APPROVED MINUTES

VILLAGE OF ANTIOCH
BOARD OF TRUSTEES – REGULAR MEETING
Village of Antioch, Lake County, Illinois
Municipal Building: 935 Skidmore Drive, Antioch, IL 60002
July 8, 2026

I. Call to Order
Mayor Gartner called the July 8, 2026 regular meeting of the Board of Trustees to order at 6:31 pm at the Antioch Municipal Building located at 935 Skidmore Drive, Antioch, IL and via Zoom.

II. Pledge of Allegiance
The Mayor and Village Board led the pledge of allegiance.

III. Roll Call
Roll call indicated the following Trustees were present: Macek, Bluthardt, McNeill, Martinez, Pierce* and Pedersen. Also present were Mayor Gartner, Attorney Miller, Administrator Lichterman and Clerk Romine.

**indicates attendance via Zoom*

IV. Absent Trustees Wishing to Attend Remotely
There were no objections to Trustee Pierce attending remotely.

V. Mayoral Report
Mayor Gartner acknowledged Disability Pride Month, National Parks & Recreation Month, and Parks & Recreation Professionals Day. He also thanked all of the staff for the successful 4th of July Holiday.

VI. Public Comment
Ms. Jennifer Drinka said she misunderstood the approval process and apologized for leaving the last meeting before her item was considered.

VII. Reports
None.

VIII. Consent Agenda
Trustee Pedersen moved, seconded by Trustee Bluthardt, to approve the following consent agenda items as presented, waiving the second reading on ordinances:

2. Approval of **Ordinance 26-07-36** amending Section 10-14-14 of the Antioch Village Code regarding Standards for Electronic Message Boards in the Village of Antioch, Illinois
3. Approval of **Ordinance 26-07-37** amending Section 10-14-6 through 10-14-8 of the Antioch Village Code Regarding Standards for Signage in the Village of Antioch, Illinois
4. Approval of **Ordinance 26-07-38** amending Section 10-5-1 of the Antioch Village Code Regarding Taverns and Brew Pubs in the Village of Antioch, Illinois

Upon roll call, the vote was:
YES: 5: Macek, Bluthardt, McNeill, Martinez and Pedersen.
NO: 1: Pierce.
ABSENT: 0.
THE MOTION CARRIED.

IX. Regular Business

1. Approval of the June 24, 2026 Regular Meeting Minutes as presented – Trustee Bluthardt moved, seconded by Trustee Martinez, to approve the June 24, 2026 Regular Meeting Minutes as presented. Upon roll call, the vote was:

YES: 5: Macek, Bluthardt, Martinez, Pierce and Pedersen.
NO: 0.
ABSTAIN: 1: McNeill.
ABSENT: 0.
THE MOTION CARRIED.

5. Consideration and approval of payment of accounts payable as prepared by staff in the amount of $500,972.28 – Trustee Pedersen moved, seconded by Trustee McNeill, to approve payment of accounts payable in the amount of $500,972.28. Upon roll call, the vote was:
YES: 6: Macek, Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0.
ABSENT: 0.
THE MOTION CARRIED.

6. Consideration and approval of an Ordinance approving the Grant of a Flagpole Easement to Command Services in the Village of Antioch, Illinois - Trustee Bluthardt moved, seconded by Trustee Martinez, to approve **Ordinance No. 26-07-39**, approving the Grant of a Flagpole Easement to Command Services in the Village of Antioch, Illinois, waiving the second reading. Upon roll call, the vote was:
YES: 6: Macek, Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0.
ABSENT: 0.
THE MOTION CARRIED.

7. Consideration and approval of a Resolution Authorizing and Approving the Purchase of Services from Per Mar Security Services for the Village of Antioch, Illinois (*Security Services for Sequoit Creek Park) -* Trustee Macek moved, seconded by Trustee Bluthardt, to approve **Resolution No. 26-63**, Authorizing and Approving the Purchase of Services from Per Mar Security Services for the Village of Antioch, Illinois (*Security Services for Sequoit Creek Park)*. Upon roll call, the vote was:
YES: 6: Macek, Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0.
ABSENT: 0.
THE MOTION CARRIED.

8. Consideration and approval of an Ordinance Granting a Class A Restaurant Full Service License to Bless Your Heart LLC, which is located at 484 Orchard Street, Antioch, Illinois - Trustee Bluthardt moved, seconded by Trustee Pedersen, to approve **Ordinance No. 26-07-40**, Granting a Class A Restaurant Full Service License to Bless Your Heart LLC which is located at 484 Orchard Street, Antioch, Illinois, waiving the second reading. Upon roll call, the vote was:
YES: 6: Macek, Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0.
ABSENT: 0.
THE MOTION CARRIED.

9. Consideration and approval of a Resolution Authorizing the Village Administrator to Proceed with By-Owner purchases related to improvements at Centennial Park, in an amount not to exceed the cost opinion of $244,402 - Trustee Pedersen moved, seconded by Trustee Macek, to approve **Resolution No. 26-64**, Authorizing the Village Administrator to Proceed with By-Owner purchases related to improvements at Centennial Park, in an amount not to exceed the cost opinion of $244,402.

Trustee Pierce commented that he would like more information on this item. Administrator Lichterman said quotes were still pending at the time the packet was distributed. The quotes have since been received and will be under the cost opinion of $244,402. He provided a breakdown of the costs associated with each item. Trustee Pierce asked if additional costs will be coming. Administrator Lichterman stated the total project cost, and that it was previously stated that these items were to be purchased by the Village.

Upon roll call, the vote was:

YES: 6: Macek, Bluthardt, McNeill, Martinez, Pierce and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

X. Administrator's Report

Administrator Lichterman discussed the recent 4th of July Parade and thanked the staff, elected officials, and said he was impressed by the event. He reminded the board of the next quarterly meeting is scheduled for July 17 at noon. He provided an update on the façade rebate program, and said staff has informed Toastie's that they did not qualify for the previously requested façade grant. An updated version will be codified and brought back to the board for consideration.

XI. Village Clerk's Report

No report.

XII. Trustee Reports

Trustee Pedersen thanked staff for the entire 4th of July event.

XIII. Adjournment

There being no further discussion, the Village Board of Trustees regular meeting adjourned at 6:46pm.

Respectfully submitted,

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Lori K. Romine, RMC/CMC
Village Clerk

APPROVED MINUTES

VILLAGE OF ANTIOCH BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING

Village of Antioch, Lake County, Illinois
Municipal Building: 935 Skidmore Drive, Antioch, IL 60002
July 8, 2026

I. Call To Order

Mayor Gartner called the July 8, 2026 Committee of the Whole meeting of the Board of Trustees to order at 6:47 pm at the Antioch Municipal Building located at 935 Skidmore Drive, Antioch, IL and via Zoom.

II. Roll Call

Roll call indicated the following Trustees were present: Macek, Bluthardt, McNeill, Martinez, Pierce* and Pedersen. Also present were Mayor Gartner, Attorney Miller, Administrator Lichterman and Clerk Romine.

**indicates attendance via Zoom.*

III. Absent Trustees Wishing to Attend Remotely

There were no objections to Trustee Pierce attending remotely.

IV. Mayoral Report –

No report.

V. Public Comment -

None.

VI. Regular Business

1. **Approval of the June 24, 2026 Committee of the Whole meeting minutes as presented -** Trustee Pedersen moved, seconded by Trustee Martinez, to approve the June 24, 2026 Committee of the Whole meeting minutes as presented.

Upon roll call, the vote was:
YES: 5: Macek, Bluthardt, Martinez, Pierce and Pedersen.
NO: 0.
ABSTAIN: 1: McNeill.
ABSENT: 0.
THE MOTION CARRIED.

2. **Discussion regarding Library Impact Fees –** Administrator Lichterman reviewed the library's request to increase their impact fees, which are codified in the Municipal Code, and therefore requires an ordinance amendment. A letter has been provided to the Village Board outlining and justifying their request. This item will be placed on the next village board agenda for consideration.

3. **Discussion regarding Vehicle Impoundment –** Police Chief Guttschow discussed the potential amendment to existing ordinance, bringing it in line with state statute. The State Statute includes a more comprehensive list of qualified offenses, and the proposed ordinance increases the fees from $250 per offense to $500 per offense. This item will be placed on the next village board agenda for consideration.

4. **Discussion regarding Zoning Compliance Certification –** Administrator Lichterman proposed a less costly and less bureaucratic alternative to business licenses. New businesses or existing businesses that change their use will be required to complete a two-page application to verify compliance with the zoning code prior to opening. It would also allow for a life safety inspection by the Fire Department. The Fire Department will provide this life safety inspection at no cost. At this point a building inspection would not be necessary, but could be added if a building inspector were hired on staff. Upon completion of all necessary requirements, a zoning certificate will be provided by the Village, and the Village will have business and owner information.

Trustee Pedersen asked if they would still need to obtain permits for a remodel. Administrator Lichterman confirmed that is correct.

Trustee Bluthardt asked if there were consequences for any business not completing the application or following the process. Administrator Lichterman said any violation could be assessed a general fine, and could go to adjudication. The business would not have approved occupancy from the Village without completing the form, and could be red-tagged.

Trustee McNeill asked if a checklist would be provided to business owners prior to an inspection.

Trustee Bluthardt asked if there is anything that could be done to register existing businesses. Administrator Lichterman said the fire district does an annual inspection for businesses, and perhaps the Village could request they complete the application at that time. He opined that the Village will likely not be able to compel them to complete the application if they are an existing business.

This item will be placed on a future village board agenda for consideration.

5. **Discussion regarding Public Works Consulting Services –** Administrator Lichterman reviewed the budgeted item to hire a consulting service to assist the Public Works Department. This is intended to provide additional resources to Public Works, and offers a management tool to help with Administrator Lichterman’s understanding and evaluation of the department. He did not want to create new positions in the budget when originally hired, but instead would like to bring in a specialized senior level expert, on a temporary basis, to evaluate the staffing needs in the department. He stated that there are examples in the memo on the services that will be provided. This position would report formally to Administrator Lichterman, but also work with the Public Works Director.

Trustee Pierce said this seems to be contracting for a Village Engineer, and to relieve the Public Works Director of the engineering tasks he currently has. Administrator Lichterman replied that the scope of services is broader than just engineering. He added that the consultant could help oversee the engineering functions provided under contract, and possibly find ways to do things in-house. They could also assist with long-term planning. Administrator Lichterman said the Village is happy with the current consulting engineer, HR Green, and this is only a portion of the work.

Trustee McNeill confirmed that this person will report to Dennis so there is no overstepping. Administrator Lichterman said he discussed this with Dennis and advised that he should view this position as an Assistant Director of Public Works and work with them on daily operational level.

<u>VII. Other Business</u>

None.

VIII. Executive Session

Trustee Pedersen moved, seconded by Trustee McNeill, to enter into executive session at 7:05 pm to discuss pending or imminent litigation under 5 ILCS 120/2(c)(1)(11) Upon roll call, the vote was:
YES: 6: Macek, Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0.
ABSENT: 0.
THE MOTION CARRIED.

Trustee Pedersen moved, seconded by Trustee McNeill, to return from executive session at 7:44 pm with no action taken. Upon roll call, the vote was:
YES: 6: Macek, Bluthardt, McNeill, Martinez, Pierce and Pedersen.
NO: 0.
ABSENT: 0.
THE MOTION CARRIED.

IX. ADJOURNMENT

There being no further discussion, the Village Board of Trustees Committee of the Whole meeting adjourned at 7:47pm.

Respectfully submitted,

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Lori K. Romine, RMC/CMC
Village Clerk