

Held

November 23, 2010

OPENING OF MEETING

Mr. Deters called the meeting to order at 6:00 PM. Mr. Ritter, Mr. Wolterman and Mrs. Harlow were in attendance.

EXECUTIVE SESSION

Mr. Reuter requested the Board enter Executive Session for the purpose of discussing matters related to the employment and compensation of public employees, appointment of officials to a township board, negotiation of public contract for the purpose of property, and imminent litigation.

At 6:01 PM, Mr. Wolterman made a motion to enter Executive Session and Mr. Ritter offered the second. No discussion and the roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Mr. Deters reconvened the meeting at 7:00 PM. Mr. Reuter said no decisions or actions were made in Executive Session.

INVOCATION

Mr. Deters offered the invocation.

PLEDGE OF ALLEGIANCE

All recited the pledge of allegiance.

APPROVAL OF MINUTES

When the November 9, 2010, regular meeting minutes were considered for approval, none of the Trustees had any changes. Mr. Ritter moved to accept the November 9, 2010, regular meeting minutes and Mr. Wolterman offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

PRESENTATIONS

Hamilton County Library Groesbeck Branch Update
by Ned Heeger-Brehm, Branch Manager

Mr. Heeger-Brehm said that he would like to express his tremendous appreciation to all of Colerain Township for its support of the Library's levy last year. The levy passed in every city, village, and township in Hamilton County, and they are extremely grateful for this show of support during a very difficult year for the Library in terms of drastic cuts in State funding.

Library use continues to be very strong:

- The Library was ranked 7th in Hennen's American Public Library Ratings for libraries serving a populations 500,000 or larger throughout the country. The Hennen ratings are the standard for evaluating libraries, and the top ten in each population category are considered the best public libraries in the country.

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- The Library was recently designated as a "STAR Library" by Library Journal. Just 258 out of 7,407 libraries in the country received a "STAR Library" ranking!
- The Library ranked 10th in total number of items borrowed among all libraries in the country with 16.3 million items borrowed last year! Books accounted for 9.5 million of this total, up more than 9% over the previous year.
- The Library ranked 10th in collection size for all library types with a collection of 9.2 million items.

As you know, however, the Library is more than just checking out books:

- Our librarians answered more than 2 million reference questions last year.
- More than 325,000 people attended library programs.
- And 6.1 million people visited the Library.

At the Groesbeck Branch:

- Customers borrowed over 688,000 items last year, an increase of 2.1% over the previous year. (61.2% of checkouts were books, and 28.2% were videos.)
- The Branch's collection consists of nearly 94,000 items.
- The Branch provides access to the Internet, word processing, and educational software for children via 24 public computer workstations.
- There were 67,235 computer sessions at the Branch last year!
- The Branch set records for numbers of children's books checked out this past June and records for numbers of adult and teen books checked out in July!
- Particular areas of success for the Groesbeck Branch continue to be checkouts of large print books, heavily used by our seniors, and books for teens, both of which are consistently the highest of all branch locations in Hamilton County!

Mr. Heeger-Brehm thanked the Board for giving him the opportunity to speak this evening, and expressed his appreciation to all of Colerain Township for its strong support of the public library. The continued success of the Groesbeck Branch speaks volumes about the Colerain Township community.

POLICE REPORTS

Lt. Schoonover of the Hamilton County Sheriff's Office said the following statistics were generated in October 2010:

- 63 cases were assigned to the Sheriff's Criminal Investigation Section and 18 were closed, with \$33,225.00 in stolen property recovered.
- 14 D.U.I. arrests by County contract and non-contract Deputies.
- 152 citations were issued by Hamilton County Sheriff's Office Colerain contract cars. 158 cites by non-contract Deputies with a total of 216.

Lt. Schoonover read a media release:

Hamilton County Sheriff's Special Deputies will be conducting high visibility holiday patrol generally between Friday, November 26 and Thursday, December 23, 2010. The patrols will be random and in unincorporated areas of the county where there will be high concentrations of shoppers during the holiday season. This program is intended to be high visibility and to provide enhanced security to the citizens shopping in the assigned areas by supplementing existing personnel.

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Hamilton County Special Deputies are volunteer non-paid officers with the Sheriff's Office who are often utilized to serve as an auxiliary or supplement to various law enforcement functions of the Sheriff's Office. They are not employees of the Sheriff's Office; however, they wear the uniform of Sheriff's Deputies, are certified peace officers with arrest powers, and must adhere to the standards and policies of the Sheriff's Office. Special Deputies primarily work private details; however, must donate a minimum of eight (8) hours per month to the Sheriff's Office to maintain their status as Special Deputies. The holiday patrol is an excellent example of a manner in which they satisfy this requirement.

Police Chief Meloy said the Township's department issued 346 citations with 13 arrests for DUI.

TRUSTEE REPORTS

MR. DETERS

Mr. Deters offered an update on the Rumpke sub-surface fire, from information he received at the Hamilton County Solid Waste District Recycling Committee meeting. The cover put in place is helping and there has been a significant decrease in odor complaints. While officials working hard on this, they are in a waiting game to see if there is further settlement. He said the cover and the cold weather will help to put this on the other side of its life span. Chief Smith said there are still odors, but it is better.

MR. RITTER

Nothing to report.

MR. WOLTERMAN

He wished everyone a Happy Thanksgiving.

CITIZEN ADDRESS

Kathy Mohr, of 11986 Waldon Drive, asked if the Board had received her e-mail from last week. Each board member indicated that they had received the message. Mr. Wolterman said the only message he received from her is the only that Mrs. Harlow had already replied to.

Ms. Mohr spoke about Board minutes being approved in a timely manner and requested the minutes be approved at the next meeting.

Ms. Mohr said that last week she looked at purchase orders and asked noted there was a late fee. She also mentioned a finance charge, and what do we do about these finance charges. Mrs. Harlow said she would look at this on a case-by-case basis, and that she would be happy to review and meet with her about this.

Rich Guy, of 10223 October Drive, reported mold infestation and garbage bags stacked in the home at 10217 October Drive. Mr. Wolterman said they have a resolution for demolition of the home. Dr. Roschke thanked him for sharing this with the Board. She said they have worked on this and the owners need to take care of it. A 30-day notice was sent to the owners.

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UNFINISHED BUSINESS**PUBLIC WORKS****Surface Treating Contract**

Mr. McClain recommended the Board award the contract to Pavement Technology Inc. at \$25,628.42. This bid is 2% less than last year's bid. This company is the lowest bidder meeting the specifications, and has worked for us many times in the past. We are looking for the work to be performed in the spring of 2011.

Mr. Wolterman had received e-mails regarding the intersection at Gaines South to Sheed Road stating that it was an unsafe intersection. He is working with the engineer's office that reports no significant accidents at this location. Mr. McClain said residents and visitors take alternate routes. A woman has almost been hit twice. Intersection should be monitored. He will look at the possibility of working on the intersection because there are visibility problems.

Mr. Wolterman also mentioned there are two libraries in the community.

SENIOR & COMMUNITY CENTER**Fill Vacant Position**

Ms. Sprenger reported that employee Ron Haggard has accepted the additional hours and pay rate of \$10.30 (a decrease) for the permanent part-time Special Events Attendant position vacated by Pat Koester.

LEGAL**Skyline Community Center Remodeling Contract**

Mr. Reuter reported that Friday was the deadline for KD Contracting to complete the project. Unfortunately, the few remaining items are not completed. It appears that there is more than enough money (\$19,000) left in the contract to pay substitute contractors to complete the work, and it will probably be unnecessary to go through the more complicated procedure of executing against the contractor's performance bond.

The Hamilton County Community Development grant pays for this. Mr. Reuter hopes to have contractors for approval at the December 14 meeting. He wishes to complete this as soon as possible.

NEW BUSINESS**FIRE DEPARTMENT****Pay Rate Change**

Chief Smith requested the following part-time pay rate change: Chris Oaks to \$15.73/hour as a Firefighter/Medic/FAO, effective November 11, 2010.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Donation Acceptance

Chief Smith requested the Board accept a \$25 donation to the Fire Department from Kathleen A. Bischoff.

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Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

POLICE DEPARTMENT

Pharmaceutical Drop-Off Day

Chief Meloy reported that on Saturday, November 13, 2010, Colerain Police Department partnered with 20 other Hamilton County communities, the Drug Enforcement Administration and the Hamilton County Soil & Water Conservation District to collect "old" or outdated prescription medication. Our office, with the assistance of volunteers from the Coalition of a Drug Free Cincinnati, collected 246 pounds of medication here at the Colerain Township location. Overall, 1,957 pounds were collected throughout Hamilton County. The medications were destroyed according to the Drug Enforcement Administration procedures.

Pay Journalization

Chief Meloy reported that effective December 10, 2010, per collective bargaining agreement, Officer Michael Stockmeier will move from "Step 2" to "Step 3" of the current collective bargaining agreement, an annual wage of \$55,041.70. A copy of the Journalization has been supplied to the Fiscal Officer.

PARKS & SERVICES

Shelter House Rental Rates

Mr. Schwartzhoff reported shelter house rental rates for 2011.

Resident fee is \$70 effective March 1, 2011.

Non-resident fee is \$85 effective April 1, 2011.

There will be nine rental shelters in 2011 compared to only five shelters in 2010.

There will be one free shelter at the Obergeising soccer complex.

Mr. Wolterman asked if the \$85 fee is germane with other communities. Mr. Schwartzhoff responded, "yes."

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Ball Field Rental Rates

Mr. Schwartzhoff reported ball field rental rates for 2011. The new season rate is \$220. It had been \$200 since 2007. The new rate per game is \$20. It had been \$15 since 2007.

There are 6 to 11 or 12 fields. There are always more requests than available fields. Non-residents are a lower priority for fields.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

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ZONING**Citizen Request for a Fee Waiver**

Dr. Roschke reported the request is to wave the \$35 permit fee for a 42x26 basketball court in the rear yard of 8644 Redhawk Court. Make-A-Wish Foundation is providing a basketball court to 13-year-old Kameron, who is battling sickle cell anemia.

Mr. Ritter made such motion and Mr. Wolterman offered the second. The roll was called:

Mr. Deters. "Aye"
Mr. Ritter. "Aye"
Mr. Wolterman. "Aye"

Nuisance Resolution

Mr. Roschke read Resolution 68-10, nuisance abatement.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"
Mr. Ritter. "Aye"
Mr. Wolterman. "Aye"

Unsafe Structure Resolution – 10217 October

Dr. Roschke read Resolution 69-10, "Demolition of 10217 October Drive."

Dr. Roschke reported the house at 10217 October Drive has been an ongoing nuisance for the last few years. The owner vacated the house last year following Health Department orders. The mortgage company is doing minimal yard maintenance, but has not addressed the outstanding Township property maintenance orders or the Health Department orders. The Health Department has condemned the property as unfit for human habitation. The Fire Department has marked the house vacant and unsafe to enter. Spot demolition funds are available from Hamilton County. (The cost becomes a lien on the property.)

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

Mr. Deters. "Aye"
Mr. Ritter. "Aye"
Mr. Wolterman. "Aye"

Request for Public Hearings

Dr. Roschke reported that public hearings are required for the following cases. It is recommended that the hearings be scheduled for the January 25, 2011 meeting.

- LUPA2010-03 Dry Ridge(5-year Land Use Plan update)
- ZA2010-04 Vendor Markets (text amendment to regulate more than one transient vendor at a single location)

Mr. Ritter made such motion and Mr. Wolterman offered the second. The roll was called:

Mr. Deters. "Aye"
Mr. Ritter. "Aye"
Mr. Wolterman. "Aye"

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ADMINISTRATION

Set December 14 Meeting for 2011 Temporary Appropriation

Mr. Foglesong requested the Board set the December 14, 2010 regular meeting for 2011 Temporary Appropriation.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"

Authorization to Advertise for Part-Time Receptionist Position

Mr. Foglesong reported that one part-time receptionist had resigned. He asked permission to advertise the open position.

Mr. Wolterman made such motion and Mr. Ritter offered the second. The roll was called:

- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"

Mr. Ritter asked if staff has ever researched interactive voice response for the telephone system. He suggested this might drive down the number of phone calls. Mr. Foglesong said that Zoning has looked at this and added that the receptionist does much more than answering phone calls.

FISCAL OFFICER REPORT

Mrs. Harlow said that all financial reports are available for viewing at the Administration Office weekdays during regular business hours or by calling or e-mailing her with a requested.

Mrs. Harlow asked for approval of payroll, purchase orders, and receipts. Mr. Ritter made such motion and Mr. Wolterman offered the second. The roll was called:

- Mr. Deters. "Aye"
- Mr. Ritter. "Aye"
- Mr. Wolterman. "Aye"

The Fiscal Officer has recorded the following receipts:

<u>REC</u>	<u>VENDOR</u>	<u>FOR</u>	<u>AMOUNT</u>
602-2010	Hamilton County Auditor	Oct. Code Compliance Property Maintenance	240.00
603-2010	Hamilton County Auditor	1st Half PP	11,270.23
604-2010	Hamilton County Auditor	2nd Half Mobile Homes	482.28
605-2010	Hamilton County Auditor	TPP Reimbursement	460,724.83
606-2010	Hamilton County Auditor	2nd Half PP	16,832.65
607-2010	Hamilton County Auditor	TPP Reimbursement	460,724.86
608-2010	Hamilton County Auditor	Estate Tax Advance	6,400.00

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609-2010	Hamilton County Auditor	EMS Billing	28,876.39
610-2010	Council on Aging	COA	7,173.03
611-2010	State of Ohio	Liquor Permits	52,511.20
612-2010	Medicare	EMS Billing	3,138.47
613-2010	Council on Aging	COA	7,911.42
614-2010	Medicare	EMS Billing	2,039.56
615-2010	Council on Aging	COA	7,267.04
616-2010	Medicare	EMS Billing	2,478.18
617-2010	State of Ohio	Drug Prevention Grant	3,900.00
618-2010	State of Ohio	ODNR Grant - Groesbeck Park	163,350.00
619-2010	Council on Aging	COA	7,241.94
620-2010	Medicare	EMS Billing	185,641.22
621-2010	Council on Aging	COA	8,172.56
622-2010	State of Ohio	ODNR Grant - Groesbeck Park	163,350.00
623-2010	State of Ohio	Liquor Permits	5,163.20
624-2010	Fifth Third Bank	Aug. Interest	467.64
625-2010	Fifth Third Bank	Sept. Interest	496.68
626-2010	Fifth Third Bank	Oct. Interest	532.69
627-2010	Star Ohio	Sept. Interest	224.43
628-2010	Star Ohio	Star for Sept.	264.55
629-2010	Star Ohio	Star for Oct.	284.04
630-2010	Fifth Third Bank	Ocean Blue Investment Interest	5,000.00
631-2010	Fifth Third Bank	Investment Primary Aug. General Interest	850.06
632-2010	Fifth Third Bank	Investment Primary Sept. General Interest	801.62
633-2010	Fifth Third Bank	Investment Silver Interest	7,500.00
634-2010	Fifth Third Bank	Investment Olive Interest Less Fees to Open	4,666.67
635-2010	Fifth Third Bank	Investment Purple Interest	23,750.00
636-2010	Fifth Third Bank	Investment Pumpkin Interest	6,250.00
637-2010	Fifth Third Bank	Investment Primary General Interest	900.06
638-2010	Fifth Third Bank	Investment Khaki Interest	10,000.00
639-2010	Fifth Third Bank	Investment Violet Interest	4,075.00
640-2010	State of Ohio	1st Half Real Property Rollbacks	897,144.27
641-2010	State of Ohio	2nd Half Rollbacks	898,629.79

Mrs. Harlow requested the Board make the following appropriation adjustments:

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- Fire Department: Take \$4,000 from 2111-220-599-0000 (other expenses) and adjust to 2111-220-490-0000 (EMS Supplies).
- For the General fund: Take \$6000 from 1000-930-930-0000 (contingencies) and adjust to 1000-310-360-0000 (general street lighting)

Mr. Ritter made such motion and Mr. Wolterman offered the second. The roll was called:

Mr. Deters. "Aye"
Mr. Ritter. "Aye"
Mr. Wolterman. "Aye"

Mrs. Harlow wished everyone a very Happy Thanksgiving.

Mr. Wolterman said they heard a presentation from POWER and Ohio Citizen Action at the last meeting. He had received a telephone call to attend a meeting in December for a presentation regarding zero waste. He asked Mr. Reuter if two or more trustees attend this meeting and enter into a discussion, is there a problem with the open meeting Law? Mr. Reuter asked, "You're the guests of the members of this group and you won't be participating, but as guests, right?" Mr. Wolterman said, "What if there are good ideas and two board members agree?" Mr. Reuter said, "You should avoid that. If you are attending in an information gathering posture, there is not a formal meeting. Be careful if invited to commit to something. Make it plain that you are there as an audience member."

Mr. Ritter asked about the progress on the summer events committee. Mr. Foglesong hopes to have the presentation at the December 14 meeting.

Mr. Ritter made a motion to recess at 7:40 PM. Mr. Wolterman offered a second.

Mr. Deters. "Aye"
Mr. Ritter. "Aye"
Mr. Wolterman. "Aye"

The Board reconvened at 8:30 PM.

PUBLIC HEARING

ZA08-96 Country Woods Major Amendment

Dr. Roschke presented the staff report. This is the approval of major amendment for the construction of 36 town homes.

For the applicant, Tom Abercrombie, 3377 Compton Road is the engineer for Hilsinger Management. He said they are adding 36 town homes, 2,000 square feet each. Their market is those who are renters by choice. There will be 5.5 to 7.47 units per acre.

Craig Hilsinger of 2800 Devil's Backbone, said the new units are upscale from what they have now. The units feature a full basement with garage, direct entry. \$995 to \$1195/month for rent. Floor plan works well with the terrain of the area. Amenities: clubhouse, pool. New Green Township hospital will create jobs in the area. Occupancy rates are high in this area.

Mr. Ritter said that he's surprised the market would support development right now, but this is a different kind of niche. Very attractive.

Mr. Wolterman said it meets a demand.

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Mr. Wolterman made a motion to open discussion. Mr. Ritter offered a second.

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Mary Nusse, 7775 Wesselman Road, said that she has one concern about this development: nice little community, but it's very loud there with the highway. When they build this and remove trees, it will be louder. Can we do something for a sound barrier? This is no green space between the highway and the existing apartments.

Mr. Hilsinger reported that a sound study was done by sound engineer. Foliage does nothing for sound. They have an area there and may need to add a sound barrier. The development sits a few feet below and the new development will be higher. This hasn't been an issue. He said that truckers aren't using the engine brake in this area.

Mr. Ritter made a motion to close the discussion. Mr. Wolterman offered a second

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

Mr. Wolterman asked about was the vote by the Zoning Commission. Dr. Roschke reported the approval was unanimous.

Mr. Wolterman made a motion for approval with the caveats stated in Dr. Roschke's staff report. Mr. Ritter offered a seconded.

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"

ADJOURNMENT

With no further business to come before the Board, at 8:49 PM, Mr. Ritter motioned for adjournment. Mr. Wolterman offered a second.

Mr. Deters. "Aye"

Mr. Ritter. "Aye"

Mr. Wolterman. "Aye"


Fiscal Officer


Trustee


Trustee

Trustee