

**Regular Meeting of the Board of Trustees
January 9, 2018**

- 1. Opening of Meeting**
- 2. Executive Session 6:00 PM**
- 3. Pledge of Allegiance 7:00 PM**
- 4. Meditation (Moment of Silence)**
- 5. Fiscal Office – Approval of Minutes**
- 6. Citizens Address**
- 7. Administrative Reports**
- 8. Trustees' Report**
- 9. New Business**

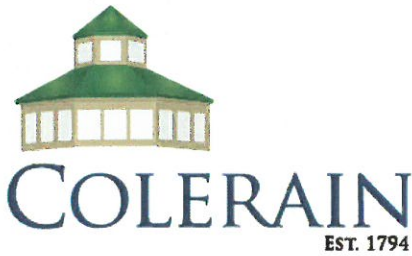
Public Safety

- a. Request to Hire Full Time Employees (Fire)
- b. Request for Part-Time Employee Change of Pay (Fire)
- c. Request for Part-Time Employee Hourly Pay Rate Increase (Fire)
- d. Request to Purchase Replacement Vehicles (Fire)
- e. Request to Purchase Protective Ballistic Equipment (Fire)
- f. Request to Approve Resolution - Partnership Agreement Cincinnati State (Fire)
- g. Request to Purchase Replacement Vehicles (Police)
- h. Request to Amend Employee Start Date (Police)
- i. Request Authority of Administrator to Sign Two Independent Contract Renewals (Police)
- j. Request to Purchase Replacement Unmarked Vehicle (Police)

Planning and Zoning

- a. Resolution Imposing One Year Extension of Resolution 3-17 Imposing a Moratorium on Mini Cell Towers

COLERAIN



Public Services

- a. Request Name Change for Township Street
- b. Request to Purchase Capital Equipment

Administration

- a. Resolution Granting Administrator Authority to Sign Contracts with a Value Equal to or Less than \$7,500
- b. Resolution Authorizing Administrator to Execute Agreement with Community Programming Board Regional Council of Governments (Waycross Community Media)
- c. Resolution Authorizing Administrator to Execute Agreement with Brandstetter Carroll Inc. for Engineering Services Related to the Construction of a Sidewalk on Joseph Rd
- d. Resolution Appointing Geoff Milz Interim Township Administrator
- e. 1st Reading: Resolution for the Control of Dogs in Colerain Township
- f. Discussion of Administrator Search

9. Fiscal Office

- a. Request Approval of Inter-Fund Transfers
- b. Request Advance Payment of Taxes

10. Citizens Address: Questions Concerning Today's Agenda

11. Executive Session - if needed

12. Adjournment

Resolution 2-18

COLERAIN

NEW BUSINESS

Department: Colerain Township Department of Fire & Emergency Medical Services

Department Head: Frank Cook, Chief of Department

Colerain Township Department of Fire and Emergency Medical Services

a. Authorization to Hire Full-Time Employees

Request authorization to *conditionally* promote and hire three part-time employees as full-time employees as outlined in “Article 34” of the current *Board of Trustees and Career Firefighters International Association of Firefighters Local 3915 Collective Bargaining Agreement (CBA)* to increase the number of full-time employees assigned to support shift operations.

Rationale:

As a result of the internal competitive process conducted in spring 2017 amongst part-time employees, the following three candidates are requested for hire from the eligibility list:

- Andrew Meyer
- Edward Shannon
- Ryan Lucas

In accordance with the CBA, the annual salary for each of the recommended candidate hires is: \$43,907.76 during the first full year of employment, and will be contingent upon successful completion of all applicable pre-employment evaluations and procedures. The start date will be effective as soon as possible after Sunday, January 14, 2018, following compliance of the aforementioned conditions with a one-year probationary period.

b. Authorization for Part-Time Employee Change of Pay Status

Request authorization for a *change of pay status* for part-time employees Benjamin Browe and Aaron Hofmann from Firefighter Emergency Medical Technician (EMT) to the *Firefighter Paramedic* classification at a new pay rate of \$15.62 per hour effective Sunday, January 14, 2018.

Rationale:

The abovementioned employees have successfully completed all State of Ohio and Department of Fire and EMS requirements to function at the advanced certification level of paramedic.

c. Authorization for Part-Time Employee Hourly Pay Rate Increase

Request the Board of Trustees approve a 2% hourly pay increase for all Department of Fire and EMS part-time employees in an effort to recognize their commitment to the community and professionalism exhibited in all aspects of their work.

NEW BUSINESS

Rationale:

The request is equivalent to the contracted increase, effective January 1, 2018 for all full-time firefighters, EMT's and paramedics. The last part-time employee hourly pay increase was January 2015. If approved, the increase will be effective January 14, 2018 and keep the department competitive with other regional *combination* fire department agencies.

d. Authorization to Purchase Replacement Fire Department Vehicles

Authorize the purchase from Fuller Ford of Cincinnati, Ohio the three following support vehicles to provide for the day to day Department of Fire and EMS operations:

- One 2018 Ford F250, four-wheel drive *standard cab* pick-up vehicle at a cost of \$28,424.00 (State of Ohio procurement pricing);
- One 2018 Ford F250, four-wheel drive *crew cab* short-bed pick-up vehicle at a cost of \$34,500.00 (State of Ohio procurement pricing); and
- One 2018 Ford Explorer, all-wheel drive (AWD) vehicle at a cost of \$32,215.00 (State of Ohio procurement pricing).

Rationale:

The two pick-up vehicles are replacement vehicles to replace two out-of-service vehicles with high mileage, increased mechanical deficiencies and repair cost, deteriorating body and frame conditions, decreased vehicle value and history.

The Explorer AWD vehicle will be an additional vehicle for the Department and Township's Fleet Maintenance Services to address the expanded fleet service operations conducted by the Division.

The replacement vehicles were included as part of the Department's 2018 Capital Budget plan.

e. Authorization to Purchase Protective Ballistic Garments and Equipment

Authorize the purchase of the following protective ballistic equipment (BPE) and garments that will be issued to the on-duty shift, staff and support personnel from Spartan Armor of Tucson, Arizona and Pro-Tech Sales of Berea, Ohio:

- 188 – Body Armor Plating Units at a cost of \$23,688.00
- 90 – Plate Rack Garment Carriers at a cost of \$14,624.50

Rationale:

With the recent local and national occurrences of firefighters and EMT's coming under gun fire coupled with fire department responses and involvement in active shooters, civil unrest and mass casualty incidents, the Department of Fire and EMS requests approval to provide BPE for personnel to use by means of policy during routine responses and the aforementioned critical incidents.

NEW BUSINESS

f. Resolution Approval Request – Cincinnati State Community College

Request the approval of the Board of Trustees to enter a partnership agreement with the Cincinnati State Technical and Community College Workforce Development Center (WDC) to conduct paramedic training for courses delivered at the Colerain Fire Department Training Center and or the Colerain Township Administration Building.

In keeping with past practice and to show WDC's continued commitment to the Department of Fire and EMS and the Paramedic Program, Cincinnati State WDC will pay the Department of Fire and EMS a rental fee for the use of the facilities and their equipment. This fee will equal \$300 per student per semester that will be paid at the beginning, middle and end of each semester.

Memo

To: Geoff Milz, Interim Township Administrator
From: Frank Cook, Chief of Department
Date: January 2, 2018
Re: Request for Part-Time Employee Pay Increase



I respectfully request the Board of Trustees give consideration to the approval of a 2% pay rate increase for all part-time Colerain Township Department of Fire and EMS employees. This increased amount was factored during budget discussions during November 2017, and is consistent with the approved rate increase for all full-time contracted Department employees effective January 1, 2018. If approved, the increase would be effective Sunday, January 14, 2018.

My request is that part-time employees receive the same rate of increase as agreed upon in the current collective bargaining agreement with the full-time firefighters union. This amount reflects an equal appreciation of the work provided by our part-time employees and precipitates a mutual respect for their work. In addition, in an effort to remain competitive with other regional *combination* fire department agencies and retain employees the increase is requested. Recently, the Springfield Township Fire Department advertised part-time firefighter paramedic positions at a \$21.00 per hour rate. More than 27% of our daily work schedule is filled with part-time employees. The last part-time employee hourly pay increase was in January 2015.

The table below reflects the current and proposed hourly pay rates by part-time employee classification.

	Current	New 2018
Firefighter (Ffr.) Emergency Medical Technician (EMT)	\$14.22	\$14.50
Ffr. EMT Fire Apparatus Operator (FAO)	\$14.72	\$15.01
Special Projects Mgr.	\$15.00	\$15.30
Paramedic	\$15.20	\$15.50
Ffr. Paramedic	\$15.62	\$15.93
Fleet Maintenance Tech.	\$16.00	\$16.32
Ffr. Paramedic FAO	\$16.98	\$17.32
Division Chief	\$21.17	\$21.59

Should you have any questions please do not hesitate to contact me.

Memo

To: Geoff Milz, Interim Township Administrator
From: Frank Cook, Chief of Department
Date: January 2, 2018
Re: Full-Time Employee Hire Request



This correspondence requests authorization to *conditionally* promote and hire three part-time employees as full-time employees as outlined in "Article 34" of the current *Board of Trustees and Career Firefighters International Association of Firefighters Local 3915 Collective Bargaining Agreement* (CBA). The agreement states, "Effective 1/1/2018 the Township agrees to hire 3 additional career firefighters." This hiring will increase the number of full-time employees to 25 and reduce the number of part-time employees to eight assigned to daily shift operations.

As a result of an internal competitive process conducted in spring 2017 amongst part-time employees, the following three candidates are recommended for hire from the eligibility list:

- Andrew Meyer
- Edward Shannon
- Ryan Lucas

In accordance with the CBA, the annual salary for each of the recommended candidate hires is: \$43,907.76 during the first full year of employment, and will be contingent upon successful completion of all applicable pre-employment evaluations (i.e., psychological and medical evaluations) and procedures. The start date of the recommended candidates will be effective as soon as possible after Sunday, January 14, 2018, following compliance of the aforementioned conditions with a one-year probationary period.

Should you have any questions please do not hesitate to contact me.

Memo



To: Frank Cook, Fire Chief
From: Mike Adler, Fleet Manager
Date: January 2, 2018
Re: Proposal – Replacement of Unit #103

This is a proposal and recommendation for the replacement of Unit #1-103, a 1998 Ford F150 4x4 pick-up truck for Station 25.

I am proposing to purchase a 2018 Ford F250 4x4 regular cab to replace a 1998 Ford F150 4x4 regular cab that has over 110,000 miles and is in need of extensive body work (rust and faded paint) and mechanical repairs to the transmission and engine that will cost well beyond the value of the vehicle to repair. The replacement vehicle is needed within the department for hauling of equipment to and from fire scenes and will be needed for pulling the department's trailer. The department's trailer exceeds the weight that the 1998 Ford F150 is able to pull.

I am recommending to purchase this vehicle through Fuller Ford for the following reasons:

- Pricing through the State of Ohio Procurement
- Life-time oil changes

The total for this vehicle is \$28,421.00 through Fuller Ford.

Should you have any questions regarding this matter please do not hesitate to contact me.

Memo



To: Frank Cook, Fire Chief
From: Mike Adler, Fleet Manager
Date: January 2, 2018
Re: Proposal – Replacement of Training Vehicle

This is a proposal and recommendation for the replacement of the Training Division vehicle, the vehicle is a 2018 Ford F250 4x4 crew cab short bed.

I am proposing to purchase a 2018 Ford F250 4x4 crew cab short bed to replace unit#1-412, 1998 Chevrolet Tahoe with over 140,000 miles and is in need of extensive body and frame work (rust, bad frame and faded paint) that is well beyond the value of the vehicle to repair. The current Training Division vehicle is a 2001 Dodge Durango that will be resigned as a station vehicle. The replacement vehicle is needed within the Training Division for hauling of equipment to and from the training sites in a safe manner.

I am recommending to purchase this vehicle through Fuller Ford for the following reasons:

- Pricing through the State of Ohio Procurement
- Life-time oil changes

The total for this vehicle will not exceed \$34,500.00 through Fuller Ford.

Should you have any questions regarding this matter please do not hesitate to contact me.

Memo



To: Frank Cook, Fire Chief
From: Mike Adler, Fleet Manager
Date: January 2, 2018
Re: Proposal – Fleet Vehicle

This is a proposal and recommendation for the purchase of a 2018 Ford Explorer AWD.

I am proposing to purchase a 2018 Ford Explorer AWD for an additional vehicle for Fleet Maintenance. This vehicle is needed to help maintain the expanded fleet due to the increase of mechanics in the Fleet Maintenance Division so we can handle more than one issue at a time such as break downs and emergency call in situations. This vehicle will carry tools and the proper equipment for the above needs and day to day operations.

This vehicle will be assigned to M. Adler to handle the administrative duties and the day to day operations of Fleet Maintenance.

I am recommending to purchase this vehicle through Fuller Ford for the following reasons:

- Pricing through the State of Ohio Procurement

The total for this vehicle is \$32,215.00 through Fuller Ford.

Should you have any questions regarding this matter please do not hesitate to contact me.

Memo

To: Geoff Milz, Interim Township Administrator
From: Frank Cook, Chief of Department
Date: January 2, 2018
Re: Protective Ballistic Equipment Request



With the recent local and national occurrences of firefighters and emergency medical providers coming under gun fire coupled with historic active shooters, civil unrest and mass casualty incidents, the time has now arisen at Colerain Fire & EMS for a strong argument to support the acquisition of ballistic protection equipment (BPE) for our personnel to use during routine responses and the aforementioned critical incidents. I've given this topic much consideration and have engaged in lengthy discussions with other fire department representatives locally and regionally, and the time has come for us to acquire and provide this form of enhanced protection.

An inter-departmental committee was formed during May 2017 to research the types of equipment and garments best suited for firefighters and emergency medical providers when responding to and operating at potentially violent incidents and incidents of uncertain circumstances (e.g. wellness checks). In addition, the committee was tasked with the development of standard operating guidelines for personnel to adhere to when performing their duties

The committee conducted extensive research including reviewing a comprehensive collection of equipment and garment types from various manufacturers that were evaluated against live gun fire at the law enforcement shooting range on East Miami River Road.

The listed quantities, equipment and garments are the recommendation of the committee for use by the Colerain's Department of Fire and EMS's and law enforcement personnel, which takes into consideration the issuance to on-duty shift personnel, staff and support personnel.

- 188 – Body Armor Plating Units at a cost of \$23,688.00
- 90 – Plate Rack Garment Carriers at a cost of \$14,624.50

These expenditures were included as part of the Department's 2018 Capital Budget plan.

Should you have any questions please do not hesitate to contact me.



PRO-TECH SALES®

THE FUTURE IN TECHNOLOGY FOR LAW ENFORCEMENT

QUOTE

Number AAAQ6049

Date Oct 19, 2017

Bill To

Colerain Fire Department

Chris Prosser
351 Springdale Road
Cincinnati, OH 45251

Phone
Fax
Email:

Ship To

Colerain Fire Department

Chris Prosser
351 Springdale Road
Cincinnati, OH 45251

Phone
Fax
Email:

Sales Rep

Murph Mehn

440-239-9278

murph@protechsales.com

Quote Expiration Date

Quote is good for 60 days

Line	Qty	Part #	Description	Unit Price	Ext. Price
1	90	PCR600BV01	Point Blank RFK Plate Rack Carrier with ID's. 62- COY -Coyote (Fire Department) 2- GND-OD- Green (Fire Department) 26-BKA-Black (Police Department)	\$162.05	\$14,584.50

Notes:

Federal ID # 34-1607042
CCIR: Small Business

Instructions for Purchase:

- 1) Email: murph@protechsales.com
- 2) Call Pro-Tech at 800-888-4002
- 3) Fax to 440.239.9243
- 4) Mail to: Pro-Tech Sales
1313 West Bagley Rd.
Berea, OH 44017

SubTotal	\$14,584.50
Tax	\$0.00
Shipping	\$40.00
Total	\$14,624.50

To Accept this quotation, sign here and return to Pro-Tech Sales _____

Thank you very much for your business!

TK Armor Systems dba Spartan Armor Systems

1830 West Copper St
Tucson, AZ 85745 US
520-396-3335

info@spartanarmorsystems.com
www.spartanarmorsystems.com



SPARTAN
ARMOR SYSTEMS
PROTECT WHAT'S YOURS

QUOTE

ADDRESS

Prosser, Kris
Colerain Township Fire/EMS
4160 Springdale Road
Colerain TWP, Ohio 45251
(513)728-9978
cprosser@colerain.org

SHIP TO

Prosser, Kris
Colerain Township Fire/EMS
4160 Springdale Road
Colerain TWP, Ohio 45251
(513)728-9978
cprosser@colerain.org

QUOTE # 1107

DATE 07/06/2017

ACTIVITY	QTY	RATE	AMOUNT
SAS-AR5501012-FC AR550 Body Armor 10x12 Shooters Cut Set Of Two Single Curve Full Coat Anti- Spall Coating	68	196.00	13,328.00
SAS-AR5501012-FC AR550 Body Armor 10x12 Shooters Cut Set Of Two Single Curve Full Coat Anti- Spall Coating	26	196.00	5,096.00
Military/Law Enforcement Discount (Retail Pricing on the AR550 Single Curve Full Coat is \$245.00) \$49.00 off per set totaling in a \$4,606.00 discount	1	0.00	0.00
Shipping Cost Shipping is covered through Spartan Armor Systems	1	0.00	0.00
SAS-AR55068 6x8 AR550 Body Armor Side Plates Set of Two - Base Coat RETAIL (\$70.00 PER) \$14.00 DISCOUNT PER	68	56.00	3,808.00
SAS-AR55068 6x8 AR550 Body Armor Side Plates Set of Two - Base Coat RETAIL (\$70.00 PER) \$14.00 DISCOUNT PER	26	56.00	1,456.00

TOTAL

\$23,688.00

Accepted By

Accepted Date

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at ____ p.m., on the 9th day of January, 2018, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Dan Unger, Raj Rajagopal, Greg Insko,

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____-18

RESOLUTION AUTHORIZING ADMINISTRATOR TO EXECUTE PARTNERSHIP AGREEMENT WITH CINCINNATI STATE WORKFORCE DEVELOPMENT

WHEREAS, the Board of Trustees (“Board”) has determined that there exists a need to participate in a Paramedic Program; and

WHEREAS, the Board has determined that it will promote the health, safety and welfare of the residents of Colerain Township to participate in a Paramedic Program for 2018-2019; and

WHEREAS, the Board has received a proposal from Cincinnati State Technical and Community College Workforce Development Center (“WDC”) to conduct a Paramedic Program as set forth on Exhibit A; and

WHEREAS, the Board is desirous of executing a Partnership Agreement with WDC to conduct the 2018-2019 Paramedic Program;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. The Board hereby authorizes the Administrator to execute the Partnership Agreement with WDC to conduct the 2018-2019 Paramedic Program which is attached hereto as Exhibit A.
2. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
3. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
4. That this Resolution shall be effective at the earliest date allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Unger_____, Mr. Rajagopal_____, Mr. Insko_____.

ADOPTED this _____ day of ____, 2018.

BOARD OF TRUSTEES:

Dan Unger, Trustee

Raj Rajagopal, Trustee

Greg Insko, Trustee

ATTEST:

Heather E. Harlow,
Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this _____ day of January, 2018.

Heather E. Harlow,
Colerain Township Fiscal Officer



Cincinnati State

WORKFORCE DEVELOPMENT



Partnership Agreement

2018 - 2019

Paramedic Program

Career Pathways Partnership Agreement For the Paramedic Program 2018 – 2019

Cincinnati State Technical and Community College Workforce Development Center & Colerain Township, Department of Fire and Emergency Medical Services – Hamilton County, Ohio

1. **Paramedic Program:** Cincinnati State Workforce Development Center (WDC) will continue to conduct the Paramedic Program, a one-year certificate program, in partnership with the Colerain Township, Department of Fire and Emergency medical Services, with courses to be held at the Colerain Township Department of Fire and Emergency Medical Services Training Center and/or the Colerain Township Administration Complex. The Colerain Township Department of Fire and Emergency Medical Services will provide the use of classroom space and equipment for three full semesters of the Paramedic Program beginning May of 2018 and concluding May of 2019.
2. **Anatomy and Physiology for the Paramedic:** In addition to the Paramedic Program listed above, the Colerain Township Department of Fire and Emergency Medical Services will also provide classroom space and equipment usage for Cincinnati State to conduct the pre-requisite class of Anatomy and Physiology. The Anatomy and Physiology class will begin January of 2018, conducted on Tuesdays and Thursdays from 3:00pm – 6:00pm, concluding March of 2018. These classes will be held at the Colerain Township, Department of Fire and Emergency Medical Services Training Center and/or the Colerain Township Administration Complex.
3. **Payment to Colerain Township:** In keeping with past practice and to demonstrate Cincinnati State's continued commitment to the Colerain Township Department of Fire and Emergency Medical Services, and the Paramedic Program, Cincinnati State Workforce Development Center will pay the Colerain Township Department of Fire and Emergency Medical Services a rental fee for the use of the facilities and equipment. This fee will equal \$300 per student, per semester. In the event a student has an outstanding balance with Cincinnati State at the conclusion of a semester, the amount will be reduced until that balance has been paid. If at any time the enrollment of students attending the program should drop below twelve, the amount of reimbursement will lower to \$200 per student for each subsequent semester until the end of the Program. Additionally, in return for the facility use for the Anatomy and Physiology class, Cincinnati State Workforce Development Center will also pay the Colerain Township Department of Fire and Emergency Medical Services \$100.00 per student. This payment will be sent following full payment of all student bills.

4. **College Credit Enrollment:** Enrollment into all Cincinnati State Paramedic classes, scheduled to be taught off campus at the Colerain Township Department of Fire and Emergency Medical Services Training Center, 11865 Colerain Avenue, Cincinnati, Ohio 45252, or the Colerain Township Administration Complex, 4200 Springdale Rd. Cincinnati, Ohio 45252 requires the student paying tuition and being enrolled at Cincinnati State and thereby receiving college credit from Cincinnati State. Both partner institutions will work together to ensure proper registration processes are completed in a timely fashion as required to meet the Ohio Board of Regents census procedures for flexibly scheduled course offerings.
5. **Additionally**
- Applicants for college credit will meet college admission requirements and pay all appropriate fees before any credits earned through this career pathway agreement will be recorded on the student's official Cincinnati State transcript.
 - Students who have a recorded account receivable balance, or prior academic probation issue unresolved with the college will not be able to obtain college credit until the issue is resolved.
 - Credit will be listed on the student's transcript with the course name and number, as well as, credit hours and grade.
6. **Term of the Agreement:** This agreement will be in effect from January 1, 2018 through June 1, 2019.
7. **Amendment or Termination:** With the agreement of both parties, this document can be amended when needed and said amendments attached, or the document rewritten and signed by mutual agreement of the parties. Changes in federal or state funding and policy could effect this agreement resulting in termination or either party may terminate the agreement with written notice to the other party 30 days in advance and delivered via certified mail.

ADDENDUM TO

College Publications between ("Contractor") Colerain Township and Cincinnati State Technical and Community College ("College"), dated March 31st, 2017
(the "Primary Agreement"),

1. This Addendum is attached to and incorporated by reference in the Primary Agreement, and hereby amends the Primary Agreement to include the following provisions that satisfy State of Ohio contractual requirements:

a. **Choice of Law/Jurisdiction**

This Agreement and the rights of the parties hereunder shall be governed by the laws of the State of Ohio and only Ohio courts shall have jurisdiction over any action or proceeding concerning the Primary Agreement and/or performance thereunder.

b. **Declaration Regarding Material Assistance/Non-Assistance to Terrorist Organization**

Contractor hereby represents and warrants to College that it has not provided any material assistance, as that term is defined in Ohio Revised Code ("O.R.C.") Section 2909.33(C), to any organization identified by and included on the United States Department of State Terrorist Exclusion List and that it has truthfully answered "no" to every question on the "Declaration Regarding Material Assistance/Non-assistance to a Terrorist Organization." Contractor further represents and warrants that it has provided or will provide such to College prior to execution of this Agreement. If these representations and warranties are found to be false, this Agreement is void ab initio and Contractor shall immediately repay to College any funds paid under this Agreement.

c. **Campaign Contributions**

The (vendor) hereby certifies that neither the (vendor) nor any of the (vendor)'s partners, officers, directors, shareholders nor the spouses of any such person have made contributions in excess of the limitations specified in O.R.C. Section 3517.13.

d. **Findings for Recovery**

Contractor affirmatively represents and warrants that it is not subject to an "unresolved" finding for recovery under O.R.C. Section 9.24.

e. **Confidentiality**

It is understood by the parties that College is a state community college, created pursuant to O.R.C. Chapter 3358, and is subject to the Ohio Public Records Act, O.R.C. 149.43, et seq., and that any record kept by College that is deemed a public record is subject to release if a proper request is made.

f. **Nondiscrimination**

Pursuant to O.R.C. §125.111, parties agree that the party, any subcontractors, and any person acting on behalf of the party or subcontractor, will not discriminate by reason of race, creed, color, religion, sex, age, disability as defined in O.R.C. § 4112.01, national origin, or ancestry against any citizen of this state in the employment of any person qualified and available to perform the work under this contract. Parties further agree that party, any subcontractor, and any person acting on behalf of

party or subcontractor shall not, in any manner, discriminate against, intimidate, or retaliate against any employee hired for the performance of work under this contract on account of race, creed, color, religion, sex, age, disability as defined in O.R.C. § 4112.01, national origin, or ancestry.

g. Ohio Drug Free Workplace

The parties agree to comply with all applicable federal, state, and local laws regarding smoke-free and drug-free work places and shall make a good faith effort to ensure that any of its employees or permitted subcontractors engaged in the work being performed hereunder do not purchase, transfer, use, or possess illegal drugs or alcohol or abuse prescription drugs in any way.

h. Ohio Ethics Laws

By signing this agreement, the parties certify that they are currently in compliance with and will continue to adhere to the requirements of Ohio ethics law as provided by O.R.C. §§ 102.03 and 102.04

2. This Addendum must be signed by all parties to the Agreement and shall be executed in the same manner. The terms of this Addendum shall amend and be in addition to those of the Agreement, provided, however, that if a conflict exists between any provision of this Addendum and a provision of the Primary Agreement, the provision contained in this Addendum shall prevail.

3. Except as modified herein by this Addendum, all terms, conditions, and covenants contained in the Primary Agreement are hereby ratified and confirmed and shall continue to remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Addendum to the Agreement to be executed by their duly authorized representatives as of the date first above written.

(Colerain Township):

**(Cincinnati State Technical and
Community College):**

By: _____
Signature

By: _____
Signature

Name

Name

Title

Title

NEW BUSINESS

Department: Colerain Police Department

Department Head: Mark Denney, Chief of Police

Police

a. Approval to Finance 2018 Capital Item-Police Cruisers

Request the Board's approval to lease six 2018 Ford Explorer police vehicles. The cost of the vehicles and all associated equipment is \$239,775.66

Rationale:

This is a pre-approved capital expense and would be financed through an existing lease with Huntington Bank. Under this agreement, the Township pays five equal payments of \$47,955, the first due after Board approval.

b. Amendment of Starting Date

Request the Board's approval to amend the starting date of records clerk Kristen Stenger to November 28, 2017.

Rationale:

The Board previously approved an effective starting date of 1/1/2018, however, Ms. Stenger was available to start her training earlier than expected and this provided the Police Department a benefit and allowed for a more seamless transition and holiday shift coverage.

d. Authority of Acting Administrator to Sign Independent Contractor Renewal

Request the Board's approval to allow Geoff Milz to sign a one-year renewal contract with James Love at a rate of \$953.00 per month.

Rationale:

James Love serves as the Department's chaplain and as the Department's Public Information Officer. Jim's service has been invaluable to Police Department and Township. The rate remains the same as it was in 2015, 2016 and 2017.

e. Authority of Acting Administrator to Sign Independent Contractor Renewal

Request the Board's approval to allow Geoff Milz to sign a one-year renewal contract with Brett Piening at a rate of \$10.00 per hour not to exceed ten hours per week.

Rationale:

Brett provides coverage at our Northgate Mall Sub-Station ten ours per week and serves as an ambassador for the CARE program. There is no increase in the hourly wage over 2016 or 2017.

NEW BUSINESS

f. Approval to Purchase Unmarked Car

Request the Board's approval to replace an existing 2012 Dodge Charger with a Nissan Sentra, not to exceed \$13,000.

Rationale:

The current vehicle requires extensive servicing and is in need of replacement. Fleet Manager Mike Adler has identified a source for unmarked vehicles with low mileage at reasonable costs. Mike Adler would select the actual vehicle that would be purchased, upon approval, after he inspects and approves the vehicle.

Memo



To: Mark Denney, Police Chief
From: Mike Adler, Fleet Manager
Date: January 2, 2018
Re: Proposal – Replacement of Six Vehicles

This is a proposal and recommendation for the replacement of six Police vehicles with 2018 Ford Explorer Police Interceptors AWD.

I am proposing to purchase six 2018 Ford Explorer Police Interceptors AWD with a 5 year, 125,000 mile extended warranty to replace six existing units that have excessive mileage and are in need of repairs that are well beyond the value of the vehicle.

Units to be replaced,

- Unit#2-108, 2013 Dodge Charger Vin#2C3CDXAT3DH643449
- Unit#2-111, 2012 Dodge Charger Vin#2C3CDXAT0CH209195
- Unit#2-112, 2010 Chevrolet Impala Vin#2G1WD5EMXA1249539
- Unit#2-113, 2012 Chevrolet Impala Vin#2G1WD5E3XC1166185
- Unit#2-114, 2012 Dodge Charger Vin#2C3DXAT2CH209196
- Unit#2-118, 2011 Chevrolet Impala Vin#2G1WD5EMXB128852

I am recommending to purchase these vehicles and warranty through Fuller Ford for the following reasons:

- Pricing through the State of Ohio Procurement

The total for each vehicle is \$31,968.00 and the 5 year, 125,000 mile extended warranty is \$2,200.00 for a Grand Total for each is \$34,168.00 through Fuller Ford.

The total for all 6 vehicles with the extended warranty is \$205,008.00 through Fuller Ford.

Should you have any questions regarding this matter please do not hesitate to contact me.

Memo



To: Mark Denney, Police Chief
From: Mike Adler, Fleet Manager
Date: January 2, 2018
Re: Proposal – Equipment for New Units

This is a proposal and recommendation for the purchase of equipment for six new Police units.

I am proposing to purchase the following list of equipment to set up six new Police units. The existing equipment in the old units will not fit the new vehicles.

List of Equipment and vendors for each vehicle,

Camp Safety,

- Light Bar - \$2,300.00
- Transport Seat with Poly Cargo Barrier with Seatbelts - \$1,185.00
- Front Partition - \$475.00
- Floor Pans - \$175.00
- Push Bumper - \$245.00
- Console - \$362.00
- Gun Lock – \$340.96

GPS City,

- Ram Dock Mount – \$225.00

Crux,

- Lettering - \$486.65

Total for each vehicle - \$5,794.61

Total for six vehicle - \$34,767.66

We have some new equipment in stock from last year set up that we can use on these units that will save us \$1,835.00 on one unit.

Total for equipment for all six vehicles - \$32,932.66

Should you have any questions regarding this matter please do not hesitate to contact me.

NEW BUSINESS

Department: Planning & Zoning

Department Head: Jenna M LeCount, AICP

- a. Approval of Resolution imposing extension of additional one-year moratorium upon Resolution 3-17 for mini cell towers within the right-of-ways and/or residential areas. Recommend approval of a Resolution to extend the moratorium re: mini cell towers within the rights-of-ways and/or residential areas of Colerain Township.

Rationale:

Since the passing of last year's Resolution, State, County, and Local Governments have not come to agreement on the appropriate procedures for the permitting of mini-cell technologies within public rights-of-ways and/or residential areas. The Board of Trustees passed Resolution 15-17 in February of 2017 "encouraging Hamilton County Board of County Commissioners to place a temporary moratorium of one year upon the construction, installation, and/or modification to facilities pertaining to mini cell towers within the rights-of-ways and/or residential areas of Colerain Township, Ohio". Staff has attempted to convene peer townships for discussion, particularly with County officials; however, no consensus has yet been reached.

Rationale from original implementation of one-year moratorium:

Due to technological developments and legal developments of mini cell which have not yet been thoroughly studied by the Township, the request is being made that a one-year moratorium be placed on the granting of permits for mini cell towers in the rights-of-ways and residential areas of Colerain Township. This will allow the Board of Trustees time to complete a review, develop a utilities facilities plan/ordinance/resolution, and/or permitting process and/or review and make recommendations on zoning, prohibition and/or limitations so that any necessary regulations, processes, etc., conform to the goals of Colerain Township and help ensure the public peace, health, safety, and welfare of its citizens.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at 5:30 p.m., on the 9th day of January, 2018, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Dan Unger, Greg Insco, Raj Rajagopal

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____-18

**RESOLUTION IMPOSING EXTENSION OF ADDITIONAL ONE YEAR
MORATORIUM UPON THE APPROVAL, ISSUANCE, AND/OR PROCESSING OF
ANY PERMITS ALLOWING THE CONSTRUCTION, INSTALLATION, AND/OR
MODIFICATION TO FACILITIES PERTAINING TO MINI CELL TOWERS
WITHIN THE RIGHTS-OF-WAYS AND/OR RESIDENTIAL AREAS
OF COLERAIN TOWNSHIP, OHIO**

WHEREAS, at Resolution No. 3-17, the Colerain Township Board of Trustees imposed a one (1) year moratorium on the approval, issuance, and/or processing of any permits allowing the construction, installation, and/or modification to facilities pertaining to mini cell towers within the rights-of-ways and/or residential areas within the township; and

WHEREAS, Resolution No. 3-17 of the Colerain Township Board of Trustees took effect upon January 10, 2017; and

WHEREAS, Ohio Revised Code Section §519.211 authorizes a township board of trustees to regulate telecommunication towers in residential areas in the Colerain Township and the Colerain Township wishes to regulate and manage its public rights-of-way; and

WHEREAS, there have been both technological advancements and legal developments and the Colerain Township Board of Trustees seeks time to study and address the new and unique issue concerning the installation of mini cell towers within the rights-of-ways and residential areas of Colerain Township; and additional time to for the development and implementation of regulations regarding mini cell towers, the siting of such wireless facilities and utilities in a way that addresses local concerns, new standards, and policies as determined by a utilities facilities plan; which will provide the public with access to utility and wireless services, and complies with federal and state law; and

WHEREAS, for the purposes of this resolution, Colerain Township defines “Mini Cell Towers” to include, but not be limited to, all of the following categories:

“Wireless facilities” - meaning an antenna, accessory equipment, or other wireless device or equipment used to provide wireless service; and

“Wireless support structures” - meaning a pole, such as a monopole, either guyed or self-supporting, light pole, traffic signal, sign pole, or utility pole capable of supporting wireless facilities. As used in section 4939.031 of the Revised Code, “wireless support structure” excludes a utility pole or other facility owned or operated by a municipal electric utility; and

“Small cell facility” - meaning a wireless facility where each antenna is located inside an enclosure of not more than six cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of its exposed elements could fit within an enclosure of not more than six cubic feet in volume and all other wireless equipment associated with the facility is cumulatively not more than twenty-eight cubic feet in volume and if the wireless facility were placed on a wireless support structure, the increased height would be not more than ten feet or the overall resulting height would be not more than fifty feet. The calculation of equipment volume shall not include electric meters, concealment elements, telecommunications demarcation boxes, grounding equipment, power transfer switches, cut-off switches, and vertical cable runs for the connection of power and other services; and

“Micro wireless facility” - including both a distributed antenna system and a small cell facility, and the related wireless facilities; and

“Distributed antenna system” - meaning a network or facility to which all of the following apply: (1) It distributes radio frequency signals to provide wireless service; (2) It meets the height and size characteristics of a small cell facility; (3) It consists of remote antenna nodes deployed throughout a desired coverage area; has a high-capacity signal transport medium connected to a central hub site; and equipment located at the hub site to process or control the radio frequency signals through the antennas; (4) It conforms to the size limitations specified in definition of a “small cell facility” in this section; and

WHEREAS, in order to complete this review, develop a utilities facilities plan/ordinance/resolution, and/or permitting process and/or review and make recommendations on zoning, prohibition and/or limitations of mini cell; Township staff will require additional time towers to accomplish the aforementioned so that any necessary regulations, processes, etc., conform to goals of the Colerain Township and help ensure the public peace, health, safety, and welfare of its citizens; and

WHEREAS, Resolution No. 3-17 of the Colerain Township Board of Trustees is set to expire on January 10, 2018, and that the Colerain Township Board of Trustees herein states its desire to extend the initial moratorium for an additional one (1) year period in order to continue to undertake a review of the new law and related issues and to have staff recommend resolutions to the Board regarding the approval, issuance and processing of permits for the construction, installation, and/or modification of mini cell towers within the rights-of-ways and residential areas of Colerain Township; and

WHEREAS, the extension of an additional one (1) year to the current moratorium on the granting of permits for mini cell towers in the rights-of-ways and residential areas of Colerain Township will allow the Board of Trustees time to accomplish the Township’s goals and help ensure the public peace, health, safety, and welfare of its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE COLERAIN TOWNSHIP BOARD OF TRUSTEES, __ members elected thereto concurring:

1. The Board of Trustees hereby imposes an additional one (1) year extension on the moratorium put in place by Resolution No. 3-17 on the approval, issuance and processing of any permits for the construction, installation, and/or modification of mini cell towers within the rights-of-ways and residential areas of Colerain Township. The purpose of this temporary moratorium is so that Township staff may further study the laws and the related issues and then determine what, if any, regulations regarding the location and installation of mini cell towers within the rights-of-ways and residential areas of Colerain Township are necessary, and to prepare any such related regulations.

2. The Board of Trustees seeks to limit the duration of the moratorium and to instruct the Township Administrator and Township staff to immediately undertake a review of the law and related issues; Township staff will then recommend new regulations regarding the location and installation of mini cell towers within the rights-of-ways and residential areas of Colerain Township.

3. The Board of Trustees hereby directs and orders that no permits for the installation of any new mini cell towers within the residential areas of Colerain Township be issued or processed by the Township during the one (1) year moratorium.

4. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

5. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days, pursuant to Section 504.10 of the Ohio Revised Code, and hereby authorizes the adoption of the Resolution upon its first reading.

6. This Resolution shall take effect on the earliest date permitted by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Unger _____, Mr. Insco _____, Mr. Rajagopal _____

ADOPTED this _____ day of January, 2018.

BOARD OF TRUSTEES:

Dan Unger, Trustee

Greg Insko, Trustee

Raj Rajagopal, Trustee

ATTEST:

Heather E. Harlow,
Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
Scott A. Sollmann (0081467)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of January, 2018.

Heather E. Harlow,
Colerain Township Fiscal Officer

NEW BUSINESS

Department: Public Services

Department Head: Kevin Schwartzhoff, Director of Public Services

Public Services

a. Request to Change the Name of a Township Street

Action:

The first step in the process is approval from the Board of Trustees. The request goes to County Commissioners and to various county departments for their input and approval

Rationale:

The Austin Ridge Homeowners Association are petitioning the Board of Trustees to change the name of Austin View to Pfefferkorn Way. The information supporting & explaining the name change request is in the attached Austin Ridge HOA Board Resolution.

b. Request to Purchase Capital Equipment

Action:

Request Board approval to purchase the following items.

1. Street Sweeper (Roads) – replacement	Cost \$244,201
2. F250 Truck (Roads)– replacement	Cost \$35,272
3. F250 Truck (Roads) –replacement	Cost \$36,962
4. F350 Truck (Parks) – replacement	Cost \$42,115
5. Zero Turn Mower (Parks)-replacement	Cost \$9,968
6. Beclevator reverse tiller (Parks)	Cost \$13,575

Rationale:

The items are included in the 2018 Capital Equipment Budget. Items 1-5 are State of Ohio procurement contract pricing and item 6 has been selected from low quote.

AUSTIN RIDGE HOME OWNERS ASSOCIATION

c/o7811 Austin Ridge Dr. Cincinnati, Ohio 45247

BOARD RESOLUTION

25 December, 2017

RE: Petition to change the name of Austin View Tr. to PFEFFERKORN Way. Colerain: Section 31, Township 2, Range 1.

Austin View is a shunt street off of Austin Ridge Dr. It is about 152 feet long, has no residences nor mail boxes and was put in to meet zoning requirements for a development of 80 home sites.

Art and Ruth Pfefferkorn have lived in the Austin Ridge development since its beginning. Ruth died this year. They were active in the Germania Society located in Colerain Township. They were responsible for bringing the musical bands from Bavaria, Germany, to the Cincinnati Oktoberfest annually. They arranged local housing for band members mostly with Austin Ridge residents as well as in other Colerain homes. For years they organized annual block parties with the band and residents giving our neighborhood a unique international flavor. The parties began on their front yard and then moved to Austin View. Art and Ruth embody the kind and gentle spirit that does so much to glue our community together.

Attested to by:

Rick Kuethe, President

Dick Young, VP

Debbie LaRocco, Membership

Bill Hoenninger, Secretary

Tim Donovan, Treasurer

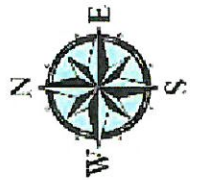
PROCEDURES FOR PROPOSING A STREET NAME CHANGE

When a developer purchases land to build on, they will sometimes make an agreement with the seller to dedicate a street in their name.

However, once the Street is dedicated and accepted then that agreement is no longer valid since the developer no longer owns the property.

If someone wants to change a name of a street they must:

- 1.) Go through the township first and then the Township has to initiate the request to the Board of County Commissioners.
- 2.) The BOCC then sends the request to us.
- 3.) We then send a letter to the Hamilton County Regional Planning Commission asking for their concurrence to the request.
- 4.) H.C. Regional Planning then sends us their response.
- 5.) We then call/email the BOCC clerk (Jackie Panioto) for confirmation on the next available hearing dates.
- 6.) We then type up a resolution setting the hearing dates for the Proposed Name Change.
- 7.) Once the resolution is approved we then send letters out to all the property owners inviting them to attend the hearing regarding the name change.
- 8.) We then Advertise the hearing 2 consecutive weeks/Saturday's prior to the hearing.
- 9.) We then type up a resolution granting the name change.
- 10.) Once the BOCC approves the resolution, we then send out notifications of the name change to the property owners and the appropriate agencies.
- 11.) Road Records then has to change the subdivision cards and mail new ones out for road inventory purposes.



CAGIS Online Map

Printed: Jan 05, 2018 CAGIS©2016



Memo



To: Kevin Schwartzhoff, Director of Public Service
From: Mike Adler, Fleet Manager
Date: January 2, 2018
Re: Proposal – Replacement of Unit #3-80

This is a proposal and recommendation for the replacement of Unit #3-80, a 1999 International 4700 4x2 with a Tymco 600 Street sweeper body.

I am proposing to purchase a 2018 International 4300 4x2 with a 600 Tymco Stainless Steel Street sweeper body to replace a 1999 International 4700 4x2 with a Tymco 600 Street sweeper body with 25,911 miles and 4668 hours. This unit has extensive rust damage to the body that prohibits the vehicle from operating correctly. The repairs will well exceed \$50,000 for this unit. The unit has had an increased usage by 30 to 35% in the past few years and will be increasing again in the near future. This unit is needed to keep the streets of Colerain Township clean.

I am recommending to purchase this vehicle through Contract Sweepers and Equipment for the following reasons:

- Pricing through the State of Ohio Procurement (235 STS Contract)
- Contract Sweeper and Equipment is our Local dealer for Tymco.

The total for this vehicle is \$254,201.00 through Contract Sweeper and Equipment.

Contract Sweeper and Equipment has agreed to give Colerain Township \$10,000.00 for the trade-in of the 1999 International 4700 unit.

The final price for this vehicle with the trade-in is \$244,201.00.

Delivery time frame for this vehicle is 90 to 120 days from the time of signed contract.

Should you have any questions regarding this matter please do not hesitate to contact me.

Memo



To: Kevin Schwartzhoff, Director of Public Service
From: Mike Adler, Fleet Manager
Date: January 2, 2018
Re: Proposal – Replacement of Unit #3-15

This is a proposal and recommendation for the replacement of Unit #3-15, a 2002 Dodge Ram 3500 4x4 regular cab pickup with a utility bed.

I am proposing to purchase a 2018 Ford F250 4x4 crew cab with a 4ft manual rotation crane to replace a 2002 Dodge Ram 3500 4x4 regular cab pickup with a utility bed that has over 85,000 miles and is in need of extensive body work (rust and holes through the body) that is well beyond the value of the vehicle. The replacement vehicle is needed within the Public Works department for hauling of equipment to and from job sites within the township.

I am recommending to purchase this vehicle through Fuller Ford for the following reasons:

- Pricing through the State of Ohio Procurement
- Life-time oil changes

I am recommending to purchase the 4ft manual rotation crane through K E Rose Company for the following reasons,

- Pricing through the State of Ohio Procurement
- K E Rose Company is our local dealer

The total for this vehicle is \$31,713.00 through Fuller Ford and the manual rotation crane through K E Rose Company is \$3,559.00

The total for this vehicle and manual rotation crane is \$35,272.00

Should you have any questions regarding this matter please do not hesitate to contact me.

Memo



To: Kevin Schwartzhoff, Director of Public Service
From: Mike Adler, Fleet Manager
Date: January 2, 2018
Re: Proposal – Replacement of Unit #3-14

This is a proposal and recommendation for the replacement of Unit #3-14, a 2001 Dodge Ram 2500 4x4 regular cab pickup.

I am proposing to purchase a 2018 Ford F250 4x4 extended cab with a lift gate and a crossbody toolbox to replace a 2001 Dodge Ram 2500 4x4 regular cab that has over 110,000 miles and is in need of extensive body work (rust and faded paint) that is well beyond the value of the vehicle. The replacement vehicle is needed within the Public Works department for hauling of equipment to and from job sites within the township.

I am recommending to purchase this vehicle through Fuller Ford for the following reasons:

- Pricing through the State of Ohio Procurement
- Life-time oil changes

I am recommending to purchase the lift gate with a crossbody toolbox through K E Rose Company for the following reasons,

- Pricing through the State of Ohio Procurement
- K E Rose Company is our local dealer

The total for this vehicle is \$30,468.00 through Fuller Ford and the lift gate and crossbody toolbox through K E Rose Company is \$6,494.00

The total for this vehicle, lift gate and crossbody toolbox is \$36,962.00

Should you have any questions regarding this matter please do not hesitate to contact me.

Memo



To: Kevin Schwartzhoff, Director of Public Service
From: Mike Adler, Fleet Manager
Date: January 2, 2018
Re: Proposal – Replacement of Unit #4-413

This is a proposal and recommendation for the replacement of Unit #3-413, a 2004 Ford F350 4x2 crew cab with a dump body.

I am proposing to purchase a 2018 Ford F350 4x4 crew cab, Cab and Chassis through Fuller Ford and a Freedom Grass-Pro body through K E Rose Company to replace a 2004 Ford F350 4x2 crew cab with a dump body that has over 97,000 miles and is in need of extensive engine and body work (rust and engine damage) that well exceeds the value of the vehicle. The replacement vehicle is needed within the Parks department for hauling of equipment (Lawnmowers and Mulch) to and from the Parks within the township.

I am recommending to purchase the Cab and Chassis through Fuller Ford for the following reasons:

- Pricing through the State of Ohio Procurement
- Life-time oil changes

I am recommending to purchase the Freedom Grass-Pro body through K E Rose Company for the following reasons:

- Pricing through the State of Ohio Procurement
- K E Rose Company is our local dealer

The total for this Cab and Chassis is \$34,520.00 through Fuller Ford. The Freedom Grass-Pro body through K E Rose Company is \$7,595.00

The total for the Cab and Chassis and the Freedom Grass-Pro body is \$42,115.00

Should you have any questions regarding this matter please do not hesitate to contact me.

Memo



To: Kevin Schwartzhoff, Director of Public Service
From: Mike Adler, Fleet Manager
Date: January 2, 2018
Re: Proposal – Replacement of Unit #4-M4

This is a proposal and recommendation for the replacement of Unit #4-M4 a 2002 Exmark Model#LZ27LKA604.

I am proposing to purchase a 2018 Exmark Lazer X Series with a Kawasaki Engine and 72 inch mowing deck to replace a 2002 Exmark that is 16 year old and has over 2000 hours. The repairs to the hydraulics system that keep this unit in a straight line are well beyond the value of this unit.

I am recommending to purchase this unit through Bud Herbert Motors Inc. for the following reasons:

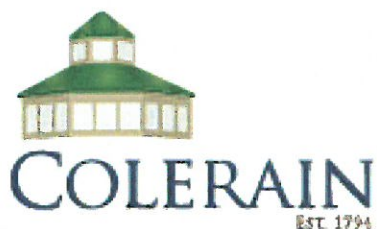
- Pricing through the State of Ohio Procurement
- Local Dealer for Exmark

The total for this unit is \$11,268.00 through Bud Herbert Motors Inc.

Bud Herbert Motors Inc, has agreed to give Colerain Township \$1,300.00 for the trade-in of the 2002 Exmark.

The total for this mower with trade-in is \$9,968.00

Should you have any questions regarding this matter please do not hesitate to contact me.



Memorandum

Date: January 2, 2018

To: Geoff Milz, Interim Administrator

From: Kevin Schwartzhoff, Director Public Services

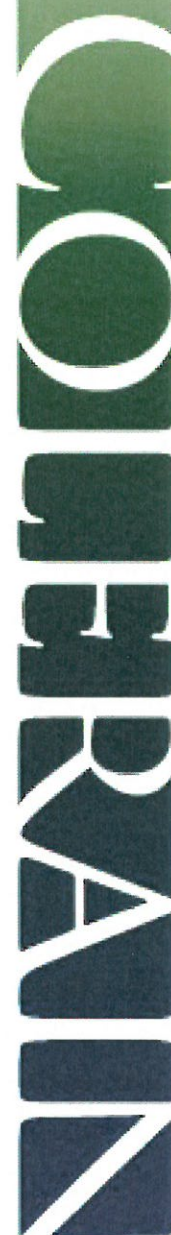
Subject: Proposal – Reverse Tiller

This is a proposal and recommendation to purchase a reverse tiller Model Bleceavator 145.

- I am recommending to purchase this equipment from Redexim Turf Products based upon low price and quality of the machine.
- This machine will be used for seed bed preparation, removal of turf from skinned infields and removal of built up edges on ball fields that become safety issues during various times in the baseball/softball season.
- This will save considerable time and improve our athletic field quality.
- The final cost for this equipment is \$13,575.00

Colerain Township • 4200 Springdale Road • Colerain Township, Ohio 45251
gmilz@colerain.org • www.colerain.org
Phone (513) 385-7500 • Fax (513) 245-6503

Trustees: Greg Insko, Raj Rajagopal, Daniel Unger
Fiscal Officer: Heather E. Harlow
Interim Administrator: Geoff Milz



NEW BUSINESS

Department: Administration

Department Head: Geoff Milz

- a. Resolution Granting Administrator Authority to Sign Contracts with a Value Equal to or Less than \$7,500

Rationale:

In order to allow for efficient operations, I am requesting the authority to sign contracts with a value of \$7,500 or less without bringing the contract to the Board for express prior authorization via resolution.

This would allow the township to enter into contracts for the repair of vehicles, HVAC system, IT infrastructure, etc. in a timely manner without having to wait for the next monthly meeting of the Board to authorize execution.

- b. Resolution Authorizing Administrator to Execute Agreement with Community Programming Board Regional Council of Governments (Waycross Community Media)

Rationale:

The Board desires to use the services of Waycross Community Media to produce and cablecast/webcast township public meetings. Waycross has submitted a proposal to provide those services at a cost of \$55,000 per year with a \$1,500 installation fee. The term of the contract is two years and Waycross would be able to begin producing and cablecasting/webcasting at the regular February Board meeting.

- c. Resolution Authorizing Administrator to Execute Agreement with Brandstetter Carroll Inc. for Engineering Services Related to the Construction of a Sidewalk on Joseph Rd.

Rationale:

Since 2015, the Township has been exploring the construction of a sidewalk along Joseph road to allow for the safe pedestrian travel of students to and from Colerain High School. While the sidewalk was initially envisioned to extend from Cheviot Road to Colerain Ave. along the north side of the road, further study has revealed that a better alignment would be along the south side of the road from the Home Depot lot to Cheviot Rd.

The original design proposal needs to be amended to reflect the change in project scope. The total cost of the design proposal is \$13,500.

NEW BUSINESS

d. Resolution Appointing Geoff Milz Interim Township Administrator

Rationale:

On January 5, 2018, Dan Meloy served his last day as township administrator. The Board of Trustees will need to identify an individual to serve in an interim capacity as the township administrator until such time as the Board of Trustees fills the position with a permanent appointee.

e. 1st Reading: Resolution for the Control of Dogs in Colerain Township

Rationale:

Trustee Insko proposes the consideration of a Resolution for the Control of Dogs in Colerain Township. Due to the timing of the request it is my recommendation to have two readings of the item to allow for discussion and participation.

f. Discussion of Administrator Search

Rationale:

The Board desires to have further discussion of the administrator search process.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at ____ p.m., on the 9th day of January, 2018, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Dan Unger, Raj Rajagopal, Greg Insko,

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____-18

**RESOLUTION AUTHORIZING ADMINISTRATOR TO EXECUTE CONTRACTS
WITH A VALUE EQUAL TO OR LESS THAN \$7,500.00**

WHEREAS, the Board of Trustees has determined that in order to insure the efficient administration of Colerain Township business, it is necessary to grant the Administrator authority to execute contracts with a value equal to or less than \$7,500; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. The Board hereby grants the Administrator the authority to execute contracts with a value equal to or less than \$7,500.
2. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
3. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
4. That this Resolution shall be effective at the earliest date allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Unger_____, Mr. Rajagopal_____, Mr. Insko_____.

ADOPTED this _____day of _____, 2018.

BOARD OF TRUSTEES:

Dan Unger, Trustee

Raj Rajagopal, Trustee

Greg Insco, Trustee

ATTEST:

Heather E. Harlow,
Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township
Fiscal Officer this ____ day of January, 2018.

Heather E. Harlow,
Colerain Township Fiscal Officer

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at ____ p.m., on the 9th day of January, 2018, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Dan Unger, Raj Rajagopal, Greg Insko,

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____-18

**RESOLUTION AUTHORIZING ADMINISTRATOR TO EXECUTE AGREEMENT
WITH COMMUNITY PROGRAMMING BOARD REGIONAL COUNSEL OF
GOVERNMENTS**

WHEREAS, the Board of Trustees ("Board") has determined there exists a need to cablecast/webcast certain Colerain Township meetings including but not limited to Trustee meetings, Zoning meetings, Public Hearings, and Special Meetings, etc.; and

WHEREAS, the Board has received a proposal from the Community Programming Board Regional Council of Governments ("CPB") in which Waycross Community Media ("Waycross") will perform such cablecast/webcasting services as more fully set forth on the Memorandum of Understanding which is attached hereto as Exhibit A; and

WHEREAS, the Board is desirous of executing the Memorandum of Understanding with Waycross to perform such services for the period from February 1, 2018 to January 31, 2020;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. The Board hereby authorizes the Administrator to execute the Memorandum of Understanding with Waycross to perform cablecast/webcast services which is attached hereto as Exhibit A.
2. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
3. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
4. That this Resolution shall be effective at the earliest date allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Unger _____, Mr. Rajagopal _____, Mr. Insco _____.

ADOPTED this _____ day of ____, 2018.

BOARD OF TRUSTEES:

Dan Unger, Trustee

Raj Rajagopal, Trustee

Greg Insco, Trustee

ATTEST:

Heather E. Harlow,
Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of January, 2018.

Heather E. Harlow,
Colerain Township Fiscal Officer

Memorandum of Understanding

This memorandum of understanding between the Community Programming Board Regional Council of Governments (CPB) and Colerain Township describes the services to be provided by Waycross Community Media (Wayscross) to Colerain Township for the period February 1, 2018 to January 31, 2020.

During the term of this agreement, Wayscross will:

-Produce and cablecast/webcast each Trustee meeting –

- Wayscross staff/volunteers will cablecast/webcast each regular Trustee meeting LIVE on Spectrum Channel 4* and Cincinnati Bell Fioptics Channel 854* using a multiple camera setup, then re-play them on Spectrum Channel 8* and Cincinnati Bell Fioptics Cable channel 853* three times per week during different dayparts until the next meeting.
- Coverage is gavel to gavel, no editing. An identification graphic with the date of the meeting and township web address will appear on the program at all times.
- Meetings will be posted online at www.wayscross.tv/ctvod.html within 24 hours. This is the direct link to our Colerain Township Video on Demand page for posting on the Townships website.

Produce and cablecast/webcast Zoning meetings and Public Hearings

- Wayscross staff/volunteers will record each Zoning Commission and Board of Zoning Appeals meetings, as well as Public Hearings, then re-play them on Spectrum Channel 8* and Cincinnati Bell Fioptics Cable channel 853* three times per week during different dayparts until the next meeting.
- Coverage is gavel to gavel, no editing. An identification graphic with the date of the meeting and township web address will appear on the program at all times.
- Meetings will be posted online at www.wayscross.tv/ctvod.html within 24 hours.

Produce and cablecast/webcast special events as requested by the township.

We will also pro-actively schedule coverage of important Township events.

Produce and cablecast/webcast a quarterly program – “Talking With Colerain Township”.

This program can take the form best suited for your needs – call-in talk show in the studio, a program produced in the field highlighting different Township department activities, or a combination.

Produce and cablecast/webcast programming featuring the State Representatives and Senators serving the Township, as well as the federal congressional representative.

The opportunity for these programs are offered to the elected officials. Production is dependent on their schedules/availability.

Produce and cablecast/webcast Election Forums

Waycross will produce election forums for the local races and issues in Colerain Township. These are question and answer style forums, with all candidates invited. Each candidate is given the opportunity to answer every question. These are shown LIVE, with some questions taken by callers. For issues, proponents and registered opponents are invited to discuss the levy or issue at hand. (While the opportunity for these programs are offered to the elected officials and issue representatives, production is dependent on their availability/desire to participate.)

Distribute Colerain Township Government Programming

- Waycross will provide an online Video on Demand page dedicated to Colerain Township government programming, and provide the link/code so township videos can be viewed directly on the townships website.
- Waycross will program Colerain Township Government programming on Spectrum Cable Channel 8* and Cincinnati Bell Fioptics Cable channel 853*, a shared cable channel dedicated to government programming in our communities.

Display Community Messages

Between programming on each cable channel, we will provide a community message board for text based notices and information.

Provide DVD Copies of Programs

Waycross will provide a DVD or digital copy of each trustee, Zoning, and BZA meeting, as well as each township event as requested by the township administration.

Cable Channels*

In addition to the Government Channels listed above, Waycross will manage and program the following shared channels in the township:

- >Education Channel – Time Warner Channel 4, Cincinnati Bell Fioptics Channel 854
- >Community Channel - Time Warner Channel 979, Cincinnati Bell Fioptics Channel 850

NOTE: The cost of services provided to Township educational institutions is not included. Public Access users will be subject to current user fees.

Programming

For the purposes of ORC 1332.30(A)(1)(a) and (B)(2), "non-repeat and locally produced" shall mean the first run (twelve playbacks) of programming produced or provided by any local resident, the CPB or its affiliates, local governments, schools, or any local public or private agency that provides services to residents of the greater Cincinnati metro area, or any transmission of a meeting or proceeding of any local, state, or federal governmental entity.

**Channel numbers are determined by the cable companies and are subject to change.*

Services Cost:

The fee is \$55,000 per year , payable quarterly due on February 28, May 31, August 30, November 30.

Additionally, the Township will provide a one time installation fee of \$1500, payable February 28, 2018, to be used for costs associated with installation of the video production system in the Trustees' Chamber.

Chip Bergquist, Executive Director
Waycross Community Media
chip@waycross.org, 513-825-2429

Dan Meloy, Administrator
Colerain Township

Date: _____

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at ____ p.m., on the 9th day of January, 2018, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Dan Unger, Raj Rajagopal, Greg Insco,

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____-18

**RESOLUTION AUTHORIZING ADMINISTRATOR TO EXECUTE AGREEMENT
WITH BRANDSTETTER CARROLL, INC. FOR ENGINEERING SERVICES
RELATED TO THE CONSTRUCTION OF A SIDEWALK ON JOSEPH ROAD**

WHEREAS, the Board of Trustees ("Board") has determined that there exists a need for a sidewalk to be constructed on Joseph Road; and

WHEREAS, the Board has determined that it will promote the health, safety and welfare of the residents of Colerain Township to construct a sidewalk on Joseph Road; and

WHEREAS, the Board has received a proposal from Brandstetter Carroll, Inc. to perform Engineering Services related to the construction of the sidewalk on Joseph Road as set forth on Exhibit A; and

WHEREAS, the Board is desirous of executing an Agreement with Brandstetter Carroll, Inc. to perform Engineering Services related to the construction of a sidewalk on Joseph Road;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. The Board hereby authorizes the Administrator to execute the Agreement with Brandstetter Carroll, Inc. to perform Engineering Services related to the Construction of a sidewalk on Joseph Road which is attached hereto as Exhibit A.
2. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
3. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
4. That this Resolution shall be effective at the earliest date allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Unger_____, Mr. Rajagopal_____, Mr. Insko_____.

ADOPTED this _____day of _____, 2018.

BOARD OF TRUSTEES:

Dan Unger, Trustee

Raj Rajagopal, Trustee

Greg Insko, Trustee

ATTEST:

Heather E. Harlow,
Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this _____ day of January, 2018.

Heather E. Harlow,
Colerain Township Fiscal Officer



**BRANDSTETTER
CARROLL INC**
ARCHITECTS . ENGINEERS . PLANNERS

December 28, 2017

2360 Chauvin Dr
LEXINGTON
KY 40517
859.268.1933
FX: 859.268.3341

Geoff Milz
Assistant Administrator
4200 Springdale Road
Colerain Twp. OH, 45251

308 East 8th St
CINCINNATI
OH 45202
513.651.4224
FX: 513.651.0147

RE: Joseph Road Sidewalk

Dear Mr. Milz:

1220 West 6th St
Suite 300
CLEVELAND
OH 44113
216.241.4480
FX: 216.736.7155

This is a follow up to our meeting on November 15, and our telephone conversation on December 27, 2017 in regard to locating the sidewalk on the southside of Joseph Rd, from Cheviot Rd. to the Home Depot parking lot. This is a change from the original alignment along the northside from Cheviot Rd. to Colerain Ave. We are requesting the following fees to complete the drawings up to the bidding phase.

17300 Preston Rd
Suite 310
DALLAS
TX 75252
469.941.4926
FX: 469.941.4112

Preliminary Design	\$4,000.00
Field Survey/Base Map	1,500.00
Construction Documents	6,000.00
Meetings (Property Owners, HCEO)	<u>2,000.00</u>
	\$13,500.00

The Preliminary Design reflects BCI's services from June 1, 2015 thru November 15, 2017, since the last invoice for the engineering services on the north side of the street.

Please note the Bidding and Negotiation and Construction Administration services are to be provided by the Township.

The terms and conditions shall be per the BCI Standard Provisions included with the February 2015 agreement. By executing this proposal, the February 2015 agreement is cancelled.

Billing and payment shall be monthly as the work progresses.

The right-of-way survey as provided by Abercrombie & Associates, contracted directly with the Township, shall be incorporated into the Base Map. Any temporary or permanent easements shall be provided by them.

Please review and contact our office with questions.

We appreciate the opportunity to continue to be involved in this project.

Sincerely,
BRANDSTETTER CARROLL INC.



Bruce Brandstetter, P.E.
Senior Vice President

BGB/smb

C: File

PROPOSED BY:
BRANDSTETTER CARROLL INC.

ACCEPTED BY:
COLERAIN TOWNSHIP, OH

Signature

Signature

Benjamin E. Brandstetter
Printed Name

Printed Name

President
Title

Title

Date

Date

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in a Special Organizational Meeting at _____ p.m., on the 9th day of January, 2018, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Greg Insko, Raj Rajagopal, Dan Unger

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____-18

RESOLUTION APPOINTING GEOFF MILZ
INTERIM TOWNSHIP ADMINISTRATOR

WHEREAS, on December 15, 2017, Daniel P. Meloy, Colerain Township Administrator announced that he began his terminal leave on that date, and his tenure as a Colerain Township employee will conclude on January 5, 2018 after more than 28 years of serving the Township; and

WHEREAS, as of December 15, 2017, Meloy issued Personnel Order 08-17 making Assistant Township Administrator Geoff Milz responsible for all the business involved in administering Colerain Township; and

WHEREAS, the Ohio Revised Code Section 505.031 (B) states, "In the event that the township administrator is absent from that office by reason of illness, death, vacation, resignation, or removal, the chairperson of the board or a qualified person designated by the chairperson with the approval of the board shall act as township administrator and perform all duties of such township office, until such time as the township administrator returns to official duties or the board appoints a new township administrator to fill the vacancy"; and

WHEREAS, the Colerain Township Board of Trustees has determined it is in the best interest for the health, safety, and welfare of the Township to appoint an Interim Administrator; and

WHEREAS, Geoff Milz has the experience, knowledge, leadership skills, commitment to the community, and understanding of the policies necessary to serve as the Interim Township Administrator;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. Geoff Milz is hereby appointed the Interim Township Administrator, effective January 3, 2018, and will continue to serve in his role as the Director of Development.
2. Geoff Milz, as the Interim Township Administrator, shall have all the powers and duties of an appointed Township Administrator.

3. Geoff Milz will serve as the Interim Township Administrator until the Colerain Township Board of Trustees appoints a new Township Administrator pursuant to Ohio Revised Code 505.031.
4. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.
5. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
6. That this Resolution shall be effective at the earliest date allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Insco_____, Mr. Rajagopal _____, Mr. Unger_____.

ADOPTED this _____ day of January, 2018.

BOARD OF TRUSTEES:

Greg Insko, Trustee

Raj Rajagopal, Trustee

Dan Unger, Trustee

ATTEST:

Heather E. Harlow,
Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of January, 2018.

Heather E. Harlow,
Colerain Township Fiscal Officer

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at ____ p.m., on the 9th day of January, 2018, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Dan Unger, Raj Rajagopal, Greg Insko,

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO.: _____-18

**RESOLUTION TO ADOPT POLICY TO CONTROL DOGS IN THE
UNINCORPORATED TERRITORIES OF HAMILTON COUNTY**

WHEREAS, a board of township trustees is authorized by Section 955.221(B)(2) of the Ohio Revised Code to adopt and enforce resolutions to control dogs within the township, if the township is located in a county where the board of county commissioners has not adopted resolutions to control dogs within the unincorporated territories of the county; and

WHEREAS, to the knowledge of the members of this Board, the Hamilton County Board of Commissioners has not passed a resolution pertaining to the control of dogs in the unincorporated territories of Hamilton County, Ohio; and

WHEREAS, Section 959.131 of the Ohio Revised Code affords certain protections for animals; and

WHEREAS, the Board of Trustees desires to place restrictions on the tethering of dogs within the township;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. No person shall tether an animal in any of the following circumstances:
 - (A) For more than six (6) hours total in a twenty-four (24) hour period and not more than two (2) consecutive hours with no less than a one (1) hour period between tetherings;
 - (B) Between the hours of 10:00 p.m. and 6:00 a.m.;
 - (C) If a heat advisory has been issued by a local or state authority or by the National Weather Service;
 - (D) If a severe weather warning has been issued by a local or state authority or the National Weather Service;
 - (E) If the tether is less than twenty (20) feet in length
 - (F) If the tether allows the animal to touch the fence or cross the property line or onto public property
 - (G) If the tether is attached by means of a pinch-type, prong-type, or choke-type collar or if the collar is unsafe or is not properly fitted;
 - (H) If the tether may cause injury or entanglement;

- (I) If the animal is not provided with its needs as identified
- (J) If the tether is made of a material that is unsuitable for the animal's size and weight or that causes any unnecessary discomfort to the animal;
- (K) If no owner or occupant is present at the premises.

2. As used in this section, "tether" means a rope, chain, cord, dog run or pulley, or similar restraint for holding an animal in place, allowing a radius in which it can move about.

3. Whoever violates any provision contained in Section I of this resolution is guilty of a minor misdemeanor. Each day of continued violation of any provision contained in Section I constitutes a separate offense.

4. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

5. That this Resolution shall be effective at the earliest date allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Unger_____, Mr. Rajagopal_____, Mr. Insco_____.

ADOPTED this _____ day of ____, 2018.

BOARD OF TRUSTEES:

Dan Unger, Trustee

Raj Rajagopal, Trustee

Greg Insco, Trustee

ATTEST:

Heather E. Harlow,
Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of January, 2018.

Heather E. Harlow,
Colerain Township Fiscal Officer

NEW BUSINESS

Department: Colerain Township Fiscal Office

Fiscal Officer: Heather Harlow

Finance

a. Approval of the Following Inter-Fund Transfers:

1. Inter-Fund Transfer from General Fund

Recommend the Board of Trustees to approve the following transfers from the General Fund:

\$162,000 to the Parks fund 2911

\$91,000 to the Zoning fund 2181

\$304,743.76 to the Parks Bond fund 3102

\$212,687.50 to the Public Works Building Bond fund 3103

\$178,050.00 to the Streetscape Bond fund 3105

The monies have been budgeted in the 2018 temporary appropriations.

2. Inter-Fund Transfer from Fire Fund

Recommend the Board of Trustees to approve the following transfers from the Fire Fund:

\$241,218.76 to the Special Assessment Fire Bonds fund 3301

The monies have been budgeted in the 2018 temporary appropriations.

b. Approval to Request the County Auditor to Make Advance Payments of Taxes

Rationale:

Recommend the Board of Trustees approve the Auditor and the Treasurer of Hamilton County in accordance with the ORC §321.34, be requested to draw and pay to Colerain Township upon the written request of Heather E. Harlow, Fiscal Officer, or Emily Randolph, Finance Director, to the County Auditor, funds due in any settlement of 2018 derived from taxes or other sources.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at _____ p.m., on the ____ day of January, 2018, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Mr. Greg Insco, Mr. Raj Rajagopal, Mr. Daniel Unger

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

Resolution Requesting the County Auditor to Make Advance Payments of Taxes
Pursuant to Ohio Revised Code § 321.34

Whereas, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

Therefore, be it resolved by the Board of Trustees of Colerain Township, Hamilton County, Ohio:

Section 1. That the Auditor and the Treasurer of Hamilton County in accordance with Ohio Revised Code § 321.34, be requested to draw and pay to Colerain Township upon the written request of Heather E. Harlow, Fiscal Officer, or Emily Randolph, Township Finance Director, to the County Auditor, funds due in any settlement of 2018 derived from taxes or other sources, payable to the County Treasurer to the account of Colerain Township, and lawfully applicable for purposes of the current fiscal year.

Section 2. That the Fiscal Officer of Colerain Township shall forward to the County Auditor a certified copy of this Resolution.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Insco _____, Mr. Rajagopal _____, Mr. Unger _____,

Adopted this ____ day of January, 2018.

BOARD OF TRUSTEES:

Greg Insko, Trustee

Raj Rajagopal, Trustee

Daniel Unger, Trustee

Attest:

Heather E. Harlow,
Fiscal Officer

Resolution approved as to form:

Lawrence E. Barbieri (0027106)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Fiscal Officer, this ____ day of January, 2018.

Heather E. Harlow,
Colerain Township Fiscal Officer