

# Warrington




# Township

852 EASTON ROAD, WARRINGTON, PA 18976  
215-343-9350 ■ FAX 215-343-5944  
www.warringtontownship.org

BOARD OF SUPERVISORS  
CAROL M. BUTTERWORTH, Chairman  
MICHAEL W. LAMOND, JR, Vice Chairman  
GLENN P. Mc KAY, Secretary  
REBECCA A. KIEFER, Asst Secretary  
PAUL H. PLOTNICK, Member

TOWNSHIP MANAGER  
TIMOTHY J. TIEPERMAN

November 6, 2009

  
MEMO TO: BOARD OF SUPERVISORS  
FROM: TIMOTHY J. TIEPERMAN  
RE: MANAGER'S REPORT

- A. 2010 Preliminary Budget Questions: At the last meeting there were some follow-up questions to the preliminary budget, which I will attempt to address below.
- a. **Provide an aggregate total for all salary, contracted services, legal services and insurance expenses for 2009 and 2010.** Attachment A includes aggregated salary spreadsheets for all uniform and civilian employees. Attachment B includes an aggregated spreadsheet and pie chart for all contracted services. Attachment C includes a pie graph and breakdown of all legal costs. Attachment D includes an aggregated spreadsheet showing combined totals for all major insurance categories, including a special pie graph on the distribution of health insurance costs.
  - b. **In the 2009 legal services budget for the Zoning Hearing Board, why is just \$15,000 budgeted compared to a prior year actual of \$30,000?** In speaking with the planning director, the higher actual costs were attributable to litigation regarding Interstate.
  - c. **FIES has budgeted \$82,250 for contracted services in 2010. If development is slowing, why isn't this amount not decreasing accordingly?** These contracted costs are directly related to the commercial inspection services provided by Keystone Municipal Services. Commercial activity remains fairly steady.
  - d. **What is the difference between Department of Public Work and Highway Operations?** Highway Operations is part of the overall public works budget, the majority of which is budgeted from general fund revenues.
  - e. **Under Traffic and Street Lights, what's the \$7,500 professional services line item for?** This account is reserved for service requests or repairs conducted by the Montgomery County/Bucks County Consortium.

- f. **Under Storm Water Management, what's included under professional services?**  
Expenses posted to this account are for engineering services for the various storm water projects throughout the year.
- g. **Why is there a 2010 expense for non-supervisory staff of \$110,282 that was not budgeted in 2008 or 2009?** Beginning with the 2010 budget, we eliminated the general fund's assessment charge in favor of allocated charges among professional and non-supervisory positions. This provided for greater accounting clarity with the relocation of water/sewer operations to the administration building.
- h. **Why is engineering budgeted at \$100,000 for 2010 when the 2009 projected number is \$68,892?** This line item has historically been budgeted at this amount. Some years it's higher; other years, it's lower. Any unspent monies transfers automatically to the enterprise fund's cash reserves.
- i. **Why did online banking fees increase from a projected \$1,379 actual in 2009 to \$8,500 in 2010?** The \$1,379 is an actual through August, not a projected for all of 2009. While more residents are taking advantage of the on-line option, the Water/Sewer Staff believes that this number could be lowered to \$6,500 for 2010.
- j. **Why is vehicle maintenance budgeted at \$10,000 for 2010 when the 2009 projected is \$9,761?** The \$10,000 line item reflects historical costs and accounts for some growth in fixed costs.
- k. **Why is landscaping budgeted at \$40,000? What is included in that figure?** This figure includes landscaping services (including mowing) at the Tradesville Treatment Plant, all the pump stations and 1585 Turk Road. With the re-location of the Turk Road offices and a review of prior year's actual expenses, this will be lowered to \$20,000 for the final budget.

B. Act 32 Bucks County Tax Collection Committee: On Thursday, November 5, 2009, Commissioner Martin convened the first meeting of the Bucks County Tax Collection Committee. The primary business conducted was the election of officers and a general overview of the Committee's responsibilities under Act 32. A new county-wide system for the collection of all earned income taxes in Bucks County must be in place by January 2012. The next meeting will be scheduled sometime in January to discuss the development of bylaws and a budget for the new tax collection bureau.

C. Bucks County Regional Police Study: In your packets is the preliminary report of the regional police study between Warminster and Warrington Townships, which was prepared and financed by the Governor's Center For Local Government Services. The study's intent was to conduct an objective analysis on whether both municipalities would benefit from consolidation or contracting to establish a full service regional police department. Now that the initial report is complete, the Center would like to discuss the report's findings at a future public meeting, where public comment is welcomed and encouraged before the report is finalized.

- D. Veterans Day Ceremony: The Warrington Veterans Affairs Committee will be sponsoring a small ceremony on Wednesday, November 11, 2009 at the Warrington War Memorial at IPW Park located on Bradley Road. The ceremony will begin at 11:00 a.m. and conclude by 1:00 p.m. Speakers will include the Chaplain from the Willow Grove NAS JRB and entertainment will be provided by the Veterans Association of Military Musicians Band. In the event of rain the program will be held in the public meeting room of the Township Administration Building.
- E. Sign Ordinance Draft: Attached is a preliminary draft of a new sign ordinance prepared by Staff in collaboration with the Township Solicitor.
- F. Tax Collector's Lawsuit: Judge Waite recently issued a stay on the Pennridge and Central Bucks School Districts' plans to phase out the use of elected tax collectors for the collection of school real estate tax revenues. New Britain and Warrington were granted intervener status in support of the local tax collectors. Both districts have appealed Waite's order. This past week the Bucks County Association of Township Officials (BCATO) authorized the preparation of an amicus brief in support of the local collectors as the case meanders through the appellate courts.
- G. The Link Winter Edition: Attached is the Link's Winter Edition for the Board's preliminary review prior to publication.

Enclosure(s)

\* \* \* \* \*