

Warrington



Township

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BOARD OF SUPERVISORS
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TOWNSHIP MANAGER
TIMOTHY J. TIEPERMAN

February 19, 2010

MEMO TO: BOARD OF SUPERVISORS
FROM: TIMOTHY J. TIEPERMAN
RE: **MANAGER'S REPORT**

- A. Snow Emergency Update: By all accounts the February 9-11 snow emergency is one for the record books. The Supervisors' emergency declaration provided us the legal clearance to utilize the township personnel and approved snow contractors for an extended period of time. The bill list does not include the totality of all costs associated with this snow emergency. My office has estimated a total of 900 employee man hours and 1366 contracted hours were expended for the duration of this storm. We expect the total projected costs to exceed \$135,000 for this storm. These costs included not only road clearing and emergency management services but also the procurement of special backhoe services to remove excess snow from neighborhood cul-de-sacs. During the height of the storm, we staggered the shifts and established special sleeping quarters at Warrington Ambulance. The township offices were closed to non-essential personnel but all phone lines remained active and were transferred to the Pickertown facility where the phones were manned by administrative personnel. Around 10 p.m. on February 10, we convened a special emergency management meeting of all key personnel. Chairperson Kiefer participated in the meeting, during which time we received an assessment of the storm's progress and developed contingency plans to handle the excess snow. While the emergency lines were in operation, Staff logged approximately 32 service calls. Staff will be convening a post-mortem meeting to assess the Township's general response to this emergency, discuss any weaknesses in the overall response and make the proper adjustments for future emergencies. See Rick Lesniak's attached supplemental report (Attachment A).
- B. Municipal Services Coordinator: It is my pleasure to seek the Board's consent for the appointment of Fred Achenbach to the position of Municipal Services Coordinator. Fred's primary responsibility will be overseeing the Township's water and sewer operations and working closely with the township manager and township engineer in the planning and execution of water/sewer capital projects. He will be based out of the township administration building and will work closely with the WS personnel in handling utility-related customer service issues. This will be a part-time management position at an annual stipend of \$36,000. Fred has agreed to attend all Monday Staff meetings and other township meetings as deemed appropriate.

C. Household Hazardous Waste Commitment Letter: I am seeking the Board's consent to execute a commitment letter with the Bucks County Planning Commission to participate in its three-year household hazardous waste collection program. Warrington's annual commitment for the 2010-2012 period shall be \$3,419.40. (Attachment B)

D. TEVA Presentation Slides: Staff is in the process of uploading the TEVA presentation slides onto the Township's webpage for access by residents and businesses. TEVA prepared these slides in response to some of the inquiries received at the February 2, 2010 Special Meeting at Mill Creek Elementary School.

E. Solar Energy Grant Program Update: You may recall that in January the Township received a 30-day grant extension to review more thoroughly the legal parameters of the Solar Grant Agreement. As background the Township received a \$278,240 grant through the State's new Solar Energy Program for the installation of a 148kW ground-mounted photovoltaic system at the Tradesville Station Sewage Treatment Plan. The total project cost was estimated at \$1,254,300. There were some outstanding financial and logistical questions which we have been investigating:

1. Can we use 2008 bond proceeds for this project? Mr. Casey and I are seeking clarification from bond counsel.
2. Is there a viable market for the sale of solar renewable energy credits (S-RECs) and can we use tax free bonds for a project where energy credits are being sold?
3. Is the proposed Tradesville site viable? Staff is researching the viability of exact location in relation to the future treatment plant expansion area.

Rep. Watson was able to secure a 60-day extension on this grant to allow the Township more time to complete its due diligence analysis of this project.

F. Farmer's Market Concept Meeting: On Friday, February 19, Supervisor Paul and I met with Valley Square representatives to discuss plans for a pending Farmer's Market at Valley Square as well as similar event conducted in Doylestown known as First Fridays. We will be providing a report with recommendations at a future BOS meeting.

G. Route 202 Culvert Project: PennDOT officials notified my office regarding the status of the Street Road culvert project, which is scheduled to commence within the week and last through March 15, 2010. They've asked to use a section of Township property adjacent to the Fairways Golf Course for the placement of a construction trailer. Mike Mrozinski and I reviewed the request and have granted temporary use for the project's duration. (Attachment C)

H. Upcoming March 9, 2010 Agenda: Here are some items tentatively scheduled for the March 9, BOS Agenda:

1. Penrose Concept Plan
2. Ball-Colibraro Final Plan Approval: At the last meeting were questions regarding TPD's traffic mitigation recommendations for Bellflower and Buttercup which is attached. Attached is a copy of the traffic study prepared for this area. (Attachment D)
3. Disposition of Palomino Bids
4. Remedial Action Completion Report: There will be a brief report from Tri-State on this final report regarding the UST (Underground Storage Tank) area at the Public Works Facility.

I. Other Business:

1. Stone Manor Escrow Release: At the last meeting some concerns were expressed regarding the final escrow release for Stone Manor, Phase 1. Mr. Wieland has confirmed with the Doylestown Township engineer that the basin is contained within a separate escrow account controlled by Doylestown since it is physically within that township's boundaries. That account still has money in it, and the basin's completion is anticipated by Spring. Doylestown officials are very aware of the basin's condition and importance.
2. Pension Meeting Highlights: On Thursday afternoon the Pension Committee convened a special meeting to review the 4th Quarter performance results as well as considering changes to the Township's investment policies. These recommendations will be on the March 9, 2010 BOS agenda for action consideration. Attached are executive excerpts from the meeting. (Attachment E)
3. Fire Marshal's January Report: Attached is Rick's January report for his department's activities. (Attachment F)

J. Staff Meeting Highlights:

1. Redstone: The planned walkthrough with the Army Corp biologist at Redstone is in the process of being rescheduled.
2. Sleep Center: Sleep Center officials have asked to appear before the Supervisors' March 23, 2010 meeting to discuss renovations. This may be a good opportunity for the Township Supervisors to evaluate its long-term ownership plans for this facility.