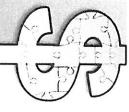
#### Colerain Township FAC Meeting Agenda – 6/2/15

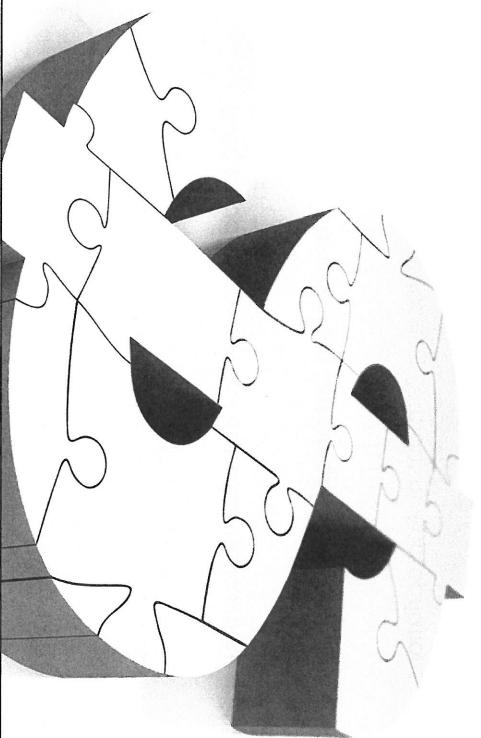
6:30	Call to Order	Doug Michel
6:35	Approval of Minutes	Heather Harlow
6:40	Presentation/Approval of 2016 Tax Budget	Jim Rowan
7:10	Trash/Recycling Services – Bid Results	Jim Rowan
7:20	Adjourn to Road, Parks & Senior Center Focus Group Meeting	Jim Rowan

#### Duties of the FAC:

- (i) Review and monitor the financial operations of the Township.
- (ii) Review the annual estimated budget, including estimated revenues and expenditures, prior to its submission to the Board of Trustees and Hamilton County Budget Commission.
- (iii) Meet with Department heads, the Administrator, and Fiscal Officer during the formation of the Temporary Appropriations.
- (iv) Make recommendations, as appropriate, to improve security, functionality, and efficiency of the Township's financial operations.
- (v) Act in the capacity of an Audit Committee, whose responsibilities include: follow up on the findings and recommendations made after the bi-annual Township audit performed in conjunction with the Auditor of State.

The FAC is an Administrative Committee and is not subject to sunshine law. All recommendations shall be made to the Administrator and shared with the Board of Trustees.

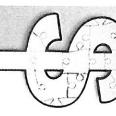




# 2016 Tax Budget & Forecast

Colerain Township – July 7, 2015

By: James M. Rowan, Administrator



### **Budget Process**



June 2<sup>nd</sup>

Capital Requests received by Department Heads



capital plan and provides recommendations Financial Advisory Committee (FAC) reflects on budget &



election

required by July 15th and filed by July 20th Filing Deadline for any Tax issues for the November 2015

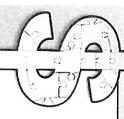
Public hearing on proposed budget. Budget approval



Deadline for adopting Temporary Appropriations



Deadline for adopting Permanent Appropriations



## **Budget Development**

process and represents the latest information The Tax Budget is the initial step in the budgeting included in the five-year forecast.

require detailed rationale and justification ensuing calendar year. Appropriations are developed at the department head level and December and provides spending authority for the Temporary appropriations are developed in

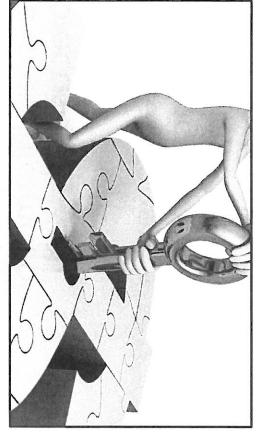
Appropriations approved in December Permanent Appropriations are finalized in March and reflect any changes from the Temporary

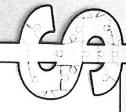


## Five-Year Forecasting

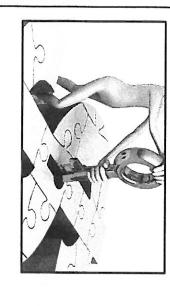
The Township Administrator manages the five-year forecast for all operational functions.

Five-Year capital plans have been obtained by each department and are integrated as part of the budget process where possible.





# Benchmarking & Shared Services

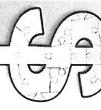


#### Benchmarking:

Benchmarking will continue as we seek ways to streamline costs and operate in a more efficient manner.



Shared service opportunities have allowed us to reduce costs and gain greater efficiency. Shared service/Mutual Aid agreements are in place with Northwest School District, Department, Springfield Township, and multiple public safety organizations.



## 2016 Major Assumptions

- Strategic Utilization of Reserves through 2022
- Continues General Fund Support for Parks & Services
- > Minimal funding for Public Infrastructure
- Road Levy expired in 2001
- Loss of Estate Tax and Local Government Fund Revenue
- JEDZ Failed in 2014
- \$375,000 earmarked for road resurfacing
- > Funding Needs for Roads, Parks, Senior Center
- \$2.1 million annually (\$1.5 million for road resurfacing, curbs, gutters)
- > Public Safety
- Seeking Sustainability through 2022
- Evaluation of Processes to reduce costs
- Potential regionalization of services

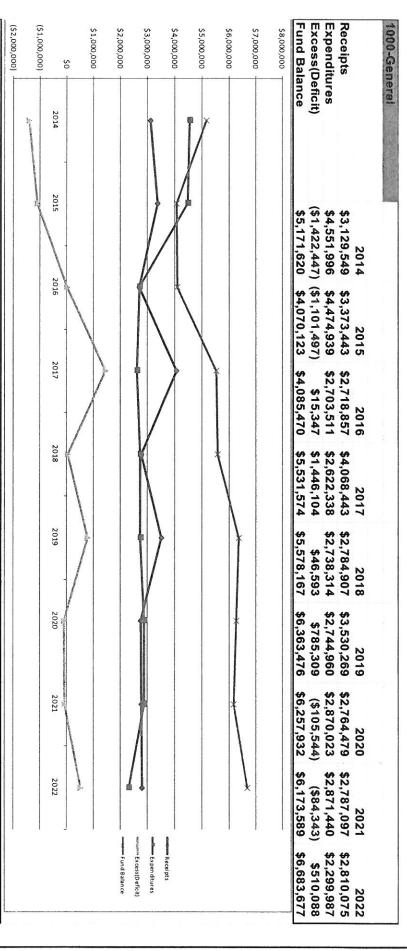


2016 Tax Budget

## 2015 Proposed Budget

	10 61%	(\$3.380.403)	\$28 481 222	\$31 861 625	TOTAL	
	0.06%	\$153	\$242,596	\$242,444	BOND RETIREMENT(FIRE DIST)	3301
	0.76%	\$1,375	\$181,675	\$180,300	BONDS - STREET SCAPE	3104
	0.59%	\$1,272	\$216,568	\$215,296	BOND RETIREMENT(PW BLDG)	3103
	0.88%	\$2,665	\$306,671	\$304,006	BOND RETIREMENT(PARKS)	3102
	2.37%	\$2,500	\$107,888	\$105,388	BOND RETIREMENT(GOV BLDG)	3101
-1.33% Continue YMCA Contract for 2016	-1.33%	(\$1,919)	\$141,900	\$143,819	COMMUNITY CENTER	2912
	-1.26%	(\$5,397)	\$424,108	\$429,505	PARKS & SERVICES	2911
	0.67%	\$604	\$90,996	\$90,392	TIF (BEST BUY)	2910
	0.68%	\$4,094	\$609,895	\$605,801	TIF (STONE CREEK)	2907
	2.79%	\$603	\$22,243	\$21,640	RECYCLING INCENTIVE	2902
-95.07% Reduction of Land Acquisition/Fees	-95.07% F	(\$3,266,844)	\$169,425	\$3,436,269	TIF (KROGER)	2901
	2.93%	\$4,372	\$153,793	\$149,421	LIGHTING ASSESMENTS	2401
1.19% Purchase of Squad Cots	1.19% F	\$18,758	\$1,599,487	\$1,580,729	EMS	2281
	0.00%	\$0	\$2,000	\$2,000	PD DUI	2271
-21.87% Reduction in Capital	-21.87% F	(\$12,596)	\$45,000	\$57,596	PD DRUG ENFORCEMENT	2261
Health Benefit Increase 29%/Reallocation of 18.76% Expenses from 2031	18.76% E	\$92,756	\$587,309	\$494,553	PMVLT	2231
Sidewalk Fund Allocation/\$35,000 Comp Plan Update	Sidewa -12.45% Update	(\$50,163)	\$352,703	\$402,866	ZONING	2181
Staff Vehicle/Mobile Data Computers/29% increase in Health Insurance	3.68% i	\$411,706	\$11,597,670	\$11,185,964	FIRE DISTRICT	2111
Storage/Water Gear/29% Increase in Health 7.94% Insurance	7.94%	\$542,772	\$7,382,136	\$6,839,364	POLICE DISTRICT	2081
3 New Police Officers and Radios/6 New Vehicles (Trade-in 4)/On Body Cameras/Eye Wash Station/Property Room Exhaust/Track						
Reduction of Motor Vehicle/Reallocation of -5.74% Expenses to 2231	-5.74%	(\$70,651)	\$1,159,344	\$1,229,995	ROAD & BRIDGE	2031
	1.00%	\$3,310	\$334,310	\$331,000	GASOLINE	2021
	1.00%	\$495	\$49,995	\$49,500	MVLT	2011
Underground Utilities/Safe Routes to 28.17% Schools/Road Resurfacing	-28.17%	(\$1,060,266)	\$2,703,511	\$3,763,777	GENERAL	1000
FROM TEMPORARY	Previous Year	Previous Year	Proposed Tax Budget	Permanent Appropriations (5/28/15)	NAME	FUND
NOTES	% CHANGE	\$ CHANGE	2016	2015		

### Five-Year Forecast (General Fund)



#### **Executive Summary:**

Includes \$375,000 for Road Resurfacing for 2016

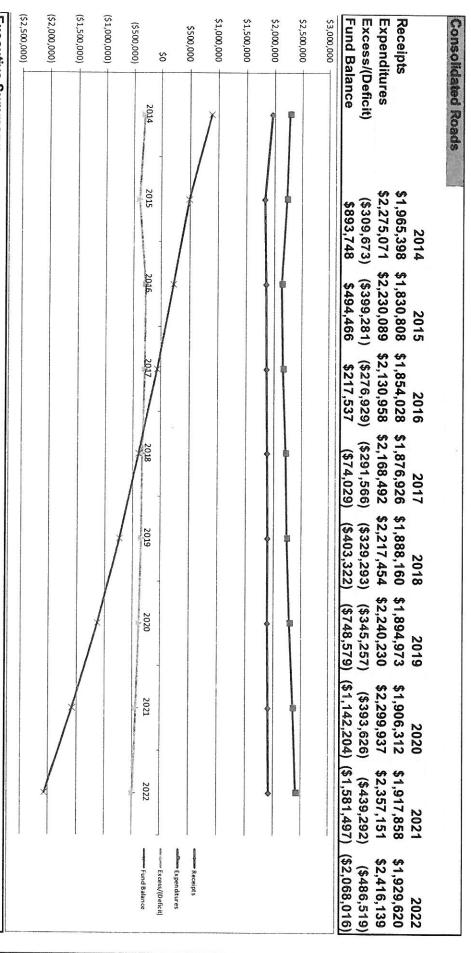
Debt retired in 2021.

Assumes \$200,000 in support for Parks (2016) & \$140,000 for Zoning (2016)

No financial support for Senior Center

Debt retired in 2021.

## Five-Year Forecast (Consolidated Road Funds)

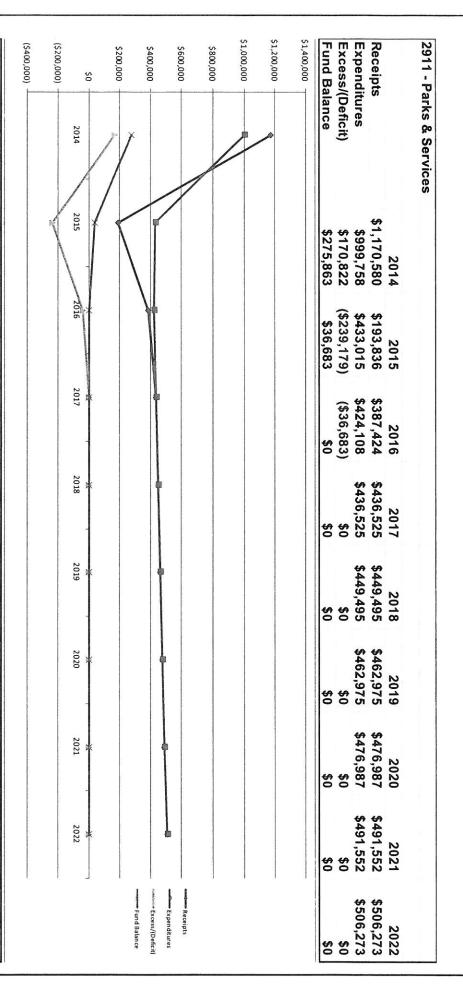


#### **Executive Summary:**

- -Funding Source: Motor Vehicle License, Gasoline Tax, Road & Bridge Fund, Permissive Tax Fund
- -Funding pays for the salaries and benefits of all public service employees except Seasonal Workers
- -Funding pays for all operating costs of the road department including snow removal, road patching/sealing, culverts, right of way mowing
- -No funding for Road Resurfacing
- -No Funding for Capital

-Approximately 2 mills would be necessary to balance this budget and provide \$1.5 million for road resurfacing

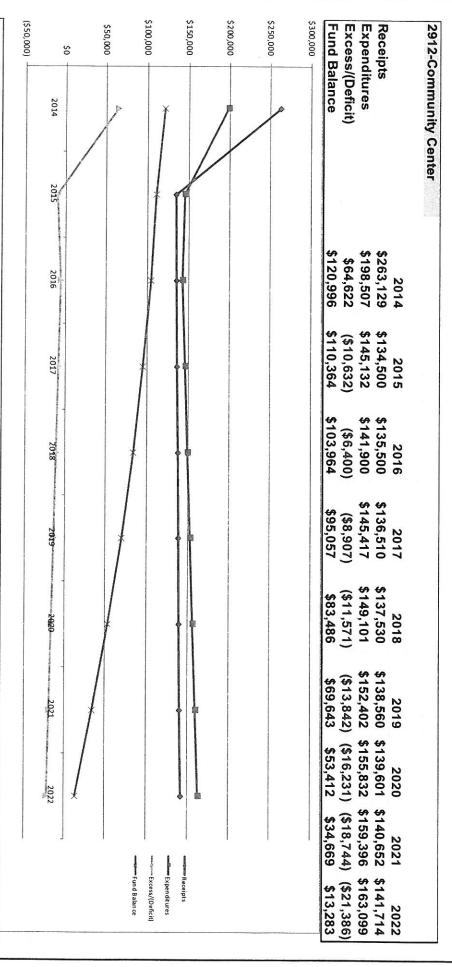
## Five-Year Forecast (Parks & Services Fund)



#### **Executive Summary:**

-Assumes continued support from General Fund in addition to program and rental income -No Funding for Capital

## Five-Year Forecast (Community Center Fund)

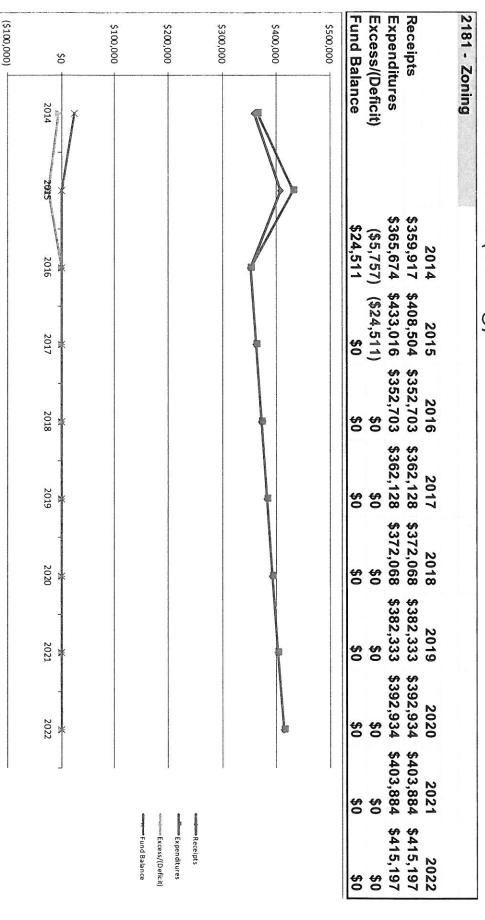


**Executive Summary:** 

-Assumes no support from the General Fund -No Capital Funding

-Continues contract with YMCA for 2016

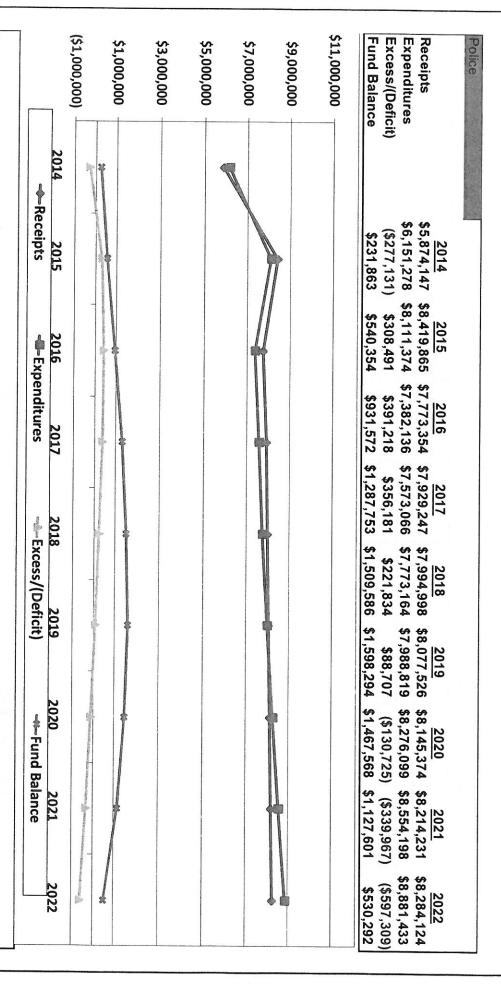
Five-Year Forecast (Zoning)



**Executive Summary:** 

-Assumes continued support from General Fund in addition to fees
-No Capital Funding

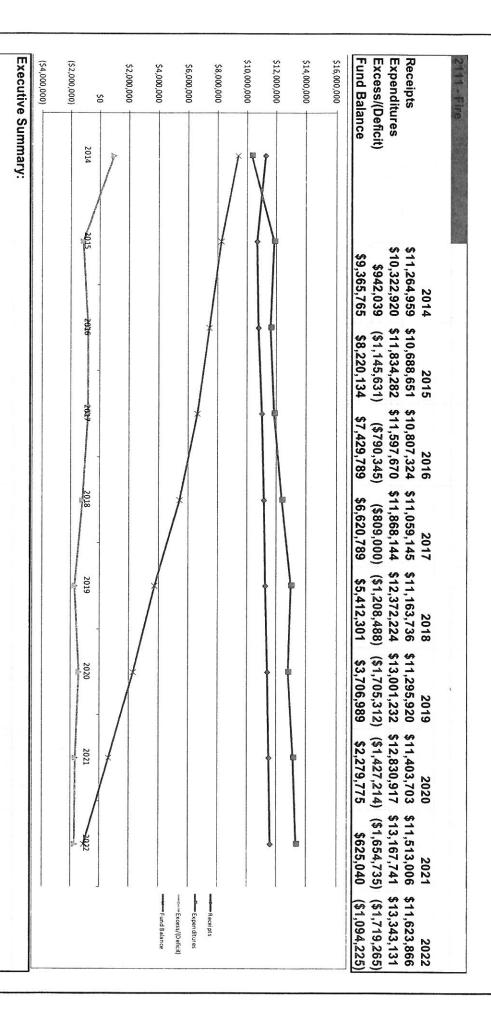
### Five-Year Forecast (Police Fund)



#### **Executive Summary:**

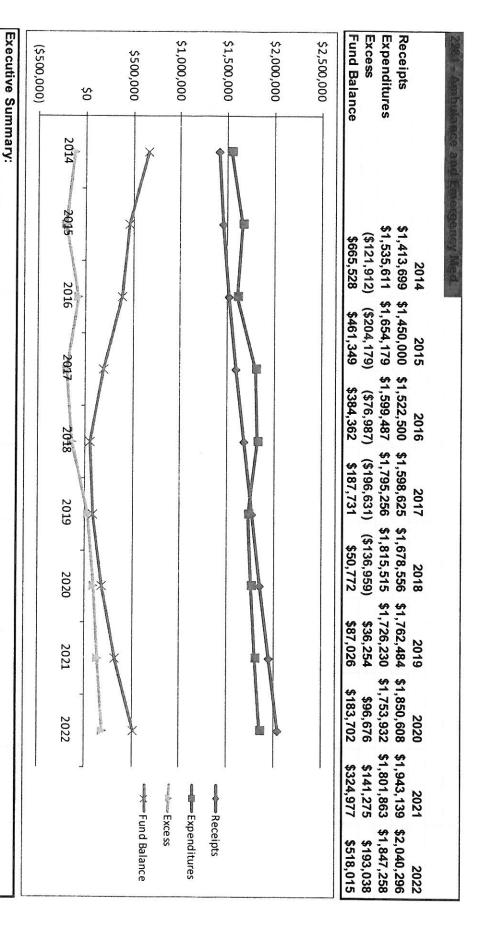
- Hiring of 3 Full-Time Officers in 2016 plus 3 new APEX 3000 Radios
- Purchasing of 6 New Police Cruisers (Trading in 4)
- Capital to include On Body Cameras; Sink/Eyewash Station; Exhaust System Property Room/Track Storage Property Room; water gear

### Five-Year Forecast (Fire Fund)



-Levy passed in 2010. Steps being taken to stretch fire funding through 2022 - Capital Requests to Include 1 Staff Vehicle and Mobile Data Computers -Assumes Lease Payment for Engine 25 and Ladder 25 Replacement

### Five-Year Forecast (EMS Fund)



-Lifesquad Remount and Squad Cots

### Outstanding Debt – All Funds

corcian township outside octa	Fund	Issue Date:	Rate:	Maturity Date:	Payments:	Balance	Issued	Retired	Interest	Balance
Building	3103	2001	4.73%	12/1/2017	June/Dec	\$335,000.00	\$0.00	\$165,000.00	\$18,592.50	\$170,000.00
	3103	2011	3.41%	12/1/2021	June/Dec	\$790,000.00	\$0.00	\$5,000.00	\$27,975.00	\$785,000.00
Fire	3301	2001	4.73%	12/1/2017	June/Dec	\$380,000.00	\$0.00	\$185,000.00	\$21,090.00	\$195,000.00
	3301	2011	3.41%	12/1/2021	June/Dec	\$890,000.00	\$0.00	\$5,000.00	\$31,506.26	\$885,000.00
Park	3102	2001	4.72%	12/1/2017	June/Dec	\$480,000.00	\$0.00	\$235,000.00	\$26,640.00	\$245,000.00
	3102	2011	3.41%	12/1/2021	June/Dec	\$1,130,000.00	\$0.00	\$5,000.00	\$40,031.26	\$1,125,000.00
Admin	3101	2011	2.34%	12/1/2016	June/Dec	\$105,000.00	\$0.00	\$105,000.00	\$2,887.50	\$0.00
TIF (Kroger)	2901	2015	4.50%	12/1/2035	June/Dec	\$3,765,000.00	\$0.00	\$0.00	\$169,425.00	\$3,765,000.00
TIF (Stone Creek)	2907	2011	2.44%	12/1/2016	June/Dec	\$559,469.00	\$0.00	\$559,469.00	\$20,199.42	\$0.00
TIF (Best Buy)	2910	2011	2.44%	12/1/2018	June/Dec	\$270,531.00	\$0.00	\$85,531.00	\$3,088.08	\$185,000.00
Streetscape	3105	2011	3.15%	12/1/2021	June/Dec	\$950,000.00	\$0.00	\$150,000.00	\$31,675.00	\$800,000.00
Total						\$9,655,000.00	\$0.00	\$1,500,000.00	\$393,110.02	\$8,155,000.00

Waste/Recylcing Bid Tabulation Sheet Rumpke						
	Year	Unit Cost	# Units	\$ Per Month	Months	Total Cost
Base Unlimited (65 Recycle Cart)	2016-2017	\$16.20	28,721	\$465,280,20	12	\$5,583,362.40
	2017-2018	\$16.50	28.721	\$473,896.50	12	\$5,686,758.00
	2018-2019	\$16.85	28,721	\$483,948.85	12	\$5,807,386.20
	2019-2020	\$17.20	28,721	\$494,001,20	12	\$5,928,014.40
	2020-2021	\$17.55	28,721	\$504,053.55	12	\$6,048,642.60
		40720	80 Sec. 20			
Optional Add-On Rental of 96 Waste Cart	2016-2017	\$2.50	9,564	\$23,910.00	12	\$286,920.00
	2017-2018	\$2.50	9,564	\$23,910.00	12	\$286,920.00
	2018-2019	\$2.50	9,564	\$23,910.00	12	\$286,920.00
	2019-2020	\$2.50	9,564	\$23,910.00	12	\$286,920.00
	2020-2021	\$2.50	9,564	\$23,910.00	12	\$286,920.00
Limited Service 95 Waste/65 Recycle	2016-2017	\$12.95	7.179	\$92,968.05	12	\$1,115,616,60
	2017-2018	\$13.20	7,179	\$94,762.80	12	\$1,137,153.60
	2018-2019	\$13.45	7,179	\$96,557,55	12	\$1,158,690.60
	2019-2020	\$13.75	7.179	\$98,711.25	12	\$1,184,535.00
	2020-2021	\$14.00	7,179	\$100,506.00	12	\$1,206,072.00
Backyard Service	2016-2017	\$25.00	4.40	4		
Decition Service	2016-2017	\$25.00 \$26.00	140	\$3,500.00	12	\$42,000.00
	2017-2018	\$26.00	140	\$3,640.00	12	\$43,680.00
	2018-2019		140	\$3,780.00	12	\$45,360.00
		\$28.00	140	\$3,920.00	12	\$47,040.00
	2020-2021	\$30.00	140	\$4,200.00	12	\$50,400.00
		Unlimited	Add -On	Discount	Backyard	Total
Total Cost	2016-2017	\$5,583,362.40	\$286,920.00	\$1,115,616.60	\$42,000.00	\$7,027,899.00
	2017-2018	\$5,686,758.00	\$286,920.00	\$1,137,153.60	\$43,680.00	\$7,154,511.60
	2018-2019	\$5,807,386.20	\$286,920.00	\$1,158,690.60	\$45,360.00	\$7,298,356.80
	2019-2020	\$5,928,014.40	\$286,920.00	\$1,184,535.00	\$47,040.00	\$7,446,509.40
	2020-2021	\$6,048,642.60	\$286,920.00	\$1,206,072,00	\$50,400.00	\$7,592,034.60

Waste/Recylcing Bid Tabulation Sheet Best-Way						
	Year	Unit Cost	# Units	\$ Per Month	Months	Total Cost
Base Unlimited (65 Recycle Cart)	2016-2017	No Bid	28,721	#VALUE!	12	#VALUE!
	2017-2018	No Bid	28,721	#VALUE!	12	#VALUE!
	2018-2019	No Bid	28,721	#VALUE!	12	#VALUE!
	2019-2020	No Bid	28,721	#VALUE!	12	#VALUE!
	2020-2021	No Bid	28,721	#VALUE!	12	#VALUE!
Optional Add-On Rental of 96 Waste Cart	2016-2017	\$3.00	9,564	\$28.692.00	12	\$344,304.00
	2017-2018	\$3.00	9,564	\$28,692.00	12	\$344,304.00
	2018-2019	\$3.00	9,564	\$28,692.00	12	\$344,304.00
	2019-2020	\$3.00	9,564	\$28,692,00	12	\$344,304.00
	2020-2021	\$3.00	9,564	\$28,692.00	12	\$344,304.00
Limited Service 95 Waste/65 Recycle	2016-2017	\$19.50	7,179	\$139,990,50	12	\$1,679,886.00
	2017-2018	\$20.10	7,179	\$144,297.90	12	\$1,731,574.80
	2018-2019	\$20.70	7,179	\$148,605.30	12	\$1,783,263.60
	2019-2020	\$21.30	7,179	\$152,912.70	12	\$1,834,952.40
	2020-2021	\$22.00	7,179	\$157,938.00	12	\$1,895,256.00
Backyard Service	2016-2017	\$24.50	140	40.400.00		
outhy and service	2017-2018	\$25.25	140	\$3,430.00	12	\$41,160.00
	2018-2019	\$26.00	140	\$3,535.00	12	\$42,420.00
	2019-2020	\$26.75	140	\$3,640.00	12	\$43,680.00
	2020-2021	\$27.50	140	\$3,745.00	12	\$44,940.00
	2020-2021	\$27.30	140	\$3,850.00	12	\$46,200.00
- 7-		Unlimited	Add -On	Discount	Backyard	Total
Total Cost	2016-2017	#VALUE!	\$344,304.00	\$1,679,886.00	\$41,160.00	#VALUE!
	2017-2018	#VALUE!	\$344,304.00	\$1,731,574.80	\$42,420.00	#VALUE!
	2018-2019	#VALUE!	\$344,304.00	\$1,783,263.60	\$43,680.00	#VALUE!
	2019-2020	#VALUE!	\$344,304.00	\$1,834,952.40	\$44,940.00	#VALUE!
	2020-2021	#VALUE!	\$344,304.00	\$1,895,256.00	\$46,200.00	#VALUE!

Waste/Recylcing Bid Tabulation Sheet Republic	1840					
	Year	Unit Cost	# Units	\$ Per Month	Months	Total Cost
Base Unlimited (65 Recycle Cart)	2016-2017	\$17.33	28,721	\$497,734.93	12	\$5,972,819.16
	2017-2018	\$17.85	28,721	\$512,669.85	12	\$6,152,038.20
	2018-2019	\$18.38	28,721	\$527,891.98	12	\$6,334,703.76
	2019-2020	\$18.93	28,721	\$543,688.53	12	\$6,524,262.36
	2020-2021	\$19.50	28,721	\$560,059.50	12	\$6,720,714.00
Optional Add-On Rental of 96 Waste Cart	2016-2017	\$2.00	9,564	\$19,128.00		4
- Firm of the contract of the contract	2017-2018	\$2.06	9,564	\$19,701.84	12 12	\$229,536.00
	2018-2019	\$2.12	9,564			\$236,422.08
	2019-2020	\$2.12	9,564	\$20,275.68	12	\$243,308.16
	2020-2021	\$2.25	9,564	\$20,849.52 \$21,519.00	12	\$250,194.24
	2020-2021	32.23	9,304	\$21,519.00	12	\$258,228.00
Limited Service 95 Waste/65 Recycle	2016-2017	\$14.52	7,179	\$104,239.08	12	\$1,250,868.96
	2017-2018	\$14.95	7,179	\$107.326.05	12	\$1,287,912.60
	2018-2019	\$15.40	7,179	\$110,556.60	12	\$1,326,679.20
	2019-2020	\$15.86	7,179	\$113,858.94	12	\$1,366,307.28
	2020-2021	\$16.34	7,179	\$117,304.86	12	\$1,407,658.32
Backyard Service	2016-2017	\$20.00	140	\$2,800.00	12	\$33,600.00
	2017-2018	\$20.60	140	\$2,884.00	12	
	2018-2019	\$21.12	140	\$2,956.80	12	\$34,608.00
	2019-2020	\$21.85	140	\$3,059.00	12	\$35,481.60
	2020-2021	\$22.51	140	\$3,059.00	12	\$36,708.00 \$37,816.80
				*-,		957,010.00
		Unlimited	Add -On	Discount	Backyard	Total
Total Cost	2016-2017	\$5,972,819.16	\$229,536.00	\$1,250,868.96	\$33,600.00	\$7,486,824.12
	2017-2018	\$6,152,038.20	\$236,422.08	\$1,287,912.60	\$34,608.00	\$7,710,980.88
	2018-2019	\$6,334,703.76	\$243,308.16	\$1,326,679.20	\$35,481.60	\$7,940,172.72
	2019-2020	\$6,524,262.36	\$250,194.24	\$1,366,307.28	\$36,708.00	\$8,177,471.88
	2020-2021	\$6,720,714.00	\$258,228.00	\$1,407,658.32	\$37,816.80	\$8,424,417.12