



NOTICE OF DETERMINATION
for
EMERGENCY PROCUREMENT

8/16/17

The precision approach path indicator (PAPI) at the Cavern City Air Terminal is not functioning and needs to be repaired. A precision approach path indicator (PAPI) is a visual aid that provides guidance information to help a pilot acquire and maintain the correct approach (in the vertical plane) to an airport or an aerodrome. It is generally located beside the runway approximately 300 meters beyond the landing threshold of the runway.

The equipment is necessary for the safe operation of the air field and it is critical that this equipment be repaired to normal operating condition as soon as possible to avoid putting the aircraft, pilots and passengers landing at the airport in danger. Bixby Electric is properly licensed to repair the PAPI as well as provide the necessary tools and materials to complete the job in a timely manner. The airport engineer also recommended using Bixby Electric to perform the work. Therefore, the City is electing to utilize Bixby for this service under the Emergency Procurement conditions authorized in the New Mexico State Procurement Code.

The City is making the determination to proceed with this purchase as an Emergency Procurement as defined in (Section 1.4.1.58-64) of the New Mexico State Procurement Code.

1.4.1.59 DEFINITION OF EMERGENCY CONDITIONS: An emergency condition is a situation which creates a threat to public health, welfare, safety or property such as may arise by reason of floods, epidemics, riots, equipment failures or similar events. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

- A. the functioning of government;
- B. the preservation or protection of property; or
- C. the health or safety of any person.

The CPO opinion is that the emergency procurement is justified by meeting both condition A and C of Section 1.4.1.59. The State Purchasing Division was contacted to solicit a determination in regards to this matter and Emergency Procurement methods were recommended to alleviate the issue. The correspondence is attached as well as other supporting documentation.

A handwritten signature in black ink, appearing to read 'Matthew Fletcher', written over a horizontal line.

Matthew Fletcher, CPO
Purchasing Manager
City of Carlsbad



Matthew Fletcher <msfletcher@cityofcarlsbadnm.com>

Airport PAPI Lights trouble-shooting quote

1 message

Sherri Chandler <sechandler@cityofcarlsbadnm.com>

Wed, Aug 16, 2017 at 1:41 PM

To: Matthew Fletcher <msfletcher@cityofcarlsbadnm.com>, Olga Ramirez <oeramirez@cityofcarlsbadnm.com>, Steve Hendley <sghendley@cityofcarlsbadnm.com>

Matt,

Here's the proposal from Bixby Electric to trouble-shoot PAPI Lights.
As I mentioned to you they are the only company to do this work in this area.
This navigational aid is on the NOTAM list as out of service until they are operational again.
As discussed we will use the Airfield Lighting line item number to generate P.O. #.

Thanks

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Sherri E. Chandler

CNM-Airport Manager
1505 Terminal Dr.
Carlsbad, NM 88220
office # 575-887-3060
cell # 575-361-3780
Fax # 575-234-1380

 **Proposal for Carlsbad Airport PAPI's.pdf**
150K



PROPOSAL

DATE: 8-15-17

JOB: Carlsbad Airport, PAPI Repair
TO: City of Carlsbad
ATTN: Sherri Chandler

Addendum:

THE FOLLOWING IS OUR PROPOSAL:

Bid Item	Description	Quantity	Unit	Unit Price	Total
1	Mobe	1.00	LS	1,492.00	\$1,492.00
2	PAPI Trouble Shoot	1.00	LS	2,960.00	\$2,960.00
Total					\$4,452.00

Scope: Troubleshoot and Re-aim Carlsbad airport PAPI, this price is based on a 2 day inspection, aiming & troubleshooting. If we are not able to repair PAPI's in the 2 days, we will submit added costs for approval. If any Material is used we will bill invoice plus 25%.

Note: Carlsbad Airport will need to supply aiming device for PAPI's

Exclusions: Runway Closure, Tax and Bond.

Thank You,

Mark Alderete
DOT/Line Estimator
505.842.5384 Extension 12

Please sign below and fax back to Bixby Electric, Inc. at (505) 243-6817 or e-mail to mark.alderete@bixbyelectric.com

Signature: _____

Date: _____