

City of Papillion
SWPPP Review Check List

PCWP No.: _____
Review Date: _____

Project Name: _____
Reviewer Name: _____

Section 1.0: General Information

- 1.1 PE Seal, Signature & Date – CPESC, Landscape Architect or Architects are acceptable Professionals for Phase 2 Sites.
- 1.2 Exhibit A – Site Information & Exhibit B – Applicant Certification (Fully Executed)
- 1.3 Vicinity Map
- 1.4 North Arrow & Graphic Scale
- 1.5 Complete Title Block
- 1.6 Complete Revision Block
- 1.7 Symbol Legend
- 1.8 Exhibit C –General Notes

Section 2.0: Topographic Information

- 2.1 Site Boundaries – Property Lines, Easements & ROW
- 2.2 Existing Topography – 2 ft Contour intervals <10 Acres, 4 ft. Contour intervals >10 Acres
- 2.3 Existing Structures
- 2.4 Existing Utilities
- 2.5 Existing Drainage Way Features & Relevant Easements
- 2.6 On-Site Drainage Area Map – Drainage Basin Boundaries
- 2.7 Off-Site Drainage Area Map – Drainage Area boundaries Impacting Site
- 2.8 Limits of Undisturbed Areas

Section 3.0: Design Information

- 3.1 Construction Limits
- 3.2 Disturbed Area Noted – Acres
- 3.3 Limits of Proposed Fill – Shaded Area
- 3.4 Proposed Grading Plan – New Contours
- 3.5 Proposed Structures & Pavement – Provide Separate Plan for Clarity, if Required
- 3.6 Proposed Site Utilities - Provide Separate Plan for Clarity, if Required
- 3.7 BMP Locations
- 3.8 Unique BMP Identifiers
- 3.9 Latitude/Longitude Grid
- 3.10 BMP Calculations – When Required (usually basins) for Phase 1 Sites
- 3.11 Exhibit D – Construction Schedule
- 3.12 Exhibit E – Standard Details for BMP's and Detention Basins

- 3.13 Exhibit F – Maintenance Schedule
- 3.14 Grading Phase BMP's – Perimeter Controls
- 3.15 Building Phase – Lot/Block Level Controls – Phase 1 Permits Only

Applications/Other Miscellaneous Paperwork

- City of Papillion Grading Permit Form – and Fee Paid in Full - www.papillion.org
- PCWP Grading Permit Form – Provide PCWP Project Number at the time the application is made - <http://www.pcwperosioncontrol.org/>
- Copy of Signed NPDES-NOI w/ Transmittal to NDEQ – Prior to granting permit, the applicant shall provide assigned NDEQ Permit Number.
- A Storm Water Pollution Prevention Plan Site Plan (SWPPP-SM)
- A Storm Water Pollution Prevention Plan Narrative (SWPPP-N)
- Storm Water Pollution Prevention Plan Design Computations – Phase 1 Sites Only
- Designer Qualification Letter
- Inspector Qualification Letter
- Set of Design Calculations support the Storm Water Pollution Prevention Plan
- Copy of Transmittal to PMR-NRD with proof of NRD receipt or NRD Review Comments
- USACE Section 404 Compliance
- Flood Plain Development Permit, if Required
- Designer Comments
- Upon final review and acceptance of submitted paperwork but prior to final issuance of the permit, payment will need to be made to the City of Papillion Building Department.