.02 of the Charter be amended to provide that the City Council appoints the City Attorney? FOR or AGAINST

**PROPOSITION C.**

Shall Section 6.03 of the Charter be amended to specify that notices of City Council action on a proposed Budget will be in compliance with state law? FOR or AGAINST

**PROPOSITION D.**

Shall Section 6.05 of the Charter be amended to require that the annual Budget be structurally balanced so that total proposed expenditures shall not exceed the total of estimated revenue and fund balance reserves? FOR or AGAINST

**PROPOSITION E.**

Shall Section 6.06 of the Charter be amended to state that the purpose for an appropriation for a capital expenditure may be deemed abandoned if 3 years pass without any disbursement from or encumbrance of the appropriation? FOR or AGAINST

#### **PROPOSITION F.**

Shall Section 6.11 of the Charter be amended to clarify that the City Council shall appoint a Certified Public Accountant to make a complete audit of the books and accounts of every City Department and present a report to the City Council at the close of every fiscal year? FOR or AGAINST

#### **PROPOSITION G.**

Shall outdated transitional language, non-substantive grammar, and typographical errors be removed from the Charter? FOR or AGAINST

#### **PROPOSITION H.**

Shall the City Council be granted the power to make non-substantive amendments to the City Charter by ordinance to correct typographical errors, grammatical errors, references to laws which have been changed or which references are, for any reason, incorrect, and to neutralize all gender references; provided, that no such amendment shall change the meaning or substance of the Charter? FOR or AGAINST

#### **SECTION 4. JOINT ELECTION, ELECTION DATE, POLLING PLACES, AND ELECTION JUDGES.**

Joint Election. The City is located in Hays County and therefore the Hays County Elections Administrator is conducting the election pursuant to an election agreement (the "Election Agreement") between the City and Hays County as authorized under Section 31.092 of the Texas Election Code. The election shall be held as a joint election pursuant to Chapter 271 of the Texas Election Code and a joint election agreement to be entered into between the City and the other participating entities located in Hays County, which are holding an election on [ELECTION DATE].

Election Date. An election shall be held in the City as prescribed by applicable law between the hours of 7:00 A.M. and 7:00 P.M. on November 4, 2025.

Precincts and Polling Places. The City election precincts and polling places within the City designated for holding the election shall be determined by Hays County and conducted at the polling places used for the Hays County General Election, which will be attached hereto as **Exhibit "A"** to this Ordinance, and such exhibit is incorporated herein by reference for all purposes. **Exhibit "A"** may be revised as necessary to conform to the final polling locations as instructed by Hays County. Hays County's election equipment shall be used to conduct the election. The City's Internet website is: <https://budatx.gov/>.

Election Judges. The election judges shall be appointed in accordance with the Election Agreement and the Texas Election Code, as amended. The City Council hereby appoints, for the term of such election, the presiding election judge(s) and alternate election judge(s) as being those designated by the Hays County Elections Administrator.

**SECTION 5. ELECTION CLERK.**

Unless otherwise directed by the County, the Presiding Judge shall appoint not less than two nor more than five resident qualified electors of the City to act as clerks to properly conduct the election. However, if the Presiding Judge appointed actually serves, the Alternate Presiding Judge shall serve as one of the clerks. The appointment of such clerks must include a person fluent in the Spanish language to serve as a clerk to render oral aid in the Spanish language to any voter desiring such aid at the polls on election day. In the absence of the Presiding Judge, the Alternate Presiding Judge shall perform the duties of the Presiding Judge.

**SECTION 6. DATES, TIMES, AND PLACES FOR EARLY VOTING.**

Early voting in the election by personal appearance shall be conducted at the dates, times, and polling places as attached hereto as **Exhibit "A"** to this Ordinance, and such exhibit is incorporated herein by reference for all purposes. **Exhibit "A"** may be revised as necessary to conform to the final early voting polling locations as instructed by Hays County.

Early Voting Clerk. The City Council hereby appoints the Hays County Elections Administrator as the City of Buda Election Officer and Early Voting Clerk. The Early Voting Clerk's mailing address to which applications for ballots by mail may be sent is as follows:

Jennifer Doinoff  
Hays County Elections Administrator  
712 South Stagecoach Trail, Suite 1045  
San Marcos, Texas 78666

Additional contact information for the Early Voting Clerk is provided below:

Telephone: (512) 393-7310

Email: [elections@co.hays.tx.us](mailto:elections@co.hays.tx.us)

Website: [Hays County Voter Registration \(hayscountytexas.com\)](https://www.hayscountytexas.gov/elections/voter-registration)

(<https://www.hayscountytexas.gov/elections/voter-registration>) and

Ballot by Mail: [BBM & UOCAVA | Hays County Govt \(hayscountytexas.com\)](https://www.hayscountytexas.gov/elections/bbm-and-uocava)

(<https://www.hayscountytexas.gov/elections/bbm-and-uocava>)

**SECTION 7. VOTING BY MAIL.**

Applications for voting by mail for all residents of the City shall be submitted by personal delivery not later than October 24, 2025, or shall be mailed to the address in Section 6 and received (not postmarked) by October 24, 2025. [EC 84.007(d)]

**SECTION 8. CONDUCT AND CANVASS OF ELECTION.**

Said elections shall be conducted and the results canvassed and announced as prescribed by the General Election and Special Election Laws of the State of Texas, as amended, and only duly qualified electors shall be qualified to vote.

**SECTION 9. EARLY VOTING BALLOT BOARDS.**

The early voting ballot board is hereby created to process early voting results, and the Presiding Judge of the board will be appointed by the Hays County Elections Administrator. The Presiding Judge shall appoint not less than two nor more than eighteen resident qualified electors to serve as members of the Early Voting Ballot Board.

**SECTION 10. VOTERS.**

All resident, qualified electors of the City of Buda, Texas, shall be entitled to vote at the election.

**SECTION 11. CUSTODIAN OF ELECTION RECORDS.**

The Hays County Elections Administrator shall serve as the custodian of voted ballots, and the City Clerk of Buda, Texas, shall be appointed as custodian of all other election records.

**SECTION 12. NOTICE.**

Posting. A copy of this Ordinance, with such omissions authorized by law, shall serve as a proper notice of the election. Such notice, including a Spanish translation thereof, shall be posted on the bulletin board used by the City to post notices of meetings and at City Hall not less than twenty-one (21) days prior to the date the election is to be held, and shall remain posted through election day. [EC 4.003(b)]

Publication. A copy of this Ordinance, with such omissions allowed by law, shall serve as a proper notice of the election. Such notice, including a Spanish translation thereof, shall be published in The Hays Free Press, a newspaper of general circulation in the City, occurring not earlier than the thirtieth (30th) day or later than the tenth (10th) day prior to the day of the election. [EC §4.003(a)(1)]

Authorization to City Clerk. The City Clerk is hereby authorized and directed to publish and post the required notices in the manner and for the time periods required by law.

**SECTION 13. VOTING DEVICES.**

Electronic optical scan voting devices may be used in conducting the election. The Hays County Elections Administrator may also utilize a central counting station as provided by Section 127.000 et seq., as amended, Texas Election Code. Any central counting station presiding judge and the alternate presiding judge shall be appointed in accordance with the Election Agreement and the Texas Election Code. The Hays County Elections Administrator is currently using election systems and software certified by the Texas Secretary of State.

The City Council of the City of Buda, Texas, finds as follows:

Section 61.012, Texas Election Code, requires that at least one accessible voting station must be provided in each polling place used in a Texas election. Such system must comply with state and federal laws setting the requirements for voting systems that (i) fully comply with applicable laws relating to accessible voting systems which make voting accessible for disabled voters; and (ii) provide a practical and effective means for voters with physical disabilities to cast a secret ballot. The Office of the Texas Secretary of State has certified that the DRE - Election Systems and Software iVotronic is an accessible voting system that may legally be used in Texas elections.

Sections 123.032 and 123.035, Texas Election Code, authorize the acquisition of voting systems by local political subdivisions and further mandate certain minimum requirements for contracts relating to the acquisition of such voting systems. As chief elections officer for the City of Buda, the Hays County Elections Administrator shall provide at least one Verity Duo Hybrid Voting System component from Hart Intercivic, Inc. ("Hart") in each polling place at every polling location used to conduct any election. The Hart may be acquired by any legal means available to the City of Buda, including but not limited to lease or rental from Hays County or from any other legal source, as authorized or required by Sections 123.032 and 123.035 of the Texas Election Code.

**SECTION 14. PROVIDING FOR REPEAL.**

Any and all other ordinances in conflict herewith are hereby repealed.

**SECTION 15. SEVERABILITY.**

The terms and provisions of this Ordinance shall be deemed to be severable in that if any portion of this Resolution shall be declared to be invalid, the same shall not affect the validity of the other provisions of this Resolution.

**SECTION 16. PASSAGE.**

Pursuant to Section 3.12(A) of the City Charter, the Council determined that the first reading of this ordinance is sufficient for adequate consideration by an affirmative vote of five or more members of the City Council during the first reading and the Ordinance was passed by the affirmative vote of four or more members of the City council; therefore, this Ordinance is adopted and enacted without further readings. In the event a second reading is necessary, this Ordinance is adopted and enacted upon the affirmative vote of four or more members of the City Council upon second reading.

**SECTION 17. OPEN MEETINGS.**

It is hereby officially found and determined that this meeting was open to the public,


and public notice of the time, place, and purpose of said meeting was given, all as required by the Open Meetings Act, Chapter 551, Texas Government Code.

**SECTION 18. EFFECTIVE DATE.**

This Ordinance shall take effect immediately from and after its final passage and any publication in accordance with the requirements of the City of Buda and the laws of the State of Texas.

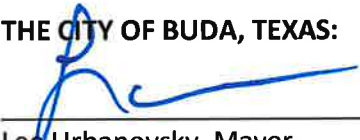
**PASSED, APPROVED & ADOPTED** on first and final reading by an affirmative vote of the City Council of the City of Buda, this 5<sup>th</sup> day of Aug, 2025.

**ATTEST:**

  
Alicia Ramirez, City Clerk



**THE CITY OF BUDA, TEXAS:**

  
Lee Urbanovsky, Mayor



## EXHIBIT A

**November 4, 2025 General Election Vote Center Locations**Main Early Voting Site: **Hays County Elections Office**

Jennifer Doinoff, Elections Administrator: (512) 393-7310

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct.	October 19	20	21	22	23	24	25
		Early Voting 8 am – 5 pm	Early Voting 8 am – 5 pm	Early Voting 8 am – 5 pm	Early Voting 8 am – 5 pm	Early Voting 8 am – 5 pm	Early Voting 10 am – 6 pm
Nov.	26	27	28	29	30	31	November 1
		Early Voting 8 am – 5 pm	Early Voting 8 am – 5 pm	Early Voting 8 am – 5 pm	Early Voting 7 am – 7 pm	Early Voting 7 am – 7 pm	
	2	3	★ Election Day 7 am – 7 pm				

Early Voting    Election Day

**San Marcos**

✓	✓	Broadway (Christus Trinity Clinic)	401 Broadway Street #A
	✓	Brookdale San Marcos North	1720 Old Ranch Road 12
	✓	Calvary Baptist Church	1906 North Interstate 35 Frontage Road
	✓	Centro Cultural Hispano de San Marcos	211 Lee Street
	✓	Dunbar Center	801 West Martin Luther King Drive
	✓	First Baptist Church San Marcos	325 West McCarty Lane
✓	✓	Hays County Elections Office <b>Main Early Voting Site</b>	<a href="#">120 Stagecoach Trail</a>
	✓	La Cima Amenity Center	301 A Central Park Loop
✓	✓	LBJ Student Center, Texas State University	601 University Drive
	✓	Promiseland Church	1650 Lime Kiln Road
	✓	San Marcos Fire Department Station #5	100 Carlson Circle
	✓	San Marcos Housing Authority / C.M. Allen Homes	820 Sturgeon Drive
	✓	San Marcos Public Library	625 East Hopkins Street
	✓	Sinai Pentecostal Church	208 Laredo Street
	✓	South Hays Fire Department Station #12	8301 Ranch Road 12

Early Voting    Election Day

**Buda**

✓	✓	Buda City Hall – Multipurpose Room	405 East Loop Street, Building 100
	✓	Child Nutrition, HCISD Support Services	<a href="#">5750 Dacy Lane</a>
	✓	Hays Hills Baptist Church	<a href="#">1401 North FM 1626</a>
	✓	Southern Hills Church of Christ	3740 FM 967
✓	✓	Sunfield Station	2610 Main Street
	✓	Upper Campus, Buda Elementary School (Kunkel Room, historic school site)	<a href="#">300 North San Marcos Street</a>



Early Voting

Election Day

**Kyle**

	✓	Austin Community College, Hays Campus	1200 Kohlers Crossing
	✓	Gemstone Palace	1101 Bunton Creek Road, Suite 200
✓	✓	HCISD Academic Support Center	<a href="#">21003 Interstate 35 Frontage Road</a>
✓	✓	Kyle City Hall	100 West Center Street
✓	✓	Main Office, HCISD Transportation	2385 High Road, Uhland
	✓	Philomena, The: Assisted Living & Memory Care	500 Blanco Street
	✓	Precinct 2 Office, Hays County	5458 FM 2770
✓	✓	Yarrington, Hays County Transportation Department	2171 Yarrington Road

Early Voting

Election Day

**Wimberley**

✓	✓	Texan Academy at Scudder	<a href="#">400 Green Acres Drive</a>
	✓	VFW Post #6441	401 Jacobs Well Road
✓	✓	Wimberley Community Center, Blanco Room	<a href="#">14068 Ranch Road 12</a>

Early Voting

Election Day

**Dripping Springs**

	✓	Driftwood Community Center	15112 FM 150, Driftwood
✓	✓	Dripping Springs ISD Center for Learning and Leadership	<a href="#">300 Sportsplex Drive</a>
	✓	Dripping Springs Ranch Park	1042 Event Center Drive
✓	✓	Patriots' Hall of Dripping Springs	<a href="#">231 Patriots' Hall Boulevard</a>
	✓	Precinct 4 Office, Hays County	<a href="#">195 Roger Hanks Parkway</a>



# Ubicaciones de los centros de votación para la elección uniforme del 3 de mayo de 2025



Sitio principal de votación anticipada: **Hays County Elections Office**

Jennifer Doinoff, Administradora de elecciones: (512) 393-7310

	domingo	lunes	martes	miércoles	jueves	viernes	sábado
mayo abril	abril 20	21	22	23	24	25	26
		<b>Día de San Jacinto</b>	<b>Votación</b> 8 am – 5 pm	<b>Anticipada</b> 8 am – 5 pm	<b>Votación</b> 8 am – 5 pm	<b>Anticipada</b> 8 am – 5 pm	<b>Votación</b> 10 am – 4 pm
	27	28	29	30	Mayo 1	2	3
		<b>Anticipada</b> 7 am – 7 pm	<b>Vot. Anticipada</b> 7 am – 7 pm				★ <b>Día de elección</b> 7 am – 7 pm

Votación  
anticipada

Día de  
elección

## San Marcos

✓	✓	Hays County Elections Office <b>Sitio principal de votación anticipada</b>	<a href="#">120 Stagecoach Trail</a>
---	---	-------------------------------------------------------------------------------	--------------------------------------

## Kyle

✓	✓	HCISD Academic Support Center	<a href="#">21003 Interstate 35 Frontage Road</a>
	✓	Wallace Middle School	<a href="#">1500 West Center Street</a>

## Buda

	✓	Child Nutrition, HCISD Support Services	<a href="#">5750 Dacy Lane</a>
	✓	Hays Hills Baptist Church	<a href="#">1401 North FM 1626</a>
✓		Upper Campus, Buda Elementary School (Kunkel Room, historic school site)	<a href="#">300 North San Marcos Street</a>

## Wimberley

✓	✓	Wimberley Community Center – Blanco Room	<a href="#">14068 Ranch Road 12</a>
✓	✓	Texan Academy at Scudder	<a href="#">400 Green Acres Drive</a>

## Dripping Springs

✓	✓	Dripping Springs ISD Center for Learning and Leadership	<a href="#">300 Sportsplex Drive</a>
✓	✓	Patriots' Hall of Dripping Springs	<a href="#">231 Patriots' Hall Boulevard</a>
	✓	Precinct 4 Office, Hays County	<a href="#">195 Roger Hanks Parkway</a>