

CITY OF PAPILLION
JOB DESCRIPTION

POSITION TITLE: Lifeguard

REPORTS TO: Aquatic Park Manager, Assistant Aquatic Park Manager

SUPERVISES: -----

PURPOSE OF POSITION: Responsible for maintaining a safe and orderly pool environment and for attending to swimmers in need of assistance. Incumbents will be asked to help with the maintenance of the facility and other work deemed necessary by the manager.

An incumbent will be required to work varied hours during the week including evenings and weekends.

ESSENTIAL FUNCTIONS:

Responsible for adhering to and enforcing pool rules and regulations to ensure a safe and enjoyable environment; refers individuals who fail to comply with regulations to the supervisor.

Monitors designated areas of responsibility for potential hazards, accidents, and safety concerns; reports all hazards and incidents to the supervisor immediately. Areas of responsibility may include but are not limited to the pool deck, diving equipment, water slide equipment, general pool areas, etc.

Remains alert and continually monitors those individuals swimming in the pool, water slide, and diving areas; assists and/or rescues individuals who are in danger.

Administers first aid, CPR and/or other life saving techniques until no longer needed or until relieved by a supervisor or emergency medical personnel.

Maintains a safe and clean pool environment by assisting with custodial duties in the pool bathhouse, concessions, and general pool area.

Attends weekly staff meetings and participates in employee training sessions as required.

Responsible for adhering to departmental policies regarding hygiene, health, safety and sanitation procedures.

Assists in evacuation the pool due to medical and pool emergencies.

Observes guests entering the pool area to ensure that they are in proper bathing attire; refuses entry to individuals in an unclean condition or with open cuts or sores.

ESSENTIAL FUNCTIONS: (continued)

Assists in the orientation of new pool members and/or guests.

Refers citizen complaints to the supervisor for resolution,

Fills in for other employees as needed.

Establishes and maintains positive public relations with community groups, the general public, and other employees.

MARGINAL FUNCTIONS:

Performs other duties as directed or as the situation dictates.

ESSENTIAL KNOWLEDGE, EXPERIENCE AND ABILITY:

Knowledge of and the ability to apply safety rules and precautions related to swimming pool operations.

Knowledge of and the ability to apply techniques utilized in the American Red Cross or YMCA lifesaving certification, CPR, and basic first aid.

Ability to learn city policies and to apply when dealing with emergency situations and/or general inquiries from the public and/or other co-workers.

Ability to learn and enforce city rules and regulations regarding the operation of the facility.

Ability to communicate and deal with the general public in a courteous and tactful manner.

Ability to perform job duties efficiently while managing frequent interruptions and/or dealing with stressful or potentially hazardous situations.

Ability to understand and follow both oral and written instructions.

Ability to effectively communicate verbally and in writing, in English.

Ability to establish and maintain effective working relationships with the general public, other employees, and municipal officials.

ESSENTIAL EDUCATION, CERTIFICATION, AND/OR LICENSES:

1. Must be at least sixteen (16) years of age at the time of hire.
2. Must have American Red Cross or YMCA basic lifesaving or equivalent certification at the time of hire.

3. Must have CPR certification at the time of hire.

ESSENTIAL EDUCATION, CERTIFICATION, AND/OR LICENSES: (continued)

4. Must have American Red Cross basic first aid or equivalent certification at the time of hire.
5. Must maintain all certifications as required.
6. Experience as a lifeguard preferred.

ESSENTIAL PHYSICAL DEMANDS AND TYPICAL WORKING CONDITIONS:

Work is performed in an outdoor swimming pool environment or in an indoor concession stand environment. Work requires a considerable amount of physical activity, including walking, standing, kneeling, bending, crouching, reaching, stooping, lifting and carrying supplies and equipment, and the ability to stay focused on the duties performed. Work also requires that the incumbent enters the water to swim, assist and rescue. The incumbent is required to frequently talk, speak loudly, listen, sit or stand for extended periods of time, and must have the ability to work outdoors for extended periods of time in extreme sunny, hot and humid conditions and other fluctuations in the weather.

While performing the duties, the incumbent is required to use hands to finger, handle, feel or operate objects or controls. Hand-eye coordination is necessary to operate water safety gear and other pieces of equipment. Vision abilities required include close vision, peripheral vision, and the ability to adjust focus. The noise level is usually loud.

Work requires extensive interaction with the general public from a variety of age groups and may be stressful when dealing with irate citizens and/or potentially hazardous situations or crises.

Employee Name (please print)

Employee Signature

Date

Supervisor Signature

Date