

OFFICE OF THE MAYOR
Telephone: (716) 286-4310

November 15, 2021

The City Council
Niagara Falls, New York

RE: Community Development (2022-23 Annual Action Plan)

Council Members:

The Community Development Department solicited proposals for preparation of its 2022-23 Annual Action Plan. H. Sicherman and Company, Inc. was the only company responding.

H. Sicherman has proposed to complete the 2022-23 Action Plan for a flat fee of \$10,000.00, including all related costs. The services will include four (4) Stakeholder Sessions, Needs Assessments and a public hearing. In addition to HUD requirements, H. Sicherman will include appropriate affordability and housing impediments assessment, updating of demographic, housing and transportation issues.

Services will be provided so that the final Action Plan will be available for submission on April 30, 2022. Funding is available from CDBG Administrative funds.

H. Sicherman provided excellent services to Community Development for its 2021-22 Annual Plan. The quality of services and familiarity of the consultant with the needs of the Community Development Department support hiring this consultant to prepare the 2022-23 Annual Action Plan.

Will the Council vote to approve the hiring H. Sicherman and Company, Inc. to prepare the 2022-23 Community Development Annual Action Plan as presented herein and to authorize the Mayor to execute any documents necessary to effectuate the same?

Respectfully submitted,

ROBERT M. RESTAINO
Mayor

Funding Approval:

Daniel Morello, City Controller
City Council Meeting, November 15, 2021

Kennedy _____ **Soda** _____ **Spanbauer** _____ **Voccio** _____ **Tompkins** _____