

Colerain Township FAC Meeting Agenda – 11/12/2013

7:00ish (after the trustees meeting)	Meeting called to order	Doug Michel
7:00 - 7:10	Discussion of current events	FAC
7:10 - 8:00	Review 2014 temporary appropriations	Administrator Rowan
8:00 - 8:20	Discussion of Capital purchases 2 replacement fire trucks 2 additional unmarked police vehicles	Administrator Rowan
8:20 - 8:45	Discuss / update on JEDD	Administrator Rowan
8:45 – 9:00	Agenda building for future FAC Meetings	FAC
9:00	Adjourn	

Duties of the FAC:

- (i) Review and monitor the financial operations of the Township.
- (ii) Review the annual estimated budget, including estimated revenues and expenditures, prior to its submission to the Board of Trustees and Hamilton County Budget Commission.
- (iii) Meet with Department heads, the Administrator, and Fiscal Officer during the formation of the Temporary Appropriations.
- (iv) Make recommendations, as appropriate, to improve security, functionality, and efficiency of the Township's financial operations.
- (v) Act in the capacity of an Audit Committee, whose responsibilities include: follow up on the findings and recommendations made after the bi-annual Township audit performed in conjunction with the Auditor of State.

Recommendations of the FAC: Any recommendation made to the Board of Trustees by the FAC must first receive three affirmative votes, and shall be filed in writing.

FAC 2013 - 2014 Scheduled future meetings: TBD