

2017
Rules of Operation
Village of Antioch Farmers Market Rules

1. Location of Market

845 Main Street (former Pittman Pontiac). Located at the corner of the Depot Street and Main Street.

2. Hours of Market Operation

The market will operate on Thursdays from 3:00 pm to 7:00 pm starting on June 1st and ending September 28, 2017

Participants may begin setting up as early as 1:00 pm and must be ready to begin sales no later than 3:00 pm. All participants must be open for business until the close of the market at 7:00 pm. The area must be cleared by 8:00 pm. When setting up, market participants must limit themselves to their assigned spaces.

3. Eligible Participants

Food Purveyors: An eligible participant is any grower or producer offering for sale items for human consumption, such as fruits, veggies, grains, nuts, berries, apiary products, maple syrups, preserves, baked goods, meat, fish, etc. Also non-edible items such as cut, dried, or potted flowers or plants. Other items may be offered for sale at the discretion of the Market Managers.

Note: Lake County Health Department rules prohibit the sale of Baked Goods, Jellies, Jams, Pickles, Salsas, Sauces etc. if prepared in your home. These same items, if prepared in a licensed kitchen, are permitted.

A complete and accurate list of all items that you wish to sell must accompany your application and will be reviewed by the Market Managers. All decisions are final.

4. Displaying and Selling Goods

Participants must furnish their own tents, tables, chairs and display arrangements. All tents must be secured with weights to assure the safety of our shoppers and vendors alike.

Prices of all items must be clearly marked and in full view of the customers.

All vendors who are selling foods intended for human consumption are required to provide a hand washing station. This consists of the following items:

- Water dispenser that allows for free flowing water to facilitate two handed hand washing (available at camping stores and some hardware stores)
- Waste bucket, Water, Soap, Paper towels

- Artist are selected based on the originality and quality of their work. Space is available for a 12 x 12 space. Artist must supply their own display materials, canopies, tables, etc. and are responsible for all set-up and take down. Electric is not available.

- Crafts **MUST BE HOMEMADE**. Commercially produced and imported goods will **NOT** be accepted. Complete the application and submit printed photographs of each item to be sold. Only those items approved will be allowed to sold during the farmer's market. There will be no duplicate crafts sold at this farmer's market.

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5. Participant Conduct

Market participants as well as their employees shall conduct themselves in a pleasant and courteous manner. They shall avoid using any unduly loud, vulgar, profane or otherwise objectionable language. Market participants and their employees shall avoid playing radios, tapes or CD player, etc., at a volume level objectionable to their neighboring participants or Market Managers. They shall avoid all appearance of being or having been intoxicated. They shall avoid belligerent behavior or actions that might be reasonably expected to lead to disputes or altercations with other producers or their representatives, prospective customers, or other persons in the Market area. In the event persons other than the producer or his/her representative cause or promote a dispute or altercation with a producer, the producer shall seek assistance from the Market Managers.

6. General Regulations

No participant shall: (Unless the weather has gotten really bad.)

- A. Pack up their produce and leave the market area prior to 7:00 pm
- B. Sell apiary products, maple syrup, or any sugars or processed foods unless properly labeled in accordance with Illinois State standards for labeling.
- C. Sell meat/cheese/fish/poultry/pork or prepare food on site without a current Lake County Health Department Permit.
- D. Sell or offer any article according to weight except in accordance with established Illinois State standards for weight.
- E. Sell or offer for sale any unwholesome or spoiled articles.
- F. Sell or offer for sale any article without first obtaining an Illinois State tax license for the current year
- G. Attempt to attract attention by hawking or yelling loudly or distributing flyers throughout the market.
- H. Transport or display food without adequate protection against; Delivery trucks and equipment used for transportation and display shall be kept clean at all times.
- I. Allow any waste or refuse to remain after the closing hour of the market; the participant is responsible for the cleanup and removal of all waste from the site. Vendors must bring their own brooms and waste receptacles for removing trash from the Market Area. You must take your trash with you. The Village Permit requires that the trash be hauled away by the vendors at the end of the day.

7. Enforcement of Rule and Regulations

Participants in the market must conform to Market rules at all times. The Market Managers have the full authority to enforce all rules. Any participant failing to comply will lose space at the discretion of the Managers. Market rules supplement village code provisions.

8. Notification of Absence

Emergency: Please contact the Market managers immediately and leave a message at (847)838-4032

9. Safety Rules

- a) Canopies, Tents, Tarps & Umbrellas etc. must be securely tied down and all tie downs must be secured with sufficient weights to prevent tipping or shifting during market hours.

10. Hold Harmless Agreement

The participant assumes all responsibility for and shall bear all liabilities and expenses relating to the products offered for sale. The participant shall save the sponsoring groups, Market Managers, and the Village of Antioch, their successors, agents and assigns harmless from and against and indemnify them of all liability, loss cost, attorneys fees, expenses or damages howsoever caused by reason of products sold by participant or any at of omission of participant, including but not limited to any injury (whether to body, property, or personal or business character or reputation) sustained by any person to any person or to property, and for any violation of municipal, state or federal laws or regulations governing the products of their sale, which may result from the sale or distribution of the products by the participant.

The participant shall further indemnify property owners that the event is occurring on, sponsors, market manager, Village of Antioch, their successors, agents and assigns from all costs and attorneys fees incurred in successfully defending or prosecuting any dispute regarding a violation of the rules and regulations set forth under this agreement.

All General Market participants must provide

- Current certificate of liability insurance for the duration of the market. Certificates must be received prior to May 25, 2017 and name the Village of Antioch as additionally insured.
- State of Illinois Tax ID number
- A \$50 registration fee to participate
- A \$50 Attendance Deposit

Registration

Antioch Farmers Market has limited number of spaces available. Spaces will be filled on a first come first serve basis. Early registration is encouraged.

2017
ANTIOCH FARMERS MARKET

Affidavit

I agree to sell or offer for sale only those items listed in the application. I acknowledge full responsibility for my activities and conduct and those of anyone working in my space at the Antioch Farmers Market and hereby acknowledge receipt of the rules of operation and agree to comply with them. I agree to the terms of the Hold Harmless Agreement as outlined in the Market Rules and Regulations. I have read and reviewed the market rules and agree to abide by them.

_____ (printed name)

_____ (signature)

_____ (date)