STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

RECORD OF SUPERVISORY AND OFFICE PERSONNEL EEO MEETING OR INDIVIDUAL ORIENTATION

275-021-05
EQUAL OPPORTUNITY
01/07

1. COMPANY NAME:	2. DATE OF MEETING (M/D/Y):
Straight up Fence Inc	8-18-11
3. FEID # OR FDOT VENDOR #: 13-4253109	4. NAME OF EEO OFFICER: Ruth Smith
5. CHECK TYPE OF MEETING: ☒ INDIVIDUAL ORIENTATION ☐ EEO MEETING	6. ADDRESS WHERE MEETING HELD: 5749 Young Pine Rd Orlando , Fl 32829

7. EEO OFFICER'S CERTIFICATION:

The signature of this Company's EEO Officer is certification that an individual orientation or meeting was held with supervisory personnel and others involved in personnel matters to address all aspects of our equal employment opportunity (EEO) obligations. The major topics were addressed and a signed attendance record was made.

SIGNATURE: Ruth Smith, **EEO OFFICER**

8. MAJOR TOPICS ADDRESSED:

- ✓ EEO Policy and Affirmative Action Plan
- ✓ Identification of EEO Officer
- ✓ Equal Employment Opportunity and recruitment
- ✓ Wages and Payrolls
- ✓ Utilization of Disadvantaged Businesses
- ✓ Bulletin Boards
- ✓ Interviews by State and Federal representatives
- ✓ Training opportunities
- ✓ Complaints

9. ATTENDEES: PRINTED NAME AND TITLE	SIGNATURE
Cathalina Detwiler	Cathalina Detwiler
Harold Smith	Harold Smith

ATTACH ADDITIONAL PAGES IF NECESSARY