

# City of North Olmsted

## Building Department

### Additions, Alterations, or Repairs Permit Application

For office use only

BP# \_\_\_\_\_

DATE ISSUED: \_\_\_\_\_

EXPIRATION DATE: \_\_\_\_\_

Permit # \_\_\_\_\_

Inspection # \_\_\_\_\_

Plan Exam # \_\_\_\_\_

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Permit \$ \_\_\_\_\_

Surcharge \$ \_\_\_\_\_

Bldg Permit Total \$ \_\_\_\_\_

Plan Exam \$ \_\_\_\_\_

Surcharge \$ \_\_\_\_\_

Plan Exam Total \$ \_\_\_\_\_

Grand Total \$ \_\_\_\_\_

Flood Plain: Yes \_\_\_\_\_ No \_\_\_\_\_

Approved By: \_\_\_\_\_

PDC Dwgs Chkd: \_\_\_\_\_

**PLEASE COMPLETE APPLICATION IN ITS ENTIRETY**

**COMMERCIAL  
BLDG PERMIT**

**RESIDENTIAL  
BLDG PERMIT**

**HOMEOWNER  
BLDG PERMIT**

**DEMO  
PERMIT**

APPLICATION DATE \_\_\_\_\_

ANTICIPATED COMPLETION DATE \_\_\_\_\_

PROPERTY OWNER \_\_\_\_\_ PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

OCCUPANT BUSINESS NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS OF JOB \_\_\_\_\_

PARCEL # \_\_\_\_\_ CORNER LOT? YES \_\_\_\_\_ NO \_\_\_\_\_

1. COST OF ALTERATION \$ \_\_\_\_\_ SQ. FT. OF ALTERATION \_\_\_\_\_

2. COST OF ADDITION \$ \_\_\_\_\_ SQ. FT. OF ADDITION \_\_\_\_\_

3. TOTAL COST OF CONSTRUCTION \$ \_\_\_\_\_ TOTAL SQ. FT. OF CONSTRUCTION \_\_\_\_\_

CONTRACTOR \_\_\_\_\_ PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

ARCH./ENGR. \_\_\_\_\_ PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

DESCRIPTION OF WORK TO BE DONE: \_\_\_\_\_

***THIS PERMIT DOES NOT COVER ELECTRICAL, HVAC & PLUMBING PERMITS***

**TO BE COMPLETED BY APPLICANT ON COMMERCIAL PROJECTS**

DESCRIBE WHAT THE **CURRENT (OR FORMER)** TENANT BUSINESS IS: \_\_\_\_\_

DESCRIBE WHAT **NEW** TENANT BUSINESS IS: \_\_\_\_\_

OBC USE GROUP \_\_\_\_\_ CONSTRUCTION TYPE \_\_\_\_\_

IS THIS AREA OCCUPIED DURING CONSTRUCTION? YES \_\_\_\_\_ NO \_\_\_\_\_

ARE THERE **ANY** CHANGES TO THE EXTERIOR OF THE BUILDING? YES \_\_\_\_\_ NO \_\_\_\_\_

CHECK ONE:  Property Owner (print) \_\_\_\_\_  
 Authorized Agent (signature) \_\_\_\_\_

**How Associated ? (i.e., Arch, Engr, Contr, etc.)** \_\_\_\_\_

**NOTE: SITE PLAN MUST BE SUBMITTED**