

APPROVED MINUTES

VILLAGE OF ANTIOCH BOARD OF TRUSTEES – SPECIAL MEETING/QUARTERLY UPDATE Village of Antioch, Lake County, Illinois Antioch Public Library: 757 Main Street, Antioch, IL 60002 November 21, 2025

I. CALL TO ORDER

Mayor Gartner called the November 21, 2025 special meeting of the Board of Trustees to order at 12:15pm at the Antioch Public Library located at 757 Main Street, Antioch, IL and via Zoom.

II. PLEDGE OF ALLEGIANCE

The Mayor and Board of Trustees led the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Macek*, Bluthardt*, McNeill, Martinez and Pedersen. Also present were Mayor Gartner, Attorney Vasselli, Administrator Gutschow and Clerk Romine. Absent: Trustee Pierce.

**indicates attendance via Zoom.*

Citizens Wishing to Address the Board

There were no citizens wishing to address the board at this time.

IV. Consent Agenda

Trustee Pedersen moved, seconded by Trustee McNeill, to approve the following consent agenda items as presented:

1. Consideration and approval of payment of accounts payable as prepared by staff in the amount of \$454,001.79
2. Consideration and approval of a Resolution authorizing the execution of an Intergovernmental Agreement with the Illinois Department of Transportation for Maintenance of Municipal Streets within the Village of Antioch from November 1, 2025 through April 30, 2035 – *Resolution No. 25-93*
3. Consideration and approval of a Resolution authorizing an agreement with West's Insurance to provide property, casualty, liability, workman's compensation and related insurance policies for the Village of Antioch, Illinois - *Resolution No. 25-94*
4. Consideration and approval of a Resolution authorizing the Village Administrator to execute a 36-month contract with Nextiva in the amount of \$75,310.56 for a Village-wide phone solution plus one-time implementation, setup and hardware costs of \$6,121.74 - *Resolution No. 25-95*
5. Consideration and approval of a Resolution Approving the 2026 Village Board of Trustees meeting schedule - *Resolution No. 25-96*

Upon roll call, the vote was:

YES: 5: Macek, Bluthardt, McNeill, Martinez and Pedersen.

NO: 0.

ABSENT: 1: Pierce.

THE MOTION CARRIED.

APPROVED MINUTES

Quarterly Meeting

Capital Projects: Status Update and next year planning

Finance Director Peterson distributed budget materials for the Fiscal Year Ending 26 and provided an overview of the report.

Mayor Gartner asked for a status on current capital items, and what may be placed in Capital next year.

Those present reviewed the listing of capital items in the current budget and if they are expected to be completed this year. Department Directors provided an overview of the status of each of their capital projects.

The Board took a break at 1:28pm, and returned at 1:46pm

Those present reviewed potential Capital items for the upcoming year.

Oakwood Knolls Subdivision –

Mayor Gartner recommended talking with state reps regarding this project and potential for state grants or funding.

Mr. Micheal O'Mara from the Oakwood Knolls subdivision reviewed their request for assistance from the Village related to the channel and shoreline improvements, stating they would like to establish an SSA to help fund the improvements. He said they drafted a petition/survey to represent what they wanted to do, and have already obtained several hundred signatures. He also indicated that the Fox Waterway has already approved grant money, and they need the municipality to fund or qualify for the grant.

Attorney Vasselli reviewed the legal process, which includes a public hearing, a different petition and board vote. He said there has to be a benefit for the people upon who the SSA is opposed. Those present discussed the benefit to the residents that don't live on the channel, the property values, and life safety concerns. Trustees discussed the potential for a referendum, the impact to all homeowners in the subdivision, and the concern of obligating any Village funds to the project.

Downtown Music –

Assistant Administrator Moran said they are obtaining quotes for wireless speakers downtown and Sequoit Creek Park.

Kickoff Concert –

Director Kotloski related that a band has accepted the proposal to perform at the Kickoff Concert, and she would like to move forward, but cannot share who it is at this time due to other concert obligations. The cost is \$40k with some additional rider costs.

Priority projects for next year:

Those present discussed potential projects for the upcoming year. They discussed the condition of the sawmill, and a parks maintenance plan. They also discussed the future use of the scout house, and potential for future use by other groups.

Mayor Gartner added that his priorities include the new public works facility, and development the Antioch Marketplace.

Municipal Code Review and Update

Mayor Gartner said they have recently found building and liquor code inconsistencies, and a clean up of Village Codes will need to be completed in the coming years.

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Village Administrator Search

Mayor Gartner said trustees can email him with traits and qualities they would like to see in the next Village Administrator, and reviewed the recruitment process.

Building Permit Fees

Mayor Gartner said the Board needs to make a decision regarding a change in the fee assessment for building permits. He discussed irate contractors, and the archaic calculation and escrow requirement used in the code to calculate the fees, which resulted in large increases when implemented. Staff is working on a fee ordinance to present at a future meeting.

Fireworks

Director Kotloski said the fireworks are up 10% from the previous year. She said the Township has agreed to split cost which is \$21.5k each, however with 250 USA birthday next year, many communities are increasing their fireworks display and the vendor Mad Bomber has provided options for communities. The Township will not be able to fund any additional options, and increases or enhancements would be a full cost of the village

Downtown Vision, Residential vs. Commercial & Potential TIF

Mayor Gartner presented the comprehensive plan to board and encouraged them to look at the plan when discussing redevelopment.

Trustee Comments

Trustee Bluthardt said he sent a short presentation of the Antioch Veterans Memorial finances to the Mayor.

V. ADJOURNMENT

There being no further discussion, the Village Board of Trustees regular meeting adjourned at 3:30pm.

Respectfully submitted,

Lori K. Romine, RMC/CMC
Village Clerk