

**Regular Meeting of the Board of Trustees
April 12, 2016**

1. **Opening of Meeting**
2. **Executive Session 5:30 PM**
3. **Pledge of Allegiance 6:00 PM**
4. **Meditation (Moment of Silence)**
5. **Presentations**
 - a. Recognition of Dennis Deters
 - b. Colerain Ireland Day
 - c. Ohio Fire Marshal's Office "Smoke DOG"
6. **Citizens Address**
7. **Administrative Reports**
8. **Trustees' Report**
9. **Public Hearings (Action Required)**
 - a. #ZA1998-01
10. **New Business**

Public Safety

- a. Approval of Donation AcceptanceAction
- b. Amendment of Firefighter
- c. IIB ProgramAction
- d. Approval for Career Employee Hire.....Action
- e. Approval of Fire Lieutenant PromotionAction
- f. Approval to Initiate Fire Lieutenant Promotion Process.....Action
- g. Approval to Initiate an Assistant Fire Chief Promotion ProcessAction
- h. Approval to Purchase Replacement Fire Shift Commander's Vehicle.....Action
- i. Approval of Donation AcceptanceAction

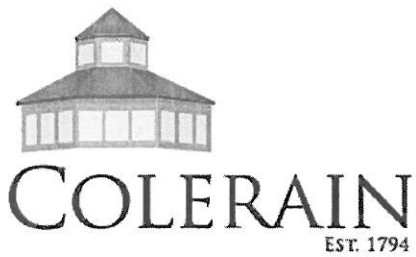
Public Services

- a. Part Time Seasonal HireAction

Zoning

- a. Request Approval of Final Resolution of Demolition of the property at 2305
Wilson AveAction
- b. Request Approval of Resolution for the waiver of sidewalksAction
- c. Request for Public Hearing for a Text Amendment for signageAction
- d. Request Public Hearing for a Zoning Map Amendment at 7967 Wesselman RdAction

COLERAIN



Administration

- a. 2017 Ohio Township Association Workers' Compensation Program Discussion
- b. Approval of Agreement with FOP, Ohio Labor Council, Inc. Police Officers.....Action
- c. Approval of Agreement with FOP, Ohio Labor Council, Inc. SergeantsAction

11. Fiscal Officer's Report

- a. Approval of Minutes

12. Executive Session - if needed

13. Adjournment

Resolution # 15-16

COLERAIN



On behalf of the members of the Colerain Township Board of Trustees, it is our pleasure to recognize

Coleraine Ireland Day as April 21st, 2016



On the occasion of the visit of Mr. Mark Marx of Coleraine, Ireland who is speaking to our fine residents and visitors at a local church in Colerain Township. We recognize Mr. Mark Marx and his hometown which is the namesake of our community.

Mr. John Dunlap, another native of Coleraine, Ireland, was the founder of Ft. Coleraine in 1790, later to be known as Colerain Township. He was a surveyor who saw opportunity in this uninhabited land. This 45 square mile territory, which is now known as Colerain Township, has grown into a vibrant residential and commercial center in Hamilton County, Ohio.

Colerain Township is committed to the founding fathers values in our community and strives to maintain the highest level of service to our residents and visitors just as we believe Mr. Dunlap set out to do many years ago and Coleraine, Ireland chooses to do so today.

The Colerain Township Board of Trustees extends their warmest welcome to Mr. Mark Marx of Coleraine, Ireland and thank him for his presence and contribution to our community. It is with great pleasure we make Thursday, the 21st of April in the year 2016, Colerain, Ireland Day in honor of the visit of Mr. Mark Marx of Colerain Ireland.

Michael Inderhees, Trustee

Greg Insko, Trustee

Jeffrey Ritter, Trustee

PRESENTATIONS

Department: Colerain Township, Department of Public Safety

Department Heads: Chief of Department, Frank Cook and Chief of Police Mark Denney

Fire Department

- a. Presentation of the Ohio Fire Marshal's Office "Smoke DOG (Detectors on Guard)" Award

Rationale:

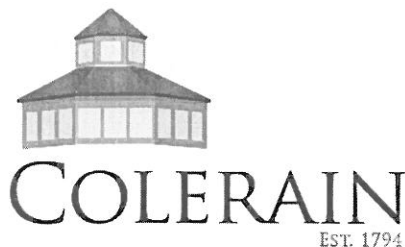
The Ohio Fire Marshal will present the award to the Perkins family of Sunlight Dr. (Skyline Acres) for having a properly installed and operating smoke detector that alerted the occupants. The Perkins family properly exited the home and did not return to building resulting saving human life. The building fire occurred in January.

Public Hearings

Major Modification of a Final Development Plan - ZA1998-01 Discount Tire – Action Required

Rationale:

A proposed Major Modification to a Final Development Plan for a new Discount Tire store located at 9343 Colerain Avenue was heard before the Hamilton County Regional Planning Commission on March 3, 2016 with a unanimous vote to recommend approval with conditions to the Colerain Township Zoning Commission. The Colerain Township Zoning Commission held a public hearing on March 15, 2016 and recommended approval with conditions in a 5-0 vote.



Staff Report: FINAL DEVELOPMENT PLAN MAJOR
AMENDMENT
Case #: ZA1998-01
DISCOUNT TIRES
9343 COLERAIN AVENUE

Prepared By: JENNA LECOUNT, AICP
DIRECTOR

April 12, 2016

PROJECT SUMMARY:

Todd Mosher with RA Smith National representing property owner Halle Properties, LLC and Discount Tires proposes a Major Amendment to the Final Development Plan located at 9343 Colerain Avenue currently consisting of three principal buildings including the former Big Lots, Armed Forces Career Center, and former Show Me's Restaurant. The proposal is to demolish the existing 6,050 square foot Show Me's building and replace it with a 7,373 square foot Discount Tire retail and service building with modifications to the parking and traffic circulation on the site. The property is zoned PD-B (Business Planned Development) wherein automotive service is a permitted use.

PROJECT HISTORY:

The Big Lots store was originally constructed as a grocery in 1973. A Tumbleweed restaurant was constructed at the Colerain Ave. frontage in 1999 and was later modified and converted to the Show Me's Restaurant in 2012. An Armed Forces Career Center was constructed at the northern Colerain frontage in 2003. Each of the three buildings are located on separate parcels which have shared access from Colerain Ave. and common parking. While the development does not have an official name, it was approved as a planned district since the site has multiple buildings with different ownership sharing common access and parking.

This Major Modification to the Final Development Plan was reviewed by the Hamilton County Regional Planning Commission on March 3, 2016 with a unanimous vote to recommend approval with conditions to the Colerain Township Zoning Commission. The Colerain Township Zoning Commission held a public hearing on March 15, 2016 and recommended approval with conditions in a 5-0 vote.

SITE DESCRIPTION:

The entire planned development containing the three buildings is about 5.8 acres in size of which the proposed Discount Tire store is 1 acre. The entire site has about 310 feet of frontage on Colerain Avenue of which the Discount Tire site has about 98 feet. The Colerain frontage has a pedestrian sidewalk and no direct vehicle street access. Vehicle access is from the main Big Lot's entry.

The site is bordered by a bank and assisted living development to the south, the former Big Lot's to the west, Armed Forces Career Center and a title loan business to the north, and a strip shopping center and ice cream store across Colerain Avenue to the east. The zoning surrounding the Discount Tire site is PD-B Planned Business to the west and north, B-2 General Business to the east across Colerain Ave. and to the south, and PD-R Planned Use Residential to the southwest corner of the site.

PROPOSED USE:

The applicant is proposing to demolish the current restaurant on the property and replace the building with a slightly larger auto service building. The parking and circulation would be changed to have some parking on the Colerain Avenue frontage of the building and a drive access on the south side of the building. The proposed building would be setback about 38 feet further from Colerain Avenue than the current building.

The proposed building would contain six service bays accessed from the south side of the building, a customer service showroom/waiting area, offices, restrooms and storage. A second floor storage rack mezzanine is not being considered as floor area for parking purposes by staff. New pavement and landscaping is proposed surrounding the building. A trash enclosure is proposed at the rear of the building. The existing storm water detention basin in front of the building is to be retained.

The primary proposed exterior façade materials are split face concrete block and stucco. The front roof line is varied and pilasters are used on the walls to break the wall plane. Fabric awnings are proposed over the two customer entries on the north and south sides of the building. New landscaping is proposed primarily on the west and south side of the building.

CONFORMANCE WITH COMPREHENSIVE PLAN:

The proposed project is located within the Colerain Avenue Character Area which encourages new commercial or mixed use developments. Attention to streetscape and landscaping is stressed with new development. Access control to Colerain Avenue is desirable when opportunities arise. The Colerain Avenue streetscape plan calls for the installation of decorative lights behind the sidewalks at a spacing of 60 feet. Two lights matching the existing decorative lights along the Colerain Avenue Streetscape Corridor should be installed on this property.

CONFORMANCE WITH ZONING RESOLUTION:

1. Section 9.3.7 requires that the PD-B district contain 15% common open space within the development. Since the entire existing site was constructed prior to this requirement it is non-conforming in this respect. While the entire development consisting of the three parcels is almost entirely covered with buildings or pavement, the proposed Tire Discounter parcel will have about 23% green area which is slightly more than the current restaurant.
2. Section 13.3.2 requires 25 parking spaces for the building with a maximum allowance for 28 spaces. (12 spaces for the service bays plus 13 spaces for the remaining 4,296 sf of floor area, plus

10%) 35 spaces are provided which would require a variance for an additional seven spaces. Per number 5 below, some parking could be eliminated to create additional green space.

3. Section 12.11.1(C) requires that the customer entry be on the street side of the building. The proposed entries are on the North and South sides of the building close to the front corners. A variance is required to allow for this position of the entries as shown on the plan.

4. Section 15.8.2(D)(1) allows for a maximum wall sign area of 1 square foot for each lineal foot of wall frontage. The building has 60 feet of wall frontage facing Colerain Ave. allowing for 60 square feet of wall signs. The proposal is for 72.5 square feet on the Colerain frontage exceeding the allowance by 12.5 square feet. An additional 72.5 square foot sign is proposed on the north side of the building which is not permitted. Furthermore Section 15.8.2(D)(3) sets the maximum sign area per building at 100 square feet and the proposed total of 145 square feet. A monument sign location is noted on the plan which is allowed for this building at a maximum size of 49 per side square feet and maximum height of 15 feet. No monument sign details have been provided, however this can be reviewed and approved administratively provided that the proposed sign meets all applicable zoning requirements.

5. Section 8.3.1 requires that the maximum lot coverage for a B-2 or B-3 zone be 75%. The proposed lot coverage is 77%, the remainder of the PD-B appears to be almost 100%. While impervious surface is a legal non-conformity for the remainder of the site, it would be desirable to meet the maximum lot coverage for this property which would be to provide an additional 871 square feet of landscape area.

6. Section 13.4.2(B) requires a connection from the building to the public sidewalk on Colerain by a pedestrian walkway. Since this currently does not exist, pedestrians must either cross the landscaped area or walk in the main auto entry for the site which is not desirable.

STAFF ANALYSIS:

The entire development containing the three principal buildings is non-conforming with the current Zoning Resolution in several respects, however the proposed re-development of the Show Me's restaurant into an auto service business brings the site closer to being in conformance with the Zoning Resolution. Since the Big Lot's building is vacant and may be re-occupied with a non-retail business in the near future, the site design criteria including parking for that portion may change giving an additional opportunity for site improvements.

REGIONAL PLANNING COMMISSION REVIEW:

On March 3, 2016 the Hamilton County Regional Planning Commission held a review of the proposed plan and voted unanimously to approve the plan subject to conditions. There was some discussion regarding a requirement for cross access easements to the bank property to the south of the proposed development, however this requirement was not a part of the approved motion. While this practice is encouraged in the Comprehensive Plan, it is not mandated in the Zoning Resolution unless the properties involved are part of the same Planned Development. The conditions and recommended variances were as follows:

1. That all conditions approved as part of case Colerain ZA1998-01 shall remain in effect for the Zone Amendment area.
2. That the Final Development Plan shall comply with all requirements of the Ohio

Department of Transportation.

3. That a landscape plan in compliance with Article 14 of the Zoning Resolution and with Variance #2 below shall be submitted as part of the Final Development Plan.
4. That freestanding and building signage shall comply with the requirements of Article 15 of the Zoning Resolution.
5. That a lighting plan in compliance with the Zoning Resolution and with Variance #1 below shall be submitted as part of the Final Development Plan.
6. That the building shall meet the design standards of Article 12.11 of the Zoning Resolution.
7. That a pedestrian walkway shall be installed from the front of the building to the existing public sidewalk on Colerain Avenue.

Variances:

1. Table 12-11 - That the illumination levels be permitted to exceed the 0.5 foot candles along the northern and western property lines internal to the commercial development.
2. Table 14-1 - That a minimum 20-foot wide buffer yard shall be permitted adjacent to the PD-R multifamily site to the south where a 40 foot buffer yard is required and that a 10 foot wide buffer shall be permitted adjacent to the B-1 portion of the site to the south where a 30 foot buffer is required, provided that all buffer areas include landscape materials consistent with the Zoning Resolution.

RECOMMENDATION:

APPROVAL with conditions on the basis that the proposed auto service business is consistent with and complimentary to the other buildings contained within the development. Approval is recommended subject to the following conditions and variances:

Conditions:

1. That the plan be modified to reduce the paved area by about 871 square feet to meet the maximum impervious area of 77%.
2. That a variance be granted to allow for up to seven additional parking spaces since the proposed use of the Big Lots building may place additional demands for parking on the development and parking is shared among the uses on the site.
3. That the wall sign on the North side of the building not exceed 72 square feet and the wall sign on the Colerain front be reduced in size not to exceed the 60 square feet allowed by section 15.8.2(D)(1) since the building will be clearly visible from the street and the monument sign will give additional visibility.
4. That the existing vegetation along the common property line with the assisted living development be left undisturbed or be enhanced through the planting of evergreen trees.
5. That two ornamental lights be installed behind the sidewalk on Colerain spaced 60 feet apart in accordance with the Colerain Avenue Streetscape Plan.
6. That ample noise reduction measures be incorporated into the plan as to not disturb the bank and assisted living facility to the south of the property and opposite the service bay doors.
7. That a pedestrian walkway shall be installed from the front of the building to the existing public sidewalk on Colerain.

Variances:

1. Table 12-11 - That the illumination levels be permitted to exceed the 0.5 foot candles along the northern and western property lines internal to the commercial development.
2. Table 14-1 – That a minimum 20-foot wide buffer yard shall be permitted adjacent to the PD-R multifamily site to the south where a 40 foot buffer yard is required and that a 10 foot wide buffer shall be permitted adjacent to the B-1 portion of the site to the south where a 30 foot buffer is required, provided that all buffer areas include landscape materials consistent with the Zoning Resolution.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at _____ p.m., on the _____ day of April, 2016, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio, 45251, with the following members present:

Michael Inderhees, Greg Insko, Jeffrey F. Ritter

Mr./Ms. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____-14

Case No. ZA1998-01

DISCOUNT TIRE

Approval of a Major Modification to a Final Development Plan
Parcel Nos. 510-0101-0038, 510-0101-0039, and 510-0104-0112

WHEREAS, the Applicant, Todd Mosher, RA Smith National proposes a Major Modification to a Final Development Plan; and,

WHEREAS, the Hamilton County Regional Planning Commission heard the case, and on March 3, 2016 voted unanimously to recommend approval with conditions of the requested Major Modification to a Final Development Plan; and,

WHEREAS, the Colerain Township Zoning Commission conducted its public hearing on the case on March 15, 2016, and after consideration of the recommendation of the Regional Planning Commission, and all public comments, exhibits, and other materials submitted, voted 5-0 to recommend approval with conditions of the application for a Major Modification to a Final Development Plan with conditions and variances; and,

WHEREAS, the Colerain Township Board of Trustees conducted its public hearing on the case on April 12, 2016, and after consideration of the recommendation of the Regional Planning Commission, the recommendation of the Zoning Commission, and all public comments, exhibits, and other materials submitted, voted 3-0 to approve the application for a Major Modification to a Final Development Plan with conditions and variances as set forth in this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Colerain Township, Hamilton County, Ohio accepts the recommendation of the Colerain Township Zoning Commission for a Major Modification to a Final Development Plan, and that the Board of Trustees does hereby approve the request for parcel nos. 510-0101-0038, 510-0101-0039, and 510-0104-0112 designated as Planned District-Residential, for the reason that the Major Modification to a Final Development Plan would be in the best interest of the Township and the health, safety, morals and welfare of the public, is consistent with the Colerain Township Comprehensive Plan previously adopted by the Township, and is in keeping with good land use planning; and,

BE IT FURTHER RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, that the Major Modification to the Final Development Plan shall be subject to the following:

1. **Final Development Plan**

- 1.1 The Zoning Resolution, required site plans or drawings, terms, covenants and conditions of approval which are depicted or noted on the Final Development Plan or contained in this Resolution are to be considered complimentary and what is required by one shall be as

binding as if required by all.

2. The Major Modification to the Final Development Plan shall be subject to the following conditions and variances:

Conditions:

1. That the plan be modified to reduce the paved area by about 871 square feet to meet the maximum impervious area of 77%.
2. That a variance be granted to allow for up to seven additional parking spaces since the proposed use of the Big Lots building may place additional demands for parking on the development and parking is shared among the uses on the site.
3. That the wall sign on the North side of the building not exceed 72 square feet and the wall sign on the Colerain front be reduced in size not to exceed the 60 square feet allowed by section 15.8.2(D)(1) since the building will be clearly visible from the street and the monument sign will give additional visibility.
4. That the existing vegetation along the common property line with the assisted living development be left undisturbed or be enhanced through the planting of evergreen trees.
5. That two ornamental lights be installed behind the sidewalk on Colerain spaced 60 feet apart in accordance with the Colerain Avenue Streetscape Plan.
6. That ample noise reduction measures be incorporated into the plan as to not disturb the bank and assisted living facility to the south of the property and opposite the service bay doors.
7. That a pedestrian walkway shall be installed from the front of the building to the existing public sidewalk on Colerain.

Variances:

1. Table 12-11 - That the illumination levels be permitted to exceed the 0.5 foot candles along the northern and western property lines internal to the commercial development.
2. Table 14-1 – That a minimum 20-foot wide buffer yard shall be permitted adjacent to the PD-R multifamily site to the south where a 40 foot buffer yard is required and that a 10 foot wide buffer shall be permitted adjacent to the B-1 portion of the site to the south where a 30 foot buffer is required, provided that all buffer areas include landscape materials consistent with the Zoning Resolution.

3. Construction Permits

3.1 No Zoning Certificate shall be issued by the Office of the Zoning Administrator before:

- A. A Final Development Plan in compliance with Section 2 above, has been received and approved by the Colerain Township Zoning Commission, and
- B. Construction documents submitted for permit are fully coordinated and consistent with the approved Final Development Plan.

3.2 No building permit for actual construction shall be issued by the Department of the Building Commissioner before a Zoning Certificate is received from the Colerain Township Zoning Administrator.

4. Maintenance of Improvements

4.1 All aspects of this development including property improvements, landscaping, ground cover, etc. as required in the specifications, covenants, conditions, requirements, and limitations of the Final Development Plan and/or contained in this Resolution shall be

continually maintained by the owner of the property until the development ceases to exist. Enforcement shall be by the Office of the Colerain Township Zoning Inspector, with all discrepancies being considered Zoning Resolution violations.

BE IT FURTHER RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. That a certified copy of this Resolution be directed by the Fiscal Officer of Colerain Township to the Hamilton County Recorder and the Colerain Township Zoning Inspector.
 2. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and
 3. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading; and
 4. That this Resolution shall be effective at the earliest date allowed by law.
- Mr./Ms. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Deters ____, Mr. Ritter ____, Ms. Rinehart ____

ADOPTED this ____ day of April, 2016.

BOARD OF TRUSTEES:

Michael Inderhees, Trustee

Greg Insko, Trustee

Jeffrey F. Ritter, Trustee

ATTEST:

Heather E. Harlow,
Colerain Township Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040 (513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer
this ____ day of April, 2016.

Heather E. Harlow
Colerain Township Fiscal Officer

NEW BUSINESS

Department: Colerain Township, Department of Public Safety

Department Heads: Chief of Department, Frank Cook and Chief of Police Mark Denney

Department of Public Safety

a. Approval of Donation Acceptance

Recommend Board of Trustee approval the donation of two LifeStride 9100 treadmills, valued at \$1,990.00.

Rationale:

Professional Fitness Services, LLC donated the two treadmills for use at Colerain Township Department of Fire and EMS stations.

b. Amendment of Firefighter IIB Program

Rationale:

At the February 9th meeting of the Board of Trustees, a recommendation was made to suspend the "Firefighter IIB" program indefinitely, pending a review of the program by the Ohio, Police and Fire Pension Board.

In the interim, all of the requested data for the Ohio, Police and Fire Pension Board has been provided and the Department and all of the IIB employees are awaiting a decision.

But, more importantly, the staffing of our stations and apparatus is important to the well-being of our community and the safety of our firefighters and paramedics. We need our firefighters/medics, who have been providing consistent staffing to our unit days, since 2014 to be available to continue serving our community.

I am seeking Board approval to amend the original Firefighter IIB mandated works hours from 2,200 per measuring period to 1,800 hours. The new measuring period began April 10, 2016. The remaining facets of the program would remain as originally established.

The approval of this request would allow the Department to continue its operations while awaiting the "work hours" ruling from OP&F.

Department of Fire and Emergency Medical Services

a. Approval for Career Employee Hire

Recommend Board approval to hire a replacement career Fire Department employee.

NEW BUSINESS

Rationale:

This recommendation is to hire Firefighter Paramedic Richard Williams as a Career Firefighter Paramedic to fill the vacancy created by the resignation of Captain David Pickering.

Firefighter Williams is currently employed part-time with the Department. The annual salary for this hire, according to the Department's Memorandum of Understanding (MOU) is \$43,907.76, effective Sunday, April 24, 2016 with a one-year probationary period. He has successfully completed all applicable pre-employment testing and procedures.

b. Approval for Fire Lieutenant Promotion

Recommend Board approval to promote career firefighter paramedic to fire lieutenant.

Rationale:

This recommendation is to promote Firefighter Paramedic David Schneberger to Fire Lieutenant to fill the vacancy created by the resignation of Captain David Pickering.

The annual salary for Firefighter Schneberger's promotion, according to the Department's MOU is \$75,170.06, effective Sunday, April 24, 2016 with a one-year probationary period. Firefighter Schneberger was the next candidate following the competitive promotional process conducted during the spring of 2014. The current eligibility candidate list expires this June.

c. Approval to Initiate a Fire Lieutenant Promotion Process

Recommend Board approval for the Department to initiate a fire lieutenant promotional process to establish an eligibility candidate list for future fire company officer vacancies.

Rationale:

This process is to ensure that candidates meet Department standards for promotion. Each fire officer rank requires demonstration of certain levels of achievement and duties. The competitive process includes an expense of approximately \$2,000.00 to retain the professional services of the Ohio Fire Chief's Association for the written exam preparation and administration.

d. Approval to Initiate an Assistant Fire Chief Promotion Process

Recommend Board approval for the Department to initiate an Assistant Fire Chief promotional process to establish a list of qualified candidates for future chief fire officer vacancies.

Rationale:

This process is to ensure that candidates meet Department standards for promotion. Each chief fire officer rank requires demonstration of certain levels of achievement and duties. The competitive process is currently being established.

NEW BUSINESS

e. Approval to Purchase Replacement Fire Shift Commander's Vehicle

Recommend Board approval to purchase one 2016 Ford F150, four-wheel drive crew cab pick-up vehicle at a cost of \$34,500.00 (State of Ohio pricing).

Rationale:

In January 2016, fire department vehicle Unit 400, a 1998 Chevrolet Tahoe was removed from service as a result of repair cost, vehicle value and history. A vehicle of this type was included as part of the Fire Department's 2016 Capital Budget plan.

The recommended vehicle will replace the current vehicle utilized by the shift commanders (Battalion Chiefs) for conducting their daily routine emergency and non-emergency business. Their current vehicle a 2008 Ford Expedition will be down-graded and reassigned within the Department for continued use. Vehicle, additional equipment cost (i.e., aluminum utility cap, all warning lights and siren and roll-out bed tray), set-up and installation cost not to exceed \$54,000.00.

f. Approval of Donation Acceptance

Rationale:

Request the Board's approval to accept a \$20.00 donation from an anonymous resident for fire department services at an incident on Harry Lee Lane.

Professional Fitness Services LLC

8020 Timberwind Trail
 Franklin, OH 45005
 937-790-6274
 deatonpfs@aol.com

Invoice

Date	Invoice #
3/21/2016	RC16747

Bill To
Colerain Twsp. Dept of Public Safety Dan Meloy 4160 Springdale Rd Cincinnati OH 45251

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30	GD	3/21/2016			
Quantity	Item Code	Description			Price Each	Amount
2	LSTR9100C	LifeStride 9100 Classic Treadmill			995.00	1,990.00T
	Donation	Donation			-100.00%	-1,990.00
		Sales Tax			0.00%	0.00

Phone #

937-790-6274

Memorandum

To: Chief Frank Cook

CC:

From: Deputy Chief Joe Silvati

Date: 3/15/2016

Re: Recommendation for Career FF/P Hire

I recommend that we extend a conditional offer to Richard Williams to fill the vacancy created by the resignation of Captain Pickering.

Richard was hired part-time in January 2007. He was cleared to function as a paramedic in June 2012. Richard's score on the career written examination was second highest among a group of 31 candidates. He currently works in the FFIIB program. Richard has five entries in Guardian Tracking from the past year expressing appreciation/commendation. In addition, I have received positive comments concerning Richard's work performance and his potential as a career employee. Attached is his most recent performance evaluation from Captain Steve Fortunski.

The effective date will be determined following his hire by the Board of Trustees.

Memorandum

To: Chief Frank Cook

CC:

From: Deputy Chief Joe Silvati

Date: 3/7/2016

Re: Shift Lieutenant Promotion and New Selection Process

As you know, Captain David Pickering has accepted the position of assistant chief with the West Chester Fire Department. According to Captain Pickering, he expects to be hired at the March 8 West Chester Trustee meeting. I anticipate his resignation effective March 21.

As a result of Captain Pickering's forthcoming resignation, I recommend that Firefighter/Paramedic David Schneberger be promoted to shift lieutenant, effective on a later specified date following approval by the board of trustees.

Dave has been full-time since October 2004 and functioning as an ACO since September 2009. In addition, Dave earned his BS Degree in Emergency Services Management this past November. Dave and Firefighter/Paramedic Don Angst are essentially tied in the final scoring, and both are the remaining candidates on the shift lieutenant eligibility list.

If Dave's promotion is approved, I also recommend that the current shift lieutenant eligibility list be expired and we issue an announcement for a new process. Please see the enclosed process summary. The selection process includes an expense of approximately \$2,000 to retain the professional services of the Ohio Fire Chief's Association for written exam preparation and administration.

Memo

To: Dan Meloy, Director of Public Safety
From: Frank Cook, Chief of Department
Date: 1 April 2016
Re: Vehicle Replacement Acquisition



BACKGROUND

On December 27, 2015, fire department vehicle Unit 400 assigned to Station 109 was taken to Northgate Goodyear for needed repairs associated with the inability to start the vehicle. During the technician's diagnosis, it was discovered that the fuel pump was inoperative. In addition, it was also discovered that vehicle's exhaust system had deteriorated to the point that it was suggested that a total replacement be considered and an oil and anti-freeze leak existed at the engine's intake manifold.

DISCUSSION

The vehicle, a 1998 Chevrolet Tahoe, Sport Utility Vehicle (SUV) with 131,715 miles was originally placed into service as a first response paramedic unit until it was repurposed in 2008. Since that time, the vehicle had served as a vehicle assigned to staff personnel and Station 109 as a utility vehicle for general station use and the towing of Rescue Boat 109 to water rescue incidents. During its history, there have been 170 vehicle deficiency reports associated with the vehicle.

The estimate for the aforementioned repairs was approximately \$3,500.00. According to Mike Adler, Fleet Maintenance Manager, "depending on the extent of the deficiency and repair of the oil and anti-freeze leak, the cost would have increased." The vehicle's approximate value was \$1,500.00.

ACTION REQUESTED

As a result of the estimated repair cost, vehicle value and history, I'm requesting that consideration be given to replacing the vehicle with a four-wheel drive pick-up type vehicle for the Battalion Chiefs' command vehicle. It's estimated that a vehicle of this type will cost \$54,000 equipped.

The Battalion Chiefs currently operate from a large SUV-type command vehicle carrying the equipment and tools needed to command emergency incidents of various sizes and types. In the driver's area, there is an assortment of radio, computer and telephone equipment for communication with the dispatch center, responding equipment and equipment already on the scene of an emergency incident. In the rear of the command vehicle, there is a work area containing additional communication equipment, incident management supplies, various maps

and reference materials. Normally, the Battalion Chief operates the vehicle alone. However, at major or significant incidents, the Chief may be assigned an aide or support officer to assist in managing the incident.

Should you have any question please do not hesitate to contact me.

NEW BUSINESS

Department: Public Services

Department Head: Steve Reutelshofer

Action:

Part Time Seasonal Hire

Recommend hiring the following individuals as part time seasonal employees at an hourly rate of \$11.00 per hour not to exceed 1500 hours per year.

1. Kory Haines
2. Anthony Miller Jr.
3. Paul Schwab III
4. Trevor Kreutmann
5. Russell Bell
6. Paul Christophel
7. Jim Spears
8. Doug Copper

Rationale:

The Agenda item is to hire the following part time seasonal employees for public service / park maintenance duties. Please keep in mind several of these employees may only work once a week or work limited hours. The effective date would be immediate and the work would be on an as needed basis.

NEW BUSINESS

Department: Building, Planning & Zoning

Department Head: Jenna M. LeCount, AICP

Zoning

- a. Request Approval of Final Resolution for Demolition of the property at 2305 Wilson Avenue

Recommend approval of resolution to order the demolition of 2305 Wilson Avenue.

Rationale:

This resolution is being recommended to approve final orders to demolish the property located at 2305 Wilson Avenue. The property was condemned and found to be unsafe by Hamilton County Planning and Development on November 13, 2015 and the Colerain Township Fire Department found the property to be structurally unsafe on November 23, 2015. A public hearing was held on February 9, 2016 and proper notice was provided to all owners and lienholders of the land via certified mail on February 12, 2016. Additionally, a legal notice of the demolition was published in the Cincinnati Enquirer on February 16, 2016 to notify any owners and/or lienholders of their right to request a hearing with respect to the demolition in writing within thirty days. No written notices were received by the township.

- b. Request Approval of Resolution for the waiver of sidewalks

Recommend approval of resolution to waive sidewalks along a portion of the Harrison Road frontage of the Hunter's Ridge Subdivision and to approve a payment in lieu to be made into the Sidewalk Fund.

Rationale:

This resolution is being recommended to grant a waiver to John Henry Homes for a 290 foot portion of required sidewalks along Harrison Road at the Hunter's Ridge subdivision. The applicant has agreed to make a payment in lieu of these sidewalks in the amount of \$6,032.00 into the Colerain Township Sidewalk Fund.

- c. Request for Public Hearing for a Text Amendment for signage

Request to set a Public Hearing for Case No. ZA2016-02 on May 10, 2016 at 6:00PM.

Rationale:

The Colerain Township Zoning Commission is expected to make a recommendation on the Text Amendment request to amend the language for wall signage in commercial districts at their April 19, 2016 regular meeting. This text amendment item would require a public hearing to be held in front of this Board of Trustees within 30 days of the recommendation.

NEW BUSINESS

- d. Request for Public Hearing for a Zoning Map Amendment at 7967 Wesselman Road
Request to set a Public Hearing for Case No. ZA2016-03 on May 10, 2016 at 6:00PM.

Rationale:

The Colerain Township Zoning Commission is expected to make a recommendation on the Zoning Map Amendment request on the property located at 7967 Wessleman Road at their April 19, 2016 regular meeting. This map amendment item would require a public hearing to be held in front of this Board of Trustees within 30 days of the recommendation.

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at 6:00 p.m. on the 12th day of April, 2016, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Mr. Michael Inderhees, Mr. Greg Insko, Mr. Jeffrey Ritter

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____-16

FINAL RESOLUTION FOR DEMOLITION OF THE PROPERTY AT 2305 WILSON AVENUE

WHEREAS, Ohio Revised Code §505.86 provides for the removal, repair, or securance of any building or structure which has been declared insecure, unsafe, or structurally defective by the Township Fire Prevention Officer, or by the Hamilton County Building Department, or has been declared unfit for human habitation by the Hamilton County General Health District, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

WHEREAS, the property at 2305 Wilson Avenue, in Colerain Township, (parcel no.: 510-0031-0295-00) was condemned and found to be unsafe, substandard and a nuisance by Hamilton County Planning and Development, in a memorandum dated November 13, 2015; and

WHEREAS, the Colerain Township Fire Department found the property to be structurally deteriorating, uninhabitable, unsafe and insecure in a memorandum dated November 23, 2015; and

WHEREAS, the conditions on this property are an attractive nuisance and are negatively impacting adjacent properties; and

WHEREAS, a hearing was held on February 9, 2016, before the Board of Trustees of Colerain Township, at which all witnesses were duly sworn, gave testimony and presented evidence to the Board that the property is unsafe and insecure or structurally defective; and

WHEREAS, as detailed in Resolution No. 9-16, based on the evidence and testimony presented at the hearing on February 9, 2016, the Board of Trustees of Colerain Township determined the property at 2305 Wilson Avenue to constitute an unsafe and structurally insecure building and environment within the meaning of Ohio Revised Code §505.86, rendering the structure uninhabitable and negatively impacting adjacent properties, and

WHEREAS, all owners and lienholders of the land on record were provided proper notice and the opportunity to request a hearing with respect to the demolition of 2305 Wilson in writing within thirty days as required by R.C. §505.86, via certified mail which was issued on February 12, 2016, in addition to a legal notice of the demolition that was published in the Cincinnati Enquirer, a newspaper of general circulation in the township, on February 16, 2016, and

WHEREAS, none of the owners and/or lienholders of the land on record requested a hearing with respect to the demolition of 2305 Wilson in writing to the township fiscal officer with the aforementioned thirty days as required by R.C. §505.86, and

WHEREAS, pursuant to R.C. §505.86, the Board of Trustees of Colerain Township are required to make an order either dismissing the matter or directing the removal, repair or securance of the structure located at 2305 Wilson Avenue, if no hearing is requested in writing to the township fiscal officer within thirty days of providing notice to the owners and/or lienholders of the land on record.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. The Colerain Township Board of Trustees has agreed pursuant to a motion, to issue an order directing the immediate demolition of the unsafe and structurally insecure building located at 2305 Wilson Avenue.
2. The Colerain Township Board of Trustees hereby orders the Zoning Inspector shall cause the building to be demolished, and the Township shall notify the County Auditor to assess such cost plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code §505.86.
3. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and
4. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days and hereby authorizes the adoption of the Resolution upon its first reading; and
5. That this Resolution shall be effective at the earliest date allowed by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Ritter_____, Mr. Insco_____, Mr. Inderhees_____

ADOPTED this 12th day of April, 2016.

BOARD OF TRUSTEES:

Jeffrey F. Ritter, Trustee

Gregory Insko, Trustee

Michael Inderhees, Trustee

ATTEST:

Heather E. Harlow,
Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of April, 2016.

Heather E. Harlow,
Colerain Township Fiscal Officer

APPLICATION FOR SIDEWALK WAIVER
COLERAIN TOWNSHIP ZONING COMMISSION
4200 SPRINGDALE ROAD
CINCINNATI, OH 45251

In accordance with Colerain Township Resolution 13-06, anyone required to construct sidewalks under the 1993 Sidewalk Plan may request a waiver to this requirement from the Board of Trustees. If the waiver is granted, the applicant shall then make a deposit in lieu of construction to the Colerain Township Sidewalk Fund in the amount of 80% of the estimated cost of sidewalk construction.

Case/Permit No.:

Date:

11-24-14

Township: Colerain

Book: 510

Page: 0440

Parcel(s):

6346

Physical location of property (address or brief description if no address assigned):

Hunters Ridge Lot #1

Length of sidewalk to be waived:

250'

Five copies of a plot plan highlighting the area of the sidewalk waiver request must be attached to this application, and a jpeg or pdf version should be sent to sroschke@coleraintwp.org.

Reason for waiver:

sidewalk on Hunters Ave would go nowhere - there is no other sidewalk in area. this could actually be dangerous

Amount of payment in lieu of sidewalk:

6032

(total lineal feet of sidewalk to be waived X \$26/ft x 80%)

Name of Applicant:

Hunters Ridge Development Co LLC

Telephone No.:

513 745 9018 ext 102

Email Address:

hjblatto@johnhenryhones.com

Address:

10925 Reel Hardman Hwy Suite 312

City:

Cincinnati

State:

Ohio

Zip:

45242

*Name of Owner(s):

same

Telephone No.:

Email Address:


Address:

City:

State:

Zip:

Signatures:

 Hunters Ridge Development Co

Applicant:

Josh Blatto, member

Date:

11-30-15

*Owner:

Hunters Ridge Development Co

Date:

*Owner:

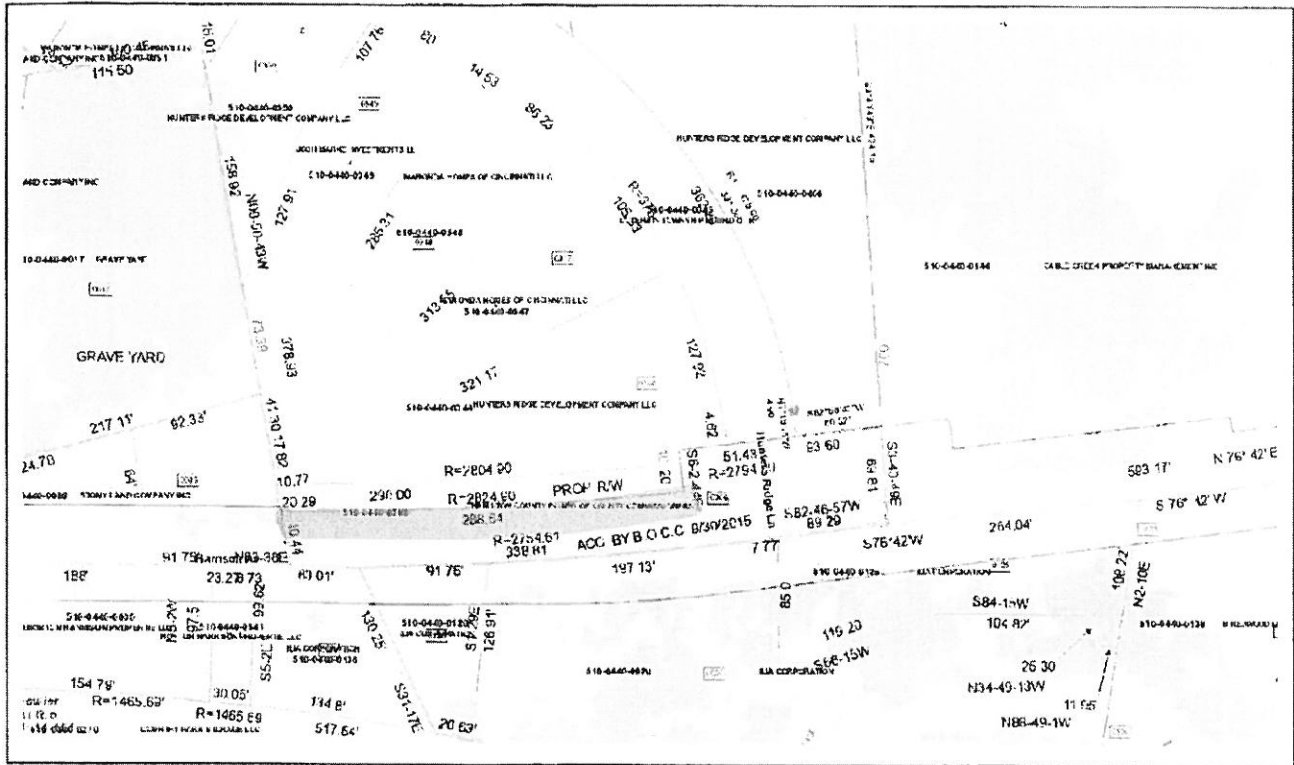
Date:

*Although the Applicant need not be the same as the Owner(s), the Owner(s) shall co-sign a waiver request.

Office use only

Date of Hearing:

Date of Deposit:



CAGIS Online Map

Printed: Nov 30, 2015 CAGIS©2012

CINCINNATI

Hamilton County Ohio

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at 6:00 p.m., on the 12th day of April, 2016, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Jeffrey F. Ritter, Greg Insco, Michael Inderhees

Mr. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____-16

RESOLUTION APPROVING APPLICATION FOR SIDEWALK WAIVER

WHEREAS, on May 11, 1993, the Board of Trustees, by unanimous vote, approved a motion to require sidewalks in all new subdivisions; and

WHEREAS, on September 14, 1993, the Board of Trustees adopted, by Resolution, a "Plan for Sidewalks in Colerain Township" (the "Original 1993 Sidewalk Plan") which stated the specific Township policy that "Sidewalks should be installed on both sides of all public streets in Colerain Township prior to approval of any subdivision Record Plat. This requirement should be on all township, county, and state roads"; and

WHEREAS, the Board of Trustees supplemented and amended the Original 1993 Sidewalk Plan on March 14, 2006, via Resolution 13-06 in a number of ways including, but not limited to, allowing a developer to make a request to the Board of Trustees with respect to a waiver or relief from the requirements of the Township's Sidewalk Plan that would be determined on a case by case basis; and

WHEREAS, Hunters Ridge Development Company LLC, a developer of a subdivision located in Colerain Township named Hunter's Ridge- Phase I, submitted an application for sidewalk waiver with the Colerain Zoning Commission on November 24, 2014, with respect to Lot #1 on Hunter's Ridge- Phase I requesting that 290 feet of sidewalk be waived;

WHEREAS, Hunters Ridge Development Company LLC requests the aforementioned waiver as the 290 feet portion of sidewalk at issue because it would run along Harrison Avenue where there is no other sidewalk in the area currently or planned in the foreseeable future, where the sidewalk at issue would not be able to connect to any other sidewalk, and the creation of such sidewalk at issue would be dangerous and create a safety issue for the public.

NOW, THEREFORE, BE IT RESOLVED BY THE COLERAIN TOWNSHIP BOARD OF TRUSTEES, __ members elected thereto concurring:

1. That the Board of Trustees has reviewed developer, Hunters Ridge Development Company LLC's, request for sidewalk waiver and considered the following issues as they relate to this specific case:

- a. Whether the proposed sidewalk would be unreasonably difficult or expensive to install because of the topography or other physical conditions at the site of the proposed installation.
- b. The degree to which safety and public convenience would be improved if the required sidewalk were installed at the then current time, regardless of the difficulty or expense of the installation.
- c. The availability of other sidewalks across the roadway from the development for which the waiver, variance, or other relief is sought.
- d. Whether there are other sidewalks or other pedestrian walkways in the vicinity of the proposed development to which the required sidewalk would likely connect in the foreseeable future by extension of sidewalks through the area(s) between the project site and the end of the existing sidewalk.
- e. Any other reason which the Board may consider consistent with the goals and objectives set out in this resolution.

2. The Board finds that in considering the aforementioned issues and evidence in this case, that factors including, but not limited to, a lack of other connecting sidewalk in the surrounding area, the lack of foreseeable nearby sidewalk existing in the near future to which this sidewalk would connect, and the reality that the placement of such sidewalk would create a safety issue to the public due to the amount of vehicle traffic that runs along that portion of Harrison Avenue combines with the lack of pedestrian traffic that exists in such area due to no sidewalks existing, that the Board approves developer, Hunters Ridge Development Company LLC's, request for sidewalk waiver consisting of the aforementioned 290 feet portion of sidewalk as detailed above and delineated in Exhibit "A" attached hereto.

3. The Board orders that pursuant to Township's current Sidewalk Plan the developer, Hunters Ridge Development Company LLC, shall deposit with the Township Fiscal Officer an amount of six thousand and thirty two dollars (**\$6,032.00**) as calculated according to the following formula: *Deposit = total lineal feet of sidewalk waived x \$26.00/ft x 80%* and that such monies shall be deposited by the Fiscal Officer into the Township's "Sidewalk Fund" to be reserved and utilized by the Township according to the Sidewalk Plan for future maintenance of township sidewalks.

4. The Board orders the staff to notify the Hamilton County Regional Planning Commission of this particular waiver granted under the Township's Sidewalk Plan.

5. That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

6. That the Board by a majority vote hereby dispenses with the requirement that this Resolution be read on two separate days, pursuant to Section 504.10 of the Ohio Revised Code, and hereby authorizes the adoption of the Resolution upon its first reading.

7. This Resolution shall take effect on the earliest date permitted by law.

Mr. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Ritter _____, Mr. Insco _____, Mr. Inderhees _____

ADOPTED this _____ day of April, 2016.

BOARD OF TRUSTEES:

Jeffrey F. Ritter, Trustee

Greg Insco, Trustee

Michael Inderhees, Trustee

ATTEST:

Heather E. Harlow,
Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this _____ day of April, 2016.

Heather E. Harlow,
Colerain Township Fiscal Officer

NEW BUSINESS

Department: Administration

Department Head: James Rowan

Administration

- a. 2017 Ohio Township Association Workers' Compensation Program
Historically we have participated in the Ohio Township Association workers' compensation program. This year the Ohio Association of Public Treasurers have issue a quote that saves approximately \$11,000 in fees. Since the program is new, savings is projected on a certain number of participants. We are hopeful that the Ohio Township Association program will lower their costs to be more in line with the new program. We will bring this item back for approval at the May meeting.
- b. Approval of Agreement with FOP, Ohio Labor Council, Inc. Police Officers
Recommend approval of the Agreement between Colerain Township Board of Trustees and The Fraternal Order of Police, Ohio Labor Council, Inc. Police Officers effective January 1, 2017 through December 31, 2019 as presented.

Rationale:

Below represents the major contract changes.

- 1/1/17 2.5%
- 1/1/18 2.0% plus ability to earn up to 1% merit
- 1/1/19 2.0% plus ability to earn up to 1% merit
- New entry level salary of \$52,000 with \$2,500 raise after 3 years of employment and \$3,500 raise after 6 years of employment
- Reopener if health care premiums exceed 10%
- Incentives for Excellence Merit Program

- c. Approval of Agreement with FOP, Ohio Labor Council, Inc. Sergeants
Recommend approval of the Agreement between Colerain Township Board of Trustees and The Fraternal Order of Police, Ohio Labor Council, Inc. Sergeants effective January 1, 2017 through December 31, 2019 as presented.

Rationale:

Below represents the major contract changes.

- 1/1/17 2.5%
- 1/1/18 2.0% plus ability to earn up to 1% merit
- 1/1/19 2.0% plus ability to earn up to 1% merit
- New entry level salary of \$52,000 with \$2,500 raise after 3 years of employment and \$3,500 raise after 6 years of employment
- Reopener if health care premiums exceed 10%
- Incentives for Excellence Merit Program



March 14, 2016

Policy 33120204

JAMES ROWAN
COLERAIN TOWNSHIP / HAMILTON COUNTY
4200 SPRINGDALE RD
CINCINNATI, OH 45251

Welcome!

Your organization has qualified for the 2017 OHIO TOWNSHIP ASSOCIATION Workers' Compensation Group Rating program. With just a few simple steps, you can benefit from industry-leading discounts through a workers' compensation group rating program with Ohio's premier third party administrator, CareWorksComp.

Let's review the most important part of group rating - your savings:

Savings Overview	
Projected Discount	38 %
Annual Group Premium Savings	\$ 41,313

In addition to premium savings, joining a CareWorksComp administered group rating program gives you access to the industry leader in workers' compensation. Here are some of the services included in your group rating offer:

- Hearing Representation
- Safety Programming
- BWC Discount Program Evaluation
- Rate & Underwriting Analysis
- Day-to-Day Claims Management

Please contact CareWorksComp, toll-free at, 1-800-837-3200 with any questions. Ask for a Group Sales Associate.

Completing Enrollment is Simple:

1. Please return the completed *Group-Experience Rating Form (AC-26)*, *Permanent Authorization Form (AC-2)* and *Invoice* to CareWorksComp in the provided envelope. CareWorksComp will accept enrollment applications until **May 24, 2016**.
2. View the *Participation Agreement* found at www.careworkscorp.com/groupspendors
3. Make check payable to CareWorksComp for the amount listed on the enclosed invoice. Please include your policy number on the check or complete the credit card portion of the invoice.

Deadline Reminder

The Ohio Bureau of Workers' Compensation transitioned to a prospective premium payment model in 2016.
The enrollment deadline is May of 2016.

5500 Glendon Court • P.O. Box 8101 • Dublin, OH 43016
Toll-free: 1-800-837-3200 • Local: (614) 764-7600 • Fax: (614) 764-7629

ANALYSIS

Estimated Group Discount of 38 % for \$ 41,313 in Savings

9433	\$12,076,412	0.0194	\$234,524	0.0159	\$193,211
Total :	\$12,076,412		\$234,524		\$193,211
Total Projected Group Savings: \$ 41,313					

Total rates include BWC administrative costs, DWRF, and DWRF II assessments.

Statements made to the employer describing the group plan concept and all its possible benefits (savings) are not guarantees, but projections based upon information available from the BWC at the time of review and include the maximum credibility as adopted by the Ohio BWC. This offer may be withdrawn or revised based on year end BWC experience data which negatively affects your eligibility.

All BWC premiums are still payable to the Bureau of Workers' Compensation via the BWC payroll report. Failure to make these payments can cause rejection from a group rating program.



Employer Statement for Group-Experience-Rating Program

Instructions

- Please print or type.
- Please return completed statement to the attention of the sponsoring organization you are joining.
- If you have any group-experience-rating questions call BWC at 614-466-6773.

BWC USE ONLY

Application effective with policy year beginning

NOTE: The employer programs unit group underwriters must review and approve this application before it becomes effective.

Employer name COLERAIN TOWNSHIP / HAMILTON COUNTY		Telephone number 5133857500	BWC policy number 33120204
Address 4200 SPRINGDALE RD	City CINCINNATI	State OH	Nine-digit ZIP code 45251

Group-Experience-Rating Program Enrollment

I agree to comply with BWC's group-experience-rating program rules (Ohio Administrative Code Rules 4123-17-61 through 4123-17-68). I understand my participation in the group-experience-rating program is contingent on such compliance. This form supersedes any previously filed AC-26.

I understand only a BWC group-experience-rating program certified sponsor can offer membership into the program. I also understand if the sponsoring organization listed below is not certified this application is null and void.

I am a member of the OHIO TOWNSHIP ASSOCIATION sponsoring organization or a certified affiliate organization and would like to be included in the group named OHIO TOWNSHIP ASSOCIATION - 42 it sponsors for the policy year beginning January 1, 2017. In addition, I would like to be included in this group each succeeding policy year until rescinded by the timely filing within the preceding policy year of another AC-26 or until the group administrator does not include my company on the employer roster for group-experience-rating. I understand the employer roster submitted by the group administrator will be the final, official determination of the group in which I will or will not participate. Submission of this form does not guarantee participation.

I understand the organization's representative CAREWORKSCOMP, 150-80 (currently, as determined by the sponsoring organization) is the only representative I may have in risk-related matters while I remain a member of the group. I also understand the representative for the group-experience-rating program will continue as my individual representative in the event that I no longer participate in the group-experience-rating program. At the time, I am no longer a member of the program, I understand I must file a *Permanent Authorization* (AC-2) to cancel or change individual representation.

I am associated with the sponsoring organization or a certified affiliate sponsoring organization

☒

Yes

☐

No

OHIO TOWNSHIP ASSOCIATION

Name of sponsor or affiliate sponsor

352450

Sponsor or affiliate sponsor policy number

Certification

_____ certifies that he/she is the _____ of
(Officer name) (Title)

_____, the employer referred to above, and
(Employer name)

that all of the information is true to the best of his/her knowledge, information, and belief, after careful investigation.

(OFFICER SIGNATURE)

(DATE)





**Bureau of Workers'
Compensation**

Permanent Authorization

To: Ohio Bureau of Workers' Compensation
☒ Employer Services Department, 22nd floor
☐ Self-Insured Department, 27th floor

Please mark a box and return to
30 W. Spring St.
Columbus, OH 43215-2256

Fax – (614) 728-0456

Policy number
33120204
Entity
COLERAIN TOWNSHIP / HAMILTON COUNTY
DBA
Address
4200 SPRINGDALE RD
CINCINNATI, OH 45251

Note: For this to be a **valid** letter, the employer services department, or the self-insured department for self-insuring employers, must stamp it.

This is to certify that effective: July 1, 2016
(Date)

CareWorksComp, Rep ID # 000150-80, 5500 Glendon Ct. Dublin, OH 43016
(Representative name and rep I.D. number)

Including its agents or representatives identified to you by them, has been retained to represent us before the Ohio Bureau of Workers' Compensation and the Industrial Commission of Ohio in matters pertaining to our participation in the Workers' Compensation Fund according to the type of representation checked below.
Please check only one type of representation. See description of representatives on side 2.

✓	Type of authorized representation
✓	Employer-risk claim representative (ERC)
	Risk-management representative (RISK)
	Claim-management representative (CLM)

This authorization supersedes all permanent authorizations on file for the type of representation indicated above.

I understand and agree BWC will process any letters, requests and actions initiated by a superseded authority.

I understand this authorization, now being granted, is of a continuous nature from the effective date indicated herein. However, I possess the right to terminate this authorization at any time through written notification to the employer services or self-insured departments as appropriate.

Telephone number	Fax number	E-mail address
Print name and title	Employer signature	Date

BWC-0502 (Rev. 7/21/2009)
AC-2



1348050-003



BILL TO:

COLERAIN TOWNSHIP / HAMILTON COUNTY
ATTN: JAMES ROWAN
4200 SPRINGDALE RD
CINCINNATI, OH 45251

Invoice	
Policy Number	Date
33120204	March 14, 2016
Due Date	
With Enrollment Papers	
Amount	
\$ 18,915.00	

93-42-92001

Workers' Compensation Group Rating Program

OHIO TOWNSHIP ASSOCIATION - 42
2017 Workers' Compensation Group Rating Program

Please note: BWC requires that your organization is a member in good standing with either the sponsoring organization or the affiliate sponsor.

TOTAL DUE \$ 18,915.00

Policy ID: 33120204

Mail or fax this form with payment to:

CareWorksComp
5500 Glendon Court
Dublin, OH 43016
Phone: (614) 764-7600
Fax: (614) 764-7629

Payment Information	
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/> Check Enclosed
Credit Card Number	
Print Name as it Appears on Credit Card	
Address as it appears on your Credit Card Bill, if different from above	
Expiration Date	Amount to be paid
Authorized Signature	



1348050-004