



Administrative Policy
FT – FOUNDATION PERMITS
Community Development – A409c

Effective Date:

7/7/2010

Revised Date:

Fast Track

Foundation Only Permits

Summary

A Foundation Only permit authorizes the contractor of record to begin construction, to the point that the foundation has been completed. The foundation, for this purpose is defined as a non-combustible, footing and stem, to a height equal to, or just below the basement level (if one is provided) or first floor of the structure.

Process

Foundation Only permits may be issued by the Community Development Department for projects seeking building permits, only after all required plans and specifications for the project have been submitted and at least the initial plan review has been completed by the Building, Fire, Engineering, and Planning and Zoning departments of the Town.

Foundation Only permits are subject to the following:

1. Town Land-use conformance has been verified by the Planning and Zoning Division for the intended use.
2. Site construction and infrastructure plan approval has been given by the Fire and Public Works Departments.
3. Building plan review has been completed to the point that general building code compliance has been verified for the project, with minor corrections noted.
4. All elements of the foundation plans have been determined to be code compliant.
5. Any changes made that would alter project results or would alter the approved plans could require a change to the previously approved plans for the project.