

## RESIDENTIAL CHECKLIST

|   | Rec'd                    | N/A                      |
|---|--------------------------|--------------------------|
| 1. Completed Application                          | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Two sets of sealed drawings.                   | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Two copies of site plan on lot line survey     | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Two sets of window and door engineering        | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Two sets of truss engineering and layout sheet | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Two sets of Energy Calculations                | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Driveway connection form                       | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Utilities Application                          | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Recorded NOC (record at Clerk's Office         | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Final survey required prior to CO issuance    |                          |                          |
| 11. Owner Affidavit                               |                          |                          |
| 12. Driveway Form                                 |                          |                          |

## COMMERICAL

|  |                          |                          |
|--|--------------------------|--------------------------|
| 1. Above information.  | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Three sets of sealed plans.                                   | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Approved site plan  | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Additional information as may be requested by Plans Examiner. | <input type="checkbox"/> | <input type="checkbox"/> |

### Florida Building Code 2007

#### 106.1 Submittal documents.

Construction documents, special inspection and structural observation programs, and other data shall be submitted in one or more sets with each application for a permit. **The construction documents shall be prepared by a design professional where required by the statutes.** Where special conditions exist, the building official is authorized to require additional construction documents to be prepared by a design professional.

#### 106.1.1 Information on construction documents.

**Construction documents shall be dimensioned and drawn upon suitable material. Electronic media documents are permitted to be submitted when approved by the building official. Construction documents shall be of sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of this code and relevant laws, ordinances, rules and regulations, as determined by the building official (see also Section 106.3.5).**

#### 106.1.1.1 Fire protection system shop drawings.

Shop drawings for the fire protection system(s) shall be submitted to indicate conformance with this code and the construction documents and shall be approved prior to the start of system installation. Shop drawings shall contain all information as required by the referenced installation standards in Chapter 9.

106.1.1.2 For roof assemblies required by the code, the construction documents shall illustrate, describe, and delineate the type of roofing system, materials, fastening requirements, flashing requirements and wind resistance rating that are required to be installed. Product evaluation and installation shall indicate compliance with the wind criteria required for the specific site or a statement by an architect or engineer for the specific site must be submitted with the construction documents.

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