

MINUTES OF THE REGULAR MEETING OF THE
WALTER GERRELLS CIVIC CENTER ADVISORY BOARD
WORD OF LIFE
1102 W MERMOD
TUESDAY, JUNE 6, 2017 AT 6:00 PM

1 ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM:

Meeting was called to order at 6:03 pm by Steve Sauer, Chairperson. It was determined there was a quorum.

Voting Members Present: Steve Sauer, Chairperson
Robert Young
Kristopher Walls
Mark Barela
Damien Capello
Todd Hyden

Voting Members Absent: Linda Wiggins

Ex-officio Members Present: Jason Shirley, City Councilor

Ex-officio Members Absent: Dale Janway, Mayor
Steve McCutcheon, City Administrator

Others Present: Curtis McKinney, Manager

Others Absent: Steve Hendley, Director Sports & Recreation

2 APPROVAL OF AGENDA: After the correction of item#3 to Approval of Regular Meeting minutes for April 4 2017. The motion was made by Mark to approve the agenda Kristopher seconded the motion. The vote was as follows: Yes –Sauer, Capello, Hyden, Walls, Barela, Young No – None Absent – Wiggins

3 APPROVAL OF MINUTES FOR REGULAR MEETING APRIL 4, 2017 - The motion was made by Mark to approve the minutes for the April 4 regular meeting Kristopher seconded the motion. The vote was as follows: Yes – Sauer, Barela, Walls, Capello, Hyden No – None Absent –Wiggins, Abstain - Young

4 DISCUSS & CONSIDER APPROVAL OF FEE STRUCTURE CHANGES: Steve said at the last meeting that he and Councilor Shirley had with Mr. McCutcheon it was brought up that the contract would be expiring and they should be looking at it to see if any changes need to be made. He explained to the board that if they vote to change the Fee Structure it probably

wouldn't be changed until August. Then in September the contract will go out for RFP and might change again. It was suggested that the Fee Change be added to the RFP.

Councilor Shirley suggested that the Board needs to discuss and vote on the Fee Structure Changes whether or not they agree. Then it would be up to City Council and the Mayor to decide if that is something they want to include in the RFP but they will know where the board stands.

The motion was made by Mark to increase the Fee to \$750 whether or not Alcohol is provided. Damien seconded the motion. The vote was as follows: Yes – Sauer, Barela, Walls, Capello, Hyden, Young No – None Absent -Wiggins

5 DIRECTOR UPDATE ON REPAIRS: Steve Hendley was unavailable to comment.

6 MANAGER'S REPORT: Curtis reported that the back stage area is cleared out; he said according to Jason Burns there were some issues with the plumbing. Curtis said he has heard, the Fire suppression system would be put in, along with upgrades to the plumbing and electrical. He said they are making progress. Curtis said he turned in a proposal for a sound system and curtains. Councilor Shirley confirmed that they were on the Lodger's Tax Agenda, but there was no quorum for that meeting. Curtis said the construction is going on almost every day. He did have a couple of instances when they left the Annex door unlocked. He had a few doors change and made a couple of other changes hopefully this will prevent this from happening again. Curtis said he's hoping by January it will be completed.

Steve said at the last Board meeting, the board received a presentation from the Architect. He mentioned to the board what the plans were made. He mentioned the removal of chairs, and the addition of conferences rooms. The estimated cost is 1.6 million. Councilor Shirley said Mr. Burns is working on a Phase plan for the remodel. He said the budget is very tight.

Concern was expressed about the city using the funds for the Cavern Theater instead of the Civic Center. Councilor Shirley mentioned there is a stipulation that the city cannot use general funds for the Cavern Theater. He expressed to the board that they are two different venues. Steve explained to the board that they will be two different venues used for two different types of events.

Mark thanked Councilor Shirley for all his hard work and said the board really appreciated it. Curtis said this is the first time he has really seen any progress. Steve said having the Mayor and Mr. McCutcheon behind them and wanting to make the facility a better facility really helps matters.

Mark said several oil companies have been asking about having meeting rooms, once the facility is complete this will address some of their needs. This will bring more oil companies to Carlsbad. Curtis agreed and said he gets several calls a week asking about meeting rooms.

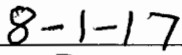
Councilor Shirley stated he still needed to do some checking regarding the Alcohol License for the Civic Center. He said, Legislation passed that they could apply for a Municipal License for

the venue. He spoke with the city's insurance company and their response was there is no way they would ever cover something like that. Councilor Shirley said he will contact Senator Briggs to see how other municipalities have alcohol at their events.

7 **ADJOURNMENT:** The meeting was adjourned at 6:35 pm.



Chairperson



Date