APPROVED MINUTES

VILLAGE OF ANTIOCH
BOARD OF TRUSTEES – REGULAR MEETING
Village of Antioch, Lake County, Illinois
Municipal Building: 935 Skidmore Drive, Antioch, IL 60002
August 12, 2026

I. Call to Order
Clerk Romine called the August 12, 2026 regular meeting of the Board of Trustees to order at 6:30 pm at the Antioch Municipal Building located at 935 Skidmore Drive, Antioch, IL and via Zoom.

II. Pledge of Allegiance
The Village Board led the pledge of allegiance.

III. Roll Call
Roll call indicated the following Trustees were present: Bluthardt, McNeill, Martinez, Pierce and Pedersen. Also present were Attorney Vasselli, Administrator Lichterman and Clerk Romine. Absent: Mayor Gartner and Trustee Macek.

Trustee Pedersen moved, seconded by Trustee Martinez, to appoint Trustee Pierce as Temporary Chair for the meeting. Upon roll call, the vote was:
YES: 5: Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0.
ABSENT: 1: Macek.
THE MOTION CARRIED.

IV. Absent Trustees Wishing to Attend Remotely
There were no Trustees attending remotely.

V. Mayoral Report
Temporary Chair Pierce announced that last week was the 20th anniversary of the car show, and it was successful with over 100 cars participating. He also announced the upcoming parade for the ACHS Softball Team and the final farmer's market on August 22.

VI. Public Comment
Mr. Michael Sheedy, owner of the Antioch Theater, thanked Village staff for putting together the liquor license ordinance for the theater, and asked the board to consider lowering the fee for the license from the proposed ordinance.

Mr. Matt Serzynski, 42813 Tiffany Road, thanked the Planning and Zoning Board for their thorough questioning related to the early learning center recently requested by school district 34, and discussed at the last Planning and Zoning Board meeting.

VII. Reports
1. Report and Recommendation from the Parks & Recreation Advisory Board regarding playground replacement – Director Kotloski stated that The Parks and Recreation Advisory Board recommends replacement of the playground equipment at Osmond Park, 579 Valleyview Court, as the Village's next playground improvement project. The existing 26-year-old playground has exceeded its expected service life by approximately 11 years and no longer adequately meets current safety, accessibility, maintenance, and user-expectation standards.

The recommendation supports priorities in the 2018 Community Development Comprehensive Plan and the May 2024 Parks & Recreation Department Comprehensive Master Plan, including investment in existing recreational infrastructure and improvement of park amenities. Of the seven playgrounds evaluated following the Centennial Park project, Osmond Park was identified as the next priority based on equipment condition, age, and heavy public use, including daily use by summer day camps and access from the adjacent walking/biking path. Jim Weber, Chairman of the Parks & Recreation Advisory Board was present to answer any questions.

Funding for the project is included in the Fiscal Year 2027 budget, which includes $125,000 for park improvements approved by the Village Board on April 22, 2026.

Trustees agreed with the need to make improvements to this park. Director Kotloski discussed the timeline to include engineering, a request for proposals for playground equipment and expects the project to be complete this fiscal year.

Trustee Bluthardt moved, seconded by Trustee McNeill, to accept the Parks & Recreation Advisory Board recommendation and authorize the attorney to draft the necessary legislation to replace the playground equipment at Osmond Park located at 579 Valleyview Court. Upon roll call, the vote was:
YES: 5: Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0.
ABSENT: 1: Macek.
THE MOTION CARRIED.

2. Report and Recommendation from the Planning & Zoning Board regarding a special use to allow the construction of a Memory Care Facility at 919 E Route 173 – Administrator Lichterman advised that, at the petitioner's request, this item will be presented at a future meeting.

<u>VIII. Consent Agenda</u>
Trustee Pedersen moved, seconded by Trustee McNeill, to approve the following consent agenda items as presented:

3. Approval of the July 22, 2026 Regular Meeting Minutes as presented
4. Approval of a Resolution Granting a Class G Single Special Event Liquor License to the Village of Antioch for its Fall Wine Walk event to be held on September 26, 2026; waiving all fees – **Resolution No. 26-69**

Upon roll call, the vote was:
YES: 5: Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0.
ABSENT: 1: Macek.
THE MOTION CARRIED.

<u>IX. Regular Business</u>
5. Consideration and approval of payment of accounts payable as prepared by staff in the amount of $2,300,361.31 – Trustee Bluthardt moved, seconded by Trustee Pedersen, to approve payment of accounts payable in the amount of $2,300,361.31. Administrator Lichterman discussed larger items including the taser purchase, public works improvements, and Centennial Park.
Upon roll call, the vote was:
YES: 5: Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0.
ABSENT: 1: Macek.
THE MOTION CARRIED.

6. Consideration and approval of an Ordinance Amending Sections of the Antioch Village Code regarding Liquor Licenses within the Village of Antioch, Illinois (*Theater – On-Premises Consumption)* - Administrator Lichterman said this would create the license classification, and the board will consider adding a license after receiving an application. Regarding the fee, the board agreed to changing the annual license fee to $500.

Trustee Bluthardt moved, seconded by Trustee Pedersen, to approve **Ordinance No. 26-08-45** Amending Sections of the Antioch Village Code regarding Liquor Licenses within the Village of Antioch, Illinois (Theater – On-Premises Consumption), revising the fee to $500 and waiving the second reading. Upon roll call, the vote was:
YES: 5: Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0.
ABSENT: 1: Macek.
THE MOTION CARRIED.

7. **Consideration and approval of a Resolution Authorizing Pats Services, Inc. to perform the South Aeration Tank Cleaning and Solids Removal Services on behalf of the Village of Antioch, Illinois -** Trustee Bluthardt moved, seconded by Trustee McNeill, to approve **Resolution No. 26-70**, Authorizing Pats Services, Inc. to perform the South Aeration Tank Cleaning and Solids Removal Services on behalf of the Village of Antioch, Illinois in an amount not to exceed $23,800. Upon roll call, the vote was:
YES: 5: Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0.
ABSENT: 1: Macek.
THE MOTION CARRIED.

8. **Consideration and approval of a Resolution Authorizing and Approving the purchase of services and waiving bidding requirements for the Restoration of the Waterwheel located at the Hiram Buttrick Sawmill in the Village of Antioch, Illinois -** Trustee Bluthardt moved, seconded by Trustee McNeill, to approve **Resolution No. 26-71**, Authorizing and Approving the purchase of services and waiving bidding requirements for the Restoration of the Waterwheel located at the Hiram Buttrick Sawmill in the Village of Antioch, Illinois in an amount not to exceed $28,800. Upon roll call, the vote was:
YES: 5: Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0.
ABSENT: 1: Macek.
THE MOTION CARRIED.

9. **Consideration and approval of a Resolution Authorizing and Approving the Purchase of Equipment and Services (Trucks and related services) for the Village of Antioch, Illinois -** Trustee Bluthardt moved, seconded by Trustee McNeill, to approve **Resolution No. 26-72**, Authorizing and Approving the Purchase of Equipment and Services (Trucks and related services) for the Village of Antioch, Illinois in an amount not to exceed $474,328 for 2 trucks. Upon roll call, the vote was:
YES: 5: Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0.
ABSENT: 1: Macek.
THE MOTION CARRIED.

10. **Consideration and approval of a Resolution Authorizing and Approving the Purchase of Equipment (Trailer-Mounted Jetter) for the Village of Antioch, Illinois -** Trustee McNeill moved, seconded by Trustee Bluthardt, to approve **Resolution No. 26-73**, Authorizing and Approving the Purchase of Equipment (Trailer-Mounted Jetter) for the Village of Antioch, Illinois in an amount not to exceed $82,286.45. Upon roll call, the vote was:
YES: 5: Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0.
ABSENT: 1: Macek.
THE MOTION CARRIED.

11. Consideration and approval of a Resolution Authorizing and Approving the Purchase of Equipment (Skid Steer) for the Village of Antioch, Illinois - Trustee McNeill moved, seconded by Trustee Bluthardt, to approve **Resolution No. 26-74**, Authorizing and Approving the Purchase of Equipment (Skid Steer) for the Village of Antioch, Illinois in an amount not to exceed $70,478.69. Upon roll call, the vote was:
YES: 5: Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0.
ABSENT: 1: Macek.
THE MOTION CARRIED.

12. Consideration and approval of a Resolution Authorizing and Approving the Purchase of Equipment (Tractor) for the Village of Antioch, Illinois - Trustee Pedersen moved, seconded by Trustee McNeill, to approve **Resolution No. 26-75**, Authorizing and Approving the Purchase of Equipment (Tractor) for the Village of Antioch, Illinois in an amount not to exceed $33,865.36. Upon roll call, the vote was:
YES: 5: Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0.
ABSENT: 1: Macek.
THE MOTION CARRIED.

X. Administrator's Report

Administrator Lichterman reminded the board of the change in pool hours, and discussed the monthly business owner meetings. He advised that staff is in budget discussions, and wanted to confirm with the board that staff will move forward with a 8-year stub budget in order to change to a calendar fiscal year. He noted that he did a ride-along with Phil Madura, Code Enforcement Officer, and said he is a dedicated employee who talks through concerns with property owners before any enforcement action is taken. He advised that staff will be sending notices to building owners regarding zoning compliance certificates, and the pending enforcement of window signage to comply with recently approved legislation.

XI. Village Clerk's Report

No report.

XII. Department Reports – Community Development

Community Development Director Mark Janek reviewed the operations of the department which includes staff and consultants. He provided an overview of the services provided by the department, and said over the last 6 months several zoning code revisions have been approved, construction codes have been updated, and staff has maintained relationships. He discussed the number of permits issued, construction value of the permits, and number of cases heard by the Planning and Zoning Board.

XIII. Trustee Reports

Trustee Bluthardt asked if we heard from the County on opening Deep Lake and Depot. Director Heimbrodt said it is scheduled to be open by August 19, and they were doing pavement markings today.

XIV. Adjournment

There being no further discussion, the Village Board of Trustees regular meeting adjourned at 7:04pm.

Respectfully submitted,

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Lori K. Romine, RMC/CMC
Village Clerk

VILLAGE OF ANTIOCH BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
Village of Antioch, Lake County, Illinois
Municipal Building: 935 Skidmore Drive, Antioch, IL 60002
August 12, 2026

I. Call To Order
Clerk Romine called the August 12, 2026 Committee of the Whole meeting of the Board of Trustees to order at 7:05 pm at the Antioch Municipal Building located at 935 Skidmore Drive, Antioch, IL and via Zoom.

II. Roll Call
Roll call indicated the following Trustees were present: Bluthardt, McNeill, Martinez, Pierce and Pedersen. Also present were Attorney Vasselli, Administrator Lichterman and Clerk Romine. Absent: Mayor Gartner and Trustee Macek.

Trustee Pedersen moved, seconded by Trustee McNeill, to appoint Trustee Pierce as Temporary Chair for the meeting. Upon roll call, the vote was:
YES: 5: Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0.
ABSENT: 1: Macek.
THE MOTION CARRIED.

III. Absent Trustees Wishing to Attend Remotely
There were no Trustees attending remotely.

IV. Mayoral Report –
None.

V. Public Comment -
None.

VI. Regular Business
1. **Approval of the July 17 and July 22, 2026 Committee of the Whole meeting minutes as presented -** Trustee Pedersen moved, seconded by Trustee McNeill, to approve the July 17 & 22, 2026 Committee of the Whole meeting minutes as presented.
Upon roll call, the vote was:
YES: 5: Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0
ABSENT: 1: Macek.
THE MOTION CARRIED.

2. **Discussion regarding the Complete Streets Policy –** Director Heimbrodt presented a draft Complete Streets Policy as previously discussed at the quarterly meeting for Board consideration. He explained that the policy would provide a flexible framework for evaluating Village transportation and public-improvement projects to support safe, accessible, and practical travel for pedestrians, bicyclists, motorists, transit users, emergency responders, freight traffic, and municipal service vehicles. The draft encourages context-sensitive improvements, such as sidewalks, bicycle accommodations, accessible curb ramps, crosswalks, lighting, and traffic-calming measures, when feasible and proportionate to the project.

Director Heimbrodt noted that the policy would apply to Village-led roadway, utility, streetscape, resurfacing, rehabilitation, and intersection projects, while also encouraging incorporation of Complete Streets principles in applicable development and agency projects. The policy includes documented exceptions for legal, cost, limited-scope, engineering, environmental, topographic, right-of-way, or existing-facility constraints. Administration would be led by the Public Works Department in coordination with relevant departments and consultants, with the policy taking effect upon Board adoption. He added that the adoption of this policy will assist with future grant awards and funding.

This item will be placed on the next village board consent agenda for consideration.

3. Discussion regarding Community Solar Subscription Agreement for Certain Village Facilities - Administrator Lichterman presented a proposed Community Solar Subscription Agreement with Solstice Power Technologies for certain Village facilities. He explained that participation would allow the Village to receive credits on its ComEd electric bills from an off-site community solar project, with the Village paying 90% of the value of those credits and realizing an estimated 10% savings. Based on the Village's estimated annual electricity usage, staff projects annual savings of approximately $25,768, or approximately $515,368 over the proposed 20-year agreement term.

Administrator Lichterman noted that the proposed agreement includes a 20-year term and a potential early-termination fee of $0.04 per kWh; however, staff advised that NIMEC could assist in locating a replacement subscriber if necessary. He introduced Mr. Adam Hoover of NIMEC who was available to answer any questions.

Trustee Bluthardt asked why everyone isn't doing this. Mr. Hoover said the biggest issue is availability.

Trustee McNeill expressed concern regarding any termination penalty and requested that the Village have an option to exit the agreement if circumstances warrant. Trustee McNeill also expressed concern that changes in technology could affect the value of the program and noted that the sample contract does not guarantee savings. She requested the Illinois Shines disclosure form and inquired whether agreements shorter than five years could be negotiated. Mr. Hoover responded that a five-year term with automatic renewals is an available option.

Trustee Pedersen asked whether program costs could be passed on to residents. Mr. Hoover responded that residents would not be responsible for Village costs and noted that residents may enroll separately through another program. Trustee Pierce commented that the State is taxing residents to encourage the development of solar farms.

Mr. Hoover distributed a sample utility bill illustrating how the credit would appear on future billing statements. Trustee Martinez compared the program to E-85 tax rebates offered in the early 2000s.

Staff will work on the terms of the contract and bring it back to a future board meeting for consideration.

4. Discussion of Information Technology Contracted Service Levels – Assistant Administrator Moran presented an updated service agreement with DeKind Computer Consultants to increase the Village's monthly pre-purchased IT support from 36 to 52 hours. The increase will provide one full day and one half-day of on-site support each week, along with continued remote assistance, to improve response times, address support tickets, complete preventative maintenance, and support Village technology projects.

The monthly cost will increase from $4,860 to $7,020, for an annual cost of $84,240. Funding is available within the current fiscal year IT budget; therefore, no budget amendment is required. Hours exceeding the monthly allotment will be billed at $165 per hour per technician, plus a discounted $16 fuel charge per trip.

This item will be placed on the next village board agenda for consideration.

VII. Other Business

None.

VIII. Executive Session

None.

IX. ADJOURNMENT

There being no further discussion, the Village Board of Trustees Committee of the Whole meeting adjourned at 7:33pm.

Respectfully submitted,

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Lori K. Romine, RMC/CMC
Village Clerk