

**Regular Meeting of the Board of Trustees
August 8, 2017**

- 1. Opening of Meeting**
- 2. Executive Session 5:30 PM**
- 3. Pledge of Allegiance 6:00 PM**
- 4. Meditation (Moment of Silence)**
- 5. Presentations**
 - a. Proclamation for Sergeant Jerome Grayson (Trustees)
 - b. Years of Service Recognition (Fire)
 - c. American Heart Association Mission Lifeline Gold Plus Award (Fire)
- 6. Citizens Address**
- 7. Administrative Reports**
- 8. Trustees' Report**
- 9. New Business**

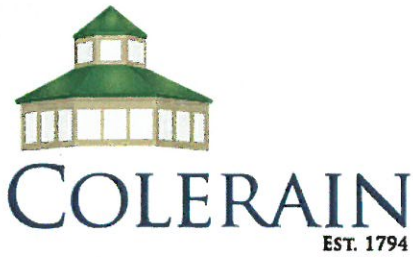
Public Safety

- a. Approval of Part-Time Re-hire Firefighter/Medic/FAO.....Action
- b. Approval of Full-Time Firefighter/Medic.....Action
- c. Acceptation of Donations (Police).....Action
- d. Promotion to Sergeant (Police).....Action

Public Services

- a. Acceptance of Roads – Stone Ridge Estates.....Action
- b. Approval of Stone Creek Roundabout Improvement Contract.....Action

COLERAIN



Planning and Zoning

- a. Approval of Resolution Declaring Nuisance and
Ordering Abatement.....Action
- b. Approval of Resolution Imposing Extension on Issuance and
Processing Permits Allowing Retail Dispensaries, Cultivators or
Processors of Medical Marijuana.....Action
- c. Approval of Local Community Memorandum of Understanding
For Community Energy Planning Project.....Action

10. Fiscal Office

- a. Approval of Cash Advance.....Action

11. Executive Session - if needed

12. Adjournment

Resolution 37-17

COLERAIN

PRESENTATIONS

Department: Colerain Township Police Department and Colerain Township
Department of Fire & Emergency Medical Services

Department Head(s): Mark Denney, Chief of Police and Frank Cook, Chief of Department

Colerain Police Department

- a. Board of Trustee Proclamation – Sergeant Jerome (Jerry) Grayson Retirement

Colerain Township Department of Fire and Emergency Medical Services

- a. Years of Service Recognition Presentation

Rationale:

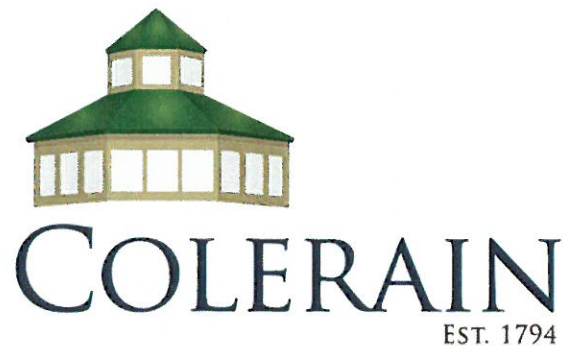
Award presentation and recognition of years of service for Division Chief Mike Reenan (40-years).

- b. American Heart Association (AHA) Award Presentation

Rationale:

2017 Mission Lifeline Gold Plus Award presentation by Mr. Jeff Gaylor, Senior Director of Community Health of the AHA is to recognize Colerain Fire & EMS as one of only eight fire department's to receive this award in the State of Ohio.

**PROCLAMATION FOR JEROME (JERRY) GRAYSON FOR HIS
YEARS OF DEDICATED SERVICE TO COLERAIN TOWNSHIP**



- Whereas Sergeant Jerry Grayson was hired in February 1990 as a Police Officer, while also serving as an "Officer in Charge," and was promoted to the rank of Sergeant in 1999. Sgt. Grayson served as both a Patrol Sergeant and Administrative Sergeant, while serving Colerain Township for over 27 years; and
- Whereas Sergeant Grayson demonstrated a dedication and commitment to excellence through his contributions as police officer, supervisor and mentor for the Police Department; and
- Whereas Sergeant Grayson was the Department's "Iron Man;" not missing one day to illness in more than 27 years. His willingness to serve was evident to all who alongside him as well as those in the community to whom he served in his role as a police officer and supervisor.

Therefore, be it resolved, that the Colerain Township Board of Trustees recognizes Sergeant Jerome Grayson as an outstanding Township employee and that he contributed greatly to our community during his 27 years of public service.

Be it further resolved that in recognition of all that Sergeant Grayson has done for Colerain Township, the Colerain Township Board of Trustees hereby proclaim Tuesday August 1, 2017 as a special day of recognition for Jerry Grays on to acknowledge his contributions to our community and wish him continued success in retirement.

Mike Inderhees
Trustee

Greg Insko
Trustee

Jeff Ritter
Trustee

Date: August 1, 2017

NEW BUSINESS

Department: Colerain Township Department of Fire & Emergency Medical Services

Department Head: Frank Cook, Chief of Department

Colerain Township Department of Fire and Emergency Medical Services

a. Authorization to Re-hire Part-Time Employee

Authorize the rehiring of part-time Firefighter (Ffr.) Paramedic Fire Apparatus Operator John Ryan Volz at the hourly rate of \$16.98 effective Sunday, August 13th, 2017.

Rationale:

The authorization request to rehire the abovementioned employee candidate is to fill vacant part-time positions. Mr. Volz separated from the Department in February 2017 to accept a firefighter position with the City of Cincinnati's Fire Department.

b. Authorization to Hire Full-Time Employee

Authorize the promotion and hiring of part-time Firefighter Paramedic Ian Grubb as a full-time employee.

Rationale:

The authorization request to promote and hire Firefighter Paramedic Grubb is to fill one current vacancy in the full-time ranks created by the resignation of Firefighter Paramedic Lindsey Sippola.

In accordance with the *Career Firefighter's Collective Bargaining Agreement*, the annual salary for the recommended candidate is: \$43,907.76 during the first full year of employment, and will be contingent upon successful completion of all applicable pre-employment evaluations and procedures. The start date will be effective as soon as possible following compliance of the aforementioned conditions with a one-year probationary period.

NEW BUSINESS

Department: Colerain Police Department

Department Head: Mark Denney, Chief of Police

Police

a. Donation Acceptance

Request the Board's approval to accept a donation in the amount of \$200.00 from Dave Suder.

Rationale:

Given in appreciation of our officers and the work they perform on a daily basis.

b. Donation Acceptance

Request the Board's approval to accept a ballistic vest for our K9, Kudo, from the Matt Haverkamp Foundation. The vest is valued at \$500.00.

Rationale:

The Foundation selects area K9 teams from the region to receive ballistic vests to help protect the dog from gunfire.

c. Donation Acceptance

Request the Board's approval to accept a donation of a police K9, valued at \$7,400, from the Matt Haverkamp Foundation.

Rationale:

The Foundation funds K9 teams throughout the region and selected Colerain Police to receive a police canine. The Cincinnati Police Department has agreed to allow a Colerain officer to attend their 14-week K9 training academy (valued at more than \$10,000) and donations from the community will allow us to operate the team with no impact to the Police Department Budget.

d. Donation Acceptance

Request the Board's approval to accept a donation in the amount of \$100.00 from Gary and Christine Henson.

Rationale:

Given in appreciation for our officers conducting vacation checks.

e. Request to Promote

Request that the Board approve the promotion of Officer Dustin Weekley to the rank of probationary sergeant. This promotion was approved at the June 2017 Board meeting. Dustin Weekley's starting salary will be \$71,936.33 and he would serve a one-year probationary period. The effective date of this promotion is to be determined at a later date.

NEW BUSINESS

Department: Department of Public Services

Department Head: Kevin Schwartzhoff, Director of Public Services

Public Services

a. Motion to Accept Road

Recommend the Board of Trustees approve the acceptance of Forest Valley Drive (341.58 linear feet), Abell Court (517.29 lineal feet) and Valley Crossing Drive (427.27 lineal feet) in the Stone Ridge Estates Subdivision. The accepted roadways total 1,286.14 (lineal feet).

Rationale:

The physical improvements from the approved improvement plans are complete and were constructed under the inspection of the Hamilton County Engineer's Office. Maintenance Contract of a one year duration begins the same day the roads are accepted.

b. Motion to Approve Stone Creek Roundabout Improvement Contract

Recommend the Board of Trustees approve the contract with Jeffrey Allen Corporation for **\$98,679.50** to construct the Stone Creek Roundabout

Rationale:

Jeffrey Allen Corporation is judged to be the lowest, qualified bidder and meets the projects specifications. Approval to design and bid the project was approved at the April 11, 2017 Board meeting.

Bid Tabulations

• Jeffrey Allen Corporation:	\$98,679.50
• Adleta Construction:	\$115,981.55
• R.A. Miller Construction Company:	\$129,021.00
• Ford Development:	\$132,859.00

Engineers Estimate: **\$105,062.65.**

NEW BUSINESS

Department: Department of Planning & Zoning

Department Head: Jenna M. LeCount, AICP

Planning & Zoning

a. Approval of Resolution Declaring Nuisance and Ordering Abatement

Recommend approval of Resolution to remove uncontrolled vegetation and/or refuse at the listed properties.

Rationale:

This resolution is recommended to allow the Township to access and abate properties with Ohio Revised Code nuisance violations.

b. Request Approval of Resolution Imposing Extension of Additional One Year Moratorium on the Issuance and Processing of Any Permits Allowing Retail Dispensaries,

Cultivators, or Processors of Medical Marijuana Within Colerain Township, Ohio

Recommend approval of resolution to extend the existing one-year moratorium on Medical Marijuana Facilities within Colerain Township.

Rationale:

Due to the rule-making processes at the state level and the effects of such changes are on-going as to the legalization of the cultivation, processing, and retail sales of medical marijuana and the nature of those new laws and implementation of such processes and their effects continue to evolve which currently adds a level of uncertainty as to the best manner in which the Township should proceed in regards to regulating such uses via Zoning. Additionally, there is also an uncertain legal landscape which currently exists with respect to how federal authorities will enforce federal law in the future as it related to medical marijuana in the State of Ohio and other states.

c. Request Approval of a Local Community Memorandum of Understanding for the Community Energy Planning Project

Recommend approval of a MOU between the Ohio Kentucky Indiana Regional Council of Governments (OKI) and Colerain Township for OKI to produce a Community Strategic Energy Plan for the Township.

Rationale:

In May of 2017, Colerain Township was notified of its selection to participate in OKI's Community Energy Planning Project. This planning process is anticipated to begin in October of this year with completion in the Spring or early Summer of 2018. The creation of an Energy Plan is one of the 11 elements in an incremental approach to Comprehensive Planning for the Township and is identified as a Strategic Plan Initiative to begin in Q3 2017. The award of this grant will create a collaboration between the Greater Cincinnati Energy Alliance, OKI, and Colerain

NEW BUSINESS

Township to provide an estimated \$40,000 worth of planning services and an additional \$15,000 towards implementation efforts once the plan is complete.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at _____ p.m., on the 8th day of August, 2017 at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Michael Inderhees, Greg Insko, Jeffrey F. Ritter

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT

WHEREAS Uncontrolled vegetation and/or refuse and debris were reported and determined to exist at the properties listed below:

<u>Address</u>	<u>Book-Page-Parcel No.</u>
2722 Barthas	510-0061-0173
8154 Blanchetta	510-0071-0145
2474 Clover Crest	510-0072-0437
9911 Crusader	510-0041-0124
2516 Niagara	510-0051-0353
2524 Niagara	510-0051-0354
2762 Niagara	510-0052-0049
2583 Ontario	510-0051-0198
8047 Peacock	510-0071-0386
2448 Roosevelt	510-0031-0444
2764 Springdale	510-0043-0311
3459 Springdale	510-0112-0030
3680 Springdale	510-0103-0078
3688 Springdale	510-0103-0077
3696 Springdale	510-0103-0076
3704 Springdale	510-0103-0075
10279 Storm	510-0113-0242

WHEREAS Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control or removal of any vegetation, garbage, refuse, or debris, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

WHEREAS Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

WHEREAS

In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills; therefore

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. That this Board specifically finds and hereby determines that the uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87;
2. That this Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record and within four days after notice of this order is given to the owners and lienholders of record for properties previously determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Inspector shall cause the nuisances to be removed, and the Township shall notify the County Auditor to assess such cost plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87;
3. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and
4. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading.
5. That this Resolution shall be effective at the earliest date allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Inderhees _____, Mr. Insco _____, Mr. Ritter _____

ADOPTED this 8th day of August, 2017.

BOARD OF TRUSTEES:

Michael Inderhees, Trustee

Greg Insco, Trustee

Jeffrey Ritter, Trustee

ATTEST:

Heather E. Harlow,
Colerain Township Fiscal Officer
Resolution prepared by and approved as to form:

Lawrence E. Barbieri,
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040 (513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this 8st day of August, 2017.

Heather E. Harlow
Colerain Township Fiscal Officer

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at 5:30 p.m., on the 8th day of August, 2017, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Jeffrey F. Ritter, Greg Insco, Michael Inderhees

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____-17

RESOLUTION IMPOSING EXTENSION OF ADDITIONAL ONE YEAR MORATORIUM ON THE ISSUANCE AND PROCESSING OF ANY PERMITS ALLOWING RETAIL DISPENSARIES, CULTIVATORS, OR PROCESSORS OF MEDICAL MARIJUANA WITHIN COLERAIN TOWNSHIP, OHIO

WHEREAS, at Resolution No. 41-16, the Colerain Township Board of Trustees imposed a one (1) year moratorium on the issuance and processing of any permits for cultivators, processors, and retail dispensaries of medical marijuana within the township; and

WHEREAS, Resolution No. 41-16 of the Colerain Township Board of Trustees took effect upon August 9, 2016, and House Bill 523, which is the Bill approved by the General Assembly legalizing the cultivating, processing, and dispensing of medical marijuana in the State of Ohio, became effective on September 8, 2016; and

WHEREAS, for the purposes of this Resolution, the definitions of "cultivators," "processors," and "retail dispensaries" are given the same definitions as those found in Substitute House Bill 523 and Chapter 3796 of the Ohio Revised Code, which Chapter took effect September 8, 2016; and

WHEREAS, Ohio Revised Code Section 3796.29 authorizes a township board of trustees to limit the number of, or entirely prohibit, cultivators, processors, or retail dispensaries licensed under Ohio Revised Code Section 3796.29 in the Colerain Township; and

WHEREAS, the rule-making processes at the state level and the effects of such changes are on-going as to the legalization of the cultivation, processing, and retail sales of medical marijuana and the nature of those new laws and implementation of such processes and their effects continue to evolve which currently adds a level of uncertainty as to the best manner in which the Township should proceed in regards to regulating such uses via zoning; and

WHEREAS, there is also an uncertain legal landscape which currently exists with respect to how federal authorities will enforce federal law in the future as it relates to medical marijuana in the State of Ohio and other states; and

WHEREAS, Resolution No. 41-16 of the Colerain Township Board of Trustees is set to expire on August 9, 2017, and that the Colerain Township Board of Trustees herein states its desire to extend the initial moratorium for an additional one (1) year period in order to continue to undertake a review of the new law and related issues and to have staff recommend resolutions to the Board regarding the cultivation, processing and retail dispensing of medical marijuana; and

WHEREAS, the Colerain Township Board of Trustees seeks time to study whether to limit or entirely prohibit the cultivation, processing and/or retail dispensing of medical marijuana; or, alternatively, to develop and implement regulations regarding the possible location and operation of medical marijuana-related businesses within Colerain Township, including medical marijuana-related businesses for retail dispensaries, cultivators, and processors; and

WHEREAS, Township staff will require additional time to review and make recommendations on zoning, prohibition and/or limitations of medical marijuana so that any necessary regulations conform to goals of the Colerain Township and help ensure the public peace, health, safety, and welfare of its citizens; and

WHEREAS, the extension of an additional one (1) year to the current moratorium of the granting or considering of permits for medical marijuana-related businesses in the Colerain Township will allow the Board of Trustees time to accomplish the Township's goals and help ensure the public peace, health, safety, and welfare of its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE COLERAIN TOWNSHIP BOARD OF TRUSTEES, pursuant to Chapter 3796 of the Ohio Revised Code, __ members elected thereto concurring:

1. The Board of Trustees hereby imposes an additional one (1) year extension on the moratorium put in place by Resolution No. 41-16 on the issuance and processing of permits requested by cultivators, processors, and retail dispensaries of medical marijuana and/or the issuance and processing of certificates for any building, structure, use or change of use that would enable the cultivation, processing or retail dispensing of medical marijuana-related businesses and uses in order so that Township staff may continue to study the new law, statutes, codes, resolutions, and the related issues and then determine whether to limit or entirely prohibit cultivators, processors, and retail dispensaries in the Colerain Township and to prepare any necessary, related regulations.

2. No certificates or permits of any kind shall be processed or issued to an applicant who intends to open, use any land or devote any floor area of a business for the purposes of cultivation, processing or retail dispensing of medical marijuana for the period of time of this moratorium. No valid existing business in the Township may expand in any way that would establish cultivation, processing or retail sale of medical marijuana for the duration of the moratorium.

3. The Board of Trustees seeks to limit the duration of the moratorium and to instruct the Township Administrator and Township staff to immediately undertake a review of the new

law and related issues; Township staff will then recommend new regulations regarding the cultivation, processing, and retail dispensing of medical marijuana.

4. The Board of Trustees hereby directs and orders that no permits for cultivators, processors, or retail dispensaries of medical marijuana shall be issued or processed by Colerain Township during the extension of this one (1) year moratorium.

5. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

6. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days, pursuant to Section 504.10 of the Ohio Revised Code, and hereby authorizes the adoption of the Resolution upon its first reading.

7. This Resolution shall take effect on the earliest date permitted by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Ritter _____, Mr. Insco _____, Mr. Inderhees _____

ADOPTED this _____ day of August, 2017.

BOARD OF TRUSTEES:

Michael Inderhees, Trustee

Greg Insco, Trustee

Jeffrey F. Ritter, Trustee

ATTEST:

Heather E. Harlow,
Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township
Fiscal Officer this ____ day of August, 2017.

Heather E. Harlow,
Colerain Township Fiscal Officer

LOCAL COMMUNITY MEMORANDUM OF UNDERSTANDING

Community Energy Planning Project

This Memorandum of Understanding ("MOU") is made this _____ day of _____, 20____, by and between the OHIO KENTUCKY INDIANA REGIONAL COUNCIL OF GOVERNMENTS ("OKI"), and Colerain Township, Ohio.

I. PURPOSE

OKI will produce a Community Strategic Energy Plan (CSEP) for Colerain Township, Ohio (the "Local Community"). To produce this plan, OKI has partnered with the Greater Cincinnati Energy Alliance (GCEA). The plan will be generally based on content from the US Department of Energy's guide entitled "Community Greening: How to Develop a Strategic Energy Plan." However, OKI will work with the Local Community to tailor each plan to the Local Community's situation.

The plan will touch on the following topics:

- Identify concentrations of inefficient building stock and identify most cost effective improvements to apply to each
- Gauge local energy burden. Energy burden is the % of household income spent on energy.
- Benchmark community-wide energy use by land use / economic sector and by energy type
- Resiliency of local energy infrastructure— how susceptible is a community's infrastructure to disruption
- Energy audit of local government facilities and training on the Portfolio Manager software
- Analyze the capacity of energy infrastructure to accommodate planned growth
- Develop locally generated goals and strategies with meaningful public input
- Identify existing energy efficiency programs that support local goals

The CSEP planning process will take approximately 6 months for each plan and we will work with a steering committee named by the Local Community. There will be public involvement, including an online survey that OKI will conduct toward the midpoint of the planning process, and one open-house meeting near the end. (refer to attached timeline)

Once the CSEP is complete, the local community will have available some funds (about \$15,000) that can be matched with local or other grant funds to implement something of the community's choosing from the CSEP.

The Community Strategic Energy Plans that are the product of this program are intended to serve as models of effective local energy planning for the OKI region. OKI intends to use the plans produced, along with the working experiences of producing those plans, to promote energy

planning to communities, organizations, and professionals within the region. Furthermore, the eight plans produced, are intended to be used as samples of local priorities related to energy use, impact, and infrastructure. It is OKI's intention to use insights gained through this program to inspire further dialogue surrounding energy issues across the region.

II. ROLES & RESPONSIBILITIES

OKI Will Provide

- A. Facilitation of five Steering Committee Meetings that will inform the content of the CSEP and develop the CSEP recommendations;
- B. A community-wide energy use analysis using data provided from Duke Energy, the US Census, local sources, and data currently maintained by OKI;
- C. An online survey designed for residents, businesses, and organizations in the Local Community to inform the CSEP;
- D. Identification of four or five key building types that represent the breadth of buildings in the Local Community. These building types will be analyzed by the Greater Cincinnati Energy Alliance to identify energy efficiency improvements applicable to each building type;
- E. Display Boards and materials for, organization, proper announcement, and facilitation of a public open-house style meeting at a location within the Local Community for the purpose of highlighting issues and information discovered in the planning process and gathering of feedback from attendees of the meeting;
- F. Documentation of open house attendance and comments received;
- G. Engagement of Local Community officials and Duke Energy in a discussion about energy resiliency, including key facilities and infrastructure that depend on utility networks, key public services that may be impacted by energy disruptions, along with procedures and improvements that could mitigate potential energy disruptions;
- H. Engagement of Local Community officials and Duke Energy in a discussion about the ability of the existing utility network to support planned growth in the community; and,
- I. A draft Community Strategic Energy Plan document, presented to leaders and officials of the Local Community, posting of a draft plan on the project website for review and comment, and presentation of the final CSEP to Local Community leaders for adoption.

GCEA Will Provide

- A. Typical building types identified in (D) above will be analyzed to identify energy efficiency improvements applicable to each building type, estimate the costs of such improvements and potential energy savings to provide and estimated return on

- investment. GCEA will also identify any current programs or incentives applicable noted efficiency improvements;
- B. A walk-through energy audit of a select number of facilities owned by the Local Community and a written assessment of each facility;
 - C. A training session with Local Government staff on the use of the Portfolio Manager software to aid in the ongoing tracking of energy use and efficiency gains of Local Community facilities; and,
 - D. Oversight and record keeping related to the disbursement of implementation funds.

The Local Community Will Provide

- A. Access to staff and data, as necessary, to inform analysis conducted during the planning process;
- B. A local steering committee comprised of residents, business owners, representatives of community organizations and institutions (churches, schools, etc.); and,
- C. A meeting space adequate to hold the public open-house style meeting located within the Local Community.
- D. This MOU does not obligate any specific amount of monies from Colerain Township.

III. EFFECTIVE DATES

This MOU shall become effective on the date on which it is signed by both parties, and remain in effect, unless terminated in accordance herewith, until December 31, 2019.

IV. TERMINATION

Either Party may terminate this MOU, in whole or in part, without incurring legal liability or consequences at any time before the date of expiration by giving 60 days prior written notice to the other Party.

V. POINTS OF CONTACT

The following individuals will be points of contact for this MOU:

OKI

Andy Meyer, OKI Senior Planner – Project Coordinator
720 E. Pete Rose Way, Suite 420

Cincinnati, OH 45202
(513) 619-7705
ameyer@oki.org

Colerain Township, Ohio

Jenna M. LeCount, Director of Planning & Zoning
4200 Springdale Rd.
Colerain Township, OH 45251
513-923-5012
jlecount@colerain.org

IN WITNESS WHEREOF, the parties hereto have caused this MOU to be executed by their duly authorized officers, effective as of the day and year first written above.

Ohio Kentucky Indiana Regional Council of
Governments

Signature: _____

Name: Mark R. Policinski

Title: Executive Director

Date: _____

Colerain Township

Signature: _____

Name: _____

Title: _____

Date: _____

Greater Cincinnati Energy Alliance

Signature: _____

Name: Jerry Schmits

Title: Executive Director

Date: _____

NEW BUSINESS

Department: Colerain Township Fiscal Office

Department Head: Heather Harlow, Fiscal Officer

Fiscal Office

a. Approval of Cash Advance

Recommend the Board of Trustees to approve the cash advance of \$100,000.00 in Fund 2911-Parks. The cash advance was budgeted in the final appropriations for 2017.

Post Interfund Transfers

Transfer #:	1058	Status:	Open
Post Date:	07/26/2017	Approval:	
Tran Date:	07/26/2017	Approval Date:	
Amount:	\$100,000.00	Void Date:	
From Fund:	1000		
From Account:	1000-910-910-0902		
To Fund:	2911		
To Account:	2911-931-0000		
Reason:	CASH FLOW MANAGEMENT		
