



## **West Chester Township Cemetery**

*Operated by*  
West Chester Township Board of Trustees  
Butler County, Ohio

October 1999

### **GENERAL PROVISIONS**

- a. The maintenance of roads, buildings and all other physical properties of the cemetery are under exclusive jurisdiction of the West Chester Township Board of Trustees, Butler County, Ohio.
- b. All are asked to remember that the cemetery grounds are sacredly devoted to the interment of the deceased and that all who violate the regulations of the cemetery may be excluded therefrom. Anyone who injures, damages or disturbs any monument, marker, tree, shrub, plant, memorial or any other property within the cemetery, or moves or removes same is subject to criminal penalties as provided by the Revised Code of Ohio.

### **HOURS OF OPERATION**

- a. The cemetery is open to the public daily from dawn until dusk. The cemetery office is open from 7:00 a.m. until 3:30 p.m. Monday through Friday, except holidays. The cemetery office is located two miles west of the cemetery, in the West Chester Service Center at 9577 Beckett Road, Maintenance Division, Suite 900. Cemetery personnel can be reached outside of work hours, in an emergency, by calling 777-2231.

### **SALES**

- a. Burial space is available to West Chester Township residents and non-residents. Graves are available in various locations. Individuals who wish to purchase graves may visit the cemetery office. Call 777-8765 during office hours to schedule an appointment.
- b. Prices for cemetery plots are established by the Board of Trustees. Residents may purchase up to four graves at resident price. A higher rate will be charged for residents purchasing more than four graves. A non-resident rate is applied to anyone not residing in West Chester Township. A resident is not permitted to purchase a grave at the resident price for a non-resident who is already deceased. Contact the cemetery office at 777-8765 for current prices. Full payment by cash

or check made payable to West Chester Township must be made at the time of purchase.

- c. The recorded owner/s of the grave/s shall be the controller of said graves in respect to interments. The recorded owner/s of a grave/s may sign a notarized release for anyone they wish to use said grave/s. Doing so relinquishes all right of said grave/s to the designated person/s.
- d. Upon the death of the recorded owner, the control of the unused or undesigned grave/s shall go to the legally designated beneficiary. If there is no beneficiary, it will follow the natural order of spouse, to children to parents.
- e. Purchases of burial plots will be recorded and a receipt will be issued. Purchaser will not receive a deed because the Township retains the property. The Purchaser is only acquiring the right of burial on this property. Upon written request, the Township will purchase back an unused lot or single grave at the original purchased price.

## **INTERMENTS**

- a. Interments are Monday through Friday with arrivals no later than 3:00 p.m. Saturday and holiday arrivals before noon. Overtime fees apply to Saturday and holiday interments. The opening and closing fee must be paid either before or at the time of interment. There are no Sunday burials.
- b. All interments require a 24-hour notice. Burial vaults are required. A three-piece concrete burial box is the minimum.

## **MONUMENTS AND MARKERS**

- a. The recorded owner/s of the grave/s shall be the controller of said grave/s in respect to the placement of any marker, monument, flowers and/or decorations. Upon the death of the owner, the control shall go to the legally designated beneficiary/s. If there is no beneficiary, it will follow the natural order of spouse, to children, to parents.
- b. All monuments and markers must fit the lot or single grave/s in which they are intended. Single graves vary and it is the responsibility of the purchaser or their agent to check with the cemetery as to the proper size and location. All monuments and markers are to be lettered to mark for whom the grave/s intended. Position and direction of face is to conform to the section in which it is to be placed. Any lettering or marking other than deceased name, birth and death dates must meet the approval of the cemetery. It is the responsibility of the purchaser and their agent to check with the cemetery for proper location of lettering and style.
- c. All monuments and markers must be placed on a concrete foundation of approved size and depth. Such foundations shall be built by Township cemetery employees under the direction of the Superintendent.

- d. Monuments and markers will be permitted in standard granite, bronze or approved marble only.
- e. All monuments and markers not conforming to industry standard in design and style must first have approval of the Superintendent.
- f. Statues and figurines are not permitted.

## **RULES AND REGULATIONS**

**VISITATION:** Visitation is from dawn until dusk. Children must be accompanied by an adult. Pets are not allowed in the cemetery.

## **FLOWERS AND DECORATIONS:**

- a. The recorded owner/s of the grave/s shall be the controller in respect to the placement of flowers and/or decorations on said graves. Upon the death of the owner/s, the control shall go to the legally designated beneficiary. If there is no beneficiary, it will follow the natural order of spouse, to children, to parents.
- b. Annuals and perennials are permitted to be planted on grave/s. Trees, bushes, shrubs and vines are not permitted.
- c. Artificial flowers are permitted year round. All artificial flowers must be in a metal or plastic vase. Glass items such as vases, jars and etc. are not permitted as they present a danger to our employees.
- d. Memorial Day and special holiday decorations will remain for two weeks after the holiday and then will be discarded by cemetery personnel.
- e. Christmas decorations must be removed by April 1.. After April 1, cemetery personnel will discard all remaining Christmas decorations.
- f. Toys are not permitted.
- g. Flowers and decorations must be maintained by those placing them on the grave. Any flower or decoration deemed unsightly will be removed and discarded.

***Please note:*** Wind may scatter flowers and decorations. The Township is not responsible for salvaging these items. All retrieved decorations are discarded.