

SPECIAL

March 2, 2017

OPENING OF MEETING

Mr. Ritter called the meeting to order at 5:30PM. All Board members were in attendance.

PRESENTATIONS

Mr. Milz said he wanted to present the concept of placemaking to the Board and community as a potential arrow in their quiver for economic development. He said the concept is gaining steam here and around the county and is driving positive outcomes.

Mr. Milz introduced Joe Nickol from MKSK, formerly known as KKG. Mr. Nichol offered a presentation, which is Attachment 1 to these minutes.

Mr. Nickol said he works with Neighborhood Activation and Development, where they are fostering grassroots with an outcome in mind that the neighborhood wants to see. It is strategic development planning. He is charge of urban design section at MKSK. He said that neighborhood activation involves short-term wins. They follow five steps in five months. He said they also work on strategic investment planning, which is three steps in six months, with a game plan for two, five and 10 years. He said that with existing real estate, we need to be precise on how to deploy resources.

Mr. Milz said he and Mr. Nickol walked and drove through Northbrook today. Mr. Nickol offered his observations. He said this was his first time to the Township, so they may be a lot of nativity in this. He said the sidewalks are nice. Their condition aside, they do connect the area. But, there are a lot of cul-de-sacs and dead ends, so there are not a lot of ways to get out of the neighborhood on foot. He said he saw places that can be activated, like at Pippin and Compton as well as at the Shell station at Colerain and Compton.

Mr. Milz said this is maybe a piece of the puzzle. The moment is there!

Mr. Inderhees said we can go back to this for the next meeting.

A woman said she had questions about this. A man rose who said he has information which is helpful for this discussion. Mr. Milz will talk to them after the meeting.

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Chief Denney said the next Northbrook neighborhood meeting is April 17, 7PM, at Southland Baptist Church

CENTRALIZED MECHANIC DEPARTMENT

Chief Cook introduced Mike Adler, to speak about the centralized mechanic program. Mr. Adler offered a presentation, which is Attachment 2 to these minutes.

Mr. Ritter thanked Mr. Adler for his leadership on this. He asked Mrs. Randolph to work with Mr. Adler to put the business case together.

Mr. Inderhees asked if other departments do outside work.

Mr. Adler said the City of Cincinnati does, but not too many others.

Mr. Meloy said that it's often a two-hour drive for service on fire equipment. He said we wouldn't get 25 years out of trucks without his leadership and service.

Mr. Meloy also discussed the Gas Boy fuel service system. He said it's outdated and we need to pay for readings. The technology needs to be upgraded.

Mr. Adler said we currently have six locations for fuel, but we would have four locations, at a cost of \$50,000 for the program.

Mr. Ritter asked if they would consider this with the mechanic proposal or separate.

Mr. Meloy said it would be two plans.

Mrs. Randolph said the current program is not supported on the Windows XP platform. We will have additional costs each month if we don't do this.

Mr. Adler said the new system is wireless and would import directly into the maintenance program.

Mr. Meloy said it takes about three days/month to get the fuel data together.

In response to Mr. Ritter, Mr. Meloy said they would have the proposals ready for April.

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Mr. Insco said the police vehicle maintenance cost from 2016 went up over 2015, which confused him. He said that because we bought newer vehicles, he would've thought maintenance costs on average would've gone down. He asked about other communities' ratio for equipment.

Mr. Adler said that we have more vehicles and less people. He said he wants to look at a co-op student, too.

Mr. Meloy said a key piece is the software for this role, which tracks jobs, time, parts, etc. They have learned about PubWorks, which integrates in to the gas system. In looking at the software, there is carryover with parks/public works.

Mr. Adler said that this is a fleet management program. He said they looked at communities with similar size and number of vehicles. The software also has applications for public works. It has everything he needs and what Mr. Bosarge needs for his department. He said the reporting capabilities are very easy.

Mr. Bosarge said they now have a file folder for each street. They will take anecdotal paper to analytical data.

Mr. Insco asked how we learned about this program all of a sudden. Mr. Adler said they looked into fleet software and found this software would do it all.

In response to Mr. Insco's question, Mrs. Harlow said this software would make public records easier.

Mr. Adler said they would buy the program and there is a \$4,000/year charge for upkeep/support. Mr. Meloy said that Mr. Bosarge can eliminate another program, which will save money. This new program does more.

Mr. Meloy said presentation was meant to allow for discussion tonight.

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NEW BUSINESS

ZONING

Appointment to the Board of Zoning Appeals

Mrs. LeCount requested the Board appoint Alternate Board Member Ron Roberto into the primary Board Member position for the remainder of a five-year term, which will expire December 31, 2017.

Mr. Ritter made such motion. Mr. Inderhees offered a second. The roll was called:

Mr. Inderhees. "Aye"

Mr. Insco. "Aye"

Mr. Ritter. "Aye"

Alternate Appointment to the Board of Zoning Appeals

Mrs. LeCount requested Mark Schupp be appointed into the vacated (open) position of Alternate Board Member position for the two-year term which will expire December 31, 2018.

Mr. Insco made such motion. Mr. Ritter offered a second. The roll was called:

Mr. Inderhees. "Aye"

Mr. Insco. "Aye"

Mr. Ritter. "Aye"

PUBLIC SERVICES DEPARTMENT

Request Approval to Publish RFQ for SCIP

Mr. Bosarge requested the Board approve publishing a "Request for Qualifications" to identify qualified engineering firms to provide consulting services to develop build specifications for the Colerain Township approved SCIP projects.

Mr. Inderhees clarified that this is just for the build specifications, not for construction.

Mr. Ritter made such motion. Mr. Insco offered a second. The roll was called:

Mr. Inderhees. "Aye"

Mr. Insco. "Aye"

Mr. Ritter. "Aye"

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ADJOURNMENT


With no further business to come before the Board, Mr. Ritter motioned for adjournment. Mr. Inderhees offered a second. The roll was called:

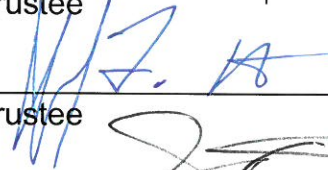
Mr. Inderhees. "Aye"

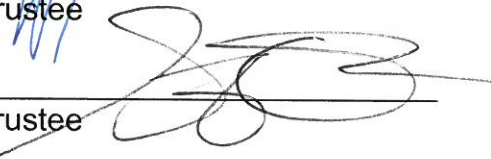
Mr. Insco. "Aye"

Mr. Ritter. "Aye"


Fiscal Officer


Trustee


Trustee


Trustee