



**Work Session of the Board of Trustees
February 26, 2012**

1. Opening 5:30 pm

2. Executive Session

3. Presentations – n/a

4. Public Hearing
Consider the retire/rehire of Public Services Director

5. New Business

Services	2012 Road Mileage Certificate	Information
	Taste of Colerain Update	Information

Admin	Restructuring of Non-Safety Departments	Information
	Resolutions to Layoff Non-Safety Personnel	Action

Officials

6. Public Hearing - n/a

7. Executive Session – following general business if needed

8. Adjournment

Resolution # 28



NEW BUSINESS

Department: Administration

Department Head: James Rowan

1. Public Hearing

- a. Public hearing to consider the retire/rehire of Kevin Schwartzhoff, Director of Public Services at a salary reduction of 25% effective April 1, 2013.

i. Current Salary \$83,237

ii. Proposed Salary \$62,428

iii. Official action to re-employ Mr. Schwartzhoff would be considered on March 26, 2013.

2. Information on Restructuring of Non-Safety Departments (Roads & Parks and Community Center)

3. Resolutions to Layoff Non-Safety Personnel

- a. Recommend approval of resolution to layoff Roberta Thomas, part-time receptionist in public services effective February 28, 2013.

- b. Recommend approval of resolution to layoff the following Permanent Part Time Employees within the department of Public Services (Roads & Parks) and the Community Center effective April 30, 2013:

1. Andrew Bittner
2. Michael Vollhardt
3. William Cooper
4. William Corcoran
5. James Spears
6. Robert Sutthoff
7. James Blackmon
8. Harry Bowman
9. Earl "Bud" Rader
10. Patrick Benson

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at 6:00 p.m., on the 26th day of February, 2013, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Dennis P. Deters, Jeffrey F. Ritter, Melinda Rinehart

Mr./Ms. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____-13

RESOLUTION TO LAY OFF PART TIME RECEPTIONIST

WHEREAS, the Colerain Township Board of Trustees has committed to reducing expenses by every means possible while still providing effective government due to lack of funds; and

WHEREAS, the Colerain Township Board of Trustees has determined that it is no longer in need of a part time receptionist;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. Part time receptionist Roberta Thomas is hereby laid off effective February 28, 2013.
2. The Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

That this Resolution shall be effective at the earliest date allowed by law.

Mr./Ms. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Deters _____, Mr. Ritter _____, Ms. Rinehart _____

ADOPTED this _____ day of February, 2013.

BOARD OF TRUSTEES:

Dennis P. Deters, Trustee

Jeffrey F. Ritter, Trustee

Melinda Rinehart, Trustee

ATTEST:

Heather E. Harlow,
Fiscal Officer

Resolution prepared by and approved as to form:

Lawrence E. Barbieri (0027106)
5300 Socialville Foster Rd., Suite 200
Mason, OH 45040
(513) 583-4200
Colerain Township Law Director

AUTHENTICATION

This is to certify that this Resolution was duly passed and filed with the Colerain Township Fiscal Officer this ____ day of February, 2013.

Heather E. Harlow,
Colerain Township Fiscal Officer

The Board of Trustees of Colerain Township, County of Hamilton, State of Ohio, met in regular session at 6:00 p.m., on the 26th day of February, 2013, at the Colerain Township Administration Building, 4200 Springdale Road, Cincinnati, Ohio 45251, with the following members present:

Dennis P. Deters, Jeffrey F. Ritter, Melinda Rinehart

Mr./Ms. _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____-13

**RESOLUTION TO LAY OFF PERMANENT PART TIME EMPLOYEES
OF THE PUBLIC SERVICES DEPARTMENT (ROADS & PARKS) AND COMMUNITY
CENTER**

WHEREAS, Colerain Township has recognized the American Federation of State, County and Municipal Employees, Ohio Council 8 and the American Federation of State, County and Municipal Employees, Local 3553 as the sole and exclusive collective bargaining representative of employees in the Public Services Department (Roads and Parks) Community Center; and

WHEREAS, Colerain Township has entered into a Collective Bargaining Agreement with AFSCME Ohio Council 8, AFL-CIO, Local 3553 with effective dates of October 1, 2011, through September 30, 2013; and

WHEREAS, Section 1 of Article 12 of the Collective Bargaining Agreement provides that employees may be laid off due to lack of funds or lack of work; and

WHEREAS, Section 1 of Article 12 of the Collective Bargaining Agreement provides for the order of layoff;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Colerain Township, Hamilton County, Ohio, as follows:

1. The Board hereby finds and determines that Colerain Township has a lack of funds and a lack of work to continue to employ the following permanent part time employees in its Public Services Department (Roads & Parks) and Community Center and therefore lays off the following permanent part time employees effective April 30, 2013:

Andrew Bittner
Michael Vollhardt
William Cooper
William Corcoran
James Spears
Robert Sutthoff
James Blackmon
Harry Bowman
Earl "Bud" Rader
Patrick Benson

2. The Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action

were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code; and

That this Resolution shall be effective at the earliest date allowed by law.

Mr./Ms. _____ seconded the Resolution, and the roll being called upon the question of its adoption, the vote resulted as follows:

Vote Record: Mr. Deters _____, Mr. Ritter _____, Ms. Rinehart _____

ADOPTED this _____ day of February, 2013.

BOARD OF TRUSTEES:

Dennis P. Deters, Trustee

Jeffrey F. Ritter, Trustee

Melinda Rinehart, Trustee

ATTEST:

Heather E. Harlow,
Fiscal Officer

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AUTHENTICATION

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Heather E. Harlow,
Colerain Township Fiscal Officer

NEW BUSINESS

Department: Public Services

Department Head: Kevin Schwartzhoff

1. Action (Include rationale)

a. Personnel

b. Policy

c. Other

- 2012 Township Highway System Mileage Certificate – 111.008

2. Information

a. Other

- Tate of Colerain Update