

**AGENDA
EUCLID CITY COUNCIL MEETING
MONDAY, MARCH 20, 2023 AT 7:00 PM
EUCLID MUNICIPAL CENTER COUNCIL CHAMBER**

PERMISSIBLE PRELIMINARIES:

FIRST GAVEL

PLEDGE OF ALLEGIANCE

EUCLID CITY COUNCIL MEETING BUSINESS:

SECOND GAVEL

ROLL CALL OF MEMBERS

COMMUNICATIONS:

- Cuyahoga County Board of Elections – Precinct Boundaries

COUNCIL MINUTES:

- March 6, 2023

ADMINISTRATION REPORTS & COMMUNICATIONS:

COMMITTEE DOCUMENTATION:

- Ad Hoc Committee – February 22, 2023
- Executive and Finance Committee – March 6, 2023
- Business Development & City Planning Committee – March 13, 2023
- Board of Control – February 27, 2023 & March 13, 2023

COMMITTEE OF THE WHOLE FOR LEGISLATIVE MATTERS ONLY

LEGISLATION

ACTION		PROPOSED
Third Reading	1. An emergency ordinance amending Ordinance #148-2022 which makes the annual appropriations for all expenditures for the City of Euclid for the period ending December 31, 2023. (Sponsored by Council President Mancuso by request of the Director of Finance) Comment: This would approve the annual city budget.	Ord. (015-23)
	2. An emergency ordinance providing for the schedule of inter-transfer of funds between all funds. (Sponsored by Mayor Holzheimer Gail by request of the Director of Finance) Comment: This provides for the inter transfer of funds between city funds.	Ord. (021-23)
Second Reading	3. An ordinance authorizing the Director of the Department of Planning and Development of the City of Euclid to enter into a contract with the Euclid Development Corporation (EDCOR) for operating support at a cost not to exceed One Hundred Thousand Dollars (\$100,000.00) for a nine (9) month period from April 1, 2023, through December 31, 2023. (Sponsored by Mayor Holzheimer Gail) (Referred back to Council by the Business Development and City Planning Committee with recommendation for passage) Comment: This would authorize the city to enter agreement with EDCOR for financial support to hire an executive director.	Ord. (018-23)
	4. An ordinance authorizing the Mayor of the City of Euclid to make a one-time annual voluntary contribution toward the Downtown Euclid	Ord. (022-23)

Improvement District property assessment at a cost not to exceed Sixty-Five Thousand Fifty-two dollars and Four Cents (\$65,052.04) for services from January 1, 2023 through December 31, 2023. (Sponsored by Mayor Holzheimer Gail)

Comment: This would authorize the city to contribute the city's assessment for the Downtown Euclid Improvement District.

5. An emergency ordinance authorizing the Mayor of the City of Euclid or her designee to enter into an agreement with Perspectus, 1300 East 9th Street, Suite 910, Cleveland, Ohio 44114, for schematic design services for the Euclid Community Recreation and Wellness Facility in an amount not to exceed Two Hundred Sixty Thousand Dollars and Zero Cents (\$260,000). (Sponsored by Mayor Holzheimer Gail and Councilperson Jukic) Ord. (020-23)

Comment: This would authorize the city to enter agreement with Perspectus for schematic design services.

6. An ordinance amending the Consolidated Compensation Ordinance to establish the compensation level for the Mayor of the City of Euclid, commencing with the term beginning January 1, 2024 for terms thereafter until adjusted. (Sponsored by Council President Mancuso) Ord. (023-23)

Comment: This would establish new compensation level for the Mayor of the City of Euclid for term commencing January 1, 2024.

7. An ordinance amending the Consolidated Compensation Ordinance to establish the compensation level for Council President and Members of Council of the City of Euclid, commencing with the term beginning January 1, 2024 for terms thereafter until adjusted. (Sponsored by Council President Mancuso) Ord. (024-23)

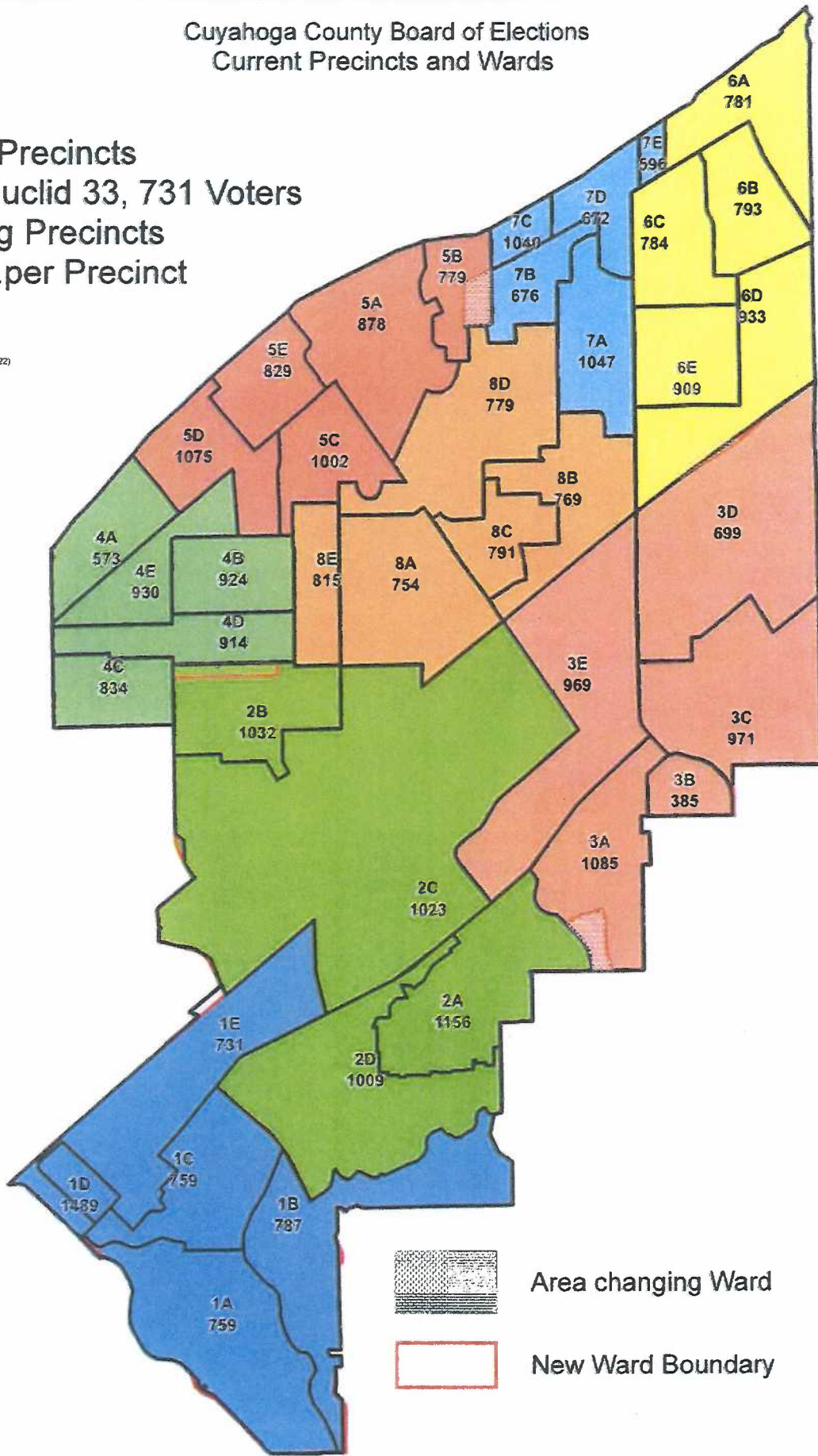
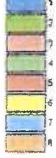
Comment: This would establish new compensation levels for the Council President and Members of Council for terms commencing January 1, 2024 and January 1, 2026.

**COMMITTEE OF THE WHOLE – PUBLIC PORTION
COUNCIL MEMBERS' COMMENT
ADJOURNMENT**

Cuyahoga County Board of Elections
Current Precincts and Wards

Current Precincts
City of Euclid 33, 731 Voters
39 Voting Precincts
865 Avg.per Precinct

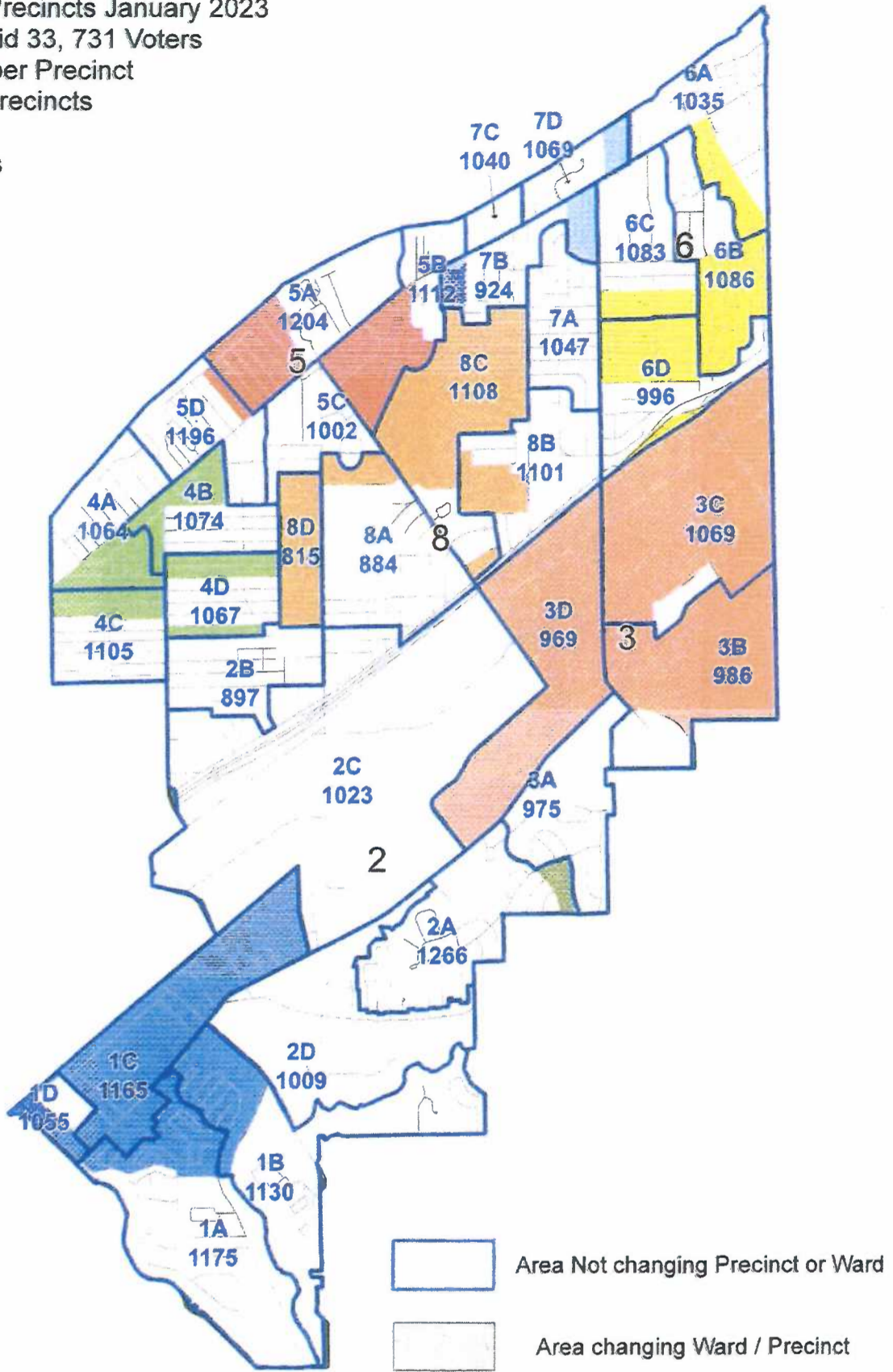
Current Euclid Wards (Prior to 2022)



Cuyahoga County Board of Elections

Proposed Precincts January 2023
City of Euclid 33, 731 Voters
1,054 Avg.per Precinct
32 Voting Precincts

-7 Precincts



Committee Chair Summary

Committee name: Ad Hoc Committee **Chairperson:** Maria Jukic **Date of meeting:** FEBRUARY 22, 2023

Meeting Agenda Items: Council Meeting Minutes - Overview of current process for City Council meeting minutes - Review of Ohio law requirements - Examples of other municipalities - Overview of current technology - Discussion of Pros and Cons - Discussion of proposed legislation

Administration Staff Present: NA

Committee Members Present: Wojtila, Hannum, Tanner, Epps, Jukic

Guests/Presenters: NA

Issues Discussed: Chairwoman Jukic presented a PowerPoint where she provided an overview of the current process for City Council minutes; reviewed Ohio law requirements; reviewed examples of 4 other communities' summary minutes – Lakewood, Parma, Cleveland Heights, Richmond Heights; reviewed the current audiovisual technology used in Council Chambers; and listed pros and cons for keeping verbatim minutes. Committee chair Jukic recommended having another meeting to continue to discuss the topic and requested that committee members each research three additional communities to see how they keep their council minutes. The examples gathered so far show that most cities use summary minutes of some kind. The committee discussed challenges of verbatim minutes and potential challenges of summary minutes. Committee members agreed to meet again in May.

Actions Taken:

- Move issue back to Council with Recommendation to approve. [Click here to enter text.](#)
- Move back to Council with No Recommendation. [Click here to enter text.](#)
- Keep in Committee for further discussion/information. **This issue will stay in committee**
- No Action taken. [Click here to enter text.](#)
- Handouts provided. [Click here to enter text.](#)

Committee Chairperson Signature

Euclid City Council Approval Date

Please provide a brief summary of activities occurring at the meeting and any actions taken. The completed summary should also be emailed to the Council Clerk no later than 48 hours after the Committee meeting so it can become part of the Legislative Fact sheet, if appropriate before the next Council meeting. Please be prepared as the Committee Chair, to speak to your summary at the next City Council meeting during the "Reports & Committee Documentation" process of the meeting. The Committee summaries will become part of the Council meeting record by being received and accepted at the meeting.

Committee Chair Summary

Committee name: Executive and Finance Committee meeting **Chairperson:** C. Mancuso **Date:** 3/6/2023

Meeting Agenda Items: Discussion with outside counsel and Assistant Law Director on pending litigation concerning Mary Stewart, ADM. of Estate of Luke Stewart Sr. vs Matthews Rhodes Case #21-948028.

Administration Staff Present: Mayor Gail and Asst. Law Director Rubadue

Committee Members Present: All committee members present.

Guests/Presenters: Attorney James A, Climer, Mazanec, Raskin & Ryder Co, L.P.A.

Issues Discussed: Committee members motioned and seconded the motion to recess into Executive Session pursuant to Ohio Revised Code 121.22(G) (3) and Euclid Codified ordinance 125.05(C). The Council, council committees and all other boards, commissions, committees, and other decision-making bodies of the City shall conduct all meetings in public except for executive sessions which shall be closed to the public, called for the following purposes: Conferences with an attorney for the public body concerning disputes involving the public body that are the subject or pending or imminent court action. A role call was taken with a unanimous affirmative vote to recess into Executive Session. Upon return to Council chambers the E&F committee went "back on the record". To resume the committee meeting.

Actions Taken: There was no action taken by the committee members at this time. A motion and 2nd were made to adjourn and a verbal affirmative vote was done. The E&F meeting was then adjourned.

Handouts provided: Meeting agenda.

Charlene Mancuso

Committee Chairperson Signature

3/20/2023

Euclid City Council Approval Date

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Committee Chair Summary

Committee name: Business Development, City Planning and Housing **Chairperson:** Kristian Jarosz **Date of meeting:** 03/13/2023

Meeting Agenda Items: #1 Discussion of Ord. 018-23 – To enter into a contract with Euclid Development Corporation for operating support. #2 Review of the Euclid Land Reutilization Program’s handbook – Pricing Policy

Administration Staff Present: Mayor Gail & Dir. Patrick Grogan-Myers

Committee Members Present: Tolton, Hannum & Wojtila. Steele excused

Guests/Presenters: EDCOR members Mr. Burns and Mr. Beck

Issues Discussed: Ord. 018-23- Which will provide temporary city funding for the hiring of an executive director for our local community development corporation “CDC”, EDCOR. We discussed and were provided examples of the value and positive impact that a dynamic CDC can have on a community. We reviewed EDCOR’s long history and why hiring an executive director is necessary for EDCOR to thrive and potentially expand services within Euclid. City funding will begin 2023 and phased out over the next couple of years. The executive director’s salary will then be paid through the operating budget of EDCOR. After several questions from all committee members, the committee then voted and unanimously approved the legislation to be sent back to full council with recommendation for approval. We then discussed The Euclid Land Reutilization Program. Director Grogan-Myers informed the committee that the administration is currently reviewing the program’s handbook and will soon come back to the committee with recommendations.

Actions Taken:

- Move issue back to Council with Recommendation to approve. **Ord. 018-23**
- Move back to Council with No Recommendation. [Click here to enter text.](#)
- Keep in Committee for further discussion/information. [Click here to enter text.](#)
- No Action taken. [Click here to enter text.](#)
- Handouts provided. [Click here to enter text.](#)

Kristian Jarosz
Committee Chairperson Signature

3-20-2023
Euclid City Council Approval Date

Please provide a brief summary of activities occurring at the meeting and any actions taken. The completed summary should also be emailed to the Council Clerk no later than 48 hours after the Committee meeting so it can become part of the Legislative Fact sheet, if appropriate before the next Council meeting. Please be prepared as the Committee Chair, to speak to your summary at the next City Council meeting during the “Reports & Committee Documentation” process of the meeting. The Committee summaries will become part of the Council meeting record by being received and accepted at the meeting.



Board of Control

The Board of Control of the City of Euclid met on Tuesday February 21, 2023 in the Council Chambers to consider business to come before the Board. Chairwoman Holzheimer-Gail called the meeting to order at 4:00 p.m.

ROLL CALL:

Kirsten Holzheimer-Gail, Chairwoman	(P)
Laura Rubadue, Acting Law Director	(P)
James Smith, Finance Director	(P)
Mac Stephens, Recreation Director	(E)
Patrick Grogan-Myers, Planning & Develop Director	(P)
Dan Knecht, Service Director	(E)
Wallace Tanner, Council Representative	(E)

Motion to excuse Director Stephens, Director Knecht and Councilman Tanner moved by Director Smith and seconded by Acting Director Rubadue. Motion passed unanimously.

ALSO PRESENT:

ADD TO AGENDA:

MINUTES OF February 21, 2023: Moved by Director Grogan-Myers and seconded by Acting Director Rubadue to approve the minutes of February 21, 2023. Motion passed unanimously.

BID OPENING: **Hero Park Trail Improvement March 13, 2023**

TABULATIONS/RECOMMENDATIONS/AWARDS PENDING:

RECOMMENDATION:

FUTURE BID OPENINGS:

REQUISITIONS:

Bialosky & Partners Arch LLC
Amount: \$10,000.00
Survey East & South Sides of Project Area

Moved by Director Smith and seconded by Director Grogan-Myers in the amount of \$10,000.00. Motion passed unanimously.

GOVDEALS.COM:

CHAIRMAN'S REPORT:

ADJOURNMENT:

Motion to adjourn moved by Director Smith and seconded by Director Grogan-Myers. Motion passed unanimously. This meeting adjourned at 4:01pm.

Chairman

Secretary



Board of Control

The Board of Control of the City of Euclid met on Monday March 13, 2023 in the Council Chambers to consider business to come before the Board. Chairwoman Holzheimer-Gail called the meeting to order at 4:00 p.m.

<u>ROLL CALL:</u>	Kirsten Holzheimer-Gail, Chairwoman	(P)
	Laura Rubadue, Acting Law Director	(P)
	James Smith, Finance Director	(P)
	Mac Stephens, Recreation Director	(E)
	Patrick Grogan-Myers, Planning & Develop Director	(P)
	Nick Finotti, Assistant Service Director	(P)
	Richard Tolton, Council Representative	(E)

Motion to excuse Councilman Tolton moved by Director Smith and seconded by Director Grogan-Myers. Motion passed unanimously.

ALSO PRESENT:

ADD TO AGENDA:

MINUTES OF February 27, 2023: Moved by Director Stephens and seconded by Director Smith to approve the minutes of February 27, 2023. Motion passed unanimously.

BID OPENING:

Hero Park Trail Improvement

Geauga Highway Co	Construction Bid	\$251,775.00
	Construction Observation	\$10,750.00

Motion to accept the bid and move to tabulation made by Director Grogan-Myers and seconded by Director Smith. Motion passed unanimously.

2023/2024 Grass Cutting/Yard Clean Up

A Team Property Maintenance Service	Single Cut	\$30.00
	Grass Bagged & Hauled Away	\$5.00
	General Labor Rate	\$27.00
Professional Law Care	Single Cut	\$35.00
	Grass Bagged & Hauled Away	\$0.00
	General Labor Rate	N/A

Motion to accept the bid and move to tabulation made by Director Grogan-Myers and seconded by Director Stephens. Motion passed unanimously.

TABULATIONS/RECOMMENDATIONS/AWARDS PENDING:

RECOMMENDATION:

FUTURE BID OPENINGS:

March 13, 2023

REQUISITIONS:

Safebuilt Ohio
Amount: \$45,000.00
CBO Services

Moved by Director Smith and seconded by Chairwoman Holzheimer-Gail in the amount of \$45,000.00. Motion passed unanimously.

Kyln Nurseries Inc
Amount: \$5,233.00
Purchase of 40 Trees for the 2023 ODNR Canopy Grant

Moved by Director Smith and seconded by Director Grogan-Myers in the amount of \$5,233.00. Motion passed unanimously.

HEK Medina LLC
Amount: \$6,180.00
Clean out of acquired property at 19600 Naumann Ave

Moved by Director Smith and seconded by Director Grogan-Myers in the amount of \$6,180.00. Motion passed unanimously.

Zenon Environmental Corporation
Amount: \$19,392.04
InSight MBR Monitoring & Consulting Service

Moved by Director Smith and seconded by Assistant Director Finotti in the amount of \$19,392.04. Motion passed unanimously.

Pelton Environmental
Amount: \$8,120.19
Rebuild of sludge transfer pump

Moved by Director Smith and seconded by Assistant Director Finotti in the amount of \$8,120.19. Motion passed unanimously.

GOVDEALS.COM:

CHAIRMAN'S REPORT:

ADJOURNMENT:

Motion to adjourn moved by Director Smith and seconded by Director Stephens. Motion passed unanimously. This meeting adjourned at 4:06pm.

Chairman

Secretary

RECEIPT

The News-Herald

News-Herald.com

01/26/23

7085 Mentor Avenue,
Willoughby, Ohio 44094

Phone: (440) 951-0000 Fax: (440) 975-2836

Account: 72403 Name: Susan Schantz Laura Kidder Company: EUCLID CITY HALL Address: 585 E 222nd ST EUCLID, OH 44123 Telephone: (216) 289-2700 Description: Legal Notice NOTICE TO BIDDERS Bids	Date: 01/26/23 Ad Date: 02/19/23 Class: 1201 Ad ID: 2429934 Ad Taker: CRSKELLNER Sales Person: Stephanie Kellner (029358) Words: 130 Lines: 19 Agate Lines: 40 Depth: 2.2 Inserts: 4	<p align="center">Publication</p> The News-Herald Daily OH, news-herald.com
Gross: \$188.85 Paid Amount: - \$0.00 Amount Due: \$188.85		

Ad sample

Legal Notice
NOTICE TO BIDDERS

Bids will be received by the Housing Department of the City of Euclid for the Grass Cutting/Yard Clean-Up Program for 2023-2024. Specifications may be picked up in the Housing Department at Euclid City Hall, 585 East 222nd Street, Euclid, Ohio.

All bids must be submitted in a sealed envelope marked: **"Grass Cutting/Yard Clean-Up Program for 2023-2024 by Monday, March 13, 2023 at 3:30 PM. The sealed bids can be hand delivered or mailed to: City of Euclid Housing Department, c/o Jim Quirarte, 585 East 222nd St., Euclid, Ohio 44123.**

Right is reserved to waive any irregularities or informalities which may occur in the bidding process. Right is reserved to reject any and all bids.

Kristal Grida
Assistant to the Mayor
2429934/February 19, and 26, 2023

We Appreciate Your Business!
Thank You Susan Schantz Laura Kidder!

 **MediaNews Group**

LEGAL NOTICE TO BIDDERS

Sealed bids will be received by the City of Euclid, Ohio at the office of the Director of Planning and Development at 585 East 222nd Street, Euclid, Ohio 44123; **up to the hour of 2:00 PM Local Time on Monday, March 13, 2023**, and read publicly at the Board of Control Meeting at 4:00 PM Local Time on Monday March 13, 2023 in Council Chambers at the above address, for the following improvement project:

Hero Park Trail Improvement

Engineer's Estimate of Cost: \$ 178,400.00

Said improvements shall be in accordance with specifications and proposal forms on file with the Director of Planning and Development. Copies of the Bidding Documents may be purchased at:

Stephen Hovancsek & Associates, Inc.

2 Merit Drive

Richmond Heights, Ohio 44143

216-731-6255

Prospective Bidders must purchase a Bidder's Package (1 full size set (22"x34") of plans and 1 specification book) for \$150.00, exclusive of shipping charges, in order to be considered a BIDDER. PAYMENT FOR PACKAGES WILL NOT BE REFUNDED.

The work covered by the plans and specifications includes: the installation of approximately 3600 feet of a new 6-foot-wide asphalt path and related work items at Hero Park located north of Euclid Avenue between E. 222nd Street and E. 228th Street. All work under this contract shall be completed within 60 days of Notice to Proceed.

Bids shall be addressed to the Director of Planning and Development, 585 E. 222nd Street, Euclid, Ohio 44123, attention Patrick Grogan-Myers and marked "**Hero Park Trail Improvement**".

Inquiries must be submitted in writing to Consulting Engineer, Susan M. Hamilton, P.E. at Stephen Hovancsek and Associates, Inc., 2 Merit Drive, Richmond Heights, Ohio 44143. Email: shamilton@hovancsek.com; phone: (216) 731-6255; **prior to Monday March 6, 2023.**

Any Proposed Equal for a Standard shall be submitted to the Engineer not later than 7 days prior to the bid opening. If no Addendum is issued accepting the Proposed Equal as an Approved Equal, the Proposed Equal shall be considered rejected.

2440255/February 23, and March 2, 2023
Posted on the City of Euclid Website

BY: Council President Charlene Mancuso (per request of the Finance Director)

AN EMERGENCY AMENDING ORDINANCE # 148-2022 WHICH MAKES THE ANNUAL APPROPRIATION FOR ALL EXPENDITURES FOR THE CITY OF EUCLID FOR THE PERIOD ENDING DECEMBER 31, 2023.

WHEREAS, IN ORDER TO PROVIDE FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF EUCLID, IT IS NECESSARY THAT THE FOLLOWING SUMS OF MONEY, OR AS MUCH THEREOF AS MAY BE AUTHORIZED BY LAW, AS MAY BE NEEDED OR DEEMED NECESSARY TO DEFRAY ALL EXPENSES AND LIABILITIES OF THE CITY, BE APPROPRIATED FOR THE CORPORATE PURPOSES AND OBJECTS OF SAID CITY AS HEREINAFTER SPECIFIED.

WHEREAS, THE SUBJECT MATTER OF THIS ORDINANCE CONSTITUTES AN EMERGENCY IN THAT THE SAME PROVIDES FOR THE PRESERVATION OF THE PUBLIC PEACE, SAFETY AND WELFARE OF THE CITIZENS OF THE CITY OF EUCLID, AND FOR THE DAILY OPERATION OF A MUNICIPAL DEPARTMENT.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF EUCLID, THE STATE OF OHIO.

SECTION 1 : THAT TO PROVIDE FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF EUCLID, OVER A PERIOD ENDING DECEMBER 31, 2023. THE FOLLOWING SUMS BE AND THEY ARE HEREBY SET ASIDE AND APPROPRIATED AS HEREINAFTER SET FORTH.

SECTION 2 : THAT THE EXPENDITURES OF EACH FUND FOR THE CITY OF EUCLID CAN NOT EXCEED THE APPROPRIATION AS AMENDED, FOR THAT FUND.

SECTION 3 : THAT THERE BE AND THERE IS HEREBY APPROPRIATED FROM THE FOLLOWING FUNDS, THE DETAIL OF WHICH IS SHOWN BELOW:

101 GENERAL FUND		PERSONAL SERVICES	OTHER EXPENDITURES	TOTAL
<u>Legislative Departments</u>				
101-111	COUNCIL	186,032	6,300	192,332
<u>Judicial Departments</u>				
101-121	COURT	1,612,832	496,600	2,109,432
<u>Executive Departments</u>				
101-131	MAYOR	468,877	19,900	488,777
101-132	HUMAN RESOURCES	142,038	20,500	162,538
101-133	CIVIL SERVICE	19,480	40,100	59,580
<u>Law Department</u>				
101-141	LAW DEPARTMENT	836,977	334,850	1,171,827
<u>Finance Department</u>				
101-151	FINANCE	444,445	106,800	551,245
101-152	TAX	189,059	1,156,450	1,345,509
101-153	VITALS	-	327,967	327,967
101-154	INFORMATION TECH	257,539	235,952	493,491
<u>Police Department</u>				
101-211	POLICE	14,435,275	1,773,724	16,208,999
101-212	POLICE ADMIN	864,511	280,149	1,144,660
101-213	CORRECTIONS	-	500,000	500,000
<u>Fire Department</u>				
101-221	FIRE (FIGHTING, PREVENTION, INSPECTIONS)	12,055,439	256,550	12,311,989
101-222	FIRE ADMIN	101,856	21,000	122,856
<u>Protective Inspection Department</u>				
101-311	BUILDING / HOUSING	875,827	214,750	1,090,577
101-331	PLANNING AND ZONING	195,970	11,950	207,920
<u>CS & ED Department</u>				
101-411	PLANNING AND DEVELOPMENT	418,582	409,600	828,182
<u>Service Department</u>				
101-511	PUBLIC WORKS	231,239	1,002,800	1,234,039
101-521	PUBLIC BUILDINGS	705,380	274,550	979,930
101-541	MOTOR MAINTENANCE	791,179	3,364,650	4,155,829
101-551	PARKS	1,145,884	113,800	1,259,684
101-561	ENGINEERING	-	71,350	71,350
101-571	SANITATION	-	3,000,700	3,000,700
<u>Recreation</u>				
101-611	RECREATION			-
101-621	SENIOR CENTER	313,181	57,500	370,681
<u>General Services</u>				
101-711	GENERAL SERVICES	12,000	2,619,500	2,631,500
101-912	<u>TRANSFERS</u>			
	TO ANIMAL SHELTER - FUND 214	-	130,000	130,000
	TO NUISANCE ABATEMENT - FUND 216		50,000	50,000
	TO RECREATION OPERATION - FUDN 240		150,000	150,000
	TO SHORE CORP. - FUND 290	-	155,000	155,000
	TO SELF-INSUR. LIABILITY - FUND 630	-	200,000	200,000
	TOTAL TRANSFERS OUT			685,000
101-913	ADVANCES			

TO GOLF COURSE
TOTAL GENERAL FUND

FUND 560

53,706,594

SPECIAL REVENUE FUNDS		PERSONAL SERVICES	OTHER EXPENDITURES	TOTAL
210	STATE HIGHWAY	-	149,000	149,000
211	INDIGENT DRIVER ALCOHOL PROGRAM	-	100,000	100,000
212	COURT COMPUTERIZATION	-	120,000	120,000
213	COURT SPECIAL PROJECTS	-	250,000	250,000
214	ANIMAL SHELTER	156,577	10,036	166,613
216	NUISANCE ABATEMENT	214,835	146,900	361,735
217	INDIGENT DRIVER INTERLOCK & ALCOHOL	-	12,000	12,000
220	STREET MAINTENANCE & CONSTRUCTION	1,149,768	1,504,650	2,654,418
230	COMMUNITY TV	-	1,809	1,809
240	RECREATION OPERATING	510,430	427,800	938,230
250	COMMUNITY DEVELOPMENT BLOCK GRANT	390,402	941,280	1,331,682
253	HOME PROGRAM	-	200,000	200,000
255	OTHER GRANTS	-	4,000,000	4,000,000
258	CARES ACT	-	33	33
259	ARP ACT	-	21,038,791	21,038,791
261	COP GRANT	242,694	-	242,694
262	SAFER GRANT	694,654	-	694,654
280	LAW ENFORCEMENT TRUST	-	185,000	185,000
290	SHORE CORPORATION	330,117	141,300	471,417
291	UNCLAIMED MONIES	-	60,926	60,926
TOTAL SPECIAL REVENUE FUNDS				32,979,002
CAPITAL PROJECTS FUNDS		PERSONAL SERVICES	OTHER EXPENDITURES	TOTAL
310	GENERAL PERMANENT IMPROVEMENT	-	586,835	586,835
320	RECREATION CAPITAL	-	1,000,000	1,000,000
330	SIDEWALK REPAIR & REPLACE	-	63	63
380	SIMS PARK	-	4,307	4,307
391	BENNINGTON HAMLET TIF	-	100,000	100,000
393	CMP PROPERTIES TIF	-	157,000	157,000
394	HARBOR TOWN TIF	-	700,000	700,000
395	DOWNTOWN DISTRICT TIF	-	41,000	41,000
396	O'REILLY PUBLIC IMPROVEMENT TIF	-	80,000	80,000
397	SID WATERFRONT DISTRICT	-	-	-
398	DOLLAR GENERAL TIF	-	120,000	120,000
TOTAL CAPITAL PROJECTS FUNDS				2,789,205
DEBT SERVICE FUNDS		PERSONAL SERVICES	OTHER EXPENDITURES	TOTAL
410	BOND RETIREMENT	-	3,774,518	3,774,518
TOTAL DEBT SERVICE FUNDS				3,774,518
ENTERPRISE FUNDS		PERSONAL SERVICES	OTHER EXPENDITURES	TOTAL
510	WASTE WATER TREATMENT	4,419,440	26,811,050	31,230,490
511	EQUIPMENT REPLACEMENT	-	621,000	621,000
512	CREEKS AND SEWERS	1,169,475	190,000	1,359,475
515	PETERSON TRUNK LINE	-	1,885,250	1,885,250
516	WATERLINE IMPROVEMENT	-	2,911,500	2,911,500
560	BRIARDALE GOLF COURSE	-	-	-
TOTAL ENTERPRISE FUNDS				38,007,715
INTERNAL SERVICE FUNDS		PERSONAL SERVICES	OTHER EXPENDITURES	TOTAL
630	SELF INSURANCE	-	296,000	296,000
TOTAL INTERNAL SERVICE FUND				296,000
TRUST & AGENCY FUNDS		PERSONAL SERVICES	OTHER EXPENDITURES	TOTAL
730	RETIREEES-INSURANCE PYMTS	-	500	500
740	BUILDING DEPOSITS	-	100,000	100,000
750	STREET OPENINGS	-	75,000	75,000
760	REVOLVING	-	100,000	100,000
TOTAL TRUST & AGENCY FUND				275,500
TOTAL ALL FUNDS				\$ 131,828,534

SECTION 4 : THAT THE DIRECTOR OF FINANCE IS HEREBY AUTHORIZED TO DRAW HIS WARRANTS FROM ANY OF THE FOREGOING APPROPRIATIONS UPON RECEIVING PROPER CERTIFICATES AND VOUCHERS THEREFORE APPROVED BY THE BOARD OF OFFICERS AUTHORIZED BY LAW TO APPROVE THE SAME, OR AN ORDINANCE OR RESOLUTION OF COUNCIL TO MAKE THE EXPENDITURES PROVIDED THAT THE CONTINGENCIES CAN ONLY BE EXTENDED UPON APPROVAL OF TWO-THIRDS VOTE OF COUNCIL FOR ITEMS OF EXPENSE CONSTITUTING A LEGAL OBLIGATION AGAINST THE CITY OF EUCLID AND FOR OTHER THAN THOSE COVERED BY THE OTHER SPECIFIC APPROPRIATIONS MADE HEREIN.

SECTION 5 : THAT ALL APPROPRIATIONS EQUAL TO OUTSTANDING ENCUMBRANCES SHALL AT YEAR END CARRY FORWARD TO THE NEXT SUCCEEDING YEAR, SHALL NOT LAPSE AND THEREFORE, ENCUMBRANCES NEED NOT BE REAPPROPRIATED.

SECTION 6 : THAT IT IS FOUND AND DETERMINED THAT ALL FORMAL ACTIONS OF THIS COUNCIL CONCERNING AND RELATING TO THE ADOPTION OF THIS ORDINANCE WERE ADOPTED IN AN OPEN MEETING OF THIS COUNCIL. AND THAT ALL DELIBERATIONS OF THIS COUNCIL AND OF ANY OF ITS COMMITTEES THAT RESULTED IN SUCH FORMAL ACTIONS, WERE IN MEETINGS OPEN TO THE PUBLIC, IN COMPLIANCE WITH ALL LEGAL REQUIREMENTS INCLUDING SECTION 121.22 OF THE OHIO REVISED CODE.

SECTION 7 : THAT THIS ORDINANCE IS HEREBY DECLARED TO BE AN EMERGENCY MEASURE NECESSARY FOR THE IMMEDIATE PRESERVATION OF THE PUBLIC PEACE, HEALTH, SAFETY AND WELFARE OF THE INHABITANTS OF THE CITY OF EUCLID, AND PROVIDED IT RECEIVES THE TWO-THIRDS VOTE OF ALL MEMBERS OF COUNCIL ELECTED THERETO, SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE AND APPROVAL; OTHERWISE TO BE IN FULL FORCE AND EFFECT FROM AND AFTER THE EARLIEST PERIOD ALLOWED BY LAW.

ATTEST:

CLERK OF COUNCIL

PRESIDENT OF COUNCIL

PASSED :

APPROVED :

MAYOR

Ordinance No.

By – Mayor Holzheimer Gail by request of the Finance Director

An emergency ordinance providing for the schedule of inter-transfer of funds between all funds.

WHEREAS, the Council of the City of Euclid determines that it is in the best interest of the City that fund balance transfers be presented in a separate schedule of inter-fund transfers.; and

WHEREAS, the adoption of separate legislation approving inter-fund transfers is required by the Office of Auditor of State of Ohio. The Council of the City of Euclid determines that this ordinance constitutes an emergency in that the same provides for the preservation of the public peace, safety and welfare of the citizens of the city and for the daily operation of a municipal department.

NOW, THEREFORE, be it ordained by the Council of the city of Euclid, State of Ohio:

Section 1: That the Director of Finance is hereby directed and authorized to make the transfer of funds as listed in the following schedule of inter-fund transfers.

2023 Schedule of Interfund Transfers		
<u>Transfer from Fund</u>	<u>Transfer Amount</u>	<u>Transfer to Fund</u>
101 General Fund	\$ 150,000	240 Recreation Operation
	\$ 130,000	214 Animal Shelter
	\$ 50,000	216 Nuisance
	\$ 155,000	290 Shore Cultural Center
	\$ 200,000	630 Self Insurance
259 ARPA	\$ 3,000,000	101 General Fund
290 Unclaimed Funds	\$ 60,926	101 General Fund
510 Waste Water Fund	\$ 899,750	512 Creeks and Sewers
	\$ 600,000	511 Equip. Replacement
515 Peterson Trunk Line	\$ 585,250	512 Creeks and Sewers

Section 2: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: That this ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, safety and welfare of the citizens of the City of Euclid, and provided it receives the two-thirds vote of all members of Council elected thereto, shall be in full force and effect from after it passage and approval; otherwise to be in full force and effect from and after the earliest period allowed by law.

Attest:

Clerk of Council

President of Council

Passed:

Approved:

Mayor

Ordinance No.

By – Mayor Holzheimer Gail

An ordinance authorizing the Director of the Department of Planning and Development of the City of Euclid to enter into a contract with the Euclid Development Corporation (EDCOR) for operating support at a cost not to exceed One Hundred Thousand Dollars (\$100,000.00) for a nine (9) month period from April 1, 2023, through December 31, 2023.

WHEREAS, the City of Euclid has recognized the need for and has established the Euclid Development Corporation (EDCOR), a non-profit development corporation, to provide certain programs to community stakeholders. To date, the primary funding support for EDCOR to implement Downpayment Assistance and Low-Interest Loan Programs has been provided by the City through the Community Development Block Grant (CDBG) and HOME Programs; and

WHEREAS, beginning in 2020, EDCOR and the City have worked with Strategy Design Partners for services, including an environmental scan, research, and revisioning of EDCOR. A report was generated in June 2021 summarizing this work and the results of a community stakeholder survey and one-on-one interviews. The report lays out strategic areas EDCOR can begin to provide programming and services, such as vacant housing redevelopment, neighborhood development, and community organizing and engagement; and

WHEREAS, the current EDCOR staffing level only includes one (1) part time person who assists applicants with the Downpayment Assistance and Low-Interest Loan Programs. City operating support is targeted to assist EDCOR with hiring an executive director who will, among other duties, implement the vision outlined in Strategy Design Partners’ report, fundraise, and author grants. City operating support is designed to be time-limited and diminishing so that EDCOR can be financially self-sustaining; and

WHEREAS, the City’s 2018 Master Plan calls for financially supporting a community development corporation that can carry out the neighborhood-level work necessary to strategically invest in struggling neighborhoods by investing in housing and in the amenities that provide a strong sense of place.” The City desires to execute this Master Plan goal through this legislation and funding support of EDCOR.

NOW, THEREFORE, be it ordained by the Council of the City of Euclid, State of Ohio:

Section 1: That the Director of Planning and Development of the City of Euclid be, and is hereby authorized, empowered, and directed to execute a contract on behalf of the City of Euclid with the Euclid Development Corporation (EDCOR) for a nine (9) month period from April 1, 2023 through December 31, 2023, at a cost not to exceed One Hundred Thousand Dollars (\$100,000.00). The contract shall be substantially in the form attached and as approved by the Director of Law. The terms of said contract are hereby approved.

Section 2: That the Director of Finance be, and is hereby authorized, empowered, and directed to certify said funds pursuant to this contract from the General Fund, Account Code 101-411-52205.

Section 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4: That this ordinance shall be in full force and effect from and after the earliest period allowed by law.

Attest:

Clerk of Council

President of Council

Passed:

Approved:

Effective

Mayor

City of Euclid Legislation Fact Sheet

Ordinance Re: FY 2022 Administrative Contract for the Euclid
Development Corporation (EDCOR) (018-23)

Background/Justification

This section intended to provide the background and justification for the above ordinance.

Beginning in 2020, the City hired Strategy Design Partners as consultants to assist the Euclid Development Corporation with an environmental scan, research, and revisioning for how it can serve the residents, businesses, and other stakeholders of the City of Euclid. Strategy Design Group's work included a survey of Euclid stakeholders to determine what the Community believes EDCOR role is in the future in community and economic development. What became clear through this process is that there is a great deal of work that EDCOR can do; however, the current staffing level is not sufficient to begin to realize the aims outlined by the Community. Currently, EDCOR has one (1) part time staff focused on assisting residents through the Downpayment Assistance and Low-Interest Loan Programs.

With limited start-up funds, the City is proposing to support EDCOR in 2023, 2024, and 2025 on a sliding scale to pay for the wages and fringe/benefits associated with an executive director. In 2023, the City is proposing to support EDCOR up to \$100,000; in 2024, the City would support up to \$66,000 (two-thirds of the 2023 amount); in 2025, the City would support up to \$33,000 (one-third of the 2023 amount). This sliding scale is designed to allow an executive director to be hired in 2023, get started on achieving the vision outlined for EDCOR, fundraising, and authoring grant applications with the goal of being fully financially self-sustaining by 2025.

Additionally, financing a CDC to carry out the goals identified in the strategic framework developed by Strategy Design Group is a goal outlined in the City's 2018 Master Plan. Specifically, the Master Plan calls for financially supporting a CDC to "strategically invest in struggling neighborhoods by investing in housing and in the amenities that provide a strong sense of place."

The Business Development and City Planning Committee met on 3/13/2023 and sent back to Council with recommendation for passage.

Financial Impact

This section will specify the fund and amount for the ordinance as well as indicate if the budget covers the expenses. Describe any additional financial impacts below.

Approval of this resolution allows the City to enter into an agreement with the Euclid Development Corporation (EDCOR) in the amount not to exceed \$100,000.00, from the City's General Fund.

Request of Council

Passage X
Emergency Passage
First of Three Readings
Send To Council Committee Comment:

Sponsor of Legislation

Mayor Holzheimer Gail

Conclusion/Next Steps

This section will indicate what needs done once Council takes action.

The Mayor, or her designee, will enter into an agreement with EDCOR for FY 2023.

For further information or to answer additional questions, please contact:

Name	Phone	Email
Patrick Grogan-Myers	(216) 289-8160	pgrogan-myers@cityofeuclid.com

Attachments



THE CITY OF EUCLID

Community & Economic Development Exploration
Report Findings

June 2021

INTRODUCTION

For several years, community and government leaders in Euclid have discussed how to best serve community development needs. Those conversations generated interest and excitement but were not able to establish clarity on what the potential model for community development would be or unify stakeholders around a common vision. To help achieve some much-needed clarity on this topic, the City of Euclid launched a community and economic development exploration process in the winter of 2020. The purpose of this work was to *evaluate the existing capacity, determine the future need, and explore the potential vision for nonprofit community and economic development in the city of Euclid*. The City of Euclid engaged Strategy Design Partners (SDP), a consulting firm based in Cleveland, Ohio, to lead data collection, analysis, stakeholder engagement, and process management. SDP has worked with dozens of community development corporations and related nonprofits on strategic consulting engagements over the firm's existence, as well as significant direct experience working with municipalities as clients.

PROCESS: METHODOLOGY & APPROACH

The City of Euclid assisted SDP in identifying a ten group of community leaders to be part of a steering committee to guide the process, provide leadership, and react to materials. Five members were City of Euclid employees, including: The Mayor, Planning & Development Director, Community Development Manager, and two city council representatives. Five City of Euclid residents, business owners, and institutions made up the other half of the committee

In addition, SDP recommended an environmental scan to gather insights from residents, business owners, institutional leaders, and other Euclid stakeholders. The information gathered would guide and inform the committee's thinking and analysis. To ensure deep and diverse engagement during the scan, SDP recommended and implemented three different methods of outreach: a community-wide survey that reached a larger swath of Euclid's stakeholders; one-on-one interviews with key leaders with potentially deeper insights on community development related topics; and thematic group discussions. In all, well over 600 people shared their voices during the scan process.

Once outreach was completed, SDP presented the themes from the scan to the steering committee for their reactions. The committee was also consulted along the way on ways to generate additional engagement in the process by Euclid stakeholders. The committee considered the themes from the scan at two separate meetings, discussed what they meant for the future of community and economic development in Euclid, and assisted the consultants in refining the recommendations found at the end of this report.

ENVIRONMENTAL SCAN: PROCESS & THEMES

Survey

With assistance from the steering committee and the City of Euclid, SDP administered a community-wide survey aimed to gather information from people living, working, or visiting the City of Euclid. The survey yielded an impressive level of engagement, with 580 respondents completing the survey, a statistically significant response rate based on the City's population.

The survey format included both open-ended questions, where participants could list and describe any potential community or economic development services needed or desired, and multiple choice and ranking questions where respondents were given lists of services or programs and asked to rank them in order of importance.

Given the COVID-19 global pandemic, only online surveys were distributed. The survey link was distributed through several different methods, including the City of Euclid's mailing list, through the City's social media pages, as well as through the steering committee's networks.

The survey provided instrumental baseline information for the exploration process, allowing the steering committee to receive meaningful information from a large number of constituents in a relatively short amount of time. The survey information also supported deeper dive conversations in the one-on-one and group interviews.

Research & Benchmarking

Though SDP is well-versed in the field of community and economic development, there was a request to review community development corporations (CDCs) and provide findings on possible models and approaches. SDP reviewed nine community development organizations identified in partnership with the steering committee, including seven near the City of Euclid (within Cuyahoga County), one in Southern Ohio, and another recognized best practice organization from outside Ohio.

The benchmarking consisted of a review of the current structures, budget sizes and key funding sources, programs and services, histories and backgrounds, and missions. While the benchmarking provided valuable supplemental information, one important finding confirmed by this research was that the most effective CDCs tailor their structures, operations, and services to meet the visions and needs of the community they serve. Thus, the models were helpful in providing the committee with ideas on what is possible, but Euclid's CDC would need to be uniquely its own.

One-on-One Interviews & Group Discussions

The steering committee identified nearly 50 people to participate in one-on-one interviews or group discussions. In total, SDP interviewed 37 of these individuals in either a one-on-one

“zoom” or phone meeting or within a facilitated focus group. Participants were selected based on their knowledge of community development and/or their deep connection to the City of Euclid. Interviewees spanned various backgrounds and represented various entities, including: residents, institutions, business, and youth groups. SDP also conducted a focus group with seven members of the Euclid City staff as well as seven interviews with community development corporations (CDC) directors.

SDP used a common set of questions for each interview depending on the audience. The questions were designed to help SDP get a better understanding of what community and economic development services interviewees felt were currently missing, are most important to the community, to identify target areas of potential need, and their perception of the current services provided. Because of the various backgrounds and experiences of the interviewees identified, the conversations spanned many themes and areas of importance but also provided different perspectives into potential service needs or gaps in the community.

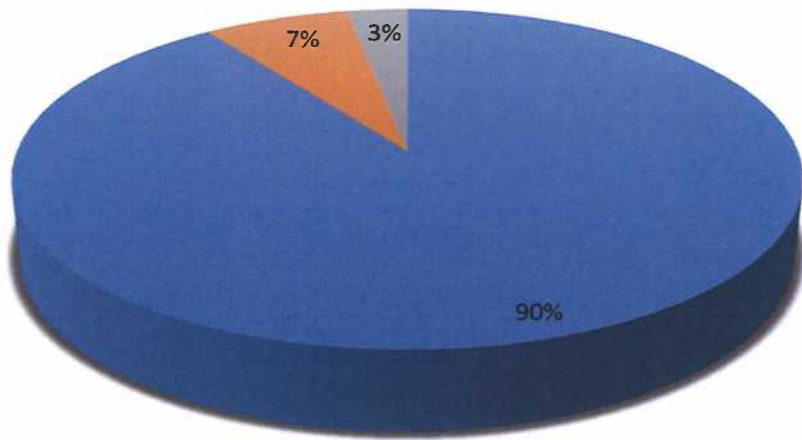
In total, the scan reached 617 Euclid stakeholders and provided the following findings.

SURVEY FINDINGS:

The survey was a crucial method to gather broad community feedback and set the stage for the interviews and group discussions. While it is not possible to guarantee that the survey reached all parts of the city, with a sample size of 580, there is strong confidence that the responses do a reasonable job reflecting the priorities of Euclid's stakeholders.

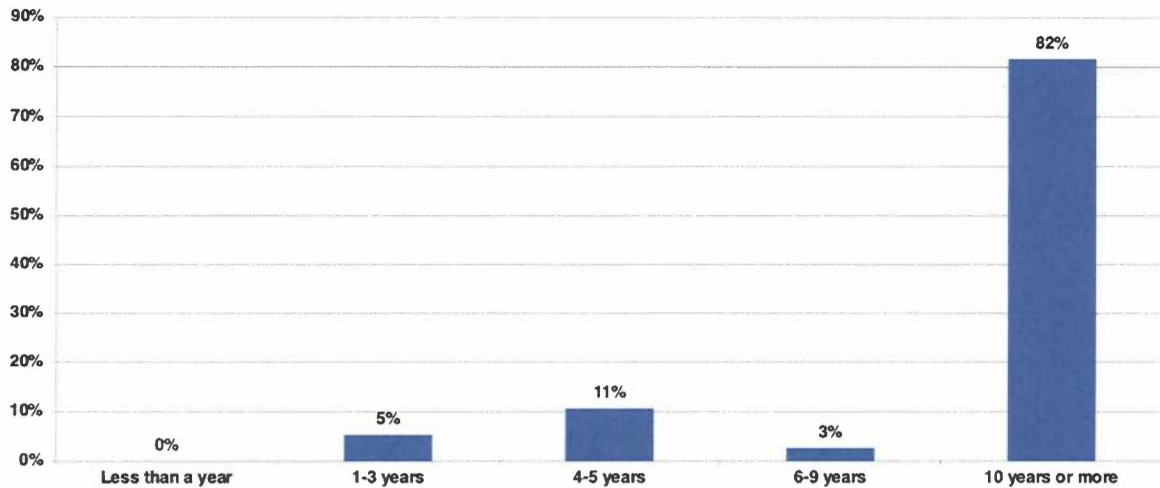
DEMOGRAPHICS OF RESPONDENTS:

The vast majority of those who responded to the survey lived in the City (90%), with another 7% indicating they formerly lived in the city.

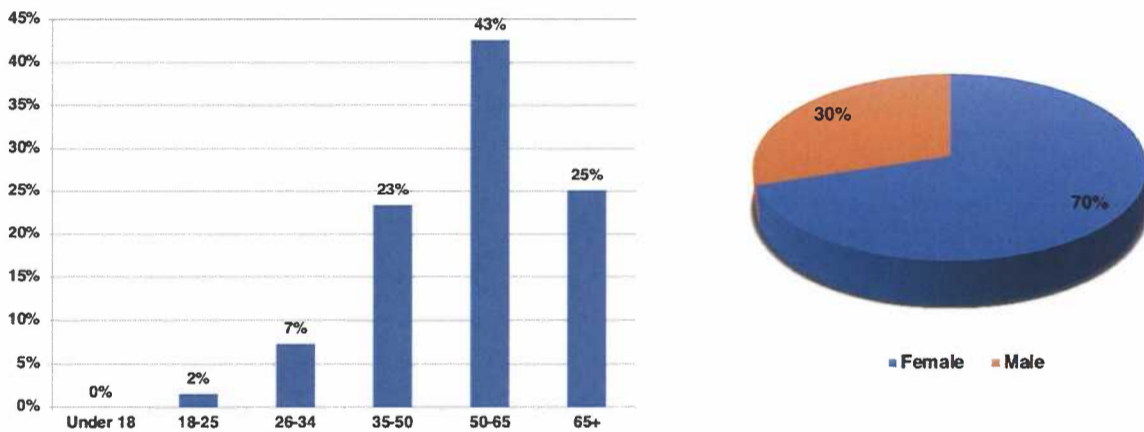


- Yes, I currently reside in Euclid
- No, but I previously resided in Euclid
- I have never resided in Euclid

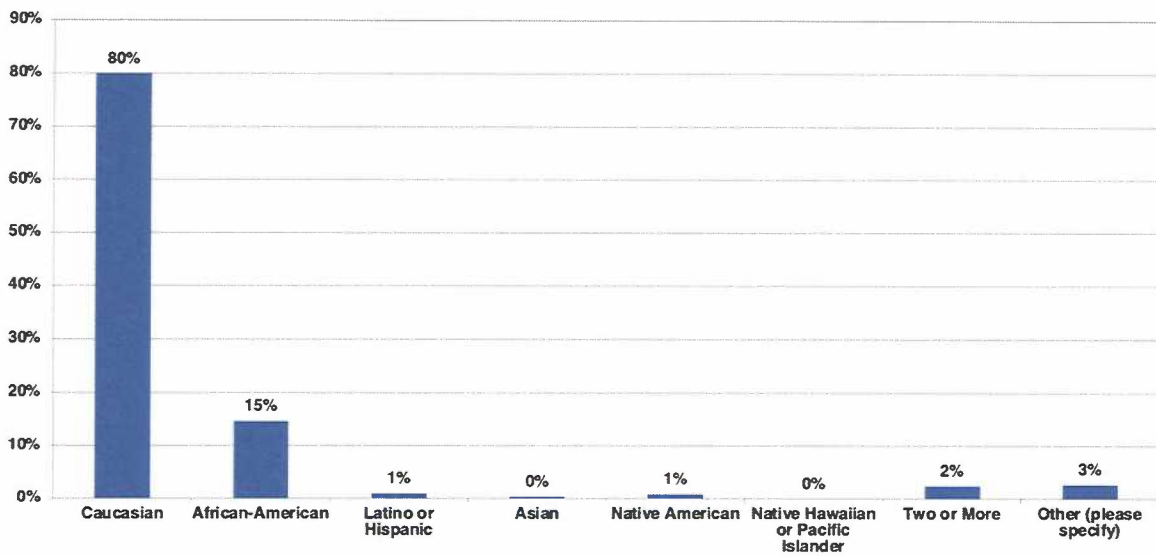
Of the residents, 82% indicated that they have lived in the City for at least ten years or more, with only 5% of respondents living in the city between one and three years.



The survey yielded mixed results in terms of the age of the respondents while most respondents reported being female (70%).



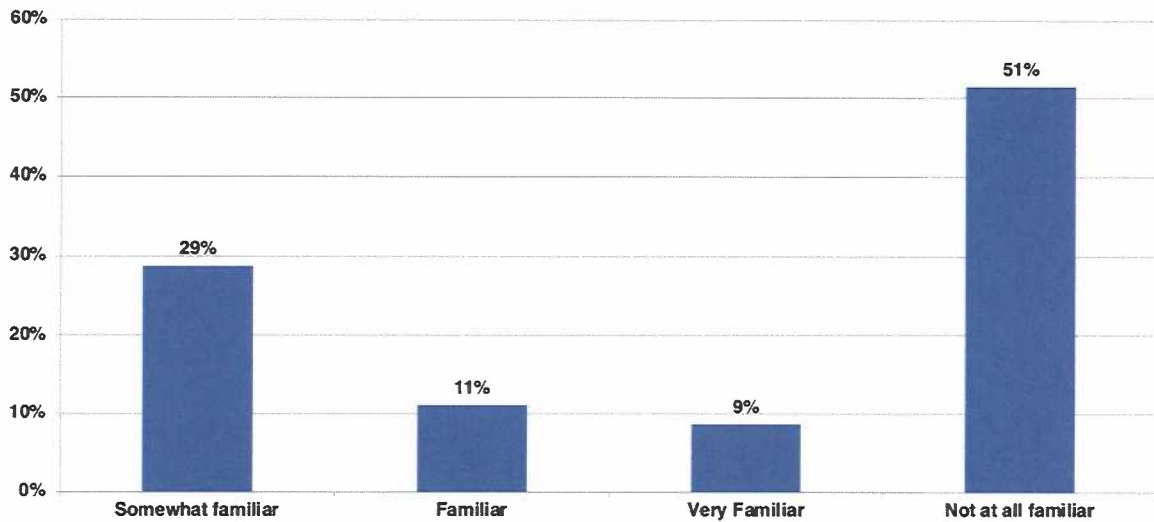
The vast majority of respondents were Caucasian (80%) while another 15% respondents reported being African-American and 1% Latino or Hispanic. Efforts were made by the steering committee to get the survey out through networks to increase the diversity of respondents, which did yield increased participation. In addition, the analysis of the data was segmented to discern if any trends could be seen when taking diversity into account, and these findings were shared with the steering committee.



COMMUNITY & ECONOMIC DEVELOPMENT SERVICES

Following the demographic section of the survey, respondents were given a series of questions that asked about their familiarity with CDCs, to rank a list of potential services or programs, and to identify specific community and economic development services they would like to see in the City of Euclid.

Respondents were asked initially to identify how familiar they were with CDCs. About half (51%) indicated they were not familiar at all with CDCs, while 20% were familiar or very familiar and another 29% were somewhat familiar prior to taking the survey. While this lack of familiarity by nearly half of those taking the survey may have limited commentary on the nuances of CDCs, this data is still highly valuable, as it provided the steering committee with priority areas for community vision, needs, and desires that will help as the CDC is launched.



Survey participants were given a list of ten potential, common CDC services and asked to rank them with one being the most important and ten being the least important in terms of what they believe would be impactful for the City of Euclid. The services were ranked in the following order:

1. Business development & support
2. Vacant housing redevelopment and code enforcement
3. Housing development
4. Neighborhood services
5. Community organizing and engagement
6. Greenspace, trails, & neighborhood planning
7. Youth and family programming
8. Arts & culture programming & recruitment
9. Neighborhood marketing & special events
10. Placemaking & beautification

The two services ranked at the top by survey takers were significantly higher in interest than the remaining eight, showing the Euclid stakeholders are highly interested in a CDC that spur business development and address vacant housing redevelopment and possible deterioration. The third ranking service -- housing development -- was also clearly above the remaining items, but not as strongly as items 1 and 2. These responses will provide highly useful input to guide the early service focus areas of Euclid's CDC.

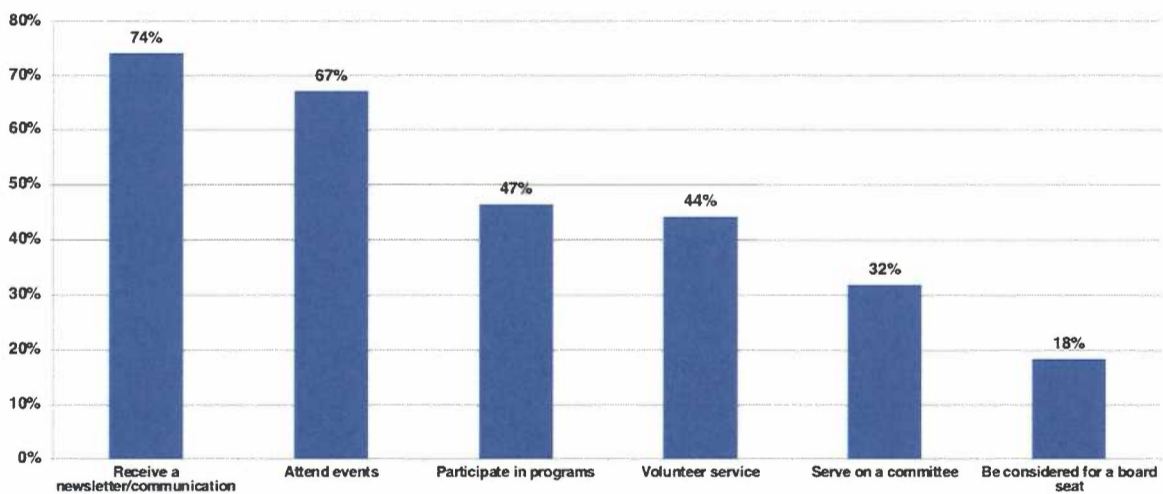
The survey also provided an open-ended section for participants to identify specific services they believed were important for Euclid to consider in community and economic development. Responses to the open-ended questions had some consistency to the ranked services above. However, several of the ranked services above were more commonly mentioned in the open-

ended section, including community organizing, events, and youth activities. The top four most common responses (along with some sample quotes) were:

1. Business recruitment, support, and marketing
 - *"Provide more support to new businesses."*
 - *"More marketing services for our local businesses."*
 - *"Bring in more and new businesses to Euclid."*
2. Community organizing & events
 - *"More events to bring everyone together (once it's safe)."*
 - *"Community organizing to bring people together."*
3. Youth Activities / Recreation
 - *"More things for young people to do."*
 - *"Activities or recreational activities for children."*
4. Housing Programs
 - *"Programs to support low and moderate-income homeowners"*
 - *"Develop a plan for vacant houses."*

INTEREST AND INVOLVEMENT

Those surveyed were asked if they had any interest in being involved with the CDC. They were provided a spectrum of options -- everything from a high level of involvement (serving on the board of directors) to low touch involvement (receiving newsletters or attending events). The response to this question was highly encouraging, with many asking to be part of the CDC in some way. In addition, 200 respondents shared their email addresses to be kept informed of the CDCs future work.



INTERVIEW & GROUP DISCUSSION FINDINGS

SDP interviewed 37 people in total as part of the scan through one-on-one interviews and group discussions. These conversations provided detailed information to bolster what the committee learned through the survey and also ideas on specific programs, focus areas, and perceptions.

Benefits of a CDC

One of the most common and consistent themes from the conversations was the benefits of a CDC for the City of Euclid.

Access to resources: The potential availability of financial resources that the community would otherwise not have access to was consistently seen as a benefit to a 501c(3) community development corporation. It was often recognized that the City is not eligible for or not the best entity to apply for potential funding (e.g., foundation grants, corporate grants, etc.) that could support community and economic development services in Euclid.

- *“Fundraising for a CDC can usually be done more easily than at the City. There is also some liability protection for the city as well.”*
- *“A 501c3 organization has a lot more ability to raise funds with less strings attached to them usually.”*
- *“Access to other funding services as a separate nonprofit is a huge benefit too.”*

Additional Capacity: CDCs provide additional capacity to the neighborhood or city that they serve. Another benefit often cited by interviewees was that a strong CDC would provide capacity to Euclid in many areas.

- *“I honestly question in general the capacity of most cities to do these development projects without partners like a CDC.”*
- *“Good CDCs provide a ton of capacity to communities and neighborhoods to get things done.”*
- *“CDCs provide tons of support to neighborhoods and cities that typically are overworked.”*

Ability to be nimble: CDCs have the ability to move quickly to get projects completed or move things along. While the City was seen as having a talented team in planning and development, there was also an understanding of how the requirement for legislation to move work forward, and other legal restrictions can greatly slow things down.

- *“A separate CDC can be much nimbler and more easily get properties channeled through the county land bank for rehab for example.”*
- *“The City can leverage the CDC to do things the City can’t. Going into people’s houses for example is much less threatening. Go after money the city can’t, etc.”*
- *“The flexibility and the ability to be nimble is a big benefit.”*
- *“My biggest goal for the CDC is to be able to get things done much faster than the City.”*

Addressing the racial divide: Several indicated that they believed that a CDC would be an ideal organization to address the ongoing racial divide in the City of Euclid. Many acknowledge that some organizations and community groups have done work in this space, but a CDC focused on bringing residents together and finding common ground would go a long way to closing the current divide.

- *“Euclid strikes me as a very divided community. White residents on the lake and all other people on the south side.”*
- *“You have an ostensibly progressive group of white citizens there, but it never felt like there was a real empowerment aspect of the nonwhite or poor group. That is work that the government can’t do, but if you have an innovative community development corporation there, that is an interesting space for them to work in.”*
- *“There is an opportunity for an open dialogue on race. We [another CDC interviewed] have a community forum that hosts topics. That is something a Euclid CDC could explore.”*

Resident Involvement: Resident involvement was seen as a strong benefit to a CDC. Several indicated that a CDC board typically has a large contingent of residents from the community served and this would offer the people of Euclid a way of getting involved in planning and development the City sometime cannot.

- *“CDCs are a great way for residents to get involved in planning and development...”*
- *“It [a CDC] is great for residents. It keeps them connected to the City and things going on.”*
- *“CDCs are resident focused and composed of residents. It gives them a more local and grassroots voice than the City can provide.”*

Programs and Services

Opinions on programs and services varied a great deal depending on the audience. During several conversations with people less familiar with CDCs, SDP would outline the types of work CDCs can do by categories and allow interviewees to decide what they believed would be the most impactful. Those more familiar with CDCs provided some additional detail into the types of services they believe would benefit Euclid the most. While variance existed among the interviewees, all of the most common services aligned with what was viewed as important in the survey results.

Business Development & Recruitment: Similar to the survey, interviewees indicated a desire to see a CDC focus on business development and recruitment, citing the need to bring new businesses into the City, but also to help develop and support existing business.

- *“A CDC should help with new businesses and with new business recruitment.”*
- *“It has been an uphill battle getting new businesses right now... A CDC could help with this.”*
- *“Someone needs to take charge of business development in Euclid because the City is overwhelmed.”*

Housing Services: The current housing situation in Euclid was a common theme for respondents. Many cited the need to demolish or renovate abandoned or vacant properties as a top priority for the CDC. Additionally, several also indicated the opportunity to build new houses and inject some life to what was described as a “stagnant” housing market.

- *“Housing is such a huge need in Euclid. From dealing with vacant properties to code enforcement. A CDC could be a huge help with it all.”*
- *“Housing in Euclid is stagnant and that is why our current situation is what it is.”*
- *“Housing needs to be a major focus for the CDC.”*

Real Estate Development: Real estate development and housing were often spoken about in relationship to one another. Many believed real estate development should be an initial focus of the CDC but did not specify if they felt it should be commercial or residential. Many expressed that regardless of the type, real estate development provides an opportunity for the CDC to show success in a very real way, to show momentum, and to hone in on a signature project.

- *“Real estate development should be the CDC’s main focus initially.”*
- *“If I were part of the CDC, I’d focus first on real estate. Whether commercial or residential. People want to see some big wins from this thing, but I also understand there*

is some organizing that likely needs to happen to see what residents want.”

- *“If I were part of the CDC, I’d focus first on real estate. Whether commercial or residential. People want to see some big wins from this thing, but I also understand there is some organizing that likely needs to happen to see what residents want.”*

Community Organizing: The desire to see a nonprofit organization like a CDC bring residents together was strong among the stakeholders interviewed. While there was acknowledgement that some local organizations do this work today, the belief was that a CDC that is resident-focused makes the most sense to do this work and bring residents together around common issues, concerns, or events.

- *“Outreach work is tough for City Hall to do. That is usually something a CDC can do better with help from the City.”*
- *“The CDC needs to have an organizing arm.”*
- *“One of the functions [of a CDC] in a community like that is how do you build community and think about community engagement & empowerment – not necessarily the sexy stuff of real estate development.”*

Geographic Focus

CDCs typically focus on specific geographic areas. While everyone agreed and acknowledged that the Euclid CDC would have a focus on the entire City, there were perceptions about where the initial focus of the CDC should be.

Lakefront: Many of the stakeholders believed that the initial focus of the CDC should be on what is believed by many on the City’s biggest asset, the lakefront. Though many believed there were areas in the City that were in more need, the lakefront provides the CDC with an opportunity to get early wins building on an asset.

- *“There are definitely other priorities, but some of that should come after you after you address the lakefront opportunities.”*
- *“No one has been able to pull everything together and give our city an identity. I think a CDC could do that for Euclid as a Lakefront destination.”*
- *“I’d focus most of my efforts there [the lakefront], and market Euclid as a lakefront community.”*
- *“They have such an incredible geography asset – the lake. I’d focus there first.”*

Southside: The southside of Euclid is seen by many as an area that has the most need and therefore is a logical place for the CDC to focus its efforts.

- *“The CDC should focus on the weak market neighborhoods in the City. Generally, that is considered the south side of town.”*
- *“The south side is consistently neglected when we talk about investment. The lake and downtown are always the first to get attention. The CDC should focus on the south side where less is being done.”*
- *“The CDC should focus on the areas where there is the most need. To me, that is the south side of Euclid.”*

Downtown: For others, the initial focus of the CDC should be on downtown Euclid. They believed that there was a strong opportunity to create a more vibrant downtown that benefits everyone and can be the ‘front door’ to what visitors see when they visit.

- *“I’m not sure how, but downtown needs to be built up. It used to be much more vibrant than it is today.”*
- *“The SID downtown is 100% something that should be done. I would be willing to pay the extra money.”*
- *“I’d like to see them focus on downtown. That is what people see first and how they remember our City.”*
- *“Downtown really needs a hand. It is an absolute thoroughfare. We could make downtown a more walkable, park-able space where people flock.”*

City & CDC Relationship

The relationship between CDC’s and city administration should be seamless. Stakeholders in Euclid believe this as well. It was clear that many believed for the CDC in Euclid to be successful it would need a strong, working relationship with the City administration. However, it was also noted that there needs to be a clear line separating the two entities.

Strongly connected: There was an acknowledgement that the CDC needed to work well and align priorities and resources with the City of Euclid and not replicate what city staff are already doing well. Without a strong partnership between the CDC and City Hall, the work will languish.

- *“The partnership with the City should be seamless. They need to be partners. They need to work hand in glove.”*

- *“The CDC will need a very clear partnership and clear roles with the City. They need someone from the City who they can work closely with. I think Allison is taking over and she is great. I think she and the CDC could do good work.”*
- *“The CDC works in extreme collaboration with the City.”*
- *“My advice is to figure out the core competencies to add value to the community, don’t be duplicative of what the city is doing, and be complementary and supportive to those things.”*

But Separate: While partnership between the City and the CDC were viewed as a must, there was also a belief by many that the CDC needed to have a separate voice, be able to operate outside of the dynamics of City Hall, and occasionally advocate for policies or actions not currently being advanced by the City.

- *“It is very important to be independent of the city. We aren’t an arm of the city, we are residents.”*
- *“My biggest concern is that the CDC will be afraid to push back on the City. I think a strong CDC represents its residents and can’t be owned by the City administration.”*
- *“From a structure standpoint, I like the members of the CDC electing the board. Politicians do things for the wrong reasons.”*
- *“My biggest thing is to get this away from and out of City Hall. Get it away from the lawmakers and bureaucrats. This should be out in the community and of residents.”*

Financial Commitment: A meaningful level of operating support from the City of Euclid was seen as another must for the CDC to achieve success and sustainability. This type of support is present with most local community development corporations and would be needed here as well.

- *“Of course, they need to be connected. The City is going to need to make a financial commitment to staff this for 5 to 10 years while it gets started.”*
- *“They need to have stable, committed, funding for at least 3 years from the City.”*
- *“Convincing funders and banks that there are needs outside of the City of Cleveland borders can be a challenge. The City will likely need to support this for a while until it can establish true fundraising efforts.”*

Process / Structure

Several stakeholders expressed interest in or concerns about the process being conducted. Having seen or been involved in similar projects in the past, there was some hesitation about what will truly come from this work. However, there was also optimism by many to see a CDC come to fruition in Euclid.

Fits & Starts: Some were wary of this current process, as there have been occasions in the past when the launching of a CDC seemed imminent, only to stall out. Having a CDC truly emerge as a next step of this process would be a big win for Euclid and galvanize the community with momentum.

- *"I've had discussions with the last two Euclid City Administrations going on 20 year about developing a CDC to help out the development department... I just hope something finally gets done."*
- *"I'm glad they've engaged someone to help. The last three or four times they tried to do this alone nothing came of it."*
- *"The last time the city did this work it was disorganized and lacked leadership. I hope this time around is different."*

EDCOR: The Euclid Development Corporation (EDCOR) was seen as providing value to the community through its lending and grants program. However, respondents have wanted more and expressed a belief that EDCOR was simply disinclined to grow into the role of a full-fledged CDC.

- *"EDCOR doesn't want to grow their services to become a full CDC."*
- *"I've got no faith in EDCOR to do anything beyond what they do today."*
- *"EDCOR does some CDC services, but they've only ever been focused in one area."*
- *"We've got EDCOR and they are great, but I just don't think they want to do anything differently."*

Optimism: Residents, business owners, and community leaders interviewed expressed positive views of Euclid trajectory, and felt a CDC would be a good way to augment Euclid's growth.

- *"We have so many great plans here in Euclid. I think our administration does a great job there, I just want to see them get some help implementing some of these plans."*

- *"I'm just excited to see something get done. We've talked so much about this; it is just time to move on it and start seeing some successes."*
- *"I want a CDC so we can actually see some of these great plans be actualized. We have so many good plans, but we need something we can move on."*

CONCLUSION & RECOMMENDATIONS

The exploration process enabled the City of Euclid to engage a significant number of people and provide insight to the existing capacity, future need, and the potential vision for nonprofit community and economic development for the City of Euclid. While it is noted the current capacity is meaningful, it was clear through this process there is a desire to see more community development services in Euclid. Now, armed with the findings from this report, the City of Euclid is positioned to make an informed decision about the future community and economic development services.

SDP, in partnership with the steering committee, has developed the following recommendations to advance community and economic development in the City of Euclid:

1. **Form a full-fledged nonprofit community development corporation:** The environmental scan and steering committee process shows that there is significant desire, need, and opportunity for a full-fledged community development corporation. There was frustration over past efforts that did not lead to the launch of a CDC, yet still great support for the concept. This entity should stand alone from the City, but also work hand-in-hand with City Hall as a nonprofit partner on key initiatives, and a presence by city administration and/or council leadership on its board would be appropriate.
2. **Identify community leaders as founders:** To be successful, the CDC will need a strong initial board of directors fully dedicated to helping launch and see through this initiative. While the City of Euclid may ultimately have some presence on that board, the need for this nonprofit to be led by residents and the business / institutional community was heard loud and clear. Peer CDCs that were most successful long-term all had a tradition of strong leadership at the board level. The steering committee members may be logical founders, but they will not be enough to sustain a board long term. A first priority will be to determine who these leaders will be. The community survey suggests that there are a number of people interested in playing this role and being involved. Above all, this must be a resident and community led effort, not one led by City Hall.
3. **Have frank conversations with EDCOR:** A discussion with EDCOR leadership about the future community and economic development needs of the community should take place in the near future. This should be a frank conversation about how EDCOR's current limited mission might fit within the larger purpose and vision of an overarching CDC. With financial resources for community and economic development so scarce, it will be difficult to maintain separate organizations, and the most logical model would be for EDCOR to fold into the new CDC - either as a legacy program or a subsidiary. Of course, EDCOR and its board have discretion to determine its future path, but it makes immense sense to align nonprofit capacity and financial resources for Euclid's community and economic development "under one roof."
4. **Finalize corporate structure:** To move forward, the new CDC will either have to incorporate with the State of Ohio or possibly repurpose an existing nonprofit. Some

have questioned whether EDCOR might serve the latter purpose by expanding its mission and its board and taking on this work in a fully new format. Establishing or repurposing an organization takes a meaningful amount of time and effort. Next steps would include:

- a. Identifying three or more initial “incorporators” for the nonprofit
- b. Establishing a board of directors
- c. Drafting (or editing) code of regulations, statement of expectations, committee charters, and other relevant governance documents
- d. Applying for nonprofit 501c(3) status (if a new organization)
- e. Developing or amending an organizational budget and structure
- f. Facilitating a search for the inaugural Executive Director and other staff members

- 5. Establish initial focus areas:** Business development & support as well as vacant housing redevelopment are potential logical first areas of focus for the organization based on community desire and community need. In addition, events may be another low-hanging fruit to generate initial interest and a feeling of momentum. Events also have the benefit of possibly providing a quick source of revenue while other longer term grant writing and donor cultivation happens to help build the budget. Finally, staffing and managing the soon-to-launch downtown improvement district would be another logical first step that would also provide revenue and synergy in terms of community and economic development efforts.
- 6. Hire a talented, passionate executive director and develop a strategic plan:** Once the board is in place, an equally important decision will be the hiring of an initial executive director to lead this CDC. This person must be both talented within the universe of community and economic development and also passionate about Euclid and its future vision. In addition, any strong organization needs a strategic plan to focus its efforts and provide a framework for its work. While this process provided a significant amount of data into what the organization may want to focus on, the CDC will need to develop its first mission and vision with the newly formed board of directors and establish its three-year goals and priorities. Strategic planning should be one of the initial efforts taken on jointly by the founding board and executive director.
- 7. Collaboration with existing organizations:** Many needs and opportunities were identified throughout the process. From business development and support to housing programs and community events and everything in between. Even the strongest CDC’s struggle to be successful in so many different areas of focus. However, there is a base of community and nonprofit organizations within the city already that may benefit from a strong collaboration or merger into a newly formed community development corporation (CDC). There is an opportunity to facilitate a conversation on how to connect the efforts and align the work of these organizations, including but not limited to: Euclid Chamber, Faith in the City, Keep Euclid Beautiful, Downtown SID, EDCOR, Shore Cultural Centre, Euclid Historical Museum, and the Polka Hall of Fame

Ordinance No.

By – Mayor Holzheimer Gail

An emergency ordinance authorizing the Mayor of the City of Euclid to make a one-time annual voluntary contribution toward the Downtown Euclid Improvement District property assessment at a cost not to exceed Sixty-Five Thousand Fifty-two dollars and Four Cents (\$65,052.04) for services from January 1, 2023 through December 31, 2023.

WHEREAS, Chapter 1710 of the Revised Code provides for the creation of Special Improvement Districts (SIDS), by non-profit corporations governed by trustees elected by the property owners for the provision of special services in a designated district; and

WHEREAS, the petition to create the Downtown Euclid Improvement District was accepted by City Council by Resolution No. 127-2022, passed November 21, 2022; and

WHEREAS, the petition to approve the Plan of Services to be provided by the Downtown Euclid Improvement District. was accepted and approved by City Council by Resolution No. 127-2022, passed November 21, 2022; and

WHEREAS, this Council has adopted Resolution No. 004-2023 passed January 17, 2023 which amended Resolution No. 106-2020 to request the additional property owned by the City of Euclid be included in the Downtown Euclid Improvement District; and

WHEREAS, this Council has adopted Resolution No. 005-2023 passed January 17, 2023 declaring the necessity of implementing the Plan of Services and the necessity to levy a special assessment for the services set forth in the plan of the Downtown Euclid Improvement District; and

WHEREAS, this Council has approved Ordinance 17-2023 passed March 6, 2023 to determine to proceed with the Plan of Services of the Downtown Euclid Improvement District and to provide for the levying of assessments in said district.

NOW, THEREFORE, be it ordained by the Council of the City of Euclid, State of Ohio:

Section 1: That the Mayor of the City of Euclid be, and is hereby authorized, empowered, and directed to make a voluntary contribution on behalf of the City of Euclid to the Downtown Euclid Improvement Corporation (DEIC) for the 2023 assessment period, at a cost not to exceed Sixty-Five Thousand Fifty-two dollars and Four Cents (\$65,052.04).

Section 2: That the Director of Finance be, and is hereby authorized, empowered, and directed to certify said funds pursuant to this contract from the General Fund, Account Code 101-411-52205.

Section 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4: That this ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, safety and welfare of the citizens of the City of Euclid, and provided it receives the two-thirds vote of all members of Council elected thereto, shall be in full force and effect from and after its passage and approval; otherwise to be in full force and effect from and after the earliest period allowed by law.

Attest:

Clerk of Council

President of Council

Passed:

Approved:

Mayor

City of Euclid Legislation Fact Sheet

Ordinance Re: FY 2023 Downtown SID Payment (022-23)

Background/Justification

This section intended to provide the background and justification for the above ordinance.

On March 6, 2023 Council approved Ordinance 17-2023 to determine to proceed with the Plan of Services of the Downtown Euclid Improvement District and to provide for the levying of assessments in said district. In consideration of Resolution 04-2023 which requested all the property owned by the City of Euclid be included in the District, this ordinance allows for the voluntary contribution of the assessed parcels to be paid.

Financial Impact

This section will specify the fund and amount for the ordinance as well as indicate if the budget covers the expenses. Describe any additional financial impacts below.

Approval of this ordinance allows the City to pay the City's portion of the special assessments to the Downtown Euclid Improvement Corporation in the amount not to exceed \$65,052.04 from the City's General Fund.

Request of Council

- Passage
- Emergency Passage
- First of Three Readings
- Send To Council Committee

Comment: _____

Sponsor of Legislation

Conclusion/Next Steps

This section will indicate what needs done once Council takes action.

The Department of Planning and Development will submit the purchase order and check requests to the Department of Finance.

For further information or to answer additional questions, please contact:

Name	Phone	Email
Callie Cripps	(216) 289-8141	ccripps@cityofeuclid.com

Attachments

Ordinance No.

By – Mayor Holzheimer Gail and Councilperson Jukic

An emergency ordinance authorizing the Mayor of the City of Euclid or her designee to enter into an agreement with Perspectus, 1300 East 9th Street, Suite 910, Cleveland, Ohio 44114, for schematic design services for the Euclid Community Recreation and Wellness Facility in an amount not to exceed Two Hundred Sixty Thousand Dollars and Zero Cents (\$260,000).

WHEREAS, Resolution 54-2022 was passed by Euclid City Council on May 16, 2022 supporting the construction of a community recreation and wellness center in the City of Euclid and authorizing the Mayor or her designee to proceed with soliciting for proposals for the development of plans to design and build the facility; and

WHEREAS, in November of 2022, the Planning and Development Department did a formal request for statements of qualifications and fee proposals from firms for architectural/engineering services and a review committee, consisting of members of the administration, members of council and a resident, interviewed 6 firms including Perspectus; and

WHEREAS, the review committee utilized a scoring rubric and after discussion of the results, the committee recommended Perspectus to help the city in the planning effort of a new community recreation and wellness center; and

WHEREAS, on March 8, 2023, Perspectus representatives presented their qualifications and proposed scope of services to the Community Assets and City Buildings Committee; and

WHEREAS, the funds for this expense shall come from the American Rescue Plan Act (ARPA) fund.

NOW, THEREFORE, be it ordained by the Council of the City of Euclid, State of Ohio:

Section 1: That the Mayor of the City of Euclid or her designee is hereby authorized to enter into an agreement with Perspectus, 1300 East 9th Street, Suite 910, Cleveland, Ohio 44114, for schematic design services for the Euclid Community Recreation and Wellness Facility in an amount not to exceed Two Hundred Sixty Thousand Dollars and Zero Cents (\$260,000).

Section 2: That the cost for schematic design services, not to exceed \$260,000, shall come from American Rescue Plan Act (ARPA) fund.

Section 3: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4: That this ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, safety and welfare of the citizens of the City of Euclid, and provided it receives the two-thirds vote of all members of Council elected thereto, shall be in full force and effect from and after its passage and approval; otherwise to be in full force and effect from and after the earliest period allowed by law.

Attest:

Clerk of Council

President of Council

Passed:

Approved:

Mayor

City of Euclid
Legislation Fact Sheet

Ordinance Re: *PERSPECTUS CONTRACT AGREEMENT FOR PRELIMINARY
DESIGN SERVICES (020-23)*

Background/Justification

This section intended to provide background and justification for the above ordinance and specify any related adopted plans.

This ordinance authorizes the Mayor of the City of Euclid or her designee to enter into an agreement with Perspectus for schematic design services for the Euclid Community Recreation and Wellness Facility. This action would cover fees associated with the first of three phases.

Perspectus represented by Dave Urbansky and Jim Wallis, presented their qualifications and proposed scope of services to the Community Assets Committee on 3/8/2023.

Financial Impact

This section will specify the fund and amount for the ordinance as well as indicate if the budget covers the expenses. Describe any additional financial impacts below.

The cost for schematic design for the Euclid Community Recreation and Wellness Facility shall not exceed \$260,000. The funds shall come from budget line item 259 the ARPA fund.

Request of Council

Passage

Emergency Passage

_____ of Three Readings

Send To Council Committee

Comment: Enter text here.

Comment: Sponsors: Mayor Holzheimer Gail and
Councilperson Jukic

Conclusion/Next Steps

This section will indicate what needs done once Council takes action.

The Mayor or her designee will enter into an agreement for schematic design services. The design process is anticipated to begin in March 2023 and completed by early summer 2023

For further information or to answer additional questions, please contact:

Name

Phone

Email

Mac Stephens

216-289-8230

Mstephens@cityofeuclid.com

Attachments

February 22, 2023

Mr. Mac Stephens
Recreation Director
City of Euclid
585 E 222nd Street
Euclid, Ohio 44123

Subject: City of Euclid Community Recreation and Wellness Facility

Dear Mr. Stephens:

We are pleased to submit our architectural and engineering services Fee Proposal for your proposed City of Euclid Community Recreation and Wellness Facility. The following will provide you with our understanding of the project and our process, assumptions, and related compensation.

SCOPE OF WORK

The Scope of Work includes the design of a new Community Recreation and Wellness Facility for the City of Euclid as described in the RFQ for A/E Services dated December 16, 2022. The program for the 45,000 – 60,000 square foot building will include 2-3 full indoor courts for multi-sport activities, a free weight/ cardio room, indoor elevated walking track, 2-3 multi-purpose meeting rooms, locker rooms, lobby, equipment storage, office, and conference space. The baseline construction cost of work budget is assumed to be \$10 million.

BASIC SERVICES

Basic Services will include architectural design, civil engineering, structural engineering, mechanical, electrical, plumbing, technology, interior design, furniture selection, and landscape design for all project phases as defined by AIA Documents B101 – 2017 Standard Form of Agreement between Owner and Architect which works in conjunction with the A201 – 2017 General Conditions of the Contract for Construction. Both of these documents are attached for your reference. Supplemental Services are illustrated in FEES and EXPENSES.

Our approach is summarized in three parts according to the RFQ and are as follows:

PART ONE: Preliminary and Schematic Design Services

- a. Evaluate two (2) alternate site locations and make a recommendation of the preferred location.
- b. Meet with the City Executive Committee to develop space programming requirements.
- c. Develop site concepts and building massing based on preferred site.
- d. Develop schematic design floor plan options and exterior image concepts.
- e. Develop site plan recommendations for site improvements to provide outdoor space, parking and programmed site amenities.
- f. Meet with City to present and review schematic design options. Up to 8 meetings are included for Preliminary and Schematic Design. Meetings to be a combination of in-person and virtual meetings as necessitated by meeting intent.
- g. Conduct up to 3 community engagement meetings based on preliminary site plans, floor plans, and elevations. Community engagement meetings will align with scheduled schematic design meetings.
- h. Develop (2) interior and (2) exterior renderings for use as visualization tools.
- i. Produce meeting minutes documenting the decision-making process.
- j. Develop general recommendations for mechanical, electrical, plumbing and structural design.
- k. Attend preliminary meetings with Planning and Zoning Commission, Architectural Review Board and City Council to review the project for approval.
- l. Coordinate the cost estimating team to establish a Schematic Design Construction Budget based on the final schematic design approved by the City.

PART TWO: Construction Documents

- a. Upon approval from the Owner for Part One services, proceed with Part Two services.

- b. Advance the project in the Construction Document phase.
- c. Attend up to 6 meetings with users to further develop the project in the Construction Document Phase.
- d. Produce Construction Document drawings that set forth the general character of the proposed project.
- e. Meet with users to review Construction Document drawings.
- f. Submit construction Documents and cost estimate for 50% review to City
- g. Upon approval from the City for the 50% construction documents, proceed with construction documents.
- h. Submit construction documents and cost estimate for 90% review to City
- i. Upon approval of 90% construction documents, complete construction documents to 100%.
- j. Prepare final 100% architectural and engineering contract documents including construction drawings and technical specifications.

PART THREE: Bidding and Construction Phase Services

- a. Upon approval from the Owner for Part Two services, proceed with Part Three services.
- b. Upon approval from the Owner Submit construction documents to local building department for plan review.
- c. Assist in the process of bidding.
- d. Answer technical questions from the bidders and prepare any Addenda required.
- e. Attend pre-bid meeting.
- f. Assist in the evaluation of bids.
- g. Attend bi-weekly meetings during construction for an estimated 14-month duration.
- h. Review and respond to RFIs from contractor.
- i. Review submittals for design conformance. Two reviews of each submittal are included in Basic Services.
- j. Review Applications for Payment.
- k. Upon notification from contractor that work is complete, inspect the work and provide a punch list of items to be corrected or completed.
- l. Issue Certificate of Substantial Completion when work is sufficiently complete to use the space for its intended purpose.

PROPOSED TEAM

Perspectus Architecture
 Architect of Record
 Architectural Design
 Interior Design
 Furniture Planning

MSA Sport
 Sports Planning
 Community Engagement

Hovanscek & Associates
 Civil Engineering

Karpinski Engineering
 Mechanical Engineering
 Electrical Engineering
 Plumbing Engineering
 Technology Engineering

Barber and Hoffman
 Structural Engineering

MKSK
 Landscape Design

Cost Estimating
 & Estimate (a PCS Company)

FEES AND EXPENSES

Basic Services Compensation

Basic Service Compensation is based on an estimated construction budget of \$10 million* for full A/E design services through Construction Administration and utilizes the attached Graduated Fee Schedule. The assumed construction cost is for estimating purposes and is being used to establish the baseline fee that is listed below for the A/E basic services.

Part One - Schematic Design	\$212,500
Part Two – Construction Documents	TBD
Part Three – Bidding and Construction Services	TBD

*Note: At the conclusion of Part One, A/E fees will be adjusted if the construction budget varies by more than 10 percent above the assumed baseline cost of work.

Supplemental Additional Services

Professional Construction Cost Estimating	\$	15,000.00
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Reimbursables Allowances

We anticipate the following as the reimbursable expenses required for the project:

Part One – Reimbursables Estimate **	\$	30,000.00
Part Two – Reimbursables Estimate***	\$	TBD
Part Three – Reimbursables Estimate****	\$	TBD

**Part One reimbursables include Phase 1 Survey (if required), geotechnical, topographical survey, review fees, printing fees

***Part Two reimbursables include review fees, printing fees

****Part Three reimbursables include plan review fees, printing fees, special inspection fees

Terms

Invoicing shall be made on a monthly basis for proration of work complete. The terms of payment are net 20 calendar days after invoicing. Invoices that become past due shall bear interest at 1.5% monthly on all unpaid balances to date. The Owner will provide evidence that funds have been set aside for the payment of Perspectus Architecture fees.

Reimbursable Expenses Allowance

Reimbursable Expenses are in addition to compensation for Basic Services and Additional Services, which are incurred by Perspectus Architecture and their consultants, and are directly related to the Project. Expense items are as follows:

- a. Printing / reproduction for review of bidding, permitting and construction documents
- b. Geotechnical Services
- c. Topographic Survey
- d. Phase 1 survey
- e. Regulatory authorities plan submittals/review fees, committee review submittals, meetings and related fees
- f. Special inspection fees
- g. Models, renderings, photography and printing / reproductions
- h. Delivery/ postage to facilitate reviews and approvals

ADDITIONAL SERVICES

The following items are not included in Basic Services and will require additional compensation. Additional Services work will not commence, nor be invoiced, without prior documented authorization of Owner.

- a. Architectural and engineering services not specifically identified.
- b. Fundamental and/or enhanced commissioning.
- c. Full time site observation services
- d. Interior Signage
- e. Specialty Consultants such as dietary, acoustics, vibration, vertical transportation, equipment
- f. Experiential/ Specialty Exhibit Design
- g. Graphic Design Concept/ Planning
- h. Graphic Design Implementation
- i. LEED Design
- j. WELL Design
- k. Commissioning

Additional Services Compensation

If Additional Services are required and approved by Owner, the following hourly billing rates shall apply:

Position	Rate/Hour	Position	Rate/Hour
Managing Principal	\$250	Intern Architect 1	\$65
Principal	\$200	Historic Design Professional	\$95
Sr. Project Director	\$170	Interior Designer 2	\$110
Project Director	\$120	Interior Designer 1	\$75
Project Architect 2	\$110	Technical Support 2	\$105
Project Architect 1	\$105	Technical Support 1	\$75
Intern Architect 3	\$95	Administrative Support	\$65
Intern Architect 2	\$80		

- a. Engineering disciplines at current hourly rates plus 1.10% times cost.

ASSUMPTIONS

The following list provides a list of assumptions by Perspectus Architecture in the development of this proposal.

- a. Services will be provided in a contiguous manner.
- b. The "Cost of Work" for calculating the Total Basic Compensation is as defined in Article 6 of AIA Documents B101 - 2017 Standard Form of Agreement between Owner and Architect.
- c. Programming does not include a needs analysis.
- d. Phones, computers, and other technology equipment will be supplied and installed by Owner.
- e. Project will be bid as a single bid package to general contractors.
- f. Construction is assumed to be approximately 14 months in duration.

DESIGN SCHEDULE

Perspectus Architecture is prepared to commence this work immediately upon receipt of a signed Agreement.

Sincerely,

David Urbansky

David M Urbansky, AIA
Senior Project Director

Approved as basis of Agreement between Owner and Architect

SIGNING PARTY NAME

PRINTED NAME

DATE

Ordinance No.

By – Council President Mancuso

An ordinance amending the Consolidated Compensation Ordinance to establish the compensation level for the Mayor of the City of Euclid, commencing with the term beginning January 1, 2024 for terms thereafter until adjusted.

WHEREAS, the last adjustment to the compensation level for the position of Mayor was in 2013 for the term commencing in 2016; and

WHEREAS, a survey of Northeast Ohio municipal governments reflects that for a community the size and complexity of the City of Euclid, the elected officials are significantly below the compensation levels for similarly situated elected officials.

NOW, THEREFORE, be it ordained by the Council of the City of Euclid, State of Ohio:

Section 1: That for the term commencing January 1, 2024, the compensation for the position of Mayor shall be \$120,000.00.

Section 2: For elected officials, the final paycheck shall be issued at the end of the official’s elective term or by December 31 of each year.

Section 3: All other provisions of the Consolidated Compensation Ordinance relative to the compensation of the Mayor shall remain in full force and effect except as specifically modified herein.

Section 4: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5: That this ordinance shall be in full force and effect from and after the earliest period allowed by law.

Attest:

Clerk of Council

President of Council

Passed:

Approved:

Effective:

Mayor

Ordinance No.

By – Council President Mancuso

An ordinance amending the Consolidated Compensation Ordinance to establish the compensation level for Council President and Members of Council of the City of Euclid, commencing with the term beginning January 1, 2024 for terms thereafter until adjusted.

WHEREAS, the last adjustment to the compensation levels for Members of Council was in 2013; and

WHEREAS, a survey of Northeast Ohio municipal governments reflects that for a community the size and complexity of the City of Euclid, the elected officials are significantly below the compensation levels for similarly situated public officials.

NOW, THEREFORE, be it ordained by the Council of the City of Euclid, State of Ohio:

Section 1: That the compensation for the elected Council President and Members of Council of the City of Euclid shall be as follows:

<u>POSITION</u>	<u>ANNUAL SALARY</u>
President of Council	\$16,500 (effective 1/1/26)
Members of Council Wards 1, 3, 5, 7	\$14,500 (effective 1/1/24)
Members of Council Wards 2, 4, 6, 8	\$14,500 (effective 1/1/26)

Section 2: The salary of Members of Council in Wards 1, 3, 5, 7 will be adjusted effective January 1, 2024 as indicated in Section 1. The salary of Council President and of Members of Council in Wards 2, 4, 6, 8 will be adjusted effective January 1, 2026 as indicated in Section 1.

Section 3: For elected officials, the final paycheck shall be issued at the end of the official’s elective term or by December 31 of each year. The salaries of all Members of Council shall be paid bi-weekly on a pro-rata basis in the event an elected term is shortened or lengthened for any reason.

Section 4: All other provisions of the Consolidated Compensation Ordinance shall remain in full force and effect for the elected officials except as specifically modified herein.

Section 5: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 6: That this ordinance shall be in full force and effect from and after the earliest period allowed by law.

Attest:

Clerk of Council

President of Council

Passed:

Approved:

Effective:

Mayor

City of Euclid Legislation Fact Sheet

Ordinance Re: COMPENSATION LEVEL FOR MAYOR AND MEMBERS OF COUNCIL (023-23 AND 024-23))

Background/Justification

This section intended to provide the background and justification for the above ordinance.

The Consolidated Compensation Ordinance establishes the compensation level for the Mayor of the City of Euclid and Members of Council. The last adjustment to the compensation level for Mayor was in 2013 and the last adjustment to the compensation level for Members of Council was also 2013. A recent survey of Northeast Ohio municipal governments based on the community the size and complexity of the City of Euclid, reflects the elected officials are significantly below similarly situated public officials. City of Euclid Charter, Article VI, requires annual compensation of the Members of Council and Mayor be fixed at least 30 days and no more than 150 days before the time of filing nominating petitions.

Financial Impact

This section will specify the fund and amount for the ordinance as well as indicate if the budget covers the expenses. Describe any additional financial impacts below.

<u>Current Compensation Levels</u>	<u>Proposed Compensation Levels</u>
Mayor - \$85,000 (since 1/1/2016)	\$120,000 (effective 1/1/2024)
Council President - \$13,000 (since 1/1/2014)	\$16,500 (effective 1/1/2026)
Members of Council -\$11,000 (since 1/1/14 & 1/1/16)	\$14,500 (effective 1/1/24 & 1/1/26)

Request of Council

Passage

Emergency Passage

First of Three Readings

Send To Council Committee

Comment: Enter text here.

Comment: Enter text here.

Sponsor of Legislation

Council President Mancuso

Conclusion/Next Steps

This section will indicate what needs done once Council takes action.

The salary will be incorporated into the budget each year.

For further information or to answer additional questions, please contact:

Name	Phone	Email
Charlene Mancuso	(216) 731-5952	cmancuso@cityofeuclid.com

Attachments

	A	B	C	D	E	F	G	H	I
1	CITY NAME:	2021 population	Mayor	Salary	President of Council	Salary	Council Member	Part-time	Salary
2					Part-time				
3	Elyria	52,816	Full-time	\$84,581	yes	\$15,600	7 Ward - 2 At large (9)	yes	\$15,600
4	Lakewood	50,704	Full-time	\$100,300	yes	\$13,000	4 Ward - 3 At Large (7)	yes	\$13,000
5	Strongsville	46,839	Full-time	\$150,000	yes	\$19,030	4 Ward - 3 At Large (7)	yes	\$17,847
6	Brunswick	35,660	Part-time	\$16,539	yes	\$5,000	4 Ward - 3 At Large (7)	yes	\$4,000
7	Cleveland Hts	45,150	Part-time	\$115,200	yes	\$12,000	No Wards - 5 at large	yes	\$9,270
8	Parma	79,982	Full-time	\$112,580	yes	\$24,099	9 Ward	yes	\$22,003
9	Mentor	47,221	*City-Manager	\$155,500	yes	\$20,000	4 Ward - 3 At Large (7)	yes	\$15,000
10	EUCLID	49,928	Full-time	\$85,000	yes	\$13,000	8 Ward	yes	\$11,000
11	Cuyahoga Falls	50,810	Full-time	\$135,506	yes	\$21,681	8 Ward - 3 At Large (11)	yes	\$20,326
12	BEACHWOOD	14,667	Full-time	\$157,500	yes	\$18,000	5 - No Wards	yes	\$15,000
13	Middleburg Hts	16,011	Full-time	\$162,000	yes	\$19,532	4 Ward - 2 At large (6)	yes	\$17,260
14									
15									
16	Avg. Mayoral salary	11 cities avg	9 cities avg.						
17		\$115,882.36	\$106,134.00						
18									
19	Avg. Council Pres. Salary	\$16,449.21	\$15,034.44						
20									
21	Avg. Council member salary	\$14,573.00	\$14,227						

1/11/23