

Staff:	

## Commercial Construction Checklist Revised 7/20/20

Permit #\_\_\_\_\_ Address\_\_\_\_

Before Plans can be submitted for Review, Design Review Approval is required.  Electronic submittal via email or thumb drive preferred. If paper copies are submitted 9 full, 10 w/(commercial kitchen) sets of Plans (registered professional stamp required if building (not tenant space) is more than 3000 sq. ft. or more, over two stories, or 20 or more occupants within the building. A.R.S. 32-144. 2018 IBC, IPC & IMC. 2017 NEC. (See commercial plan requirement sheet for specifics.)  Landscape Plan
Address verification complete Project Area listed on plans Structural Engineering Asbestos Report Contractor Bonding Certificate Truss Calcs Soils Report Sanitary District Approval Fire Sprinkler Plans Address listed on plans Type of Construction Listed Structural Engineering Contractor Bonding Certificate Civil drawings Temporary Power Agreement Accessibility Provisions listed Contractor License Verification Business License Verification H912, will require sprinklers  If Property Owner and Building
both names are reflected on all Building Permit Copies, adjacent to each other in <u>Owner Box</u> .