

Warrington



Township

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TOWNSHIP MANAGER
TIMOTHY J. TIEPERMAN

September 8, 2009

MEMO TO: BOARD OF SUPERVISORS
FROM: TIMOTHY J. TIEPERMAN
RE: **MANAGER'S REPORT**

- A. Warrington Day Preparations: Warrington Day preparations are coming along nicely. To date we have confirmed approximately 100 booths for the September 12th event. The planning committee has been meeting on a regular basis to ensure that this year's event at Valley Square goes without any major hitches. We expect this new venue will reduce costs and improve accessibility. The plans for the senior shuttle are also coming together nicely and the routes have been finalized thanks to close cooperation with the Bucks County Transportation Management Association (TMA) as well as volunteer senior liaisons. The fall *Link* includes a Warrington Day theme which we hope will improve attendance.
- B. 2009 Pavement Management Update: The 2009 Pavement Plan implementation is proceeding on schedule. We did have sufficient monies within the budget to complete a section of Bradley Road which was originally eliminated from the scope. Some work along Pickertown Road was delayed to coordinate the installation of the Mill Creek sewer project. We have encountered some drainage problems along Elbow Lane, which CKS is addressing. Public Works has scheduled a jet truck to clean out some of the clogged culverts to alleviate future drainage problems along this section of the road.
- C. Redstone Woods: Staff has prepared a proposed regulation land swap to address some enforcement issues related to the Army Corps of Engineers permit. These modifications have been forwarded to the Corps for its consideration and approval. We believe that this swap will better delineate the appropriate boundaries for wetland protection than what currently exists now in the development. We are working on getting the final areas in this development prepared for dedication, which is a pre-requisite for their recent approval.
- D. Interstate Sign Appeal: As expected an appeal was filed to the Zoning Hearing Board's July 28, 2009 decision. The solicitor's office has prepared the necessary papers to proceed with the next stage in this matter. Staff is also working with the solicitor's office and preparing final changes to the sign ordinance. Mr. Mrozinski is working with Barbara Kirk on this project.

- E. Leaf-Drop Off Report: Public Works delivered its first load of leaf waste from the Tradesville site. The report that we have received from K & D Growers in Warwick is that the quality of leaf waste was excellent. I should remind all residents that K & D Growers is open during regular working hours for Warrington residents to discard their leaf waste. This service is free of charge. One of the items discussed at the last Ad Hoc Recycling Committee meeting was the establishment of a possible drop off for scrap metal. Public Works is exploring a test site for a pilot project and this will be advertised once the logistics are finalized.
- F. Stump/County Line Road Update: Things seem to have calmed down at this location. If you recall it was reported that there was some activity at this site which elevated concerns of an unauthorized business use at this facility. To date no additional work has been performed and no zoning variance has been applied for at this site. Staff continues to monitor the site.
- G. Alou Village Complaint: We have received some complaints regarding the unauthorized placement of basketball goals in cul-de-sacs throughout various Township neighborhoods. Staff discussed this at our last meeting and arrived at the pragmatic conclusion that these types of things are hard to monitor but that we would encourage residents to do their best to keep basketball goals within the their property line set-backs to avoid using cul-de-sacs or streets for this type of recreational activity.
- H. Pandemic Preparation Updates. Rick Lesniak and the Township emergency liaisons are working closely with the County Health Department in preparing for a possible H1N1 pandemic outbreak this year. We are taking necessary precautions to ensure that all municipal responders and their families will have access to the vaccine prior to the winter season.
- I. Disorderly House Ordinance: Staff is working with the solicitor's office in drafting an appropriately worded disorderly house ordinance for the Board in light of the incident along Park Road. As you recall the drafts we reviewed at the last regular meeting were geared towards specific communities. We are exploring the fine tuning at an appropriately made ordinance for future consideration by the Board of Supervisors.
- J. Maple Avenue Project: The Maple Avenue project bids have been let and the notice to proceed issued. The remaining condemnation issues have been resolved.
- K. Document Management Update: Effective Monday, September 14th the Township will be going *öliveö* with its new document management system. We have set up a new email account (mail@warringtontownship.org), to which all residents, business developers, contractors and other individuals may send in documentation and correspondence electronically. We have asked the Solicitor and Township Engineer to begin sending all correspondence to the Township electronically. Most security protocols have been implemented for department heads to receive, review and access mail and we hope by year's end we will notice a sizable reduction in the Township's overall paper volume. There is still a major learning curve associated with this new software and we are working collaboratively with our IT consultants and Metasource officials in organizing additional training courses to ensure maximum use of the new system.
- L. 2010 Budget Process: The 2010 preliminary operating budget is near completion. Our working goal is to have draft budgets for the Finance Committee's review and comment within the week. We are still awaiting definitive feedback on final insurance numbers as well as the pending police arbitration award. Part of this year's budget will also include the consolidation of some facility operations and we are awaiting the completion of some appraisals.

M. Other Business:

- (1) We received notification that the following new roads will be added to the State Liquid Fuels database for next year's revenue sharing:
 - a. Lyric Way
 - b. Kelly Road
 - c. Warrens Circle
 - d. Cadwallader Road
 - e. Joelle Court
 - f. Bens Run Court
 - g. Cornell Drive
 - h. Marcus Circle
 - i. Princeton Drive
 - j. Zachs View Circle
 - k. Noahs Circle
 - l. Bethel Lane
 - m. Princeton Corut
 - n. Breezy Hollow Drive
 - o. Summer Ridge Circle
- (2) My office has sent rescission letters to all residents that received notifications about the retroactive permitting of lawn irrigation systems.
- (3) Attached is the recent Action Line Data Base Report on all outstanding queries submitted through our on line system.
- (4) Copy of the August 3, 2009 Staff Meeting minutes are attached
- (5) Copy of July 20, 2009 Permanent Finance Committee minutes are attached.

Respectfully Submitted,

Timothy J. Tieperman
Township Manager