

# Promissory Agreement

This form represents a binding agreement between \_\_\_\_\_  
and the City of West Richland. (Customer Name)

By signing:

- I acknowledge that if the terms stated in this agreement are not fulfilled, ***that services will be discontinued without further notice.***
- I acknowledge that failure to fulfill the terms of this agreement will cause any unapplied penalties to be added to my account. (May include \$10.00 past due notice and \$25.00 termination warning.)
- I acknowledge that failure to fulfill the terms of this agreement will jeopardize the possibility of making deferred payment arrangements in the future.
- I acknowledge that the City of West Richland reserves the right to notify the property owner of record regarding unpaid utility balances.

Amount deferred: \$ \_\_\_\_\_

Original due date: 25<sup>th</sup> of \_\_\_\_\_

Must be received in full by: 15<sup>th</sup> of \_\_\_\_\_

1)  Tenant or Renter      2)  Owner or Landlord

Service Address \_\_\_\_\_ Contact No. \_\_\_\_\_  
(In case there are questions)

Owner Name and Address \_\_\_\_\_  
(Must be listed if Box #1 [Tenant/Renter] is checked above)

Signature \_\_\_\_\_  
(Note: Form will not be processed without signature)

Office Use Only

Account No. \_\_\_\_\_ Date Rec'd \_\_\_\_\_

Rec'd By \_\_\_\_\_ Entered SB \_\_\_\_\_