

Payson Building Department Residential Construction Submittal Plan Checklist

Submitted By: _____ Stock Plan # _____ Taken In By : _____

Permit # _____ Address: _____ Lot # _____

Subdivision _____

Project Description: (with area of bldg.) _____

Permit Application:

Site Plan to Fire Department

2 copies of Full Set of Plans Min. 18x24 paper W/additional {11"x17" site plan} Drawn to scale.

Setback w/dimensions Distance from adjacent bldgs. Driveway location

Dimensions of property lines Easements Hydrant Location type/width

Additional set of plans required for Payson Fire Department if over 4800 sq. ft. or Additional Site Plan if Driveway is over 150'(Full Size)

Foundation Plan Floor Framing Plan HVAC location Type Floor Plan
ftg.-Stem-piers If wood floor number & size of equipment

Elect. Plan Roof Framing Plan Building Elevations Address each/pg.
W/Cross Sections

Engineering Requirements:

Grading Permit Form ROW Permit Form Site Plan & Copy of App. to eng. dept.
 Fema Form Check Grading Special Requirements List

Some Chap. Pines lots have FEMA regulations (505, 509, 510, 511, 512, 513 Pine Island)

Contractor/Owner Builder Bonding Certificate

2 sets of Truss Calcs

2 sets of Building Engineering (if necessary)

Temporary Power Agreement

APS Electrical Meter Location Approval

Homeowner association review

Sanitary/Septic approval

Verify ROC License and Business License Status

Receive Mechanical Contractor Design Verification

Plan Review Results: Reviewed By: _____ Date Reviewed: _____	REQUIRED APPROVALS:
Bldg. Dept. comments: (use back if needed) _____	FIRE <input type="checkbox"/>
_____	ENGINEERING <input type="checkbox"/>
_____	ZONING <input type="checkbox"/>
_____	WATER <input type="checkbox"/>
_____	BLDG. PLAN CHECK: <input type="checkbox"/>
_____	BUILDING DEPARTMENT Approval for Issuance (date):
_____	BY: _____
_____	_____