

POLICE OFFICER

The Village of Skokie will be conducting an open, competitive examination.

Written Examination
SATURDAY, APRIL 28, 2012

If you are interested in applying:

Beginning January 30, 2012 the Village of Skokie will begin its recruitment process for hiring Police Officers. A non-refundable application fee is required to start the process. Please visit www.egovlink.com/skokie/payment.asp. You will receive a confirmation number once your payment transaction has been confirmed. An application packet will then be e-mailed to you.

Application deadline will be 12 NOON on Friday, March 23, 2012.

Thank you for your interest in the Village of Skokie Police Department. The following information is intended to provide **general information regarding the Village of Skokie's Police Officer Recruitment Process.**

Testing is typically conducted every two years.

When testing takes place, all individuals interested in becoming a Police Officer must meet the following **minimum requirements:**

- \$25 non-refundable application fee
- Minimum of 21 years of age and under 35 years of age at the date of the written examination, April 28, 2012
- Minimum of 60 college semester hours from an accredited institution by March 23, 2012;
OR
Four (4) years of active military service with an Honorable Discharge by March 23, 2012
- U.S. citizen or legally authorized to work in the U.S.
- Possess a valid Driver's License
- Proof of completion of the Peace Officer Wellness Evaluation Report or POWER test, with attainment date less than six (6) months prior to the written exam (April 28, 2012). POWER test cards will only be considered valid if dated from 10/28/2011 through 4/27/2012. (Information regarding the POWER test and obtaining certification can be obtained by visiting the Northeastern Illinois Public Safety Training Academy (NIPSTA) website (<http://www.nipsta.org/POWER/info.aspx>). Note: In case of demonstrated financial hardship, accommodations can be made regarding the POWER testing fee. Contact the Village's Personnel Office for details.

- Have correctable vision to 20/20 and have the ability to distinguish colors
- Within 24 months from hire, reside in Cook, Lake or DuPage County
- Enter into an "Employment of Relatives Agreement" and "Authorization for Release of Personal Information Agreement"
- Must have ability to understand the English Language, written and spoken
- Completion and Submission of "***Village of Skokie Public Safety Application***" and other required documents to the Personnel Office by 12 NOON on March 23, 2012.

Shortly after the application deadline date (March 23, 2012), all application packets received will be reviewed for accuracy and authenticity. *(If Village of Skokie Public Safety Application and other required documents are not received by the deadline date, you will not be admitted to the test).* Emails will be sent to each candidate advising them of their eligibility to test. If invited to test - the **written examination** will take place:

Saturday, April 28, 2012

Niles West High School
5701 Oakton Street
Skokie, IL.

Doors open at 8:00 a.m.; enter at the Main Entrance, Door 1A. A valid driver's license, state, or military ID required to sign in. Reserve approximately 3 hours for this process.

After the test date, a preliminary eligibility list of applicants is established in numeric order based on a minimum passing score on the written examination.

As applicable, Veteran's points are applied. Veteran's points are earned for periods totaling a minimum of twelve (12) month's military service in a branch of the U.S. Armed Forces. Eligible periods of service are determined by the applicant's DD214 form.

A final eligibility list is established.

The eligibility list is valid for a period of two years from the date of certification by the Board of Fire & Police Commissioners.

Further participation in the selection process will take place as vacancies occur. Candidates will be invited, in rank order, to participate in and successfully advance through the following steps.

- Polygraph evaluation
- Background investigation including criminal, credit, business, education and employment history and oral interview with the Board of Fire & Police Commissioners
- Conditional offer of employment based on successful completion of Psychological evaluation
- Conditional offer of employment based on successful completion of Medical examination including drug screen
- Enter into an "Abstinence from Tobacco Products Agreement"
- Enter into a "Separation From Employment – Reimbursement Agreement"
- Appointment and swearing-in ceremony before the Skokie Board of Trustees

Following appointment, a Police Officer is required to satisfy certain other requirements. Those requirements include:

- Successful completion and certification as a Police Officer at a State of Illinois mandated “Basic Police Academy”, as designated by the Department
- Successful completion of the Department’s in-house training program, (approximately 3 weeks)
- Successful completion of the Department’s field training program (approximately 12 weeks)
- Within 24 months from hire, reside in Cook, Lake or DuPage counties of Illinois
- Successful completion of a 24 month probationary period

Equal Employment Opportunity Employer