



April 24, 2008

TO: BOARD OF SUPERVISORS

FROM: TIMOTHY J. TIEPERMAN

SUBJECT: MANAGER'S REPORT

- a. Fire Chief's Monthly Report – Chief Dan Hinkle will be at the meeting to review his monthly report and answer any questions.
- b. Fire, Inspections, and Emergency Services Monthly Report - Attached is the monthly report prepared by Rick Lesniak, Director of Fire, Inspections and Emergency Services.
- c. Parks and Recreation Department Monthly Report – A report on activity in the Parks and Recreation Department for March, prepared by Carolyn Hanel, is attached.
- d. Capital Lease Program – See attached update on the status of the Capital Lease Program
- e. Other Business
 - Performance Review Forms – Attached is a memo from the Township Manager to Senior Staff regarding upcoming performance evaluations.
 - Parks Rules – In late March, the Parks Department investigated complaints about a fort that was built in the wooded open space area adjacent to Philadelphia Avenue and Warrington Avenue. At the first investigation, the fort was basically a couple of blue plastic tarps and some lawn chairs. Staff advised the Police at that time, in case the area became a hang out for underage drinking or other illegal activity, but the Parks Dept. was not directed to tear down the fort. The presence of the fort was not in violation of any existing parks rules. By the first week of April, the fort had expanded considerably and it appeared that some trees had been de-barked. There was still no evidence of any attempts to build a fire or any other damage to the area. It appears that the area was being used for paintball.

Pellet guns, such as those used for paintball do violate the “no fire arms rule,” so we are posting the area with “No Paintball Allowed” signs at several access

points. The Park and Rec Board drafted a rule to address the construction of similar “forts” at their March 27, 2008 public meeting.

“No unauthorized structures are permitted in Township parks or open space. “.

This addition to the Park Rules will have to be adopted by Ordinance at the Board’s convenience.

- Meeting with Insurance Broker – Township staff as well as the Solicitor and Supervisor Carol Butterworth met with a representative of Brown & Brown to discuss several issues with our insurance carrier (Selective) and their claims manager (Summit). A letter is being sent directly to Selective Insurance outlining the issues with Brown & Brown, Summit and Selective.
- 2009 Capital Budget – The 2009 budgeting process will begin by focusing on proposed capital purchases. Staff will meet to discuss any capital purchases beginning in mid-May for discussion with the Permanent Finance Committee in May and June.