



**REGULAR CITY COMMISSION MEETING  
WORKSHOP  
451 Third Street, NW  
Winter Haven, Florida 33881  
Monday, June 13, 2011  
6:30 PM**

1. **CALL TO ORDER**
2. **INVOCATION** - None
3. **PLEDGE OF ALLEGIANCE** - None
4. **PRESENTATION**
  - A. Central Florida Partnership – Washington, D.C. – Commissioner Steven Hunnicutt
  - B. AngelouEconomics - Angelos G. Angelou, Principal Executive Officer
5. **ROLL CALL** Dorothy Johnson, City Clerk
6. **MINUTES**

May 23, 2011 Regular City Commission Workshop  
May 23, 2011 Regular City Commission Meeting
7. **REQUEST TO BE HEARD FROM GENERAL PUBLIC** – None
8. **ORDINANCES - SECOND READING - PUBLIC HEARING**
  - A. **Ordinance O-11-10** - Request by Polk Healthcare, Ltd. and Spring Lake NC, LLC to amend the Future Land Use on a portion of two (2) parcels located at 1540 Sixth Street, NW (US Highway 17) from Residential-High Density to Commercial-Retail. The area covered by this request is 2.7± acres
  - B. **Ordinance O-11-11** - Request by Polk Healthcare, Ltd. and Spring Lake NC, LLC to rezone a portion of two (2) parcels located at 1540 Sixth Street, NW (US Highway 17) from High Density Multi-family Residential (R-5) to Neighborhood Commercial (C-2). The area covered by this request is 2.7± acres
9. **CONSENT AGENDA**
  - A. Name Change Amendment to Continuing Master Consulting Services Agreement with PBS&J (Atkins North America, Inc.)
  - B. Atkins North America, Inc. Task Authorization: Interior Lakes Water Quality Management Plan

Regular City Commission Workshop  
June 13, 2011

- C. Winter Haven Planning Commission - Recommendation for Appointment to one (1) vacant position and three (3) reappointments
- D. Amendment #2 to the Winter Haven Area Transit Interlocal Agreement between the Polk County Board of County Commissioners and the City of Winter Haven

10. **RESOLUTIONS**

- A. **Resolution R-11-07** - Florida Department of Transportation (FDOT) Local Area Program Agreement for an FDOT Transportation Enhancement Grant for the Third Street Trail and Roadway Improvements Project
- B. **Resolution R-11-09** - Florida Department of Transportation (FDOT) Local Area Program Agreement for an FDOT Transportation Enhancement Grant for the Avenue B NW (First Street - Lake Howard) Trail Connector Project
- C. **Resolution R-11-11** - Subordination of City Utility Interests
- D. **Resolution R-11-12** - Establish a Fund Balance Policy defining fund balance categories and a minimum General Fund Unassigned Fund Balance target

11. **ORDINANCES – FIRST READING** - None

12. **NEW BUSINESS**

- A. Request to commence negotiations for RFQ-11-14: Engineering, Design and Consulting Services for the Avenue T/Chain of Lakes Trail Pedestrian Bridge
- B. Procurement Manual (Discussion/Workshop only)
- C. Professional Consulting Agreement for Planning, Architectural and Engineering and Related Consulting Services with AECOM (Orlando, FL) for the development of a park in southeast Winter Haven
- D. Request to Approve Guaranteed Maximum Price Amendment to Design Build Contract with Everett Whitehead & Son, Inc. for the Downtown Parking Garage

13. **ADJOURNMENT**

**NOTE:** Individuals may provide comments during Commission Work Sessions when recognized by the Mayor subject to the same time limit imposed during regular meetings.

If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceeding is made which record includes the testimony and evidence upon which the appeal is to be based (FS 286.0105). In accordance with the Americans with Disabilities Act and Florida Statutes, Section 286.26, persons with disabilities needing special accommodations to participate in this proceeding, should contact the City Clerk's Office, 451 Third Street, NW, Winter Haven, Florida 33881, in writing, not later than 48 hours prior to the proceeding; if not in writing, then not later than four (4) days prior to the proceeding at (863) 291-5600. Vision or hearing impaired please call (800) 955-8771 for assistance.



**REGULAR CITY COMMISSION MEETING**  
**451 Third Street, NW**  
**Winter Haven, Florida 33881**  
**Monday, June 13, 2011**  
**7:30 PM**

1. **CALL TO ORDER**
2. **INVOCATION** Dr. Harvey Lester, Chaplain, Winter Haven Hospital
3. **PLEDGE OF ALLEGIANCE** Dorothy Johnson, City Clerk
4. **PRESENTATIONS**
  - A. Distinguished Budget Presentation Awards Program – Cal Bowen, Financial Services Director
  - B. Volunteer Service Recognition – Mayor ProTem JP Powell
5. **ROLL CALL** Dorothy Johnson, City Clerk
6. **MINUTES**

May 23, 2011 Regular City Commission Workshop  
May 23, 2011 Regular City Commission Meeting
7. **REQUEST TO BE HEARD FROM GENERAL PUBLIC**
  - A. John Bean
  - B. Jeff Hancock
8. **ORDINANCES - SECOND READING - PUBLIC HEARING**
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- B. Atkins North America, Inc. Task Authorization: Interior Lakes Water Quality Management Plan
- C. Winter Haven Planning Commission - Recommendation for Appointment to one (1) vacant position and three (3) reappointments
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13. **CITY COMMISSIONERS/LIAISON REPORTS**

A. **City Commissioners**

**Jamie Beckett**

Affordable Housing Advisory Committee  
Airport Advisory Committee  
Polk Transit Authority (PTA)\*  
Tourist Development Council\*  
Winter Haven Area Transit\*

**Nat Birdsong**

Board of Adjustment  
General Pension  
Lakes Advisory  
Transportation Planning Organization (TPO)\*

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**Steven Hunnicutt**

Fire Pension  
Police Pension  
Winter Haven Area Transit \*  
Transportation Planning Organization (TPO)\*

**JP Powell**

Central Florida Regional Planning Council \*  
Library Board  
Planning Commission  
Ridge League of Cities\*  
Urban Forestry Advisory Committee

**Jeff Potter**

Main Street  
Risk Management  
Tourist Development Council Sports & Special Events  
Transportation Planning Organization (TPO)\*  
Winter Haven Housing Authority

\*OTHER AGENCIES

- B. **City Attorney**
- C. **City Manager**
- D. **Assistant to the City Manager**
- E. **City Clerk**

- 14. **DEVELOPMENTS OF NOTE**
- 15. **EMERGENCY MATTERS NOT RECEIVED FOR THE AGENDA**
- 16. **COMMENTS FROM THE AUDIENCE**
- 17. **ADJOURNMENT**

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