

# Warrington



# Township

852 EASTON ROAD, WARRINGTON, PA 18976  
215-343-9350 ■ FAX 215-343-5944  
www.warringtontownship.org

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TOWNSHIP MANAGER  
TIMOTHY J. TIEPERMAN

February 9, 2010

**MEMO TO:** BOARD OF SUPERVISORS

**FROM:** TIMOTHY J. TIEPERMAN

**RE:** **MANAGER'S REPORT**

- A. Development Activities Update: On March 11 the PennDOT design team is scheduled to meet with TEVA officials to review the scope of the required traffic study as part of its proposed concept design for its 1.5 million square foot distribution center. TEVA's response slides from the February 16, 2010 Special Meeting are now available on the Township's website: <http://www.warringtontownship.org/planninganddevelopment.cfm>. Staff continues also to populate the special TEVA email distribution list which will be used to transmit future updates. Staff is presently awaiting further information and possible plan revisions from TEVA.
- B. Snow Emergency Declaration Ratification: At the request of my office and Township emergency officials, the Board Chair declared a snow emergency declaration for the latest storm that occurred on Thursday, February 25. The emergency declaration was lifted at 3:00 on Friday, February 26. These declarations are enclosed for retroactive ratification by the Board of Supervisors. (Attachment A).
- C. Water and Sewer Transition Report: In accordance to the new Resolution governing the administration of Warrington's water and sewer operations, Staff has implemented the necessary budgetary adjustments to reflect the new flat-rate administrative fee. Adjustments retroactive to January 1 have been implemented. We are currently consulting with local real estate agents to acquire accurate pricing on square footage costs, which will eventually be incorporated into the budget document. With the departure of our assistant finance director, we are in the process delegating some financial responsibilities among existing water/sewer personnel and have hired a W/S billing clerk. We recently convened a special meeting between CKS and CEC officials to review all open water/sewer responsibilities. At this meeting there was a particular focus on water/sewer operating and capital issues.
- D. Cell Tower Proposal: In an effort to find other sources of non-taxable revenue, Staff is reviewing proposals for the installation of another revenue-generating cell tower, similar to the structure recently erected on Street Road. We have evaluated a number of public sites based on carrier frequency demands and believe the Township property along Valley Road near the former leaf disposal site has possibilities. Tower One is preparing a concept plan and proposed lease for Board consideration at an upcoming Supervisors' meeting.

- E. Route 202 Parkway Update: Detweiler Road is now closed and PennDOT contractors are actively staking and relocating all utility poles to conform with the new Parkway layout. Despite the recent snowstorms, State crews have implemented traffic control measures along Limekiln Pike, Upper State Road and Bristol Road. Staff has addressed and resolved some minor issues regarding sidewalk easements.
- F. 2009 Audit Preparations: On March 1 Staff convened its first formal meeting with Marcum Associates to review its checklist to complete the 2009 audit. Given the change in auditors, the audit's commencement has been delayed. Staff's top priority will be to get the required State audit forms completed as soon as possible. Marcum's assigned auditor will be Mr. David A. Price, CPA, base of its Newtown office.
- G. Palomino Basin Bids: CKS Engineers, with the assistance of Township Staff, have completed its bid evaluation for the Palomino Farms Retention Basin Sediment Removal Project. The lowest qualified bid is less than the funding allocation contained within the Township's 2008 Bond Issue. Township Staff has met with the low bid contractor to review preliminarily the construction details and required construction procedures. The contractor has suggested several modifications to the Erosion and Sedimentation Control Plan that had been prepared for the project to facilitate construction. We need to review these modifications with BCCD (Bucks County Conservation District) at a scheduled meeting on March 10<sup>th</sup>. All Permits with the District, the Army Corp and the State DEP (Department of Environmental Protection) are still under review, but based on discussions with the regulatory agencies, it is expected that all necessary permits will be issued by the end of the month. A recommendation for award of contract will be presented for consideration by the Board of Supervisors at the March 23<sup>rd</sup> Meeting.
- H. Consent Item – Police Grant: Chief Miller announced his department's receipt of a \$5,000 State grant for the Emergency Responders Resource and Training Program. This will supplement the department's previous stimulus grant monies and will allow the purchase of additional user licenses for the police records management system as well as an upgraded server. I am seeking the Board's consent to execute the required grant agreement so that the Chief may encumber the funds. (Attachment B)
- I. Consent Item – Fire Equipment: I am seeking the Board's consent to encumber funds from the fire tax reserves to supply voice and data cabling to the West End Fire House. We have advised fire company officials that when utilizing tax monies, Township procurement procedures need to be followed. Attached is Mr. Lesniak's memorandum, recommending Tremmel Communications Service, Inc. (Attachment C)
- J. Farmer's Market at Valley Square: Supervisor Paul and I convened a special meeting with representatives from Valley Square to explore more fully the concept for a farmer's market at the Square. We also explored the concept of a separate yet distinct event similar to First Fridays in Doylestown. We explored strategies to promote the downtown concept and the local business community without threatening the viability of other area festivities. We are planning another follow-up meeting within the next couple of weeks. We all agreed on the importance of drawing on local talent at these events.