

**PIKEVILLE FIRE/EMS**  
**REQUEST FOR ASSISTANCE &/OR SPECIAL DETAIL FORM**

<b>DATE OF REQUEST</b>		<b>DATE &amp; TIME SERVICES NEEDED</b>	
<b>PERSON &amp; DEPT. REQUESTING</b>		<b>PHONE EXT.</b>	
<b>DESCRIPTION OF ASSISTANCE AND/ OR SPECIAL DETAIL BEING REQUESTING</b>			



<b>DATE REC'D BY DEPARTMENT</b>		<b>DATE APPROVED / OR DENIED</b>	
<b>DATE DEPT. WAS NOTIFIED</b>		<b>NAME OF PERSON NOTIFIED</b>	
<b>EXPLANATION FOR DENIAL OR SPECIAL NOTES</b>			

The Pikeville Fire and EMS Department have always gone above and beyond to be of assistance to other personnel and departments whenever possible and we certainly want to continue this tradition. However, please understand we are responsible for providing fire protection, EMS services, along with many other responsibilities on a (24) hour (7) day a week (365) day a year basis, and we must make sure that we maintain adequate staffing should emergencies arise.

Therefore, please submit your request in adequate time to allow us to make preparation and please understand that we too work with an approved budget and we certainly must make every effort to stay within our approved budget. Rest assure we will make every effort to try to accommodate request when possible without jeopardizing the safety of our community.