



Administrative Policy
UNFINISHED BASEMENTS
Community Development – A408

Effective Date:

May 2009

Revised Date:

UNFINISHED BASEMENT PROVISION

Summary

The Town of Payson promotes the completion of unfinished attics and basements being considered as part of new single family residential projects. The Town offers owners of new single family projects seeking building permits, the ability to complete construction in these planned areas within one year after a Certificate of Occupancy is issued for the originally permitted home, with no additional permit fees or plan review, being required when such spaces are finished.

This is offered based on the provisions that the permit for the home has not expired prior to the issuance of a Certificate of Occupancy and also provided that these areas were initially valued as living space and completed plans for the areas to be finished are included in the original plan review for the project.

Those not wishing to take advantage of this provision will be required to pay permit fees for the unfinished basement based on fees equal to that of a garage or similar, non conditioned area when the home is first planned and will be subject to additional fees, before beginning construction to finish these areas, at the later date.

Value for such projects that are finished at a later date, will be calculated based on the full valuation of the improvements being made at that time, less the fee for the unfinished area that was previously paid.

References

Payson Municipal Code 110.13 (c) Section 150.05