

Town Clerk Fee Schedule

Vital Statistics

Marriage License	\$30.00
Civil Union License	\$30.00
Short-Form birth certificate	\$15.00
Certified copy of birth, death or marriage	\$20.00
Burial or removal permit	\$3.00
Copies to other towns	\$2.00
Cremation Permit	\$3.00

Notaries Public: Recording

Original commission of notary public	\$10.00
Renewal Commission	\$10.00
Change of Name Only	\$1.00
Change of Name & Change of address within town	\$1.00
Change of Name & Change of address to a new town	\$10.00
Change of Address to New Town but no change of name	\$10.00
Change of Address within town but no change of name	No Fee
Authenticating Signature of a Notary	\$2.00

Documents being sent to certain countries may require the apostille or authentication of the Secretary of the State in addition to that of the Town Clerk. The document should be directed to Authentications, Secretary of the State, 30 Trinity Street, Hartford, CT 06106 and the fee is \$20.00

Dog Licenses

Neutered male, spayed female	\$8.00	of which \$2.00 is to be sent to the State Animal Population Control Fund.
Male, Female	\$19.00	of which \$6.00 is to be sent to the State Animal Population Control Fund
Late Licensing Penalty	\$1.00	per month or fraction thereof
Transfer of ownership	\$1.00	for new license/tag if already licensed
Lost Tag	\$0.50	
Change of residence (town)	\$0.50	for new license/tag
Kennel Licenses	\$50.00	plus 10 per tag for 10 tags
.	\$100.00	plus 10 per tag for more than 10 tags
Guide Dogs	Free	

SPORTING LICENSES

NOTE 1: All sporting licenses and permits expire on December 31 of the year issued, except permanent licenses issued to those 65 years of age or older, and pheasant tags, which are valid through early January.

The State of Connecticut Sporting License System may be reached through the following link
<https://ct.outdoorcentral.net/internetsales/>

NOTE 2: Federal Migratory Bird Conservation Stamp – Available at most Post Offices

Land Records (Sec. 7-34a)

Recording Documents:	\$53.00	first page, \$5.00 each subsequent page or portion thereof of the same document
Surcharges:	\$2.00	each transfer reportable to the State
	\$5.00	if current mailing address of grantee missing on deed of conveyance
	\$1.00	if names of those executing, witnessing and acknowledging the document are not typed or printed under signature
	\$1.00	for each marginal notation of assignment subsequent to the first two

Conveyance Taxes (Sec. 12-494)

State	- Residential Property & Unimproved Land	.005 x consideration
	- Residential Dwelling Over \$800,000	.005 x \$800,000 + .01 x amount over \$800,000
	- Non-residential Except Unimproved Land	.01 x consideration
Town	- All Categories	.0025 x consideration

Filing Fees (Sec. 7-34a)

Any Document	\$5.00
Any Map	\$10.00
Maps of Subdivisions of 3 or More Parcels	\$20.00

Copies, Certified Copies of Land Records, Maps, Etc. (Sec. 7-34a)

Copies of Documents	\$1.00 each page
For Certifying Documents	\$2.00 each document
Copies of Property Maps 11x17	\$1.00 each page
Copies of Property Maps 24x36	\$5.00 each page
For Certifying Maps	\$2.00 each document

Effective: 10.01.2009

