

Winter Haven Community Redevelopment Agency

Florence Villa Advisory Committee

January 9, 2012

5:00 p.m.

**Winter Haven City Hall
John Fuller Auditorium
451 Third Street, N.W., Winter Haven, Florida**

AGENDA

Call to Order

Roll Call

1. Approval of Minutes
October 10, 2011
2. Florence Villa Advisory Committee Chairman and Vice-Chairman
Selections
3. Florence Villa Advisory Committee Membership
4. Project Updates
 - a. Chain of Lakes Trail Bridge
5. Adjournment

If a person decides to appeal any decision made by the CRA with respect to any matter considered at such meetings or hearing, they will need a record of the proceedings, and that, for such purposes, they need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based (FS 286.0105). In accordance with the Americans with Disabilities Act and Florida Statutes, Section 286.26, persons with disabilities needing special accommodations to participate in this proceeding, should contact the CRA Director's Office, 451 Third Street, NW Winter Haven, FL 33883, in writing no later than 48 hours prior to the proceeding. If not in writing, not later than four (4) days prior to the proceeding at (863) 298-4477. If hearing impaired call (863) 291-5624, or voice (800) 955-8770, for assistance.

WINTER HAVEN COMMUNITY REDEVELOPMENT AGENCY
Florence Villa Advisory Committee
FACT SHEET
January 9, 2012

DATE: December 20, 2011

TO: Florence Villa Advisory Committee

VIA: David Dickey, Community and Economic Development Director

FROM: Jeanne Sobierajski, CRA Manager
Sheandolen Dunn, Executive Assistant/Deputy City Clerk

SUBJECT: Selection of Florence Villa Advisory Committee Chairman and Vice-Chairman

BACKGROUND

In accordance with the CRA By-Laws, the Committee must select a chairman and a vice-chairman to serve a one-year term.

"At the Committee's next meeting following the Board's October organizational meeting, the Committee shall select a chairman and vice-chairman to serve a one-year term."

RECOMMENDATION

Staff is requesting the Florence Villa Advisory Committee appoint a chairman and vice-chairman for the 2012-2013 Fiscal Year.

**CITY OF WINTER HAVEN FACT SHEET
COMMUNITY REDEVELOPMENT AGENCY
Florence Villa Advisory Committee
January 9, 2012**

DATE: December 21, 2011

TO: Florence Villa Advisory Committee

VIA: David Dickey, Community and Economic Development Director 

FROM: Jeanne M. Sobierajski, CRA Manager 

SUBJECT: Florence Villa Advisory Committee – Membership – Information only

BACKGROUND:

On February 9, 2004, the CRA Board approved Resolution R-04-02, adopting a set of By-Laws. The By-Laws are designed to simplify the organizational structure of the Advisory Committees and CRA Board.

The By-Laws state that the Committee shall be comprised of ten (10) members who are residents of, or engaged in business within, the City of Winter Haven; provided, however, that a majority of the membership shall either reside or be engaged in business within the Florence Villa District with at least four (4) members also serving on the Florence Villa CDC Board. Terms of membership shall be for two (2) years. The terms for seats 1-5 shall begin in October of even numbered years. The terms for seats 6-10 shall begin in October of the odd numbered years.

At the December 9, 2011 CRA Board meeting, staff was informed by Nat Birdsong, Director of the CDC, that Miriam Tillman was no longer a member of the Florence Villa CDC Board. Therefore, the members on the CDC Board is now three (3) from the required four (4). The next CDC Board Meeting is February, 2012 where a member will be selected and an application will be submitted.

RECOMMENDATION:

Staff requests the Florence Villa Advisory Committee make a recommendation on the membership of seat 1.

WINTER HAVEN COMMUNITY REDEVELOPMENT AGENCY
Florence Villa Advisory Committee
FACT SHEET
January 9, 2012

DATE: January 3, 2012

TO: Florence Villa Advisory Committee

VIA: David Dickey, Community and Economic Development Director

FROM: Jeanne M. Sobierajski, CRA Manager *JMS*

SUBJECT: Chain of Lakes Trail Bridge

BACKGROUND

On March 23, 2011, the City received Statements of Qualifications from four separate teams responding to RFQ-11-14; Engineering, Design and Consulting Services for the Chain of Lakes Trail Pedestrian Bridge. On June 13, 2011, the City Commission authorized the City Manager to commence negotiations for a scope of work and fees with the top ranked firm of Kisinger Campo & Associates Corp. (KCA) (Lakeland, Florida).

The City of Winter Haven intends to build a pedestrian bridge over Avenue T, NW to provide a continuous connection from the southern portion to the northern portion of the Chain of Lakes Trail. The City was awarded a \$1.2 Million Grant from FDOT to fund the majority of this project. Several different alternatives for the bridge superstructure and approaches were investigated. In order to meet minimum requirements set forth in the FDOT Structures Design Guidelines the clear width of the bridge and approaches was set to 12 feet. To span the roadway and adjacent sidewalks and meet minimum vertical clearance, the length of the bridge must be a minimum of 107 feet.

Three options for the main span were considered and a prestressed modified AASHTO beam was recommended by the consultant. This is a proven span as it has been used many times around the Country. Form liners on the outside of the beams can add to the aesthetic level of the bridge. Due to the precast slab sections, it can also be constructed comparatively quickly with minimum disruptions to Avenue T Traffic Flow.

The design phase of the project is expected to take approximately ten months and should be completed in August, 2012. Construction is to follow and is anticipated to take no more than 12 months.

On Tuesday, December 13, 2011 the City hosted an Open House at the Inman Park Baptist Church Fellowship Hall. The City and engineering consulting staff were available to provide information and solicit the public's input on the bridge's span and design.

ATTACHMENT:

Chain of Lakes Trail Plan

*W*INTER HAVEN

The Chain of Lakes City

COMMUNITY REDEVELOPMENT AGENCY

2012 MEETING SCHEDULE

Winter Haven CRA Board

March 12, 2012

June 11, 2012

September 10, 2012

December 10, 2012

Meetings will be held at 5:00 p.m. at Winter Haven City Hall (451 3rd Street, N.W.)

Florence Villa Advisory Committee

January 9, 2012

April 9, 2012

July 9, 2012

October 8, 2012

Meetings will be held at 5:00 p.m. at the Winter Haven City Hall (451 3rd Street, N.W.)

Downtown Advisory Committee

February 13, 2012

May 14, 2012

August 13, 2012

November 12, 2012

Meetings will be held at 5:30 p.m. at Winter Haven City Hall (451 3rd Street, N.W.)