

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at 5:30 p.m., on the 26th day of April, 2011, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Dennis P. Deters, Jeffrey F. Ritter, and Joseph R. Wolterman

Mr. Ritter introduced the following resolution and moved its adoption:

RESOLUTION NO. 34-11

RESOLUTION AUTHORIZING TOWNSHIP ADMINISTRATOR AND ASSISTANT TOWNSHIP ADMINISTRATOR TO APPROVE PURCHASE ORDERS OF \$2,500.00 OR LESS

WHEREAS, for many years, the Township Administrator has been authorized by the Board of Trustees to incur obligations on behalf of the Township and to approve purchase orders in the amount of \$750.00 or less without the prior approval of the Board; and

WHEREAS, the firm of Clark Schaefer Hackett CPAs recently completed a study of the Township's accounts payable practices and procedures, and recommended that the limit for such approval of purchase orders be raised to \$2,500.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, that:

1. Pursuant to Ohio Revised Code Sec. 507.11, the Township Administrator and the Assistant Township Administrator are hereby each separately authorized to incur obligations on behalf of the Township and to approve purchase orders for the same in the amount of \$2,500.00 or less without the prior approval of the Board.
2. This Resolution shall become effective at the earliest time permitted by law.
3. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Deters seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Deters Aye, Mr. Ritter Aye, Mr. Wolterman

ADOPTED this 26th day of April, 2011.

BOARD OF TRUSTEES:



Dennis P. Deters, Trustee




Jeffrey F. Ritter, Trustee



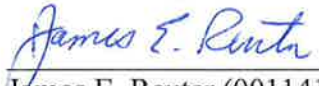
Joseph R. Wolterman, Trustee

Attest:



Heather E. Harlow,
Fiscal Officer

Resolution approved as to form:



James E. Reuter (0011414)
3025 W. Galbraith Road
Cincinnati, Ohio 45239-4222
(513) 521 - 8400
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Fiscal Officer, this 26th day of April, 2011.



Heather E. Harlow,
Colerain Township Fiscal Officer