



# COLERAIN POLICE DEPARTMENT

2012 ANNUAL REPORT

## TABLE OF CONTENTS

Section	Page
Letter from the Chief	3
Nature of the Department	4
Department Photograph	5
2012 Organizational Chart	6
C.A.R.E. Program	7
Patrol Division	8
Support Services	
School Resource Officers	9
Neighborhood Resource Officers	10
Investigations	11
Special Investigations Unit	12
School Truancy Investigations	13
Traffic Safety	14
Bike Team	15
CALEA Accreditation	16
Hiring and Selection	17
Employee Recognition	18
Department Budget	19
Training and Career Development	20
Citizen and Student Police Academies	21
Volunteers	22
Missing Person Investigative Team	23
Crime Statistics	24
Department Statistics	25

## CHIEF'S MESSAGE

Because of the energy of our officers and staff, I'm excited about the accomplishments of 2012 and look forward to the future for our residents, businesses and Police Department.

In 2012, we faced a loss when the Hamilton County Sheriff's Office reduced their staffing to Colerain Township by 13 deputies. In previous years, the Sheriff's Office staffed the Township with the services of 19 deputies. In 2012, the Sheriff's Office addressed their financial shortfall by requesting Townships compensate them for the services of the deputies working in our Township. Because of the loss of services, the Police Department understood the importance of "officers on the streets" and identified a plan to fill the loss, while controlling the Department's budget. A "Reserve Officer" appointment plan was presented and approved for implementation. The plan included the recruitment and selection of police officer candidates who had a desire to work as police officers while understanding our financial situation. The Police Department was in year five of the 2007 police levy with no plans to request a new levy in 2012. Implementation of the plan began in April and is still ongoing. The Department appointed several reserve police officers who are in various stages of their police service to our community. Some of our reserve officers are providing "solo" patrol duties to the Township and others are still in training. Many of these officers serve 30 hours per week while receiving no financial compensation for their patrolling of our streets and neighborhoods. Their commitment and desire to serve has been impressive. All new "reserve" officers complete more than 500 hours of field training and must complete a 136 "fill-in the blank," list and multiple choice "final" exam. Each officer candidate must score at least 80% for release to "solo" patrol duties. The Colerain Police Department staffing level is now 41 full-time sworn officers. The reserve officers provide another eight officers available for duty. The process is ongoing to identify additional reserve officers to reach the 14 reserve officer staffing level. The Department processed more than 200 applicants to participate in the reserve officer selection process.

In 2012, we added one night shift clerk, as a means of providing more efficient service to our community, 24 hours per day, five days per week. We are also open 10 hours per day on Saturday and Sunday. Our Community Resource Center (CRC), completed in the fall of 2011 and is located at 7560 Colerain Avenue is open 38 hours per week. The CRC is used by several law enforcement agencies, to include the Colerain Police Department, Hamilton County Sheriff's Office, Ohio State Highway Patrol, and Green Township Police Department. We believe its creation and presence is positive for the Township. As a department, we believe in the importance of partnering with any facet of the Colerain Township community. We engage the community through several proactive policing efforts. Some of the initiatives include, neighborhood block watch, door to door surveys, town hall meetings and community fairs. In keeping with the Community Policing philosophy, the members of this department seek input from our residents, schools and business persons in an attempt to work hand in hand with you to solve problems. In 2012, we initiated another important community partnership at Northgate Mall.

In April, the Colerain Police Department assumed the responsibility of providing policing services to the new Mall owners, businesses and of course, the shoppers. We believe the duties associated at the Mall are similar to an "old" time walking beat, viewed by many as a true example of "community policing." The feedback from owners, tenants, and shoppers has been positive and our officers believe our presence is positive for our community. The Police Department agreed to a one year contract for 2013 to provide the policing services to the Mall. The contract pays for the Department to add police officers to the Department. An additional benefit from the partnership is the Police Department's ability to open its third station at the Mall. The "Northgate Station" is located on the Mall's south side, near the new Alta, DSW, and Marshall's stores. The stations signs are visible from the main Colerain Avenue entrance to the mall. We conduct our Citizens and Student Police Academy classes; Driving Angels classes, in-house and outside training, and community block watch meetings at the station.

We also enhance our services to our residents through partnerships with the Drug Enforcement Administration (DEA), FBI Southern Ohio Terrorism Task Force (SOJTTF) and US Marshal Service, Fugitive Apprehension Team (SOFAST). We appreciate the honor to serve our community. Please don't hesitate in letting us know when you may need our assistance. Please feel free to contact me or anyone of the services provided by the Police Department. Call us at 321-COPS (2677) regarding any question or concern that may arise.

Sincerely,

Daniel P. Meloy

Chief of Police

## **NATURE OF THE DEPARTMENT**

**Colerain Police Department philosophy is “Community Oriented”. The community dictates the needs for service. Colerain Police Department serves 59,000 residences and covers 45 square miles. The department is headed by the Chief of Police and is divided into two divisions, the Patrol and Support Services Divisions. Each division is led by a Lieutenant.**

**We have developed partnerships with the Drug Enforcement Administration –DEA, the U.S. Marshall’s Service – SOFAST TEAM and the FBI Joint Terrorism Task Force- JTTF. Colerain Police Officers are selected and assigned to each of our partners, working with them on a daily basis. This allows the community to benefit from them, as a resource when needed, and our officers gain the training and opportunity to work outside the police department to come back and train our officers.**

**The Patrol Division is divided into two 12 hour shifts and each shift is headed by a Sergeant. The Colerain Police Department out sources most of the dispatching to the Hamilton County Communications Center. Other dispatching, for non-priority calls, often come into the police 321- COPS line and our clerks in the office send the information to the appropriate officer. This not only helps with the cost of dispatching, it also gives the community a direct line into the police department to ask questions or request assistance.**

**The Support Services division is responsible for all ancillary services provided to the public. They also assist Road Patrol when needed. Some of the services include traffic safety, follow-up investigations, Special Investigative Unit, School Investigator, and School Resource Officers (SRO). The Support Services Commander is responsible for maintaining the accreditation of the agency through the Commission on the Accreditation of Law Enforcement Agencies (CALEA).**

**The Colerain Police Department contracts with the Hamilton County Sheriff’s Office to provide one Patrol Officer and one Neighborhood Resource Officer (NRO).**

**Our partnership with the Colerain Businesses Against Crime continues to improve the Groesbeck area of the Township. They strive to make the community safer and support the efforts to use the Community Resource Center as a safe haven.**



**The department has expanded the C.A.R.E. (Children and Residents Encounter Program) to better serve those with Special Needs in our community. This will be discussed in further detail later in this report.**

# DEPARTMENT PHOTOGRAPH



Chief Daniel P. Meloy



Lt. Mark C. Denney



Lt. Angela M. Meyer



Sgt. Kevin Sevier



Sgt. Jerry Grayson



Sgt. Jennifer Sharp



Sgt. Scott Owen



Sgt. Michael Owens



Sgt. Joe Redmond



Brian Huntington



Dean Doerflein



Matt Ashcraft



Corey Boyle



Joseph Hendricks



Edwin Cordie



Chris Cullman



Denny Deaton



Andy Demeropolis



Dustin Weekley



Kenneth Bertz



Dale Woods



Justin Hussel



Dave Hubbard



Steve Karwisch



Keyonia Lumpkins



Sean Maher



Nick McCarthy



Roger Mitchell



Ashley Meyer



Mark Meyer



Jamie Penley



Patrick Quinn



Eric Renner



Kurt Magoteaux



Chris Phillips



Mike Stockmeier



Karl Altheim



Chris Goldschmidt



Adam Wood



Kyle Frandoni



Alex Napier



Nick Cifuentes



Thomas Kinne



Ray Buxsel



Steve Francis

# 2012 ORGANIZATIONAL CHART





## C.A.R.E PROGRAM



The Colerain Police Department created an exciting and innovative program for special needs residents. The Children and Residents Encounter Program (CARE) began as a result of Colerain Police Officer Nick McCarthy who saw a need to reach out to a special segment of our community that is often neglected.

Officer McCarthy, the father of an autistic child, gathered resources from various agencies as well as private enterprises to launch this first of its kind program. The CARE program gives police officers vital information about special needs residents and how to best provide them with the same outstanding level of service that is given to all of our residents.

The CARE program also introduces the police and fire resources of Colerain Township to the special needs residents and their families. The goal is to form friendships and trust as well as a mutual understanding of our organizational mission.

Officer McCarthy reached out to the mental health treatment community, local businesses, and other police agencies to launch the program on September 15, 2010. With this innovative partnership, the CARE program met and introduced those with special needs, along with their families, to this program. Follow-up programs were held in the fall of 2011 and 2012 which involved both current and new participants.

The Colerain Police Department has over seventy families who have given vital information about their loved ones on how to approach, converse, and resolve issues in the most appropriate manner. Safety and comfort are the main goals of these encounters.

## PATROL DIVISION

Patrol Officers in Colerain work a set schedule with rotating off days. The dayshift squad works from 8:00 a.m. to 8:00 p.m., and the nightshift squad works 8:00 p.m. to 8:00 a.m. The officers handle a variety of calls...from robbery to criminal damaging to crimes in progress such as thefts or burglary. If a 911 call comes in for a serious crime in progress, officers prioritize the other details they may have to handle the serious calls first.

The Patrol Division is made up with four squads. Each squad works with the same officers every duty day. This allows for the problem solving efforts and community involvement to work through them as a team. Information is passed on from squad to squad so the efforts can continue when the first squad is off duty. The officers are assigned specifically to an area of the Township to work daily. They build relationships with businesses and apartment complexes as well as the different neighborhoods they patrol within their beat. Block watch meetings are attended by the officers in order to conduct training and share information. Each officer becomes familiar with his/her beat and what is out of place or may not seem normal is easily recognized.

In 2012 the Patrol Division responded to 35,174 calls for service. Calls from residents are either placed to the Hamilton County Communications Center or to the Colerain Police Department. Hamilton County Communications Center has a set cost of \$18.30 per dispatched detail to be paid by the Police Department. For residents who call directly to the Colerain Police Department, there is no charge to the Police Department since we are dispatched using our in-house computer system. By using this method to dispatch officers on the street, we save money and give personal attention when a citizen calls for service.

Colerain Police Department has 48 sworn officers. We have a successful Reserve Officer Corps who assist in road patrol and other special events as needed. The officers are committed and have received the same training as any full-time officer hired on the department would receive. They are given the opportunity to receive compensation on special details and they work several shifts a week with the different squads.

These officers are a huge asset to the department and the community.





## SCHOOL RESOURCE OFFICERS

The Colerain Police Department completed its 14<sup>th</sup> year with the School Resource Officer (SRO) Program. The partnership with Northwest Local School District has grown every year since its beginning. We have an officer assigned at both high schools and they also assist the middle and elementary schools when needed. Their duties consist of many different tasks both for the school and classrooms.

The 2012 school year was successful in allowing officers the opportunity to work closely with school staff and students. This has helped in developing relationships between the Colerain Police Department and the community. The SRO's continue to be involved and increase their roles in the classroom environment. More and more teachers ask for assistance in lectures to their classes with a variety of issues relating to the law and different career opportunities. Students also seek out the SRO's for assistance with papers and questionnaires that they must prepare. The SRO's also involve themselves with the Hamilton County Safe Communities Task Force and through the Teen Driving Countermeasure, which is a program taught four times a year at each high school. This program is designed to teach students the dangers involved in driving while intoxicated. Both SRO's are also coordinators of the Colerain Police Department Student Police Academy that completed its tenth class of graduates in 2012.

Officer Keyonia Lumpkins became the School Resource Officer at Colerain High School in 2009 and completed her fourth year in this position. Officer Lumpkins has acclimated herself well with both students and staff and has become an invaluable asset to the school. Officer Lumpkins continued to teach anti-bullying techniques to students and serve as a counselor/mentor to the Colerain High School Black Cultural Club. Since Officer Lumpkins is concerned with providing a safe environment for students as well as staff members, she instructed teachers and staff during their annual in-service training in topics dealing with school safety.



Officer Andrew J. Demeropolis completed his seventh year at Northwest Senior High School as the School Resource Officer and his 28th year as a full time police officer with Colerain Township. Officer Demeropolis retired as a full time officer at the end of the 2011 school-year but agreed to come back in a part-time position with Northwest High School. Officer Demeropolis continues to be instrumental in assisting Lieutenant Mark Denney with the Driving Angels program at Northwest High School. This innovative program involves students volunteering as instructors in the Rehabilitation Driving Course which includes realistic scenarios on a driving simulator. The course is taught to juvenile drivers that have been cited to traffic court or who volunteer to attend on their own. Officer Demeropolis has now expanded this program to include other area police agencies that include Delhi Township, Harrison, Springfield Township, the Hamilton County Sheriff's Department. Officer Demeropolis completed a safe driving event at the High School shortly before the school prom. This event emphasized driver safety and showed the ramifications of reckless driving. Officer Demeropolis' close relationship to the administration, faculty, and students continues to foster a great working atmosphere.

The Driving Angels Program at Northwest Senior High School continued with great success in 2012 when the program took part in State Farm Insurance, Celebrate My Drive, a safety awareness program at Tri-County Mall. Students from Northwest Senior High School took an active part in the program and for their efforts the Driving Angels Program was awarded \$2,500.00 in a grant.

## **NEIGHBORHOOD RESOURCE OFFICERS**

The Neighborhood Resource Officer (NRO) position has been in existence since 2003. We have gone through many changes over the past few years to help develop the problem solving philosophy throughout the entire department. Each individual squad has experienced officers who coordinate problem solving efforts within their unit and with the help of the officers they work with. They identify a problem in a designated area and then work on solving it with the resources available to them.

The quality of life for Colerain Township residents is critical to the Neighborhood Resource Officer philosophy. They have created partnerships with the Colerain business community, the Hamilton County Board of Health, Colerain Fire Department, Colerain Zoning Department and the Hamilton County Job and Family Services, just to name a few.

A very important function for the Officers is to canvass neighborhoods. Colerain Police Department has been canvassing neighborhoods since 2005. Walking and talking with the residents one on one can give a different perspective, not only to the resident, but to the officers as well; talking to people about issues that are going on in their neighborhood that we, as officers, may not be aware of. The opportunity to help a resident understand our police role and operations within their neighborhood becomes a win-win situation. Perception of crime is often different than reality. By canvassing, it gives personal contact with a resident who may be hesitant to call or who may feel their concerns are not important. After canvassing is completed, patrol functions can focus on what the residents who live in that specific area may need.

The Neighborhood Officers have a successful Domestic Violence follow-up program that is recognized by the Hamilton County Prosecutors Office as being responsible for a higher conviction rate for Domestic Violence offenders. The officers make sure Domestic Violence victims understand the legal system and court information. They make sure victims are able to get to court and have confidence to get through their difficult situation. The victims receive resource information that could assist them during a stressful and difficult.

The Neighborhood Officer program continues to evolve and change in order to improve the services and commitment to the residents of Colerain Township.

## INVESTIGATIONS



Detective Denny Deaton has been the Colerain Police Departments Detective since 1999. Detective Deaton worked in co-operation with the Hamilton County Sheriff's Departments Criminal Investigative Division throughout the year of 2012. Detective Deaton's general assignment in Colerain is in the area of burglary.

Detective Deaton continued to receive training in the areas of structure fire investigations, bomb scene and explosives, and polygraph. He continued assisting the Hamilton County Arson Task Force and the Colerain Township Fire/EMS Division with fire and fatal fire investigations.

Detective Deaton maintained membership to the American Polygraph Association, the American Police Polygraph Association, as well as the Ohio Polygraph Association, which maintains and provides guidelines and standards in all polygraph testing and training. The polygraph was used to assist our agency and the fire department with conducting pre-employment examinations.

Detective Deaton taught criminal investigations and crime scene classes for the Citizen's and Student Police Academies, and renewed his current certification as a police instructor for the State of Ohio by teaching in the police academy. Robbery response training was provided to area Banks. Investigative report writing also taught at Northern Kentucky University, as well as 32 hour crime scene class taught to our agency, North College Hill and Delhi police departments.

Throughout the year Detective Deaton assisted with two homicides, natural and accidental death investigations, burglary and robbery surveillance. Detective Deaton assisted the Delhi Township Police Department with a serial rape investigation that resulted in the arrest of the suspect.

Detective Deaton had 237 cases assigned in 2012, with 24 arrest made and \$23,681.00 in property recovered.

## **SPECIAL INVESTIGATIONS UNIT**

The Special Investigations Unit (SIU) has evolved from the two- person plain clothes unit that was created in 2007. While SIU still continues its mission of addressing street level crime, the unit has expanded to four detectives plus the Detective Sergeant. Two deputies from the Hamilton County Sheriffs Office have joined the unit, thus enhancing SIU's ability to address more issues within Colerain Township. With this new partnership, all of the detectives within SIU are deputized, allowing them to investigate crimes anywhere in Hamilton County.

While the primary focus will always be in Colerain Township, SIU has made itself available to other communities that don't have the benefit of having undercover officers to investigate drug complaints. SIU has assisted areas such as Anderson Township, Whitewater Township and Green Township, all with great success.

SIU investigates everything including, but not limited to, drug trafficking, prostitution, robbery, alcohol violations, and burglary. The list is endless. As SIU has done every year since 2007, the Robbery Task Force was implemented during the holiday season. The focus is a no tolerance approach to all crime and significantly reduces robberies and thefts during the holidays.

For the year of 2012, detectives from SIU worked 244 days. SIU had 25 official cases assigned to it, which does not include the 65 self-initiated investigations. Of those cases, all were cleared by arrest, unfounded or otherwise. SIU conducted nine search warrants and 26 consent searches.

SIU seized \$6,363.00 and five vehicles to be held for forfeiture. A total of 289 arrests were made with 112 of them being felonies. SIU seized 15.5 pounds of marijuana, over 44 grams of crack cocaine, 65.8 grams of heroin and 227 prescription pills. Some of the seizures were a result of 19 controlled purchases.

In addition to all of the investigations and commitment to reduce crime, members of SIU continue to receive many hours of training from outside schools. One of our detectives is also a fire investigator and was a part of several fire investigations throughout the county.

During 2012, SIU began a dual role as criminal investigators as well, assisting Detective Deaton with burglaries and robberies. It was during these investigations, that the Special Investigative Unit was awarded the Officers of the Year award for apprehending a group of serial burglars. The arrests resulted in the closure of more than 30 burglaries.

SIU will always be dedicated to reducing crime through proactive enforcement to keep Colerain Township safe for its residents and visitors.

## SCHOOL INVESTIGATIONS



Colerain Township and Northwest Local School District signed a three year contract for a full time School Investigator. The position went into effect on August 25<sup>th</sup>, 2008 for the beginning of the school year. Detective Justin Hussel was assigned to the position and has started his fifth school year. Detective Justin Hussel handles all attendance referrals, residential issues, and any report of bullying. The Northwest Local School District is compiled of eight elementary schools, three middle schools, two high schools, and one alternate school. There are three schools that are located outside Colerain Township. Green Township and Springfield Township have signed an agreement with Colerain Township to allow the investigator to handle investigations in their jurisdiction.

Detective Hussel received 295 truancy referrals during the 2011 calendar year. The referrals are initiated by the attendance secretaries at each school. Each school refers students who are getting close to the truancy limit for absences. A student becomes truant if they miss five consecutive days of unexcused absences, misses seven unexcused absences in a month, or misses twelve unexcused absences for the school year. Out of 295 truancy referrals, 50 had truancy charges filed. The investigator position was added to a student support team to assist with issues that families may be having. The support team is compiled of Social Workers, School Counselors, and a Behavior Specialist. This team really helped with truancy cases and produced great results.

Detective Hussel investigates residency issues for the school district. Families may provide false addresses to allow a student to attend a school in the Northwest Local School District. Through Detective Hussel's investigations and with help from citizens in the community, by a way of email or phone calls, the families who provide a false address are advised to leave the Northwest Local

## TRAFFIC SAFETY

Traffic safety is thought of only as ticket writing and auto accident investigations. Our traffic division also has several events to promote community education. Education for motorcycle awareness and seat belt usage are key points to making sure residents are safe. In the month of June, we partner with Hamilton County Safe Communities for a public event at Quaker Steak and Lube Restaurant for motorcycle safety and making sure motorcyclist are properly licensed. Through a federal grant from the Ohio Traffic Safety Office, these events are possible.



The Colerain Police Department has two officers assigned full-time to Traffic Safety. Officer Mark Meyer is currently assigned to this position. His daily duties include the investigation of auto accidents, investigations of hit-skip accidents, traffic enforcement in school zones and high accident locations. Officer Meyer also responds to citizen's complaints regarding traffic issues in their neighborhoods. Further duties include conducting in-service training; teaching changes to the Ohio Revised Code's traffic chapters, OVI updates, and suspension code updates. Officer Meyer also instructs students in the local schools, students in the Colerain Citizen's and Student Police Academies. Other responsibilities are the deployment, care and maintenance of the MPH Speed Trailer. Certifications of the radar and laser units are also done by Officer Meyer.

Officer Meyer is assigned to a police motorcycle during the majority of the year. The motorcycle is not only a valuable tool for traffic enforcement, but is also used for public relations during various events within the Township and events throughout the tri-state area. The motorcycle is an essential tool at the Fourth of July event and the Taste of Colerain.

Officer Meyer investigated 196 auto accidents in 2012. He also investigated 161 hit-skip accidents, closing 35 (22%) of them with an arrest. During the year, Officer Meyer issued 1474 citations: 767 moving violations, 147 non-moving or equipment violations, 504 seat belt violations and 56 parking citations. He also issued 335 warnings for traffic related violations. Officer Meyer made 209 driving under suspension arrests, towed 190 vehicles and served 73 warrants. He also investigated 212 abandoned vehicles.

In October 2012, we added a second Traffic Investigator, Officer Patrick Quinn. Officer Quinn has completed the training necessary for his position. He also works with Officer Meyer and is a work in progress. Both units respond for serious and fatal auto accidents. Officer Quinn works the hours opposite from Officer Meyer to make sure the Community has expert traffic coverage as much as possible.



## BIKE TEAM



Colerain Police Department has several officers who are certified and trained through the International Police Mountain Bike Association (IPMBA). These officers endured rigorous course riding and tactics for law enforcement during their training. The Bike Officers rotate through the Patrol Division and Support Services division taking turns working in the bike team role.

The bike patrol has a primary focus in Colerain's busy business district. Officers work the parking lots looking for suspicious activity and things that "look out of place". There is a partnership with the business community and gives the officers the ability to move around the businesses and parking lots unlike a standard marked police car. Bike officers have a unique way of working the department problem solving philosophy. They build relationships with in the community and rely on information from the citizens they come in contact with.

The Bike Team moved its main operations to the Colerain Resource Center in southern Groesbeck. Each officer has a locker and the team can have their own work space. The storage of their equipment is secured and out of the way of the operations at the main police department.

## CALEA ACCREDITATION

In 2012, The Police Department began its seventh full year as a “Professionally Accredited” Law Enforcement agency, since receiving its initial accreditation in November 2005. As of 2011, only six of the 45 law enforcement agencies in Hamilton County, and .03% of the agencies nationwide, are currently accredited through the Commission on Accreditation for Law Enforcement Agencies (CALEA). The accreditation program allows agencies to voluntarily demonstrate that they have met and continue to meet an established set of professional standards. There are currently 463 standards that the agencies must show compliance. The process requires agencies to:

- *Develop a comprehensive, well thought out, uniform set of written directives. The directives provide a method for reaching administrative and operational goals, while providing direction to its employees.*
- *Provide the necessary reports and analyses a Chief of Police needs to make fact-based, informed decisions.*
- *Require a preparedness program to be put in place – so an agency is ready to address natural or man made critical incidents.*
- *Strengthen agencies accountability, both within the agency and the community, through a continuum of standards that clearly define authority, performance and responsibilities.*
- *Accreditation can limit an agencies liability and risk exposure because it demonstrates the internationally recognized standards for law enforcement have been met, as verified by a team of independent outside CALEA-trained assessors.*
- *Accreditation facilitates Police Department’s pursuit of professional excellence.*

The CALEA process requires agencies to undergo a comprehensive “audit” and on-site review of all operations every three years. In August of 2011, the Colerain Police Department had its third “onsite” from CALEA. This onsite was conducted under the new “Gold Standard” which concentrates on the daily activities and culture of the Police Department.

In November of 2011, the Colerain Police Department was awarded “Advanced Accreditation” at the annual conference in Colorado Springs, Colorado. In addition to this award, the Colerain Police Department was recognized with the additional designation of “With Excellence.” This prestigious designation is awarded to agencies that are the “best of the best” and exemplify the standards and spirit of international accreditation.

The Colerain Police Department was the very first police agency in the State of Ohio to be designated as attaining “Advanced Accreditation with Excellence.”

CALEA accreditation allows the Colerain Police Department to stand amongst the finest law enforcement agencies in the world, confident that the policies, procedures and services provided to our citizens are second to none.

## **HIRING AND SELECTION**

The Colerain Police Department began the 2012 calendar year with 37 sworn police officers, three full-time non-sworn staff along with three part-time weekend clerks. The Police Department lost one police officers who resigned. The Police Department was faced with the loss of service by the Hamilton County Sheriff's Office. On May 1, 2012, the Sheriff's Office removed 12 deputies from Colerain Township. The Police Department was in the fifth year of a five year police levy and needed to provide police coverage to our community. A plan to address the loss of deputies was prepared, reviewed and approved by the Colerain Township Board of Trustees. The plan allowed for the Department to increase the police officer staffing level with 15 additional police officers. Of the 15 officers, 14 officers were to serve in an "unpaid" status and one officer was hired in a full-time status. A selection process was conducted to identify the best possible candidates for the opportunity to join our Department.

The vacancy created by the resignation of one full-time officer in late December of 2011 was filled in January of 2012 from a previous year selection process. The "reserve" officer selection process included a formal presentation of the plan to interested candidates. The presentation presented the selection requirements, the hours required per month, the costs, and the opportunity for each officer selected to prove their ability while serving as an "unpaid" police officer. The police officer selection process was conducted to identify 14 qualified candidates to fill the new positions within the Department. The Colerain Police Department received applications from more than 200 persons interested in becoming a "reserve" police officer in Colerain Township. The process required the candidates to successfully pass several steps of the hiring process. Each candidate is required to pass a test of their physical fitness capabilities. Candidates were required to perform exercises such as the "one-minute" sit up; maximum push-ups and 1.5 mile run. Each test has established scoring criteria based on the age and sex of the candidate. The candidates are also required to pass a written examination. Candidates that scored 70% or above on the written examination are then interviewed by representatives from the Police Department. The interview panel generally consists of the Police Department supervisors, a police officer and a civilian community representative. The candidates that passed the oral interview were required to successfully complete a thorough background investigation. The background investigation included, but was not limited to, a review of previous employers, discussions with co-workers, friends, associates, review of the candidates financial and driving history, a review of any criminal activity, if any and any drug usage. Those candidates also underwent a truth verification examination. The Colerain Police Department utilizes both the polygraph and the Certified Voice Stress Analyzer (CVSA) to confirm the truthfulness of the candidate. Candidates who successfully complete those stages were considered against other successful candidates to determine which one offered the most benefit to the Police Department. The selected candidate was then offered a conditional offer of appointment to allow for medical and psychological testing. 10 candidates were selected to initiate the "Reserve Corps" for our Department.

Each reserve officer was required to complete more than 500 hours of field training by a trained Police Department "field training officer." Upon completion of the training, each candidate would have to ride with each of the four road patrol supervisors for approval to take the final examination, prior to beginning "solo" patrol. The written examination included 136 fill-in the blank, short answer, listing and multiple choice questions. Each reserve candidate must score 80% or above to pass the field training portion of their employment. Each officer is required to complete a one-year probationary period.

## **EMPLOYEE RECOGNITION**

### **Colerain Township Business Association Officer of the Year**

#### **Colerain Police Department - Special Investigation Unit**

Detective Rick Bernecker

Detective Joseph Bennett, Hamilton County Sheriff's Office

Detective David Hubbard

Detective Joe Lee, Hamilton County Sheriff's Office

Detective Sergeant Scott Owen

#### **Colerain Police Department - Chief's Commendation**

Detective Denny Deaton

#### **Colerain Police Department – Letter of Recognition**

Officer Christopher Cullman

#### **Fraternal Order of Police (FOP) Lodge #113**

##### **Officer of the Year**

Officer Sean Maher

#### **Fraternal Order of Police (FOP) Lodge #113**

##### **Member of the Year**

Officer Steven Karwisch

#### **Mothers Against Drunk Driving (MADD) "TOP COP" Award**

Officer Kurt Magoteaux

Officer Jamie Penley

Officer Patrick Quinn

Lieutenant Angela Meyer

## **POLICE DEPARTMENT BUDGET**

The budget for the Colerain Police Department is largely derived from tax dollars. In 1991, the citizens of Colerain Township approved a two-mil Police Levy that generated approximately \$2 million dollars annually. This levy money is used solely for Police Department operations. In 2002, an additional one-mil Police Levy was overwhelmingly approved by Colerain Township residents. That levy provided an additional \$1 million dollars annually. Most recently, in November of 2007, Colerain Township voter's supported a 1.15 mil levy to support the Police Department operations and services. As a practice, the Department seeks outside funding sources to assist Department operations. These include grants for officer overtime compensation, grants for equipment such as bulletproof vests, fines from drug and drunk-driving convictions, donations from various sources, and contracts for services with the Northwest Local Schools. A new contract for service was negotiated with the new owners of Northgate Mall. The Police Department assumed the public safety duties for the Mall properties in April of 2012. The contract with the Mall pays for the services of two full-time police officers and more than 5,000 hours of service from our corps of reserve police officers. Any money not spent in any given year is forwarded to the next fiscal year to assist with the expenses associated with that next year's police service.

In 2012, the appropriated budget for the Police Department was \$5.57 million dollars. The Department spent 72% of the annual budget for salary and personnel related expenses such as health insurance, worker's compensation, pension, and Medicare. The next major expense incurred by the Police Department is the combined cost for dispatch services from the Hamilton County Communication Center and contracted services by the Hamilton County Sheriff's Office, which augments the operations of the Colerain Police Department. In 2012, the contracted service expenses totaled \$783,983 or 14% of the entire Police Department budget. The Department continued to maintain some controls related to the costs associated with dispatching officers to non-emergency calls when citizens call into the Police Department. The Department paid \$18.30 per dispatched call in 2012.

Our next major expense is generally vehicle-related. The Police Department investigated opportunities to reduce the long term expenses associated with the annual replacement of only three or four police vehicles. In 2012, the Department replaced almost 50% of the Departments marked cruisers as a means of reducing repair costs, increasing miles per gallon capacity and increase resale values. The philosophy allowed the department to negotiate an annual maintenance contract with a local repair company. That reduced the annual repair expense by 50% or more than \$12,000. The cruisers graphics were also changed to reduce the cost by almost \$300 per vehicle. The new cruisers also experienced increased fuel capacity, therefore reducing fuel costs.

Like any organization, public or private, there are many expenses that comprise the budget. Office supplies, building maintenance, training costs, electricity, water, telephone service, liability insurance, property insurance, postage, printing, and uniforms are all paid through the Police Department levy funds. Many of the expenses, and obviously many of the costs explained above, can increase from year to year and impact the overall operating costs. But, the Department continues to work to extend our operating dollars. It is very costly to operate a Police Department while trying to provide the necessary services our community deserves.

Based on the review of expenses versus receipts, the Police Department extended the 2007 police levy through the five year cycle and into 2013. The Police Department has not reduced our level of commitment to our community and hired additional police officers to patrol our streets, initiated quality law enforcement programs for our community such as taking on the public safety responsibility at Northgate Mall while extending the policy levy into 2013.

## TRAINING AND CAREER DEVELOPMENT



In a busy community, it is sometimes difficult to find time to properly train police officers. The Colerain Police Department's Mission Statement highlights training and education as one of our core values.

Colerain police officers receive some of the best law enforcement training available. Each officer attends a 32-hour in-service each year that focuses on officer safety and delivering quality service. Every officer receives training in ethics, first aid, firearms, victim's rights and many other important topics. This training is instructed by supervisors, officers and community members who have an expertise in that topic. The training is at no cost to the Police Department.

In addition to in-service, each officer receives seventeen hours of training that occurs every day before their shift begins. Policy and procedures are discussed, legal updates, safety topics and quizzes make up the majority of this training. Colerain Officers received over 2700 hours of training (approximately 60 hours per officer) in 2012.



Outside training can be costly, but is extremely important in order to deliver excellent service to our community. In 2012, officers attended training in arson investigations, traffic crash investigation, mental health response, crime scene processing, human trafficking, active shooters, drug investigations, first aid and white collar crime investigations. This training cost the Police Department approximately \$5.00 per hour.

Because delivering excellent service to our community is paramount, training will continue to be a top priority for the Colerain Police Department. We will continue to look for cost-effective, quality training in 2013.





## CITIZEN AND STUDENT POLICE ACADEMIES



In 2012, the Citizen's Police Academy (CPA) graduated its 30<sup>th</sup> and 31<sup>st</sup> classes. The CPA was formed in 1998 and continues to be a big success. In addition to the CPA, the Student Police Academy (SPA) graduated its 9<sup>th</sup> class. The curriculum for both academies is similar; the SPA visits and tours the Hamilton County Justice Center.

The academy consists of 10 -11 weeks of instruction. The Police Department turns itself inside out and explains every aspect of law enforcement from our viewpoint. Some topics that are covered during the class time are Traffic Enforcement, Domestic Violence, Narcotic and Liquor Control Investigations, Bike Team operations, and Citizen on Patrol rules and regulations. Students participate in a practical exercise "Red Handled Gun" which puts them in scenarios similar to what police officers encounter on traffic stops, building searches and domestic violence. The students are armed with "simunition" cotton bullets and work their way through the scenarios to the best of their abilities. They also voluntarily participate in a practical exercise called the "Red Man". During this exercise students receive a demonstration on baton and hands on control of a suspect.



Upon graduation of the academy, students become members of the CPA / SPA Alumni. They have the ability to volunteer at different events throughout the year.

**They are very much appreciated!**

## VOLUNTEERS

The Colerain Township Citizen's Police Academy Alumni Association is a group of individuals who dedicate their volunteer time to the Police Department. The members of the Alumni Association number in excess of 500 and are all graduates of the Colerain Township Citizen's Police Academy. As a group, they pool their resources and dedicate their time to assist the police department.

They volunteer in our Citizens on Patrol efforts, both in the neighborhoods utilizing the Citizens on Patrol vehicle and on foot in Northgate Mall. Volunteers also provide patrol for Halloween and Election Day and assistance with the Fourth of July Spectacular and Taste of Colerain. This extra set of "eyes and ears" in our Township is extremely helpful. Several members also assist our office staff with filing, shredding of older documents and other tasks and assist with canvassing to address issues unique to our neighborhoods.

This dedicated group also raises funds to support future classes of adult and student academies, providing uniforms, food and teaching supplies. This ensures that no police budget money is used to fund the academies. In addition, they raise funds to purchase items requested by the Police Department that their budget is unable to cover, such as flashlights, rain gear, and vehicle equipment. Fundraisers include Bunco, Kroger Points, Beverage Sales at the Taste of Colerain, and the Northgate Car Show.

In 2012, volunteers received the Presidents Volunteer Service Award for their service to Colerain Township. This award was created by the President's Council on Service and Civic participation, recognizing Americans who inspire others to engage in volunteers service.

<b>MARGIE HARMON</b>	<b>SILVER</b>	<b>(484.25 HOURS)</b>
<b>JIM WADDLE</b>	<b>SILVER</b>	<b>(262.75 HOURS)</b>
<b>DALE ANTHONY</b>	<b>SILVER</b>	<b>(291.25 HOURS)</b>
<b>BILL COURTER</b>	<b>BRONZE</b>	<b>(235.0 HOURS)</b>
<b>BRENDALEE EVANGELO</b>	<b>BRONZE</b>	<b>(121.75 HOURS)</b>
<b>JERRY MICHAEL</b>	<b>BRONZE</b>	<b>(206.50 HOURS)</b>
<b>LOUISE PITCHER</b>	<b>BRONZE</b>	<b>(139.25 HOURS)</b>
<b>PAT POWELL</b>	<b>BRONZE</b>	<b>(224.0 HOURS)</b>
<b>JIM REECE</b>	<b>BRONZE</b>	<b>(102.25 HOURS)</b>
<b>COLERAIN TWP CITIZENS</b>	<b>GOLD</b>	<b>(3,313.75 HOURS)</b>

Currently, the Volunteers in Police Service program place a value of \$19.23 per hour on volunteer service in the state of Ohio. As a whole, our volunteers provided the following services:

<b>COP (MORNING)</b>	<b>595.0</b>	<b>\$ 11,441.85</b>
<b>COP (EVENING)</b>	<b>421.0</b>	<b>\$ 8,095.83</b>
<b>MALL PATROL</b>	<b>425.25</b>	<b>\$ 8,177.56</b>
<b>OFFICE</b>	<b>572.75</b>	<b>\$ 11,013.98</b>
<b>FUNDRAISERS</b>	<b>311.25</b>	<b>\$ 5,985.34</b>
<b>MEETINGS AND CPA HELP</b>	<b>988.5</b>	<b>\$ 19,008.86</b>
<b>Total Value</b>	<b>3,313.75</b>	<b>\$ 63,723.41</b>

## **MISSING PERSON INVESTIGATIVE TEAM**

In 2005, the Missing Person's Investigation Team was started. The teams were developed to work in an on-call status to investigate a missing juvenile or elderly person. The two teams that consist of officers who have volunteered to be on-call every other month as the first responders to work to locate a missing person. The supervisor working on patrol makes the determination if he/she feels the team would be a helpful resource. They would then call the on-call commander for the team. Together, they make the decision to activate the full team or partial activation for some of the team members.

There is certain criteria that needs to be met prior to a team activation. If the juvenile is under the age of 12 years of age or if they have special needs, the activation is a "case by case" decision. There are other resources the team can utilize if the missing person has access to a motor vehicle; ARTIMIS ( Advanced Regional Traffic Interactive Management and Information System.) This information can be placed on the computer boards along the highway. There are many factors that we take into consideration when activating the team: weather conditions, time of day, family dynamics and medical condition of the missing person.

The past couple years we have combined our missing person team with our C.A.R. E. program (Children's and Resident's Encounter Program) this gives the first responders as well as the missing person team, much needed information ahead of time when responding to a special needs situation.

The team that is activated responds to the scene, one officer stays with the family as a liaison; the other officers canvass the neighborhood and businesses. In 2012 the Missing Person's Team was activated two times and both times the individual was located.

## CRIME STATISTICS

The following is a list of the crimes that occurred in Colerain Township from 2010 to 2012. The statistics were obtained from reports filed with both the Colerain Police Department and the Hamilton County Sheriff's Office.

<b>INCIDENT</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
Homicide	3	2	3
Sex Offenses	21	27	18
Robbery	79	46	62
Assault	199	111	127
Burglary	240	234	238
Theft	1415	1418	1673
Arson	10	6	7
Property Damage	312	256	306
Carrying Concealed Weapons	5	5	27
Drug Offenses	403	314	228
Rape	6	12	15
<b>Total Crimes</b>	<b>3686</b>	<b>2603</b>	<b>2704</b>

## **DEPARTMENT STATISTICS**

### **Statistics Specific to the Colerain Police Department:**

Offense Reports Taken – 4,379  
Traffic Crash Reports Taken – 1,177  
Arrests Made – 2,850  
Calls for Service Handled – 35,174  
Traffic Tickets Written – 3,443  
Written Warnings / Field Interview Reports – 415  
Total Number of Police / Citizen Contacts – 47,438

### **Vehicle Pursuits – 7**

Dayshift - 3  
Nightshift - 4

### **Officer Involved Crashes – 11**

Total Miles Driven – 325,000  
Officer at fault – 3  
Emergency operations – 1  
Other at fault – 8  
Other action - 0

### **Grievances filed – 0**

### **Internal Investigations – 10**

Result: Exonerated – 4  
Sustained – 4  
Sustained Other – 2  
Not Sustained – 2  
Unfounded – 0  
Pending - 0

### **Response to Aggressive Behavior - 7**

Response to Aggressive Behavior - 2  
Use of Chemical Irritant - 0  
Use of Taser - 0  
Mark 63 (Chemical Irritant) - 4  
Mark 63 (Stun Device) - 1

## **DEPARTMENT STATISTICS**

### **Personnel Changes:**

Officers Hired + 2  
Officers Retired - 0  
Officers Resigned – 1  
Reserve Hired- 12  
Reserve Resigned- 2  
Total Change + 10

### **Training:**

Hours Spent – 2,700  
Average hours per sworn officer – 60  
Total spent on training – \$13,500.00  
Average spent per training hour – \$5.00

### **School Resource Officer Statistics**

Reports Taken – 76  
Cases Closed – 53  
Arrests Made – 58  
Non-Criminal Contacts – 2,064

### **Criminal Investigations:**

Cases Assigned – 237  
Cases Closed – 40  
Arrests – 24  
Value of Property Recovered - \$23,681.00

### **Special Investigative Unit Statistics:**

Cases Assigned – 90  
Cases Cleared – 90  
Forfeitures: Money – \$6,363.00  
Vehicles – 5  
Arrests – 289



## **DEPARTMENT STATISTICS**

### **School Investigator**

Truancy Cases Assigned – 295  
Residency Cases Assigned – 239  
Bullying Investigations – 0  
Truancy Cases Closed –  
Residency Cases Closed – 184  
Charges Filed / Arrests – 50

### **Traffic Accident Investigator:**

Accident Investigations – 196  
Traffic Citations Issued – 1,474  
Arrests – 73

### **Missing Persons Response Team Activations:**

Missing Person Cases Investigated – 2  
Missing Persons Located - 2

### **Citizen Academy Volunteer Statistics:**

Events Worked – 21  
Hours Volunteered – 3,313.75  
Total Savings Based on Civilian Pay – \$70,781.70

# COLERAIN POLICE MISSION AND VALUE STATEMENT

## OUR MISSION

*"In the Pursuit of Excellence"*

The members of the Colerain Police Department are committed to protecting life and property, preventing crime, ensuring peace and safety, and safeguarding the Constitutional rights of the residents of the Township and the rights of the many visitors to our community.

## OUR VALUES

As we strive to achieve our mission we value...

- The quality of life in our Township
- Lasting partnerships with our community
- Treating citizens with dignity, respect, fairness, and compassion
- High standards of education and training of our employees
- Professionalism, integrity, and ethical behavior of our employees
- The strength and courage to fight injustice
- Productive working relationships with other police agencies

