## TOWN OF SOMERS POSITION OPENING

## Part time Administrative Associate

The Town of Somers currently has one opening for a Part-time Administrative Associate located at the Resident State Troopers office. The position has an hourly rate of \$18.00 per hour the hours will be 4 hours per day Mon – Fri. Please see the <u>Position Description</u> for more detail and qualifications. Qualified applicants may express their interest by submitting a completed <u>application</u>, resume and cover letter. Closing date for this position is August 1, 2013.

By e-mail to: opsmanager@somersct.gov Or by Mail to: Operations Manager Town of Somers 600 Main Street P.O. Box 308 Somers, CT 06071 Or by Fax to: 860-763-8228

**NO PHONE CALLS PLEASE**