



Garage and Deck Building Permit Submittal Requirements

- 1. Builder Permit Application**
- 2. Cost Recovery Form**
- 3. Architectural Plans** - Deck – 3 copies of a side view plan and top view plan; Garage – 3 copies of a side view plan, including details on foundation, walls and roof. Building Codes (w/amendments): 2006 International Residential Code and 2005 NEC.
- 4. 3 copies of Plat of Survey** - **which** includes the size, location and setback of the proposed deck or garage and driveway (if applicable). Plat must be to scale.
- 5. Current License and \$10,000 License /Permit Bond** must be submitted or on file for the **Electrician**.
- 6. A copy of the Flagg Creek Water Reclamation District Report (630-323-3299)**
- 7. Administrative Fee of \$37.05**
- 8. Plan Review Deposit of \$250.00**

The Applicant must submit ALL of the above documentation to the Community Development Department together as one submittal. Partial submittals will NOT be accepted.

Please note: The General Contractor and Electrician must obtain a **Clarendon Hills Business License** prior to issuance of a building permit.

**SPOT SURVEY MUST BE SUBMITTED TO BUILDING DEPARTMENT FOR APPROVAL
PRIOR TO FRAMING GARAGE**

If you have any questions, call the Community Development Department at (630) 286-5410