

## Agenda for FAC Meeting 3/24/2011

6:00	Meeting called to order	Chair
6:00	Opening remarks	David Fogelsong
6:05	Parks and Services	Kevin Schwartzhoff
6.55	Senior and Community Center	Marie Sprenger
7:45	Public Works Director	Bruce McClain
8:35	Discussion and Follow Up	FAC/Chair
9:00	Meeting ends	

Duties of the FAC: The FAC shall:

- (i) Review and monitor the financial operations of the Township.
- (ii) Review the annual estimated budget, including estimated revenues and expenditures, prior to its submission to the Board of Trustees and Hamilton County Budget Commission.
- (iii) Meet with Department heads, the Administrator, and Fiscal Officer during the formation of the temporary appropriations.
- (iv) Make recommendations, as appropriate, to improve security, functionality, and efficiency of the Township's financial operations.
- (v) Act in the capacity of an Audit Committee, whose responsibilities include: follow up on the findings and recommendations made after the bi-annual Township audit performed in conjunction with the Auditor of State.

Recommendations of the FAC: Any recommendation made to the Board of Trustees by the FAC must first receive three affirmative votes, and shall be filed in writing.