

**NORWALK CITY COUNCIL**  
**MINUTES**

January 3, 2012  
7:30 p.m.

Municipal Court  
Norwalk, Ohio

**ORGANIZATIONAL MEETING**

Mayor Robert Duncan called the meeting to order.

**SWEAR IN MEMBERS** Mayor Duncan administered the Oath of Office to the following Council members: Stephen Euton, Stephen Schumm, Christopher Mushett, Robert Carleton, Charles Furey, Deborah Lucal, Scott Meyer and Kelly Beck.

Mayor Duncan asked for nominations for the President of Council. Mr. Furey nominated Mr. Euton. Seconded by many. Mr. Carleton moved to close nominations. Mr. Mushett seconded. All members voted in favor of Mr. Euton for Council President. Motion carried. Mayor Duncan administered the Oath of Office to Mr. Euton.

Mr. Euton asked for nominations for the President Pro Tempore of Council. Mr. Carleton nominated Mr. Mushett. Mr. Furey seconded. Mr. Schumm moved to close nominations. Mr. Beck seconded. All members voted in favor of Mr. Mushett for President Pro Tempore of Council. Motion carried. Mayor Duncan administered the Oath of Office to Mr. Mushett.

Mr. Euton asked for nominations for the Alternate President Pro Tempore of Council. Mr. Furey nominated Mr. Carleton. The motion was seconded. Mr. Mushett moved to close nominations. The motion was seconded. All members voted in favor of Mr. Carleton for Alternate President Pro Tempore of Council. Motion carried. Mayor Duncan administered the Oath of Office to Mr. Carleton.

Mr. Schumm moved to re-appoint Lisa Hivnor as the Clerk of Council. Mr. Carleton seconded. All members voted in favor except for Mr. Mushett. He abstained. Motion carried.

Mr. Mushett moved to adopt the Rules and Procedures of Council. Mr. Beck seconded. All members voted in favor. Motion carried.

**NEW BUSINESS** Mr. Euton said he will be assigning members to the various standing committees and if they wished to serve on a particular committee to let him know as soon as possible.

There being no further organizational business to address Mr. Euton moved into Work Session.

**WORK SESSION**

Council President Steve Euton called the Work Session to order. The following Council members were present: Chris Mushett, Scott Meyer, Charles Furey, Robert Carleton, Steve Euton, Steve Schumm, Kelly Beck and Deb Lucal.

Mayor Rob Duncan, Public Works Director Josh Snyder, Assistant Law Director Doug Clifford, Safety/Service Director Mark Schloemer, Finance Director Diane Eschen, Fire Chief Shawn Dickerson, Police Chief Dave Light and Park and Recreation Director Joe Lindenberger were also present.

Item No. 12-006

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A GRANT AGREEMENT WITH THE NOPEC, INC. FOR THE POWERING OUR COMMUNITIES GRANT PROGRAM**

Mrs. Eschen said the City is required by the grant agreement to administer the funding that the City has already received from NOPEC for the aggregation program. Mr. Carleton asked what will the money that the City received be spent on. Mrs. Eschen said the memo that Former Mayor Lesch distributed to Council on December 20, 2011 included a list of proposed projects. Mr. Euton said the Administration will determine the projects but the appropriations will need to be approved by Council.

There being no objections the clerk was instructed to place this item on the agenda for the next regular session.

Item No. 12-007

**A RESOLUTION CREATING THE POWERING OUR COMMUNITIES GRANT FUND**

Mrs. Eschen said this item creates the fund to properly account for the revenue and expenditures relating to the grant agreement.

There being no objections the clerk was instructed to place this item on the agenda for the next regular session.

Item No. 12-008

**AN ORDINANCE AMENDING AND SUPPLEMENTING THE 2011 ANNUAL BUDGET AND APPROPRIATION ORDINANCE NO. 2011-049 AND DECLARING AN EMERGENCY**

Mrs. Eschen explained the supplemental. Section 1 is a \$29,579.94 supplemental which consist of \$23,335 in salaries and wages and \$6,244.94 in other expenditures for the FY12 Intensive Supervision Grant Fund. Mrs. Eschen added that once the 2011 books are closed out any remaining funds not spent will need to be re-appropriated. Section 2 is a supplemental in the amount of \$4,716.40 for the balance of hospitalization insurance for the Intensive Supervision Probation Officer due to the grant funds for the FY12 Intensive Supervision Grant being reduced.

There being no objections the clerk was instructed to place this item on the agenda for the next regular session.

There being no further Work Session business to discuss Mr. Euton moved into the Regular Session.

## REGULAR SESSION

Council President Steve Euton called the Regular Session to order. Councilman Euton offered the prayer which was followed by the Pledge of Allegiance.

**MINUTES** Mr. Mushett moved to approve the December 20, 2011 minutes as presented. Mr. Carleton seconded. All members voted in favor. Motion carried.

### **COMMUNICATIONS AND PETITIONS**

**COMMITTEE REPORTS** - none

### **OFFICIAL REPORTS**

**MAYOR** – No report

**SERVICE DIRECTOR** – No report

**FINANCE DIRECTOR** – No report

**LAW DIRECTOR** - No report

**ENGINEERING** Mr. Snyder said legislation will be forthcoming to advertise and receive bids for various upcoming annual projects.

**APPOINTED OR ELECTED OFFICIALS** Chief Dickerson informed Council that the aerial ladder truck was returned to the station. Mr. Schumm asked how much did the repairs cost. He then questioned weather or not the work is guaranteed. Chief Dickerson said the repairs were just under \$39,000 and the manufacturer will stand behind the work.

**PERSONS APPEARING BEFORE COUNCIL** - none

**UNFINISHED BUSINESS** - none

**SECOND READINGS OF ORDINANCES** - none

### **NEW ORDINANCES AND RESOLUTIONS**

*Item No. 12-006*

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A GRANT AGREEMENT WITH THE NOPEC, INC. FOR THE POWERING OUR COMMUNITIES GRANT PROGRAM**

Mr. Mushett moved to adopt the legislation. Mr. Meyer seconded. All members voted in favor. **RESOLUTION NO. 12-001 ADOPTED.**

Item No. 12-007

A RESOLUTION CREATING THE POWERING OUR COMMUNITIES GRANT FUND

Mr. Furey moved to adopt the legislation. Mr. Carleton seconded. All members voted in favor. RESOLUTION NO. 12-002 ADOPTED.

Item No. 12-008

AN ORDINANCE AMENDING AND SUPPLEMENTING THE 2012 ANNUAL BUDGET AND APPROPRIATION ORDINANCE NO. 2011-049 AND DECLARING AN EMERGENCY

Mrs. Eschen pointed out that the heading needs to read the “2012 ANNUAL BUDGET” not “2011 ANNUAL BUDGET”. Mr. Mushett moved to amend the heading to read “2012 ANNUAL BUDGET”. Mr. Furey seconded. All members voted in favor. Motion carried. Mrs. Eschen then questioned whether or not Ordinance No. 2011-049 was correct or not. After research it was found that the number was correct.

Mr. Mushett moved that the clerk be instructed to read the legislation. Mr. Carleton seconded. All members voted in favor. Motion carried.

Mr. Carleton moved to suspend the rules requiring two readings of an ordinance. Mr. Mushett seconded. All members voted in favor. Motion carried.

Mr. Mushett moved to accept the declaration of emergency as outlined in section 4. Mr. Carleton seconded. All members voted in favor. Motion carried.

Mr. Carleton moved to adopt the legislation. Mr. Beck seconded. All members voted in favor. ORDINANCE NO. 12-001 ADOPTED.

**NEW BUSINESS** - none

**ADJOURNMENT** There being no further business to discuss, the meeting was adjourned.

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Steve Euton – Council President

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Lisa Hivnor – Council Clerk