



PAYSON MUNICIPAL AIRPORT

Courtesy Car Use Policy

Welcome to the Town of Payson Municipal Airport! The Courtesy Car has been donated for the complimentary use of visitors to our airport. The following policy applies to your use of the Courtesy Car:

1. The Payson Airport Courtesy Car may be reserved in advance by calling the Airport Coordinator. If not reserved, the use of the car is on a first-come, first-served basis, Monday through Saturday by pilots over the age of 18 who visit the Payson Airport via airplane. Use of the Courtesy Car on Sundays or Holidays must be arranged in advance with the Airport Coordinator. Reservations will only be held for one hour after the requested time unless airport staff is advised.
2. Prior to using the Courtesy Car, users must fill out the "Courtesy Car Use and Indemnification Agreement" form which indemnifies the Town from all claims regarding their use of the courtesy car. Failure to either fill out the form completely or use by persons other than visiting pilots with a plane on the ground in Payson will be deemed as "unauthorized use of a vehicle" and may be prosecuted.
3. Use of the car is limited to trips in the Payson area (unless coordinated with Airport Staff).
4. **Please limit your use of the car to no more than six hours.** Overnight use of the car may be arranged in special circumstances by contacting the Payson Airport Coordinator at 928-472-4748.
5. Every attempt is made to keep the car full of gasoline, however: you are responsible for purchasing any additional gasoline if required. **We ask that you top off the tank before returning it to the Payson Airport.**
6. Make sure you leave the car in a condition as good as or better than when you started using it - no snacks or beverages in the car.
7. While using the courtesy car, drivers are required to follow all applicable laws of the State of Arizona. A valid driver's license and insurance is required.
8. Drivers are prohibited from the consumption of alcohol or any chemical which may impair driving ability immediately before or during the period in which he/she is in possession of the courtesy car.
9. Drivers are to refrain from the use of a cellular phone to talk or text message while operating the courtesy car.
10. Users are solely responsible for any legal action which may stem from their use of the courtesy car, including tickets, law suits, or repair costs.
11. In cases where the courtesy car is returned damaged, airport staff, with the assistance of the Town Attorney, will be responsible for filing a claim and arranging for the repair of the damage.

Please lock the car and return the keys to the lock box when you return the car. If you have any problems with the car, please write them in the "Squawk Book" in the car's glove compartment. *Finally, please don't abuse the privilege of having a courtesy car here at Payson Airport, we've waited a long time to get one!*

Thank you for visiting Payson, come back again soon!