



CITY of NORTH OLMSTED

Mayor Kevin M. Kennedy

A 5200 Dover Center Road | North Olmsted, Ohio 44070 P 440-777-8000 F 440-777-5889

**PLANNING & DESIGN COMMISSION
REZONING APPLICATION**

1. Address of property _____
2. Permanent parcel number(s) _____
3. Property owner: Name _____
Address _____
City/St/Zip _____
Phone/Fax _____
4. Applicant: Name _____
Address _____
City/St/Zip _____
Phone/Fax _____
5. Current zoning district _____
6. Proposed zoning district _____
7. Current use of property _____
8. Proposed use of property _____

**PLEASE READ INSTRUCTIONS AND ADDITIONAL SUBMITTAL
REQUIREMENTS ON REVERSE SIDE BEFORE SIGNING.**

Property Owner Signature/Date

Owner Representative Signature/Date

CMS: _____

Additional information required for processing this application includes:

1. Payment of a Planning and Design Commission application fee of \$125. Payment of an engineering deposit of \$500.
2. A current and accurate legal description of the property.
3. A statement of the relation of the proposed change or amendment to the general welfare of the community, to appropriate plans for the area, and to the changed or changing conditions influencing the request to rezone.
4. Twelve (12) copies, folded, of a vicinity map in a reasonable scale that shows: property lines, streets, existing and proposed utility service, existing and proposed zoning, existing and proposed buildings, including drive and parking areas, walkways, open space areas, watercourses, wooded areas, and whatever additional items are required by the Planning and Design Commission. The vicinity map shall also depict all land within 300 feet of the boundaries of the area to be zoned.
5. Any deed restrictions, easements, covenants and encumbrances to be used to control the use, development, and maintenance of land and proposed uses shall be fully denoted by text and map.
6. Provide a one paragraph summary that highlights the purpose and details of the proposal.

Planning & Design Commission meetings are held on the second and fourth Wednesdays of each month at 7:00 p.m. in Council Chambers at City Hall. Plan submissions are due two weeks prior to the scheduled meeting. Preliminary and final plan reviews will be carried out according to the process described in Chapter 1126 of the City's Zoning Code.