

VILLAGE OF SKOKIE

FREEDOM OF INFORMATION ACT REQUEST FORM

Please email, mail or drop-off this completed form to the Village of Skokie, Attention: Public Information Officer, 5127 Oakton Street, Skokie, Illinois 60077.

NEW! Requestors that choose to have their information emailed will not incur any fees for photocopying.
*Please note that fees may be charged for: information mailed to requestors, DVD, CD and oversized document duplication.
For more information please visit www.skokie.org*

Requestor: _____ **Company:** _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Cell Phone (optional):** _____

Email: _____

Date of Birth (if subject in police records): _____

Is this a request for commercial purposes? Yes No

RECORDS SOUGHT:

Note: Freedom of Information Act requests will be processed in the order they are received and within five business days. When additional time is required to process a request, the Freedom of Information Officer may file an extension of up to an additional five business days. In the case that a request is denied, a requestor can file a Request for Review with the Illinois Attorney General's Public Access Counselor within 60 calendar days. For more information, please visit www.skokie.org or call 847/933-8219.

FOR OFFICE USE ONLY

**Received by
Public Info.
Officer (stamp)**

**Received by
Dept/Div.
(stamp)**

Granted _____
Denied _____
No Info _____