

**Minutes of the  
North Mesa Senior Recreation Center Advisory Board  
Held at North Mesa Senior Recreation Center  
Regular Meeting  
1112 N. Mesa  
Wednesday, July 12, 2017**

**Voting Members Present:**

Sally Garner	Chairperson
Jean Loafman	Vice-Chairperson
Sonny Adcock	Board Member
Beth Frederick	Board Member
Helen DeAnda	Board Member
Jigger Skillern	Board Member
Ysidro Molinar	Board Member
Jay Redman	Board Member

**Voting Members Absent:**

**Board Secretary Present:**

Dina Navarrette	Center Manager
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**Others Present:**

Tina Swindell	Center Asst. Manager
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**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF A QUORUM**

Roll call of those present was taken at 3:00 p.m. by Sally Garner. It was determined that a quorum was present.

**2. CONSIDER APPROVAL OF AGENDA**

A motion was made by Jean Loafman and seconded by Helen DeAnda to approve the July 12, 2017 agenda. The vote was as follows:

Yes – Ysidro Molinar, Jay Redman, Jigger Skillern, Beth Frederick, Helen DeAnda, Jean Loafman, Sally Garner

No –

**3. CONSIDER APPROVAL OF JUNE 14th MEETING MINUTES**

A motion was made by Beth Frederick and seconded by Ysidro Molinar to approve the June 14, 2017 meeting minutes. The vote was as follows:

Yes – Jean Loafman, Helen DeAnda, Beth Frederick, Jigger Skillern, Jay Redman, Ysidro Molinar, Sally Garner

No –

**4. DISCUSS INTERIM BUDGET AND TIMELINE FOR EXPENDITURES**

Dina reminded Jigger that the Advisory Board has had discussions regarding the 2017-2018 budget in March, May, and June 2017, and also handed him a copy of the agendas as well as the minutes for those meetings, in the event he didn't have his copies. Dina also

reminded the board that all purchases go through an approval process, and she can answer any questions they may have.

Some of the items approved for purchase in current fiscal budget are:

- Purchase of a floor scrubber, which will enable our facility maintenance to maintain the floors easier and more efficiently;
- Recovering the pool tables and having them assessed again by a professional to ensure additional repairs are not necessary;
- Replacing our oldest treadmill, only if necessary. This particular machine is easy for members to use, so to extend the lifespan of the unit, we've limited its use to those who walk 3 mph or less. Parts for it are no longer available, so if it breaks again we will have to replace it;
- New flooring in the auditorium, hallway, art room, east restrooms and also the kitchen. This flooring will be VCT and the Advisory Board will get a chance to look at the color options at the next meeting;
- Replacing the ice machine. We had it repaired several times; unfortunately the repairs have not lasted. The city's HVAC technician has instructed that we should replace it rather than spending any additional money on the unit;
- Repair of the urinal in the east men's restroom. Our building has had issues in the past with the plumbing, so due to the suspected nature of the problem we will have them hydro-blast that line and also run a camera to the main line to see what issues are present.

## **5. DISCUSS AND CONSIDER APPROVAL OF UPDATED FORMS FOR NMSRC**

The following changes will be made to the forms and will be presented again at the next meeting for a vote. Once approved by the board it will be included on the next City Council agenda for final approval:

- Addition of Jay Redman on the Board of Directors form;
- The word "revoked" was inadvertently omitted on #7 on the Rules for use of Lapidary Facilities form, so that will be inserted;
- The verbiage of the Policies and Procedures form #12, will include speakers, volunteers, and instructors, to also sign a Release of Liability Waiver.

## **6. UPDATE ON IMPROVEMENTS AND MAINTENANCE**

- Now that the flowerbed has been removed from the front, we will be adding additional picnic tables for our members to use outside;
- Ysidro Molinar asked about the flooring in the pool room where the bookshelf used to be. Dina told him that our facility maintenance has been out for a while, but now that he's back, that flooring will be repaired as soon as he's caught up with other, more urgent, tasks around the building;
- A copy of the center's Monthly Report will again be included in the packet for the board members each month, and a copy was handed to each member at the meeting (Attachment A);

